



Australian and New Zealand Banking Group Limited (ANZ)

STAMP
DUTY
PAID

HONIARA, SOLOMON ISLANDS

DATE

1 5 0 9 2 0
D D M M Y Y

PAY

BRANDLEY GEBE

OR BEARER

THE SUM OF

ONE HUNDRED AND NINETY SEVEN THOUSAND
AND SEVEN HUNDRED DOLLARS ONLY

NOT
NEGOTIABLE

SBD 197,700.00

PLEASE SIGN ABOVE THIS LINE

PLEASE SIGN ABOVE THIS LINE

No 1501701

SPORTS SOLOMONS FUND
5610830

Brandly Gabe

POSTED



National Hosting Authority Request for Approval

TO: NHACHair/PSF

FROM: NHA Internal Tender Board (IGTB)

DATE: 14th September 2020

**SUBJECT: CONTRACTING EXCAVATION WORK FOR ADDITIONAL UXO
INVESTIGATION AT KGV WEST 2, SITE 3 - \$197,700.00**

ACTION	☒ YES / NO
Request granted	<i>Approved - YES</i>
Request not granted	

Comments:

This is approved

Signature:

NHA Chair/PSF





CONTRACT OF ENGAGEMENT

CONTRACT

THIS CONTRACT ("Contract") is entered into this **1st August 2020**, by and between the **National Hosting Authority (NHA)** as the 'Client', a body legislated by the Government of Solomon Islands through the Pacific Games 2023 Act (2017) which was enacted on the 26th October 2018 having its principal place of business at the SIRUF Building, Town Ground Honiara, Solomon Islands; and **Brandley Gebe, Sole owner of Lagoon Eco Enterprises** as the "Contractor".

WHEREAS, the Client wishes to have the Contractor performing the services hereinafter referred to, and;

WHEREAS, the Contractor is willing to perform these services and has the necessary experience and skills,

WHEREAS, the Contractor is a properly registered company in the Solomon Islands, and both it and the Principal contractor have the legal rights to operate, live and work in the Solomon Islands,

NOW THEREFORE THE PARTIES hereby agree as follows:

1. Services

- (i) The Contractor be engaged to perform the services of Excavation works for UXO Survey under the direction of the NHA (National Hosting Authority) for services outlined in **Annex A**.
- (ii) The Contractor shall provide Brandley Gebe as the Principal Contractor to perform the Project Management Unit excavation duties under this contract. Mr Gebe shall be bound to all the same terms and conditions of this contract.



- (iii) Should Mr Gebe not be available to perform the services listed in this contract for a period of 10 working days or more, this contract shall be considered null and void and may be cancelled without notice or penalty,
- (ii) The Client agrees to pay such fees and expenses as listed in **Annex B**.

2. Term

- (i) This Agreement shall be until for a period of 1 months commencing from the date of this Agreement and finish no later than 31st August, 2020.
- (ii) Both Parties may, with the concurrence of the Chairman of the NHA mutually agree in writing to extend up to an additional 1 months period of this Agreement.

3. Payment

- (i) For Services rendered pursuant to **Annex A**, the Client shall pay the Contractor the rates as specific in **Annex B**.
- (ii) The parties agree that unless the Contractor furnishes a legal exemption order for withholding taxes, then the Contractor agrees that the fees shown are gross amounts. NHA shall deduct such withholding tax as required by the Solomon Islands Law, from the payment owing to the Contractor, and shall remit the tax amount directly to the Government authorities, and provide such proof of remittance to the Contractor on a timely basis, and at the end of the fiscal year, provide a summary of all taxes paid.
- (iii) The Contractor shall be responsible for any other taxes that are required to be paid under the laws of Solomon Islands. The Contractor shall if required and requested by NHA provide proof of such tax payment as it relates to any income related to NHA work
- (iv) Should NHA receive any exemptions of taxes or other fees relating to the delivery of the 2023 Pacific Games, then the Contractor shall be advised accordingly.
- (v) Should the Contractor be given exemption letters on deferral of payment of



such taxes, then he will furnish such letters to NHA, and NHA will adjust the payments and tax remittances accordingly as per exemption letter.

- (vi) The Contractor shall provide the Client a weekly written report of progress and activities. the work from the offices of the Client, unless otherwise agreed to by the Client.
- (vii) If the Contractor does not provide the required days because of circumstances of their making, i.e. illness, travel, unavailability without notice, then the Client shall not be responsible for paying for such days not worked.
- (viii) The Client shall be obligated to pay the Contractor s invoice within 20 business days of receipt.
- (ix) The Client agrees that other costs that it directs the Contractor to bear on behalf of executing this contract shall be reimbursed at cost to the Contractor without additional markup.
- (x) The Contractor will be responsible for all other costs associated with executing the work as outlined in Annex B. This shall include access to internet, phone and a vehicle to carry out the work.
- (xi) The Contractor shall submit a detailed timesheet with each invoice, detailing work performed for each day/prorated day of service.
- (xii) The Contractor shall abide by all relevant Code of Conduct policies that the NHA may have in place during the term of the Contract.

4. Project Administration

A. Coordinator

The Client designates the NHA Facility Project Manager or his designate as Client's Coordinator; the Coordinator shall be responsible for the coordination



of activities under the Contract, for receiving, approving and/or acceptance of the deliverables by the Client.

B. Reporting

The Contractor shall provide complete documentation where required and requested on plans and reports for the games to be signed off by the Client's Coordinator or his designate.

5. Performance Standard

1. The Contractor shall perform all work and activities within this contract, for the benefit of Solomon Islands, and shall ensure that funds and resources used in the execution of this contract and its deliverables are in accordance with the rules of the Sport Solomon Fund as specified in the 2023 Pacific Games Act.

6. Confidentiality

The Contractor shall not, disclose any proprietary or confidential information relating to the Services, this Contract or the Client's business or operations without the prior written consent of the Client.

7. Ownership of Material

1. Any studies, reports or other material, graphic, software or otherwise, prepared by the Contractor for the Client under the Contract shall belong to and remain the property of the Client.

2. The Contractor may retain a copy of such documents.

8. Insurance

The Contractor will be responsible for taking out any insurance coverage for its activities in Solomon Islands.

9. Assignment

The Contractor shall not assign this Contract or Subcontract any portion of it without the Client's prior written consent.



10. Law Governing Contract and Language

The Contract shall be governed by the **Laws of The Solomon Islands**, and the language of the Contract shall be **English**.

11. Dispute Resolution

Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the laws of the Solomon Islands.

12. Termination of Contract

This contract may be terminated by either party with 10 days' notice without reason.

Any fees and expenses owing to the contractor shall be paid in full within 15 days of termination. If the contractor is charged with any crime in any country, or if the contractor is found by a judicial body in any country to have been guilty of sexual harassment, assault, fraud, racial intolerance, violates other Human Resources policies of the NHA, or that in the opinion of the NHA that the conduct of the contractor shall put the reputation of the Government of the Solomon Islands, the NHA, the Pacific Games Council in substantiated harm, this contract may be terminated without cause and without notice.



FOR THE CLIENT

APPROVED BY:



Christian Nieng

Executive Director NHA Secretariat

Solomon Islands Government

FOR the Contractor

Signature

A handwritten signature in black ink, appearing to be 'Brandley Gebe', written over a horizontal line.

Date:

1 / 8 / 20

Brandley Gebe – Sole Owner of Lagoon Eco Enterprises

WITNESSED BY:

Signature

A handwritten signature in black ink, appearing to be 'Debbie Sifon', written over a horizontal line.

Name:

Debbie Sifon



ANNEX A

Terms of Reference

The work that the Contactor shall do includes:

1. Provide excavation works for UXO survey
2. Assist in disposal of excavated wastes
3. Meet fuel costs for excavation works
4. Follow all directives of the UXO contractor

Excavation Works

The excavator contractor is expected to provide all excavation works required by the UXO firm. The contractor will be briefed and trained if necessary on the standard excavation works required in a UXO survey.

Waste Disposal

All excavated wastes will need to be disposed properly as agreed between NHA and the UXO firm. The contractor providing excavation works however is required to assist the UXO firm in proper disposal of excavated wastes. All lethal/hazardous wastes will be the sole responsibility of the UXO contractor and not that of the excavation contractor.

Fuel Costs

The contractor is expected to meet upfront costs of fuel. Payment will be raised upon request from the contractor through an invoice, verified by respective UXO contractors.



ANNEX B

Rates

Contractor shall be paid an amount of \$1,300 SBD per hour of machine work to a maximum of \$14,300 SBD per day. For clarity the rates are inclusive of withholding tax and will assumed to be gross rates. NHA shall deduct taxes as required under laws of Solomon Islands.

The contractor total billings shall not be more than \$200,200 under this contract.

The support labor that the Contractor may engage shall be paid by NHA directly as casual labor at rates as agreed to by the NHA. The contractor shall not be permitted any markup fee for any of this labor.

The contractor shall provide timesheets for each machine hours, and shall supply these timesheets in accordance to the schedule that NHA requires in order to ensure that the excavation work shall be paid on time.

NATIONAL HOSTING AUTHORITY

IGTB MEETING 03/20

Date: 14th August 2020

Venue: NHA Office Conference Room

Time: 4:00PM

Attendees:

Chairman – Christian Nieng- ED NHA

Member – Debbie Sifoni-FC NHA

Member – Ken Grossmith- PM NHA

Secretary – Leeroy Bird- PC NHA

Member – Nancy Jolo- CS NHA

Excused:

DISCUSSIONS

1. Chairman's welcome and opening remarks
2. Presenting matters requiring IGTB deliberations
3. Matters arising from the last meeting
 - a. Vehicle Hire- Project Management Unit (FC to advise). ..\040820 IGTB Meeting\IGTB Minute02.20.docx
 - b. SINU Kukum Field- Feedback from SINU? (PMU to advise). ..\040820 IGTB Meeting\IGTB Minute02.20.docx
 - c. Burns Creek Fence- quotations from contractors on labour charge received. IGTB to deliberate. ..\040820 IGTB Meeting\IGTB Minute02.20.docx
4. Agenda
 - a. KGVI West, site 3 UXO Quality Check and Assessment (PMU to advise). Quotation from SIBACC received.
 - b. Burns Creek Settlers- Outstanding payment to farmers and non-farmers
 - c. PER Quotation- report completed and submitted. Awaiting Development Consent.
 - d. NHA Committee Allowances

OUTCOMES

1. Welcome Remarks by Chairman
2. **Discussion 1;** Previous Matters (a): Vehicle hire still awaiting availability of funds. FC to put virement through but subject to quotations for excavator hire. One quotation for excavators have been submitted and approved, payment will be raised and virement application lodged to MDPAC.

IGTB Decision: Approved based on availability of funds.

During the review of minutes, quotations for excavation hire for KGV West 2, site 3 UXO works was presented. Taking into consideration that the UXO is a variation that had to be done urgently, quotation for Lagoon Eco Enterprises was recommended for approval as they meet all selection criteria for UXO excavation works. A comparative analysis was conducted on the submissions and summarized below:

Note that rates given are hourly rates only. A final amount will depend on the amount of hours worked per day and the total number of days the excavator is required. Therefore, as per previous arrangement, the UXO contractor will need to verify operator timesheets before payments can be released.

		Supplier 1: Lagoon Eco Enterprises		Supplier 2: Ropiko Enterprises		Supplier 3: RRR Global Enterprises	
Description of goods or service	Quantity (hours)	Unit Price	Total	Unit Price	Total	Unit Price	Total
Excavator hire for site 3 KG West 2	1	Refer to attached Quote	Refer to attached Quote	Refer to attached quote	Refer to attached quote	Refer to attached Quote	
x1 excavator @ \$\$/hour rate	1	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,500.00	\$ 1,500.00
Low Loader	2	\$ 1,350.00	\$ 2,700.00	\$ 1,350.00	\$ 2,700.00	\$ 1,350.00	\$ 2,700.00
TOTAL COSTS			\$ 4,000.00		\$ 4,000.00		\$ 4,200.00
Criteria for Selection:							
Reliable supplier		Yes		Yes		Yes	
Machines in good working conditions		Yes		Yes		Yes	
Machine can be available immediately (urgent)		Yes		Yes		Yes	
Offers the lowest rate		Yes		No		No	
Provides operator flexible in working time		Yes		Yes		Yes	
Experience in UXO excavation works		Yes		Yes		No	

IGTB Post Review Decision: After due deliberations, IGTB has agreed to approve quotation from Lagoon Eco Enterprises for provision of excavation works for KGV West 2, site 3 excavation works.

3. **Discussion 2;** Previous Matters (b): Still awaiting feedback from SINU. SINU is still dealing with internal administrative matters and so feedback is delayed. PMU is following up with SINU regarding the matter.

IGTB Decision: Still waiting for feedback from SINU.

4. **Discussion 3;** Previous Matters (c): Decision from previous IGTB meeting was for NHA to pay for materials and contractors to be paid a labour charge to install zincalume addition to the completed Burns Creek fence. However, ED highlights that procurement procedures must be complied with. Therefore, invitation to bidders needs to be sent to contractors for them to respond with their quotations. Invitation to bidders has been created and will be sent out to contractors for a standard waiting period of seven days.

ED highlights that the procurement process must be followed in order for MOFT to approve various requests submitted to them by NHA.

IGTB Decision: Awaiting invitation to bidders RFQ and matter to be included into next meeting agenda.

During review of meeting minutes, submissions from three firms was presented before IGTB. During the assessment, it was found that one of the contractors had quoted a wrong perimeter length of the fence works. Due to this, the submissions have been deemed invalid and will need to be resent to bidders.

IGTB Post Review Decision: *After due deliberations and assessments, IGTB has recommended that Invitation to Bidders be sent out again. Submissions received from the second invitations will be tabled in the next IGTB meeting.*

5. **Discussion 5:** Agenda (a) Similarly to above, invitation to bidders must be sent out to contractors in order to comply with SIG Procurement rules and regulations. Therefore, invitation to bidders will need to be drafted and issued out to contractors before matter can be decided on.

IGTB Decision: Invitation to Bidders to be sent out and matter to be brought back before IGTB in next meeting.

6. **Discussion 6:** Agenda (b) At Burns Creek just outside the warehouse, there are about two houses that were outside the main area thus were excluded from the negotiations. Due to this they were considered to not be included in the non-farmers list. However, after negotiations were done and settlement reached with farmers and non-farmers, these families decided that they want to move as well if they were to be paid as well. This issue is summarized below, extracted from email advice from PG2023 Sub-Committee Director, Mackfaddean Arounisaka.

Issue	Family	Crop Type	Quantity	Condition	Rate	Total
1	Fanley Rongo	Banana	303	Immature	\$ 10.00	\$ 3,030.00
		Banana	94	Mature	\$ 15.00	\$ 1,410.00
		Cassava	750	Immature	\$ 5.00	\$ 3,750.00
		Long bean	300	Immature	\$ 1.50	\$ 450.00

\$	8,640.00
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Issue 2

Steve and Fiona Otainao	Item	Description	Area	Cost
	1	House 1	55.8m ²	\$30,800.00
	2	Toilet House with Septic/Soak way	4.2m ²	\$1,470.00
	3	Timber Storage	48m ²	\$7,200.00
	4	Piggery Fence 1	37.4m ²	\$7,600.00
	5	Piggery Fence 2	11.2m ²	\$2,400.00
	6	House 2/Canteen	56.6m ²	\$32,000.00
	7	wind house	7.6m ²	\$1,200.00
Total				\$82,670.00

Michael and Valory Saini	Item	Description	Area	Cost
	1	House 1	56m ²	\$30,800.00
	2	Kitchen	3m ²	\$1,050.00
	3	Toilet	3m ²	\$1,400.00
Total				\$33,250.00

Steve and Michael's families are those that have properties that are not in the field but are in the area where the warehouse is and ideally, NHA would like to acquire that area as well. One of the reason this has become an issue is because when considering Steve and Fiona's properties, it has totalled up to \$82,670. However, the settlement reached with the settlers is that farmers are paid \$60,000 and non-farmers are paid \$40,000. Recommendations given by the Burns Creek land working committee is that Fanley Rongo be paid compensation for his crops as per MAL valuation that is, \$8,670. Issue 2 recommendation is that the same figures used in the Deed of Settlement be used as it has set a precedence. ED highlights that whatever decision made with this case will also set a precedence for how NHA will deal with a settler in MAL farm. Based on the concept plans produced for MAL farm, a particular family is within the boundary. This has been confirmed from the survey that was conducted. Therefore, this family will need to be relocated and the decision made regarding this matter will set a precedence when it comes to relocating this family from MAL farm as well.

ED illustrates matter at hand with survey maps of the area and indicated the houses related to this case. The question put forward is 'is it worth spending the extra money to acquire this land to be inclusive into the area of not?' FC highlights if they were to be paid, it will have to be based on the breakdown which was allocated to payment given to farmers and non-farmers. The breakdown is as follows:

Resettlement Cost Breakdown for IGFA Members			
<i>No.</i>	<i>ITEM</i>	<i>AMOUNT</i>	<i>JUSTIFICATION</i>
1	Compensating current crop value	\$9,268.77	It is justifiable to compensate their current crop values. The value of current crop reached is 9268.77 which is the average total
2	A goodwill payment	\$ 15,000.00	A goodwill payment of \$15,000 is due unto them for two reasons. Their cooperation in this effort and for protecting the land from illegal settlers for the past 10 years
3	Livelihood	\$ 20,000.00	The livelihood package of \$20,000 is to enable them to restart their new lives
4	Repatriation	\$ 15,000.00	Like livelihood, repatriation of \$15,000 is to enable them to relocate back to their home provinces and start new lives
5	Adjustment	\$ 731.23	The adjustment here is to fix the amount to \$60,000
Total		\$60,000.00	

Resettlement Cost Breakdown for Non-IGFA Members			
<i>No.</i>	<i>ITEM</i>	<i>AMOUNT</i>	<i>JUSTIFICATION</i>
1	Compensating current crop value	\$5,069.40	It is justifiable to compensate their current crop values. The value of current crop reached is \$5,069.40 which is the average total
2	A goodwill payment	\$ 5,000.00	A goodwill payment of \$5,000 is due to them for their cooperation in this effort
3	Livelihood	\$ 20,000.00	The livelihood package of \$20,000 is to enable them to restart their new lives
4	Repatriation	\$ 10,000.00	Like livelihood, repatriation of \$10,000 is to enable them to relocate back to their home provinces and start new lives
5	Adjustment	-\$ 69.40	The adjustment here is to fix the amount to \$40,000
Total		\$40,000.00	

Since they are non-farmers, it is proposed that they be offered \$40,000. If they do not agree then it comes back to whether we need the extra land or not. However, in the case of Steve and Fiona, they also have a piggery house that is not included into the breakdown payment for non-farmers. FC suggests that in the case of Steve and Fiona, they be paid the same as non-farmers with an additional amount worth of the two piggery houses totalling up to \$45,000.

ED also highlights that these cases should be considered separately; outside of the categories of farmers and non-farmers. The method of determining appropriate criteria for payments

produced by the Committee is a good guideline to follow but in such cases, this will be considered as general and will set precedence for all similar cases in the future. Therefore, it is suggested that for such cases, NHA will not pay more than \$60,000. Any families that have crops and properties valued at more than \$60,000 will have to agree to no more than \$60,000. With these, it is proposed that in the case of Steve and Fiona, they are to be paid \$60,000 with same criteria as non-farmers but an adjustment of \$9,000 as compensation for their properties. In the case of Michael and Valory, they be paid \$35,000 on the criteria of repatriation, livelihood and goodwill. It is also agreed that IGTB has the authority to make adjustments to criteria so as to be fair to others.

The matter of Fanley Rongo, FC has advised that he may have already received \$5,000 for compensation of crops. FC advised the Board that 3 individuals have been paid \$5,000 as compensation of crops, a fixed amount that the working Committee has agreed on. Fanley is believed to be one of these three and so decision on recommendation to pay his claim of \$8,670 is on hold pending review of those that have been paid \$5,000.

IGTB Decision: After due deliberations, IGTB has approved the resolutions that Steve and Fiona be paid \$60,000 and Michael and Fiona be paid \$35,000. In the case of Fanley Rongo, IGTB will deliberate again on the matter after investigation of recipients of crop compensation.

During review of meeting minute, it was found that the area occupied by these people does not affect whatever goes on in the fence already being secured. Therefore, this area will not affect the relocation program.

IGTB Post Review Decision: After due deliberations, the IGTB has decided that since the area was not included in the survey done of the area, it will not be needed. Therefore, the families will remain where they are and their claim will not be paid.

7. **Discussion 7:** Agenda (c) Scope to conduct an Environmental Impact Assessment was advised earlier in the year. Three firms were selected after evaluation of submissions to carry out the assessment. The firms have gone through the process of creating a proposal of which the Ministry of Environment has advised that a Public Environment Report will need to be done. The firms carried out respective assessments and surveys and have completed the required report. They have submitted their quotation for this final report, with an amount of \$400,000 which will be shared equally among the three firms. This has gone through the proper procurement process and thus does not need IGTB approval. All necessary documentations will need to be attached and submitted through for payment to be raised.

IGTB Decision: Compile all necessary documents and submit for payment to be raised.

During review of meeting minutes, FC has presented all documentations necessary for payment to be raised. All documentations are in order and retrospective approval has been given for payment to be released as per claimed by EIA consultants.

IGTB Post Review Decision: Upon review of all documentations, retrospective approval has been given for payment to be released for PER works done.

8. **Discussion 8:** Agenda (d) Public Service usually has allowances for various Committees. Especially for public offers, provision of allowances is a supplement to their take-home salary. Therefore the Public Service Commission introduces paying of allowances as a support. Additionally, allowances will improve cooperation between committees particularly those in the public sector. One existing Committee with NHA is the NSC land working Committee. Here the Committee members claim for allowances except for Doreen Kuper who has been hired to serve as specifically as the Secretary to this working Committee. If someone within NHA is seconded however, ED points out that he would not mind recommending allowances for NHA staff within a Committee.

ED also points out that there is a choice to opt out of receiving allowances especially when it is part of one's job description. ED puts on the floor proposal to recommend to NHA Chair that Committees and IGTB members receive allowances.

FC and CSM questions the justification for this since as NHA staff, it is part our job to sit in such Committees, pointing out the case with Doreen Kuper.

ED highlights that under these Committees there are two categories to consider with provision of allowances. One is government Ministries such as MID, MAL, MLHS, MDPAC in which certain areas of responsibilities falls under their umbrella. Therefore, one approach is to pay allowances, the other is to engage them properly. For instance, MID officer is being engaged on a monthly basis at an amount of \$1,500 per month. Thus, anything that requires MID input will be done or coordinated by this officer. On that same note, it is suggested that officers from MECDM and MAL be engaged on the same basis so that any work related to those areas will be driven by them. This engagement will be done upon TOR received from them.

In the case of IGTB since it is an internal body there needs to be justification for provision of allowances. One of the main reasons to justify such a practice is due to the fact that NHA is under the OPMC. The IGTB is an equivalent of the MTB within the OPMC and MTB members within the Ministry are receiving allowances for every sitting so why not IGTB members as well. This however, is not a decision that can be made by IGTB itself, it is simply a discussion in which recommendations will be forwarded to the NHA Chair to approve or reject.

Another matter is to provide small allowances particularly for transport to those that NHA has called for a meeting. A lot of times people fail to show up for meetings is because they are hesitant to spend their own money to come to a meeting that is called by NHA. The usual government practice is similar in that participants of workshops and meetings are given transport allowances for their attendances.

IGTB Decision: After due deliberations, IGTB has agreed that recommendations for allowances be put together and forward to NHA Board to consider.

9. Meeting closed at 5:30pm

(This minute has been reviewed on the 21st August 2020 and IGTB has approved to adopt including the reviewed decisions)

Secretary:

Chairman:



21/8/20

21/8/20



LAGOON ECO ENTERPRISES

PO Box 1524
Ranadi, Honiara, Solomon Islands
phone 7319322 fax

INVOICE NO. 15

INVOICE

Customer

Name National Hosting Authority
Address P.O.Box 2443
City Honiara Phone 7323496
Facsimile Att: Charles Biliki

Date 26.08.20
Order No. _____
Pro-Forma- _____
Invoice No. _____

QTY		Unit Price	TOTAL
10	Being for hire Excavator (10/08/2020)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (11/08/2020)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (12/08/2020)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (13/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (14/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (15/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (17/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (18/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (19/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (20/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (21/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (22/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (24/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (25/08/20)	\$1,300.00	\$13,000.00
10	Being for hire Excavator (26/08/20)	\$1,300.00	\$13,000.00
2	Hire for low loader	\$1,350.00	\$2,700.00
		SUBTOTAL	\$197,700.00

Payment

Shipping & Handling _____
Taxes _____

TOTAL \$197,700.00

THANK YOU



Certificate for payment
January 27
2020

LAGOON ECO-ENTERPRISES
MACHINE RECORDS: EXCAVATOR
LOCATION: KG FIELD

DATE	TIME IN	TIME OUT	LUNCH BREAK	TIME IN	TIME OUT	TOTAL HOUR	OPERATOR SIGNATURE	CONTRACTOR SIGNATURE
10-08-20	7:00 am	12:00 PM		1:00 pm	6:00 PM	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
11/08/20	7:00 am	"		1:00 pm	6:00 PM	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
12/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
13/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
14/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
15/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
17/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
18/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
19/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
20/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
21/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
22/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
24/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
25/08/20	7:00 am	"		"	"	10 hr	<i>[Signature]</i>	<i>[Signature]</i>
26/08/20	7:00 am	12:00 PM		1:00 pm	6:00 PM	10 hr	<i>[Signature]</i>	<i>[Signature]</i>

Total Hour

I certify that the excavator charges have been confirmed and correct.

Stray Lenny
[Signature]

SITEEC

27/08/20

LAGOON ECO-ENTERPRISES
MACHINE RECORDS: EXCAVATOR
LOCATION: KG FIELD

[illegible]

Minute

To: ED & FC

From: PMU

Date: 8/09/20

Location: Sea King

ED & FC,

This memo is regarding the hire of the excavator for the additional UXO works at KGVI West 2, site 3, which was invoiced to us at 10 hours per day at a total of 15 days including the low loader hire to transport the excavator to a total of **\$197,700.00SBD**. As was previously done with the hire of excavators for UXO works, the hours (timesheet) and final invoice has to be verified by the UXO firm conducting the survey. We note that this has been done for the current invoice and timesheet which has been verified by SIEOTEC. SIEOTEC Managing Director and principal consultant Sterry Lenny also emailed further confirming the hours and that actual hours worked was not invoiced by reduced as a discount given by Lagoon Eco Enterprises (see email attached). Therefore, the PMU is of the following opinion:

1. Excavator performance is satisfactory as per scope of works required.
2. Hours have been verified by UXO contractor as per expected in the scope of works.
3. Timesheet and invoice proves that discount was offered for use of excavator.
4. Firm abided by all requirements such as meeting upfront fuel costs and maintenance costs.
5. Use of the excavator has ensured that this area is '**metal-free**' as per compliance requirements set by NPA consultant, Luke who NHA has engaged to conduct compliance checks of all UXO works part of the PG2023 preparations.

On these grounds, the PMU deems the works satisfactory and hereby seeks approval for payment of excavator hire to be released as per invoice. As highlighted above, the firm have met all upfront costs for the duration of the works and it is only right that they be paid for their services so that they can also settle their outstanding payments/bills incurred during the execution of these works.

Yours Sincerely



PMU Team

Charles Biliki

From: Sterry Lenny <sterry.lenny@yahoo.com>
Sent: Wednesday, 2 September 2020 6:39 PM
To: Charles Biliki
Cc: Leeroy Bird; Ken Grossmith
Subject: Re: UXO - Excavator's work

Hi Charles

Confirm use of the excavator from 7am to 12pm (5 hrs) and 1 pm to 6pm (5hrs). Other times we use excavator more than 10 hrs but was not charged by Eco Timber.

Regards

 Sterry Lenny
SIEOTEC

On Tuesday, 1 September 2020, 18:53:51 GMT-7, Charles Biliki <cbiliki@sol2023.com.sb> wrote:

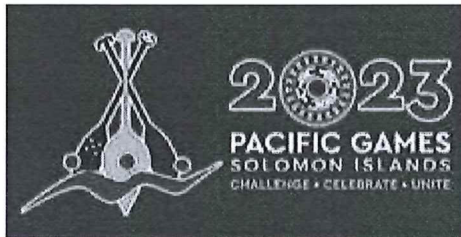
Good Afternoon Sterry,

 Thank you for the UXO report submitted yesterday. For the excavation works as we all know UXO work requires the use of excavator, can you further justify or confirmed to us that the hours from 7 am to 12pm and 1pm to 6pm (10hrs per day) for the use of lagoon eco's excavator during the UXO survey investigation is true and actually performed excavation works during the UXO survey works from start to completion of the project.

Regards

Charles Biliki

Facilities Officer, SOL2023 Pacific Games



NATIONAL HOSTING AUTHORITY | P.O Box 2443
Honiara | SOLOMON ISLANDS.

✉ info@sol2023.com.sb 📞 +677 7308800





National Hosting Authority Secretariat

Comparative Bid Analysis

(To Be Used for Purchases \$10,000 - \$100,000)

Description of goods or service	Quantity (hours)	Supplier 1: Lagoon Eco Enterprises		Supplier 2: Ropiko Enterprises		Supplier 3: RRR Global Enterprises	
		Unit Price	Total	Unit Price	Total	Unit Price	Total
Excavator hire for site 3 KG West 2	1	Refer to attached Quote	Refer to attached Quote	Refer to attached quote	Refer to attached quote	Refer to attached Quote	
x1 excavator @ \$\$ /hour rate	1	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,500.00	\$ 1,500.00
Low Loader	2	\$ 1,350.00	\$ 2,700.00	\$ 1,350.00	\$ 2,700.00	\$ 1,350.00	\$ 2,700.00
TOTAL COSTS			\$ 4,000.00		\$ 4,000.00		\$ 4,200.00

Criteria for Selection:			
Reliable supplier	Yes	Yes	Yes
Machines in good working conditions	Yes	Yes	Yes
Machine can be available immediately (urgent)	Yes	Yes	Yes
Offers the lowest rate	Yes	No	No
Provides operator flexible in working time	Yes	Yes	Yes
Experience in UXO excavation works	Yes	Yes	No

Recommended Supplier(s): Lagoon Eco Enterprises

Reason (s) for recommending the supplier: Lagoon Eco Enterprises is one of the suppliers that offers the lowest rate. Lagoon Eco Enterprises also meets the critical requirement of having experience in UXO excavation works. Although Ropiko also offers the same rate, his previous engagement in past UXO works was not satisfactory. Therefore, Lagoon Eco Enterprises is the recommended supplier.

Prepared By: Technical Evaluation Committee

Name: Charles Biliki

Signature: _____

Name: Leary Binol

Signature: _____

Endorsed by FC: Debbie Sifoni

Signature: _____

Approved by (SPM/Executive Director):

Name: C Niemy

Signature: _____





Phone: 7583316/7495529

7308800

QUOTATION

4/09/2020

TOTAL	\$	4,200.00
-------	----	----------

2. Final amount shall be invoiced after completion of works

LAGOON ECO ENTERPRISE

PO Box 1524
Ranadi, Honiara, Solomon Islands
phone 7319322 fax

PROFORMA NO **15**

Quotation

Customer

Name National Hosting Authonty
Address P.O.Box 2443
City Honiara Phone 77849476
Facsimile Att: Leeroy Bird

Date 10-Aug-20
Order No. _____
Pro-Forma- _____
Invoice No. _____

QTY		Unit Price	TOTAL
1	Being for hire of 1 unit Hitachi Excavator per hour	\$1,300.00	\$1,300.00
2	Being for hire of low loader for machine transportation	\$1,350.00	\$2,700.00
Amount quoted is the standard hourly rate. Final hire charge will depend on total number of hours after works			

Payment Details

SUBTOTAL	\$4,000.00
Shipping & Handling	
Taxes	
TOTAL	\$4,000.00

THANK YOU

Customer

Misc

Date 10/08/20
Order No. _____
Rep _____
FOB _____

SubTotal	\$ 4,000.00
Shipping	\$ -

Payment

Select One...

Tax Rate(s)

Comments

Name

CC #

Expires

TOTAL	\$ 4,000.00
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Office Use Only



C/-P.O. Box 2443
Honiara
Solomon Islands



Phone:
677 7308800

Facebook page:
Sol2023 XVII Pacific
Games

NATIONAL HOSTING AUTHORITY XVII 2023 PACIFIC GAMES

Our Ref: GTB 08/20

Date: 05/08/20

PROVIDE EXCAVATION WORKS FOR ADDITIONAL UXO SURVEY – INVITATION TO ALL BIDDERS

Request for quotations – PROVIDE EXCAVATION WORKS FOR ADDITIONAL UXO SURVEY

To: All Bidders:

1. The SOL2023 Pacific Games has allocated budget financing and intends to apply part of this financing to payment of provision of excavation works for additional UXO surveys, and now requests for quotations from the invited eligible firms and contractors for this purpose.
2. Your quotation, should reach the undersigned within 3 days from the date of this letter.
3. The works shall be procured using the Simple Procurement Procures specified in the Solomon Islands Government Procurement Contract and Administration Manual.
4. This requirement for quotation has been addressed to (3) three firms/companies.
5. The validity for the quotation shall be thirty (30) days from the date of submitting the quotations.
6. One (1) copy of the quotation shall be submitted in an envelope and addressed to the Project Officer-Facilities, National Hosting Authority, P.O Box 2443, Honiara, or emailed to CBiliki@sol2023.com.sb.
7. The successful firm or contractor shall be notified in writing and furnished with a local purchase Order (LPO) and have an effective contract with NHA on receipt of the duly signed Local Purchase Order. The terms and conditions of this Request for quotation shall form part of the contract.
8. The successful firm however, will not commence any works until request is received from the UXO contractor, requesting excavator to be provided. Only then will the successful contractor be engaged as per quoted, subject to negotiations.
9. Submission of a quotation is confirmation of the company's compliance with and acceptance of the terms and conditions including payment terms of this Request for Quotation.

Kind Regards

Ken Grossmith
Project Manager-Facilities & Construction
National Hosting Authority Secretariat
SOL2023 Pacific Games



C/-P.O. Box 2443
Honiara
Solomon Islands



Phone:
677 7308800

Facebook page:
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NATIONAL HOSTING AUTHORITY XVII 2023 PACIFIC GAMES

Our Ref: GTB 08/20

Date: 05/08/20

EXCAVATION WORKS CONTRACT

TO:

Contract No: GTB 08/20

.....

.....

Dear Sir/Madam,

RE: GTB 08/20 – Provision of excavation works for additional UXO survey at KGVI West 2, site 3.

You are hereby invited to participate in our procurement of goods and services through the scrutiny of three quotations system according to SIG procurement procedures.

Please find attached are:

1. Invitation to bidders
2. Scope of works document.

If you do not wish to Bid, please return these forms and advise this office of your decision to decline from participating on this procurement process.

Bidders must submit their fully completed quotations, highlighting hourly and/or daily hire rate of excavator machines.

Bidders must be a legitimate owner of an excavator machine with access to a qualified and skilled operator.

Bidders must submit their quotation by envelope or email to the undersigned no later than 10:00am 10th August 2020.

Ken Grossmith


Project Manager-Facilities & Construction



C/-P.O. Box 2443
Honiara
Solomon Islands



Phone:
677 7308800

Facebook page:
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Games

NATIONAL HOSTING AUTHORITY XVII 2023 PACIFIC GAMES

SCOPE OF WORKS- EXCAVATION WORKS FOR ADDITIONAL UXO SURVEY

5 AUGUST 2020.

Provide quotations for excavation works for additional UXO survey

1.0.0: Background

Solomon Islands is preparing to host the 2023 Pacific Games in Honiara and the National Hosting Authority (NHA) is preparing sites to prepare sporting facilities within Honiara. Before constructions of the venues are underway, site preparations need to be conducted. Part of this preparation is to conduct an Unexploded Ordinance (UXO) in the various games venue sites. UXO surveys have been completed in the KGVI-Panatina Sport precinct. However, due to changes in the concept plan done by Central South Architectural Design Institute (CSADI), additional UXO clearance will have to be conducted on one of the sites labelled in previous works as KGVI West 2, site 3. Excavation works for UXO clearance is excluded from the costings and paid separately by NHA on request basis.

The NHA therefore calls on companies and legitimate owners of excavators to submit quotations accordingly.

2.0.0: Objectives

The NHA invites companies and/or contractors to provide the following:

- Provide quotations for excavation works in one of the proposed sites, KGVI West 2, site 3

3.0.0: Project Information

Project Site	Perpetual Estate (PE) Title owner	NHA REF NO#
SIFF Fields	SIFF	GTB 08/20

3.0.1: Propose Project Site (Refer to google map image below)



Source: <https://www.google.com/maps/@-9.4271634,160.0150152,387m/data=!3m1!1e3>

4.0.0: Scope of Works.

The scope of work to be carried out by the contractor is expected to include, but is not limited to the following:

1. Provide excavation works for UXO survey
2. Assist in disposal of excavated wastes
3. Meet fuel costs for excavation works
4. Follow all directives of the UXO contractor

4.0.1: Excavation Works

The excavator contractor is expected to provide all excavation works required by the UXO firm. The contractor will be briefed and trained if necessary on the standard excavation works required in a UXO survey.

4.0.2: Waste Disposal

All excavated wastes will need to be disposed properly as agreed between NHA and the UXO firm. The contractor providing excavation works however is required to assist the UXO firm in proper disposal of excavated wastes. All lethal/hazardous wastes will be the sole responsibility of the UXO contractor and not that of the excavation contractor.

4.0.3: Fuel Costs

The contractor is expected to meet upfront costs of fuel. Payment will be raised upon request from the contractor through an invoice, verified by respective UXO contractors.

4.0.4: Reporting

Due to the hazardous nature of the job, the contractor is expected to abide and follow all instructions and directives given by the UXO contractor.

The quotations are expected to be received by 10 th August 2020.	Proposed date
1. RFQ	Submitted by 10 th August 2020
2. Contract Signed	10 th August 2020
3. Work commence	UXO firm to be monitoring progress
4. Work Complete	Excavation works done and verified by UXO firm and PMU

5.0.0: Reporting and Queries

Name	Phone / Email	Role
Ken Grossmith	KGrossmith@sol2023.com.sb Phone: 8867068	Project Manager-Facilities
Charles	CBiliki@sol2023.com.sb Phone: +677 7323496	Project Officer-Facilities

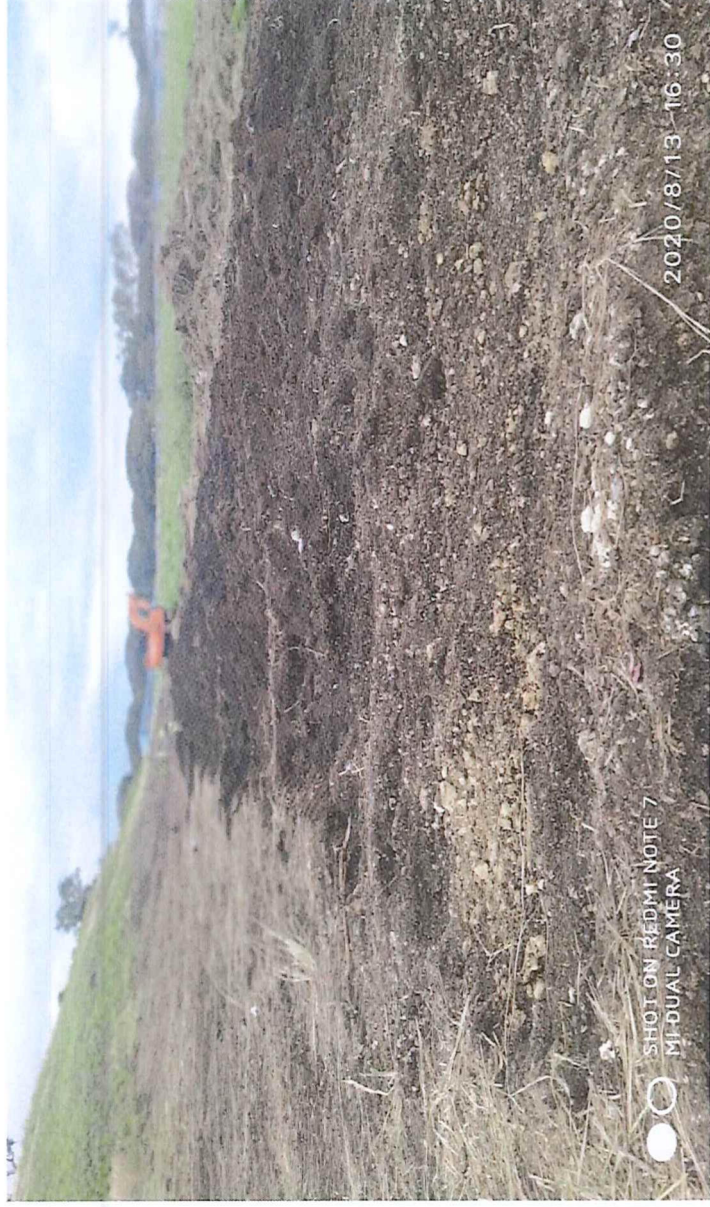
DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Thu, 13 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Thursday, 13 August 2020		Start		0800		End		1700	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	4		4		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
		No	Yes	Detail if yes					
Quality Issues		☐	☐						
Safety Issues		☐	☐						
Environmental Issues		☐	☐						
Non-Conformance		☐	☐						
Near Misses		☐	☐						
General Information									
Activities		Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Team Leader explains importance of safety and that independent QA/QC will inspecting the site anytime during the process. Narrative. Team engaged an excavator for cleaning of overgrown vegetation and assisting in excavation of targets located during the analogue survey.							

Date and Hours Worked		Daily Work Activities	
		4. Narrative. After 4 days of work, Team experienced high level contamination of soil and the use of the excavator is paramount as manual excavation would not be able to achieve this level within 4 days of manual excavation. Please refer photographs below. 5. To achieve best result, we should not be pressured to work faster to reduce excavator work days and cost. We would like to do work with care and due diligence as our work will be inspected by an independent assessor. Please don't force us, we don't fail.	
Area covered (m ²)		After 4 days of analogue survey and investigation only 100m x 20m = 2000m ² was completed. Around 5,889m ² remaining	
Risks to schedule/budget		Nil	
UXO detail		Nil	
F238 No.	0	Total UXO to date	Nil







SHOT ON REDMI NOTE 7
MI DUAL CAMERA

2020/8/13 15:28

DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Fri, 14 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Friday, 14 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	5		5		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
		No	Yes	Detail if yes					
Quality Issues		☐	☐						
Safety Issues		☐	☐						
Environmental Issues		☐	☐						
Non-Conformance		☐	☐						
Near Misses		☐	☐						
General Information									
Activities		1. Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. 2. Narrative. EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. during the 3. Narrative. Team continue with excavation of top soil to the depth of 20cm to remove debris.							
Area covered (m ²)		After 5 days of analogue survey and investigation only 2100m2 was completed.							

Date and Hours Worked		Daily Work Activities	
Risks to schedule/budget		Nil	
UXO detail		Nil	
F238 No.	0	Total UXO to date	Nil





DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Sat, 15 August 2020	Date Closed	Click or tap to enter a date.

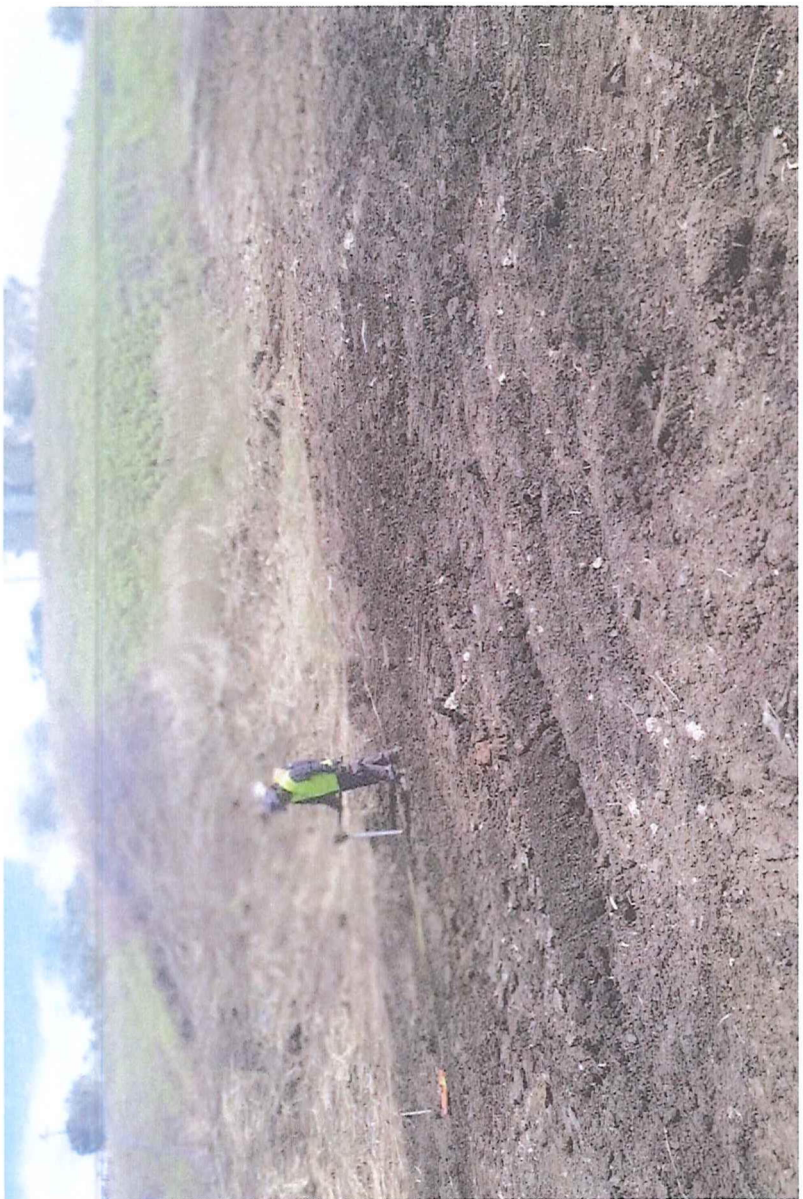
Date and Hours Worked		Daily Work Activities							
Saturday, 15 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity			Today		Cumulative		Budgeted	
	Analogue survey and Investigations			6		6		8	
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
	No	Yes	Detail if yes						
Quality Issues	☐	☐							
Safety Issues	☐	☐							
Environmental Issues	☐	☐							
Non-Conformance	☐	☐							
Near Misses	☐	☐							
General Information									
Activities	Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. during the Narrative. Team continue analogue survey and investigation with the assistance from the excavation and also removing of the top soil to the depth of 20cm to remove debris.								

Date and Hours Worked	Daily Work Activities		
Area covered (m ²)	After 6 days of analogue survey and investigation only 2200m2 was completed.		
Risks to schedule/budget	Nil		
UXO detail	Nil		
F238 No.	0	Total UXO to date	Nil



Date and Hours Worked		Daily Work Activities	
		4. The QA/QC inspection team arrives on site for the first QC inspection. 5. Team assisted SIBAC team for the inspection by providing all information including documentation, calibration pit etc and also marking of 10m x 10m area for inspection. 6. SIBAC team left after QC inspection 7. Narrative. Team stopped work for the day and will continue tomorrow.	
Area covered (m ²)		20m x 20m 400m2	
Risks to schedule/budget		Nil	
UXO detail		Nil	
F238 No.	0	Total UXO to date	Nil





DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Tue, 18 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Tuesday, 18 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	8		8		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
		No	Yes	Detail if yes					
Quality Issues		☐	☐						
Safety Issues		☐	☐						
Environmental Issues		☐	☐						
Non-Conformance		☐	☐						
Near Misses		☐	☐						
General Information									
Activities		Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the analogue investigation and cleaning up overgrown vegetation with the excavator and also assisting in excavation of targets located during the analogue survey.							

Date and Hours Worked		Daily Work Activities	
		4. Narrative. Team stopped work for the day and will continue tomorrow.	
Area covered (m ²)		20m x 20m 400m2	
Risks to schedule/budget		Nil	
UXO detail		Nil, except 303 SAA	
F238 No.	0	Total UXO to date	Nil







DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Wed, 19 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Wednesday, 19 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	9		9		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
		No	Yes	Detail if yes					
Quality Issues		☐	☐						
Safety Issues		☐	☐						
Environmental Issues		☐	☐						
Non-Conformance		☐	☐						
Near Misses		☐	☐						
General Information									
Activities		Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the analogue investigation and cleaning up overgrown vegetation with the excavator and also assisting in excavation of targets located during the analogue survey.							

Date and Hours Worked		Daily Work Activities	
		4. Narrative. Team stopped work for the day and will continue tomorrow.	
Area covered (m ²)		20m x 20m 400m2	
Risks to schedule/budget		Nil	
UXO detail		Nil	
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO





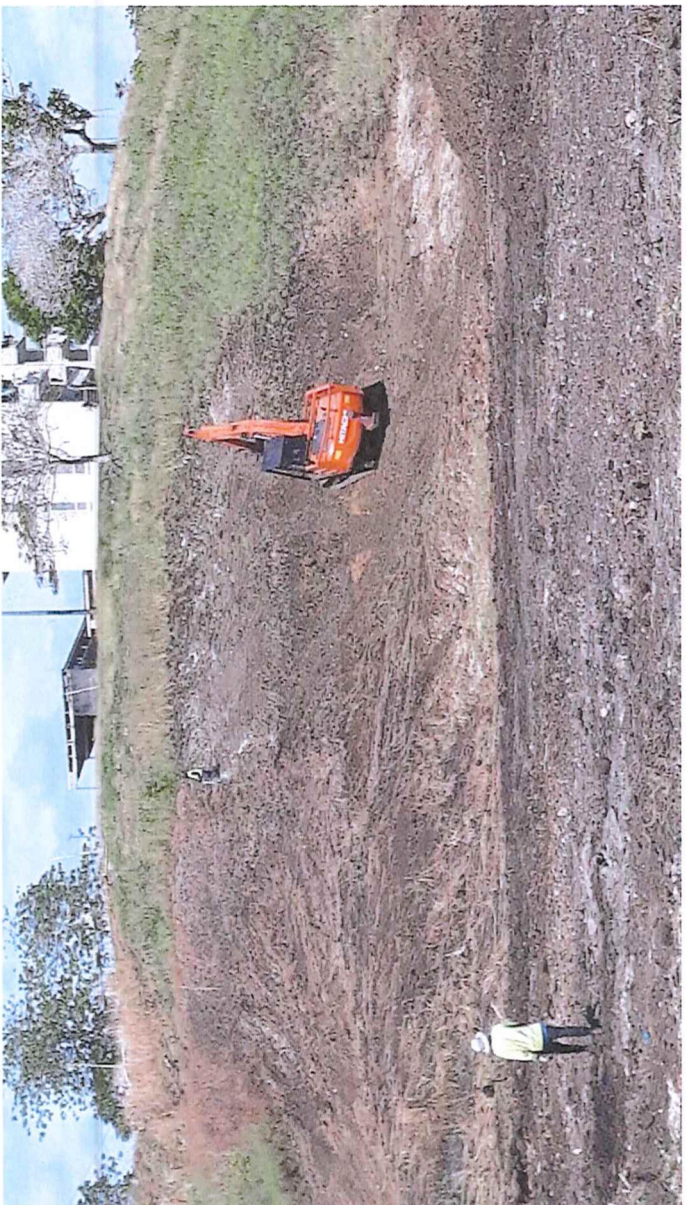
DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Thu, 20 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked	Daily Work Activities							
Thursday, 20 August 2020	Start	0700		End	1800			
Activity Record								
WBS	Activity	Today		Cumulative		Budgeted		
	Analogue survey and Investigations	10		10		8		
Resources								
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]	
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2
	GPS	1			Posi Trac	0	Vehicle Hire	0
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0
QSE Report								
Weather	31 degrees Celsius- clear							
	No	Yes	Detail if yes					
Quality Issues	☐	☐						
Safety Issues	☐	☐						
Environmental Issues	☐	☐						
Non-Conformance	☐	☐						
Near Misses	☐	☐						
General Information								
Activities	Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the analogue investigation and cleaning up overgrown vegetation with the excavator and also assisting in excavation of targets located during the analogue survey.							

Date and Hours Worked		Daily Work Activities	
		4. Narrative. Team stopped work for the day and will continue tomorrow.	
Area covered (m ²)		50m x 50m 2500m2	
Risks to schedule/budget		Nil	
UXO detail		Nil. Except 9mm SAA	
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO





DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Fri, 21 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Friday, 21 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	11		11		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
	No	Yes	Detail if yes						
Quality Issues	☐	☐							
Safety Issues	☐	☐							
Environmental Issues	☐	☐							
Non-Conformance	☐	☐							
Near Misses	☐	☐							
General Information									
Activities	Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the analogue investigation and cleaning up overgrown vegetation with the excavator and also assisting in excavation of targets located during the analogue survey.								

Date and Hours Worked		Daily Work Activities	
		4. Narrative. Team stopped work for the day and will continue tomorrow.	
Area covered (m ²)		50m x 50m 2500m2	
Risks to schedule/budget		Nil	
UXO detail		Nil. Except 9mm SAA	
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO





DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Sat, 22 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Saturday, 22 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	12		12		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
		No	Yes	Detail if yes					
Quality Issues		☐	☐						
Safety Issues		☐	☐						
Environmental Issues		☐	☐						
Non-Conformance		☐	☐						
Near Misses		☐	☐						
General Information									
Activities		Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the analogue investigation and cleaning up overgrown vegetation with the excavator and also assisting in excavation of targets located during the analogue survey.							

Date and Hours Worked		Daily Work Activities	
		4. Narrative. Team stopped work for the day and will continue tomorrow.	
Area covered (m ²)		50m x 50m 2500m2	
Risks to schedule/budget		Nil	
UXO detail		Nil. Except 9mm SAA	
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO





DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Sun, 23 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Sunday, 23 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	13		13		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
		No	Yes	Detail if yes					
Quality Issues		☐	☐						
Safety Issues		☐	☐						
Environmental Issues		☐	☐						
Non-Conformance		☐	☐						
Near Misses		☐	☐						
General Information									
Activities		Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the analogue survey and target investigation located during the analogue survey. Narrative. Team stopped work for the day and will continue tomorrow.							

Date and Hours Worked		Daily Work Activities	
Area covered (m ²)		7,500m2	
Risks to schedule/budget		Nil	
UXO detail		Nil. Except 9mm SAA	
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO





DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Mon, 24 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked	Daily Work Activities							
Monday, 24 August 2020	Start		0700		End		1800	
Activity Record								
WBS	Activity			Today		Cumulative		Budgeted
	Analogue survey and Investigations			14		14		8
Resources								
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]	
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2
	GPS	1			Posi Trac	0	Vehicle Hire	0
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0
QSE Report								
Weather		31 degrees Celsius- clear						
	No	Yes	Detail if yes					
Quality Issues	☐	☐						
Safety Issues	☐	☐						
Environmental Issues	☐	☐						
Non-Conformance	☐	☐						
Near Misses	☐	☐						
General Information								
Activities	Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the last part of the analogue survey and target investigation and removal of mounts and cleaning with the excavator. Narrative. Team completed UXO survey and clearance of the whole site stopped work on the							

Date and Hours Worked		Daily Work Activities	
		site.	
Area covered (m ²)		7,889m2	
Risks to schedule/budget		Nil	
UXO detail		Nil. Except 9mm SAA	
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO





DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Tue, 25 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Tuesday, 25 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	15		15		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
	No	Yes	Detail if yes						
Quality Issues	☐	☐							
Safety Issues	☐	☐							
Environmental Issues	☐	☐							
Non-Conformance	☐	☐							
Near Misses	☐	☐							
General Information									
Activities	Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the last part of the analogue survey and target investigation and removal of mounts and cleaning with the excavator. Narrative. Team completed UXO survey and clearance of the whole site stopped work on the								

Date and Hours Worked	Daily Work Activities		
	site.		
Area covered (m ²)	7,889m2		
Risks to schedule/budget	Nil		
UXO detail	Nil. Except 9mm SAA		
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO



DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Wed, 26 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Wednesday, 26 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	16		16		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
	No	Yes	Detail if yes						
Quality Issues	☐	☐							
Safety Issues	☐	☐							
Environmental Issues	☐	☐							
Non-Conformance	☐	☐							
Near Misses	☐	☐							
General Information									
Activities	Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team continue with the last part of the analogue survey and target investigation and removal of mounts and cleaning with the excavator. Narrative. Team stopped for the day and will come back tomorrow								

Date and Hours Worked		Daily Work Activities		
		For cleaning of the site		
Area covered (m ²)		7,889m2		
Risks to schedule/budget		Nil		
UXO detail		Nil. Except 9mm SAA		
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO	



DAILY WORK DIARY:

Project No	N/A	Project Name	KV1 – West 2 - Site 3 Extension
Client	NHA	Project Manager	Sterry Lenny
Date Open	Thu, 27 August 2020	Date Closed	Click or tap to enter a date.

Date and Hours Worked		Daily Work Activities							
Thursday, 27 August 2020		Start		0700		End		1800	
Activity Record									
WBS	Activity	Today		Cumulative		Budgeted			
	Analogue survey and Investigations	17		17		8			
Resources									
Personnel	PM	1	Technician	1	Labourer	4	Geophys Survey	0	
	Plant Op	0	QSE	0	Other [overtime]		Other [overtime]		
Equipment and Vehicles	F3	0	Forster 4.032	0	Magnex 120 L/W	1	Vehicle SIEOTEC	2	
	GPS	1			Posi Trac	0	Vehicle Hire	0	
	Water Cart	0	Mega Mulcher	0	Excavator	0	Van Site Office	0	
	Fences	0	Surveyor	0	Telehandler	0	WOOLFE	0	
QSE Report									
Weather		31 degrees Celsius- clear							
		No	Yes	Detail if yes					
Quality Issues		☐	☐						
Safety Issues		☐	☐						
Environmental Issues		☐	☐						
Non-Conformance		☐	☐						
Near Misses		☐	☐						
General Information									
Activities		Narrative. SIEOTEC team arrives at KGV1 to commence the analogue survey and Investigation. Narrative. As usual, EOD Tech conducted safety brief and Safety Work Method Statement (SWMS) and toolbox signoff. Narrative. Team do the last part removal of mounts and cleaning with the excavator. Narrative. Team completed the whole UXO survey and clearance task.							

Date and Hours Worked		Daily Work Activities	
Area covered (m ²)		7,889m2	
Risks to schedule/budget		Nil	
UXO detail		Nil. Except 9mm SAA	
F238 No.	01	Total UXO to date	2 x US M59 37mm UXO

