AUTHORITY 5691140

STAMP DUTY PAID

ANZ

Australian and New Zealand Banking Group Limted (ANZ)

HONIARA, SOLOMON ISLANDS

DATE 16 11 21

D D M M Y Y

PAY BAIABE TUITUPU OR BEARER

THE SUM OF TWO THOUSAND DOLLARS ONLY –

SBD 2,000.00

NOT NEGOTIABLE

PLEASE SIGN ABOVE THIS LINE

PLEASE SIGN ABOVE THIS LINE

№ 1612534

NATIONAL HOSTING AUTHORITY 5691140

BAIABE TUITUPU, (MR) –

= [signature] –

2023 PACIFIC GAMES SOLOMON ISLANDS
CHALLENGE • CELEBRATE • UNITE

PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Baiabe Tuitupu	APPROVED BY EXECUTIVE DIRECTOR Signed ________ Date 16/11/21
Address:	
IF DIRECT CREDITS ISSUED: BANK REF #: ________ Signed ________	APPROVED BY FINANCIAL CONTROLLER Signed ________ Date 16/11/21

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Labour Charge - Work Station Dividers (Mobilisation Payment)	$2,000.00

Cheque No: 1612534 for $2,000.00 Date 16/11/2021

Signature of claimant ________ 16/11/2021

PRINT NAME: BAIABE TUITUPU.

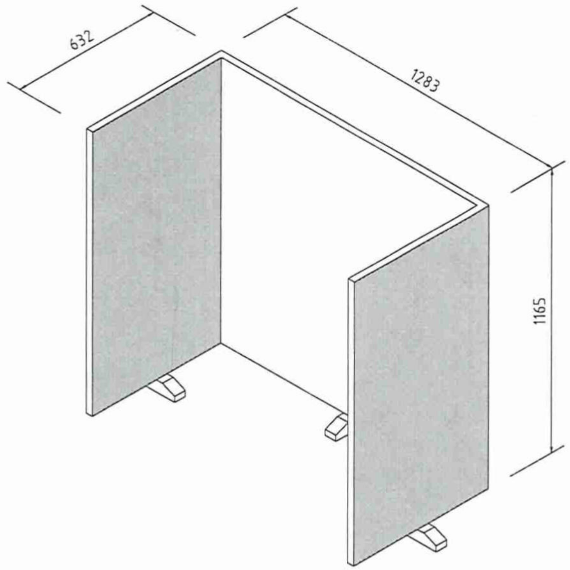
Payment Voucher Prepared by ________ Date 16/11/21

Date: 05 - 11 - 2021

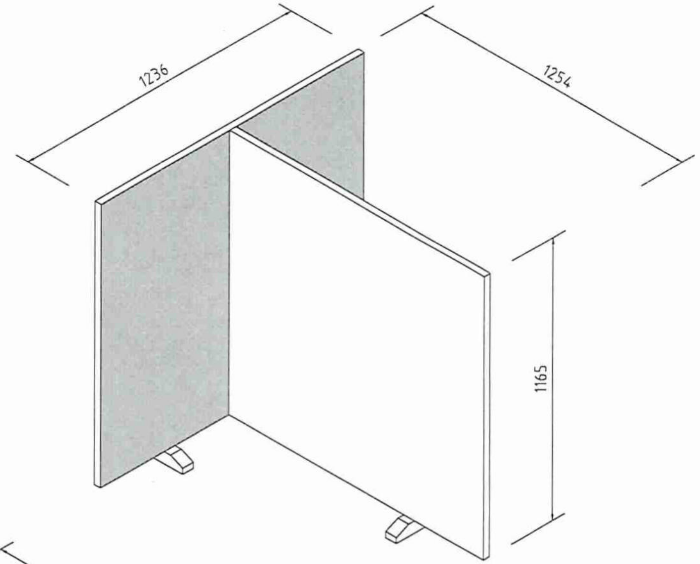
Project title: NHA Office workstation dividers

Client: Games Organising Committee (SPG)

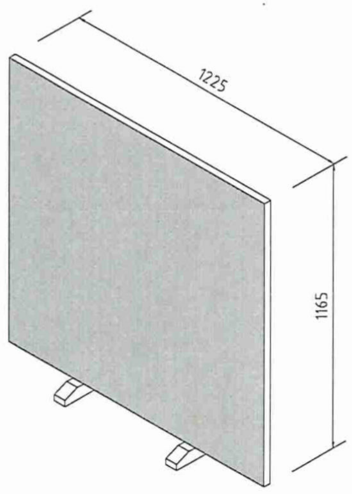
	SUMMERY	AMOUNT
1	Total Material cost	$ 21,100.00
2	Labor cost (30%)	$ 6,330.00
3	Profit (20%)	$ 4,220.00
4	Contigency (10%)	$ 2,110.00
5	Total cost of project	**$ 33,760.00**



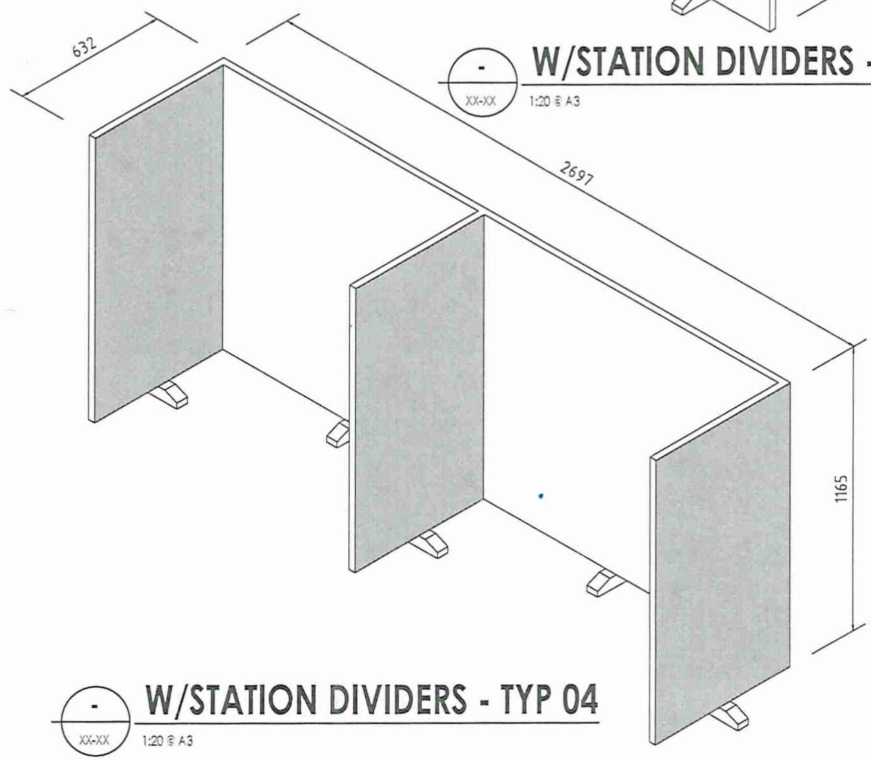
- XX-XX **W/STATION DIVIDERS - TYP 01**
1:20 @ A3



- XX-XX **W/STATION DIVIDERS - TYP 02**
1:20 @ A3



- XX-XX **W/STATION DIVIDERS - TYP 03**
1:20 @ A3



- XX-XX **W/STATION DIVIDERS - TYP 04**
1:20 @ A3

2023 PACIFIC GAMES SOLOMON ISLANDS CHALLENGE • CELEBRATE • UNITE

National Hosting Authority
2023 Pacific Games

ISSUE	DESCRIPTION	DATE
A	CONCEPT DRAFT	--/--/--

KEYS & LEGENDS - WORK STATION

TYPE 01 - 25mm EXTERIOR PLY 'U' SHAPE

TYPE 02 - 25mm EXTERIOR PLY 'T' SHAPE

TYPE 03 - 25mm EXTERIOR PLY 'I' SHAPE

TYPE 04 - 25mm EXTERIOR PLY 'E' SHAPE

PROJECT TITLE:
-

DRAWING TITLE:
FLOOR PLAN - FURNITURE FIT OUTS

CLIENT:
National Hosting Authority

ISSUE STAMP:

DRAWN. D.P	CHECKED. -
APPROVED. -	SCALE. SCALE AS SHOWN
PROJECT No. -	PLOT DATE. 11/5/21
SHEET No. 02	ISSUE No. A

A3

MEMORUNDUM

From: McCleen Sarukiki (GOC HR Manager)

To: Executive Director

Date: Wednesday 3rd November 2021

Minutes on office refurbishment

On Wednesday 3rd November 2021, at a staff discussion, it was agreed by all GOC managers that the office need refurbishment as GOC secretariat is preparing to recruit additional staff and others.

The discussion was by the following:

1. **McCleen Sarukiki- GOC HR Manager**
2. **Rocklive Poloso- GOC Finance Manager**
3. **Adrian Tuhanuku- GOC sports Delivery Manager**
4. **Hilda Ahikau- GOC Office Coordinator**

The discussion was conducted in the presence of Mr. Christian Nieng who initially approve it and gave directives on how to go about the process.

HR manager inform staff that the office to be refurbish in preparations for GOC secretariat recruitment of additional support staff.

The recruitment is in line with directive and advised by GOC CEO to cater to a growing GOC activities.

A office refurbishment plan was presented to the staff by a PMU and was approved for implementation.

In addition, due to the urgency of the tasked which requires completion by Wednesday 17th November next week.

A contractor was identified from preferred contractors list to provide the labor needed.

As advise by the NHA ED, a BOQ was prepared by the contractor and PMU staff and 3 invoices were collected from three hardware suppliers based on the BOQ as per quotations attached.

Signed

McCleen Sarukiki

Approved

NATIONAL HOSTING AUTHORITY
EXECUTIVE DIRECTOR
2023 PACIFIC GAMES

Bank : BSP

~~Acc#~~ Name : BAIABE TEITEAI.

Acc # : 2000080255

Original

TAX INVOICE*/STATEMENT* 0658703

(*delete as appropriate)

Date 14/11/2021

To GOC

ABN (of Recipient) | Order No.

From RRC (BAIABE TUITUPU).

ABN (of Supplier)

QTY	DESCRIPTION	PRICE	G.S.T.	TOTAL
	Labour charge			12,000
	Deposite $2000-00 for fuel tools need			
	PAID DATE 16/11/20 CHQ. No. 1612534			
	GL - 6 - 2717			
	Job - 4-7400-01			

Okay to pay

17/11/2021

TOTAL INCLUSIVE OF G.S.T. $12,000-00

Total includes G.S.T. of

STAMP DUTY PAID

Australian and New Zealand Banking Group Limted (ANZ)

HONIARA, SOLOMON ISLANDS

DATE 1 9 1 1 2 1
D D M M Y Y

PAY BAIABE TUITUPU OR BEARER

THE SUM OF TEN THOUSAND DOLLARS ONLY—

SBD 10,000.00

NOT NEGOTIABLE

PLEASE SIGN ABOVE THIS LINE

PLEASE SIGN ABOVE THIS LINE

NATIONAL HOSTING AUTHORITY 5691140

№ 1612552

Baiabe Tuitupu

19/11/2021

POSTED

MEMORUNDUM

From: McCleen Sarukiki (GOC HR Manager)

To: Executive Director

Date: Wednesday 3rd November 2021

Minutes on office refurbishment

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Signed

McCleen Sarukiki

Approved

NATIONAL HOSTING AUTHORITY
EXECUTIVE DIRECTOR
2023 PACIFIC GAMES

Date: 05 - 11 - 2021

Project title: NHA Office workstation dividers

Client: Games Organising Committee (SPG)

	SUMMERY	AMOUNT
1	Total Material cost	$ 21,100.00
2	Labor cost (30%)	$ 6,330.00
3	Profit (20%)	$ 4,220.00
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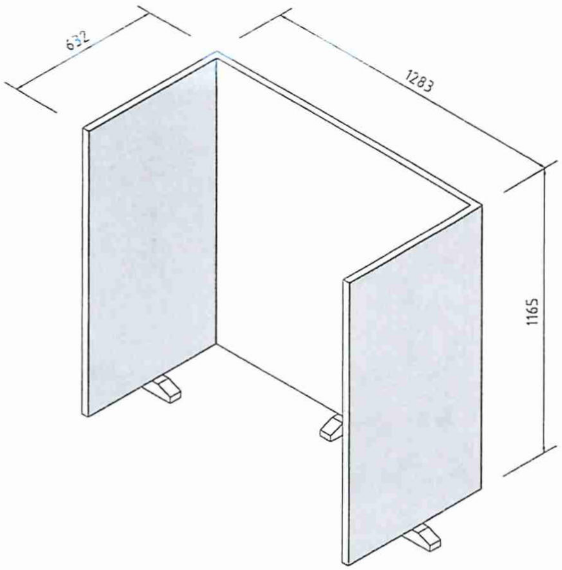
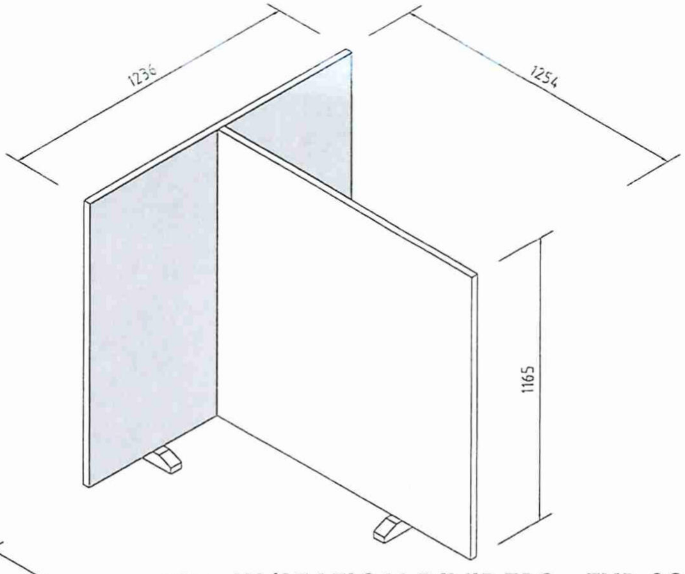
5	Total cost of project	$ 33,760.00



- XX-XX

W/STATION DIVIDERS - TYP 01

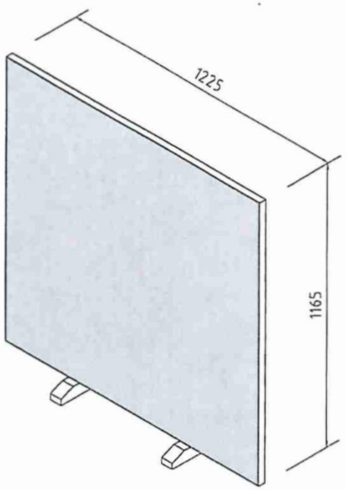
1:20 @ A3



- XX-XX

W/STATION DIVIDERS - TYP 02

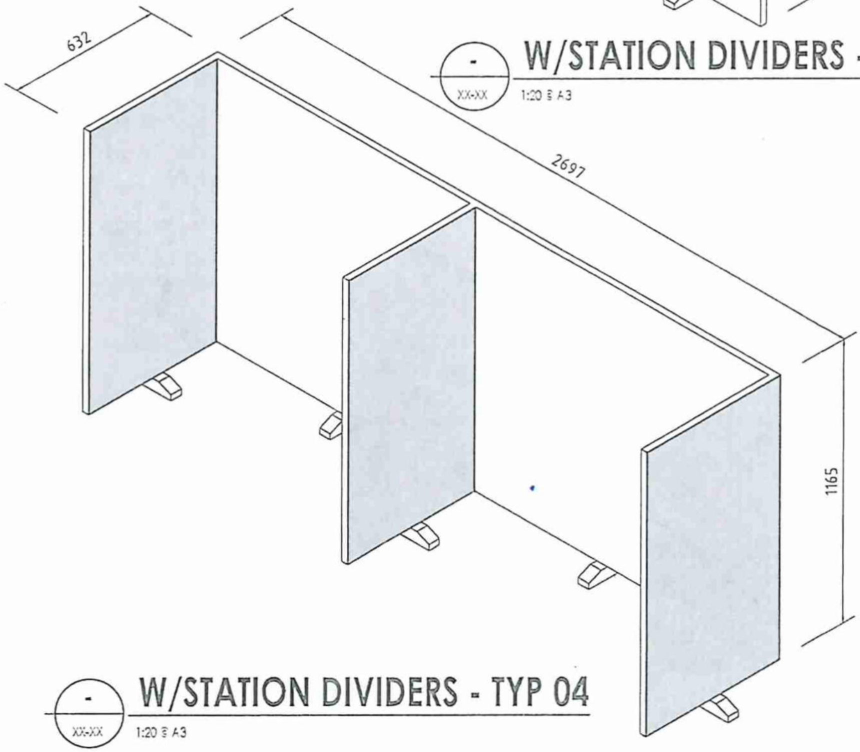
1:20 @ A3



- XX-XX

W/STATION DIVIDERS - TYP 03

1:20 @ A3



- XX-XX

W/STATION DIVIDERS - TYP 04

1:20 @ A3

National Hosting Authority
2023 Pacific Games

ISSUE	DESCRIPTION	DATE
A	CONCEPT DRAFT	--/--/--

KEYS & LEGENDS - WORK STATION

TYPE 01 - 25mm EXTERIOR PLY 'U' SHAPE

TYPE 02 - 25mm EXTERIOR PLY 'T' SHAPE

TYPE 03 - 25mm EXTERIOR PLY 'I' SHAPE

TYPE 04 - 25mm EXTERIOR PLY 'E' SHAPE

PROJECT TITLE:

--

DRAWING TITLE:

FLOOR PLAN - FURNITURE FIT OUTS

CLIENT:

National Hosting Authority

ISSUE STAMP:

DRAWN. D.P	CHECKED. -
APPROVED. -	SCALE. SCALE AS SHOWN
PROJECT No. -	PLOT DATE. 11/5/21
SHEET No. 02	ISSUE No. A

A3

PACIFIC GAMES
SOLOMON ISLANDS
CHALLENGE • CELEBRATE • UNITE

PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Baiabe Tuitupu	APPROVED BY EXECUTIVE DIRECTOR Signed________ Date________
Address:	
IF DIRECT CREDITS ISSUED: BANK REF #:________ Signed________	APPROVED BY FINANCIAL CONTROLLER Signed Date 23/11/21

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Final Payment - Labour Charge Workstaions	$10,000.00

Cheque No: 1612552 for $10,000.00 Date 19/11/2021

Signature of claimant________

PRINT NAME: ________

Payment Voucher Prepared by Roma. Date 19/11/21

Original

TAX INVOICE*/STATEMENT* 0658703

(*delete as appropriate)

Date 14/11/2021

To GOC

ABN (of Recipient) | Order No.

From RBC (BAIABE TUI TULAU).

ABN (of Supplier)

QTY	DESCRIPTION	PRICE	G.S.T.	TOTAL
	Labour charge			12,000
	Deposite $2000-00 for few tools need			

PAID DATE 16/11/20 CHQ. No. 1612534

GL - 6 - 2717

Job - 4 - 7400 - 01

Okay to pay

15/11/2021

TOTAL INCLUSIVE OF G.S.T. $12,000-00

Total includes G.S.T. of

PAID DATE 19/11/21 CHQ. No. 1612552.

G4 - 6 - 2717

Job - 4 - 7400 - 01

Job Completed

19/11/2021