



**Transaction or Request Lodgement Receipt**

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 20/01/2023 15:37  
**Transaction Number:** AFW08995

**Transaction Details:**

Account Transfer of SBD 2,916.00

From Account: 5691140  
To Account: 5217420

Notes for Recipient: Quote#LTQU0000000886  
Notes for Myself: Materials-SINIS

Pay Date : 20/01/2023

**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 20/01/2023 15:37 Pauline Tovua  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 25/01/2023 15:50 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : verified  
 26/01/2023 13:41 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 26/01/2023 13:41 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*



©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout


## Held for Authorisation Transaction Number AFW08995

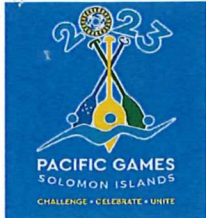
### Transaction Details

Account Transfer of SBD 2,916.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: Quote#LTQU0000000886
Notes for Myself: Materials-SINIS

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

*my*  
*25/01/23*





# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR <i>PP</i>
Address:	Signed <i>[Signature]</i> Date <u>20/1/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	<i>PP</i> APPROVED BY FINANCIAL CONTROLLER Signed <i>[Signature]</i> Date <u>20/1/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2501	Maintain-Non Residential	Concrete Slab work materials for borehole - SINIS	\$2,916.00

Cheque No: IB TRANS for \$2,916.00 Date 20/01/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by *[Signature]* Date 20/01/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-426

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Concrete slab work materials for borehole	Xizos Hardware Company Ltd	LTQU0000000886	\$2,916.00
<b>TOTALS</b>					<b>\$2,916.00</b>

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$2,916.00

Date: 18/01/23

Requisition Officer (Name): Gregory Sale

Sign: [Signature]

Account Code: 6-2501

Account Name: Maintain - Non Residential

Funds available on this account: \_\_\_\_\_

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): A. Alsop

Sign: [Signature]

Post: ED HP

Department: SINIS

**Authority is granted for expenditure not exceeding:**

SBD\$ 2,916.00

Signed: [Signature]

Name: Debbie Rance

Note: Authority for expenditure must be given by accounting officer or his/her delegated

**Threshold Checklist**

- Payment requires one quote (10,000 below)
- Payment requires three quotes (\$10,000.00 above)
- Is it a ITB Contract Payment
- Is it a GTB Contract Payment
- Payment is a Bid Waiver

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>



Compliance Check by: [Signature] Signature

Name: Daniel Vitmas Date: 19/01/2023

Position: Procurement Compliance Coordinator

- 1 White - NHA Finance
- 2 Pink/Blue - Compliance Department
- 3 Yellow - Requesting Department



Minute

Ref: SPP-HP22-426

To: EXECUTIVE DIRECTOR, NHA

Thru: Executive Director HP

Finance Coordinator

Date: 18/01/23

**RE: REQUEST APPROVAL & PAYMENT FOR CONCRETE SLAB WORK MATERIALS**

**Overview,**

SINIS Operations team have requested concrete slab work materials for the borehole. Concrete is one of the main materials for sealing and grouting of boreholes by construction of plugs and stabilization of intersected fracture zones. Concrete construction is a critical procedure in the borehole construction process.

XIAOS Hardware Company Ltd have supplied an invoice that totals to **\$2,916 SBD** which is less than the 10k threshold and would only require the Executive Director's approval for payment. Therefore, I am requesting your approval of the budget and endorsement of this request.

**Way forward;**

- Collate the required documents for review and approval.
- Raise LPO

Amount: \$ 2,916 SBD
Account Name : XIAOS HARDWARE COMPANY LTD
Account #: 5217420
Bank name: ANZ

**Prepared by;**

Claudina Ora  
Procurement

**Endorsed by;**

**Mr Aaron Alsop** Executive Director  
High Performance Program

**APPROVAL:**

**Mr Christian Nieng**

Executive Director.  
NATIONAL HOSTING AUTHORITY

Signature:

Date

Cc. FC Cc: Contract Manager




**XIAOS HARDWARE COMPANY LTD**  
SHOP

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 16/01/2023 13:21  
Report User: JENIMA2

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b> TIN: 1066881
Cash Sales	<b>Quotation Number:</b>  LTQU0000000886 <b>Customer Code:</b> POSCASH <b>Served By:</b> JENIMA HIRATA <b>Quotation Date:</b> 16-Jan-23

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		MIX GRAVEL [BSUP1107] (TAX)	2.00	150.00	0.00	300.00
2		STEEL ROD 12MM [FAB1031] (TAX)	15.00	68.00	0.00	1,020.00
3		STEEL ROD 6MM [FAB1034] (TAX)	6.00	24.00	0.00	144.00
4		CEMENT BAG 40KG [BSUP1133] (TAX)	10.00	98.00	0.00	980.00
8		GALV JH NAIL 4"/KG [BSUP0703] (TAX)	1.00	24.00	0.00	24.00
9		GALV JH NAIL 3" KG [BSUP0701] (TAX)	1.00	24.00	0.00	24.00
10		GALV JH NAIL 2"/KG [BSUP0702] (TAX)	1.00	24.00	0.00	24.00
11		DELIVERY CHARGES [DEL] (TAX)	1.00	400.00	0.00	400.00

**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

<b>ANZ BANK</b> ACCOUNT # : 5217420	<b>BSP BANK</b> ACCOUNT # : 4000918310	<b>BRED BANK</b> ACCOUNT # : 20001391123014	<b>POB BANK</b> ACCOUNT # : 011501000831
Invoice Received By : _____	Total Discount:	0.00	
Sign & Phone No : _____	Invoice Total:	2,916.00	
<b>All amounts are in Solomon Islands dollar [SBD]</b>			

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.

**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product, at our sole discretion, free of charge.

Please check items carefully before leaving the Store.

Have a nice day.



**Transaction or Request Lodgement Receipt**

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 10/02/2023 09:46  
**Transaction Number:** AFY33058

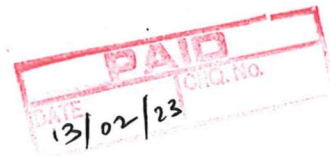
**Transaction Details:**

Account Transfer of SBD 985.00

From Account: 5691140  
 To Account: 5217420

Notes for Recipient: Quote#LTQU0000000974  
 Notes for Myself: Turf Equipments

Pay Date : 10/02/2023



**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 10/02/2023 09:46 Pauline Tovua  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 10/02/2023 18:02 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : verified  
 13/02/2023 12:26 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 13/02/2023 12:26 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

# XIAOS HARDWARE COMPANY LTD

TIN 1066881

## TAX INVOICE

LTRC0000004541 15-Feb-23 3:22:48PM

Served by JENIMA HRATA

Account Code: POSCASH

Account Name: Cash Sales

TRANSPORT CHAIN (GOLD) 13MM (2 MTR @ 508.00  
254.00)

CLEVIS SHORTENING HOOK 13mm GRAB 319.00

LIFTING GRADE 80 (1 EA @ 319.00)

YALEISI MOULD HAMMER 4LB (1 EA @ 158.00) 158.00

4.00 Item(s) Total Value **985.00**

Cheque \$985.00

15 FEB 2023 3:22:48 PM  
LTRC0000004541  
XIAOS HARDWARE COMPANY LTD  
15 FEB 2023 3:22:48 PM

Total Payments \$985.00

**Change \$0.00**

All prices marked with \* are Tax Exempt  
Please check items carefully before leaving the Store  
Have a nice day

### Return & Exchange Policy:

Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note: We are not allowing to exchange or return the materials if you don't have receipt Thank you

### Equipment power tools:

3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product, at our sole discretion, free of charge.



LTRC0000004541

Powered by Link Technologies

## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

## Held for Authorisation Transaction Number AFY33058

### Transaction Details

Account Transfer of SBD 985.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: Quote#LTQU0000000974
Notes for Myself: Turf Equipments


You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.



**XIAOS HARDWARE COMPANY LTD**

SHOP

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDSPhone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:Report Date: 30/01/2023 10:41  
Report User: JENIMA2**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b> TIN: 1066881
Cash Sales	<b>Quotation Number:</b>  LTQU0000000974 <b>Customer Code:</b> POSCASH <b>Served By:</b> JENIMA HIRATA <b>Quotation Date:</b> 30-Jan-23

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		TRANSPORT CHAIN (GOLD) 13MM [81010130] (TAX)	2.00	254.00	0.00	508.00
2		CLEVIS SHORTENING HOOK, 13mm GRAB , LIFTING , GRADE 80 [80032130] (TAX)	1.00	319.00	0.00	319.00
3		YALEISI MOULD HAMMER 4LB [TLS0059] (TAX)	1.00	158.00	0.00	158.00

Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"

ANZ BANK

BSP BANK

BRED BANK

POB BANK

ACCOUNT # : 5217420

ACCOUNT # : 4000918310

ACCOUNT # : 20001391123014

ACCOUNT # : 011501000831

Invoice Received By : \_\_\_\_\_

Total Discount: 0.00

Sign &amp; Phone No : \_\_\_\_\_

Invoice Total: 985.00

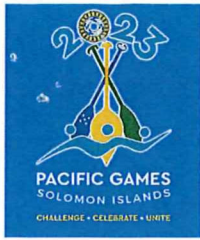
All amounts are in Solomon Islands dollar [SBD]

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.

**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product, at our sole discretion, free of charge.

Please check items carefully before leaving the Store.

Have a nice day.



# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed  Date <u>10/2/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed  Date <u>9/2/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Payment for Transportation Chain, Clevis Shortening Hook & Yaleisi Mould hammer for F/Hall.	\$985.00

Cheque No: IB TRANS for \$985.00 Date 8/02/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by Date 8/02/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: NHA-593/23

DEPARTMENT: NHA-ADMIN

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Payment being for items listed in quote for the movement of the trailer and lifting of heavy equipments on trailer -	XIAOS HARDWARE COMPANY Ltd.	Quote # LTQU00000000 974.	\$985 -00
<b>TOTALS</b>					<b>\$985 -00</b>

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$985 -00      Date: 07/02/23  
 Requisition Officer (Name): Linley Hatiah      Sign: [Signature]

Account Code: 6-2717  
 Account Name: Other Local Other Costs.  
 Funds available on this account: \_\_\_\_\_

Supervisors Certification (Accountable Officers):  
 Certifying Officer (Name): Debbie Rence      Sign: [Signature]  
 Post: FE  
 Department: NHA

Authority is granted for expenditure not exceeding:  
 EXECUTIVE DIRECTOR      SBD\$ 985 -00  
 Signed: [Signature]  
 Name: C Nieuw  
 Note: Authority for expenditure must be given by accounting officer or his/her delegated

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: [Signature]      Signature  
 Name: Leeroy B      Date: 7/02/23  
 Position: PCU



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: NHA - 593/23

DEPARTMENT: NHA-ADMIN

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Payment being for items listed in quote for the movement of the trailer and lifting of heavy equipments on trailer -	XIAOS HARDWARE COMPANY Ltd.	Quote # LTQU00000000 974.	\$985.00
<b>TOTALS</b>					<b>\$985.00</b>

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$985.00      Date: 07/02/23  
 Requisition Officer (Name): Linley Hatich      Sign: [Signature]

Account Code: 6-2717  
 Account Name: Other Local Other Cash.  
 Funds available on this account: \_\_\_\_\_

**Supervisors Certification (Accountable Officers):**  
 Certifying Officer (Name): Debbie Kence      Sign: [Signature]  
 Post: FE  
 Department: NHA

**Authority is granted for expenditure not exceeding:**  
 SBD\$ 985.00  
 Signed: [Signature]  
 Name: C. Newman  
 Note: Authority for expenditure must be given by accounting officer or his/her deligated

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: [Signature]      Signature  
 Name: Leoroy B      Date: 7/02/23  
 Position: Com



**MINUTE**

To: Executive Director  
Attention: Financial Controller  
From: Human Resource and Admin Officer

Date: 06-02-2023

**SUBJECT: TURF EQUIPMENT**

I am hereby requesting for the Purchase of the following;

1. Transportation chain (gold) 13mm- 2x
2. Clevis Shortening Hook, 13mm Grab, lifting- 1x
3. Yaleisi Mould Hammer 4LB- 1x

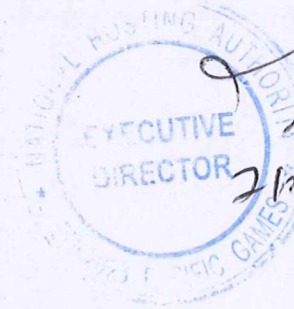
The Items worth \$985.00 SBD.

See the attached Quotation.

Your approval is sought for the payments.

Thank you

Joel Levata





NATIONAL HOSTING AUTHORITY  
XVII 2023 PACIFIC GAMES

NHA Ref: DRR310123



MEMO

To: Christian Nieng

Date: January 31, 2023

Thru: Eldon Tapa:

Date: 31/01/23

(Signature)

From: Dickson R Riikwao:

Date: 31/01/23

(Signature)

Re: Approval and endorsement for the items below

Overview: transport Chain, Clevis hook & a Mold Hammer

An urgent need for the above items is highly important to be procured as soon as possible, as they to be use for the movement of the trailer and lifting of some heavy equipment's on the trailer.

Purpose,

1. The chain is for lifting of the Cambridge roller on to the trailer, with the hook attachments
2. The mould hammer is used for many things that put on or take out off from the tractor

Attached is a quote from the XIAOS HARDWARE COMPANY LTD for the total cost of **SBD Nine hundred eighty-five dollars only, (\$985.00).**

Therefore, I hereby request your approval and endorsement for this purchase.

Please find enclosed, relevant supporting documents.

Supplier: XIAOS HARDWARE COMPANY LTD

Qty: 3

Amount: SBD \$ 985.00



C/-P.O. Box 2443  
Honiara  
Solomon Islands



Phone:  
677 7308800

Facebook page:  
Sol2023 XVII Pacific  
Games



### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 21/03/2023 11:34  
**Transaction Number:** AGD54327

#### Transaction Details:

Account Transfer of SBD 6,165.00

From Account: 5691140

To Account: 5217420

Notes for Recipient: Quote#LTQU0000001331

Notes for Myself: Materials-SINIS

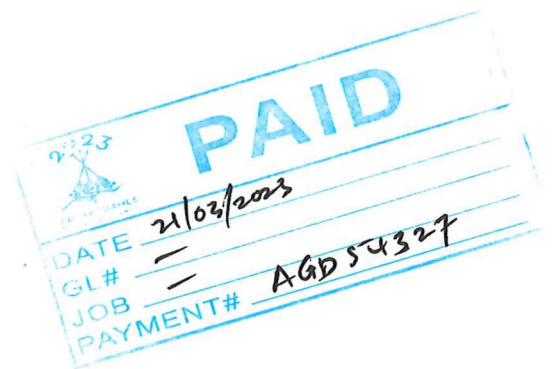
Pay Date : 21/03/2023

#### Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*

21/03/2023 11:34 Pauline Tovua  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 21/03/2023 13:01 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : verified  
 21/03/2023 17:13 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 21/03/2023 17:13 Debbie Ofaeri Sifoni  
 Transaction Processed

\*\*\*\*\*



©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

### Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

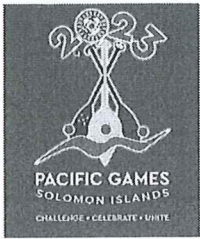
### Held for Authorisation Transaction Number AGD54327

#### Transaction Details

Account Transfer of SBD 6,165.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: Quote#LTQU0000001331
Notes for Myself: Materials-SINIS

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed  Date <u>21/3/23</u>
IF DIRECT CREDITS ISSUED:  BANK REF #: _____  Signed _____	APPROVED BY FINANCIAL CONTROLLER  Signed  Date <u>16/3/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2501	Maintain-Non Residential	Being for Materials for Nutrition office building setup.	\$6,165.00

Cheque No: IB TRANS for \$6,165.00 Date 16/03/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by Date 16/03/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-518

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Materials for Nutrition office building setup	Xiaos Hardware Company Ltd	1066881	\$6,165.00
				TOTALS	\$6,165.00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$6,165.00      Date: 13/03/23

Requisition Officer (Name): Damien Yee      Sign: [Signature]

Account Code: 6-5450-2501

Account Name: ~~Capex office equipment~~

Funds available on this account: Maintain - No Build Resident

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): A. Alsop      Sign: [Signature]

Post: ED HP

Department: SINIS

**Authority is granted for expenditure not exceeding:**

SBD\$ 6,165.00

Signed: [Signature]

Name: [Signature]

Note: Authority for expenditure must be given by accounting officer or his/her deligated

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input checked="" type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: [Signature]      Signature

Name: Darcy Villanueva      Date: 15/03/23

Position: POE NHA



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-518DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Materials for Nutrition office building setup	Diads Hardware Company Ltd	211066881	FG,165.00
<b>TOTALS</b>					56,165.00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): 56,165.00 Date: 13/03/23  
 Requisition Officer (Name): Damien Yee Sign: [Signature]

Account Code: 6-5450-2501  
 Account Name: Capex - office equipment  
 Funds available on this account: Maintenance - No Fund Resident

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): A. Alsop Sign: [Signature]  
 Post: ED HP  
 Department: SINIS

**Authority is granted for expenditure not exceeding:**

SBD\$ 6,165.00  
 Signed: [Signature]  
 Name: C. N. Yee  
 Note: Authority for expenditure must be given by accounting officer or his/her deligated

**Threshold Checklist**

- Payment requires one quote (10,000 below)
- Payment requires three quotes (\$10,000.00 above)
- Is it a ITB Contract Payment
- Is it a GTB Contract Payment
- Payment is a Bid Waiver

Compliance Check by: [Signature] Signature  
 Name: Darcey Villenas Date: 15/03/23  
 Position: PEC NHA



Minute

Ref: SPP-HP22-518

To: EXECUTIVE DIRECTOR, NHA

*[Signature]*

Thru: Executive Director HP

*[Signature]*

Finance Coordinator

*[Signature]*

Date: 13/03/23

**RE: REQUEST APPROVAL & PAYMENT FOR MATERIALS FOR NUTRITION OFFICE**

**Overview,**

SINIS Operations team have requested to procure materials for our new Nutrition office building.

A new office for the nutrition team will be built near the Clubhouse area. This is crucial for the nutrition team to have their own office space to work with athletes to promote nutrition. This includes: Individuals and groups who need to change their diet and related behavior to alleviate their nutritional status.

XIAOS Hardware Company Ltd have supplied an invoice that totals to **\$6,165.00 SBD** which is less than the 10k threshold and would only require the Executive Director's approval for payment. Therefore, I am requesting your approval of the budget and endorsement of this request.

**Way forward;**

- Collate the required documents for review and approval.
- Raise LPO

Amount: <b>\$6,165.00 SBD</b>
Account Name : <b>XIAOS HARDWARE COMPANY LTD</b>
Account #: <b>5217420</b>
Bank name: <b>ANZ</b>

**Prepared by;**

Claudina Ora  
Procurement

*[Signature]*

**Endorsed by;**

**Mr Aaron Alsop** Executive Director *[Signature]*  
High Performance Program

**APPROVAL:**

<b>Mr Christian Nieng</b> Executive Director. NATIONAL HOSTING AUTHORITY	 <i>[Signature]</i>		
--	------------------------	--	--



Signature:	Date		
------------	------	--	--

Cc. FC Cc: Contract Manager




**XIAOS HARDWARE COMPANY LTD**  
SHOP

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 08/03/2023 15:24  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b>	TIN: 1066881
Cash Sales	<b>Quotation Number:</b>	 LTQU0000001331
	<b>Customer Code:</b>	POSCASH
	<b>Served By:</b>	Neschelyn Lacap
	<b>Quotation Date:</b>	08-Mar-23
: SINIS		

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		SUPER WHITE 4LTR WATER, 211624 [PNT1002] (TAX)	2.00	480.00	0.00	960.00
2		ROOFING NAIL W/ SEAL KG [BSUP1117] (TAX)	3.00	45.00	0.00	135.00
3		GALV JH NAIL 3" KG [BSUP0701] (TAX)	3.00	24.00	0.00	72.00
4		GALV JH NAIL 2"/KG [BSUP0702] (TAX)	2.00	24.00	0.00	48.00
5		MASONITE NAIL 1" /KG [BSUP1101] (TAX)	2.00	38.00	0.00	76.00
6		MASONITE 4.5MM X 9FT [FAB1045] (TAX)	16.00	155.00	0.00	2,480.00
7		6 RIBBS COLORBOND 7FT [BSUP777] (TAX)	12.00	199.50	0.00	2,394.00

Notes: COLOR: ALPINE BLUE

*white ↔ Grey.*



**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

<b>ANZ BANK</b>	<b>BSP BANK</b>	<b>BRED BANK</b>	<b>POB BANK</b>
ACCOUNT # : 5217420	ACCOUNT # : 4000918310	ACCOUNT # : 20001391123014	ACCOUNT # : 011501000831

Invoice Received By : \_\_\_\_\_

Total Discount: 0.00

Sign & Phone No : \_\_\_\_\_

Invoice Total: 6,165.00

All amounts are in Solomon Islands dollar [SBD]

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.

**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product, at our sole discretion, free of charge.

Please check items carefully before leaving the Store.

Have a nice day.



**Transaction or Request Lodgement Receipt**

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 19/04/2023 17:12  
**Transaction Number:** AGG88130

**Transaction Details:**

Account Transfer of SBD 5,760.00

From Account: 5691140  
To Account: 5217420

Notes for Recipient: Quote#LTQU00000001625  
Notes for Myself: Plywood-SINIS

Pay Date : 19/04/2023

**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 19/04/2023 17:12 Pauline Tovua  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 20/04/2023 17:00 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : verified  
 21/04/2023 10:08 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 21/04/2023 10:08 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*



©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

### Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

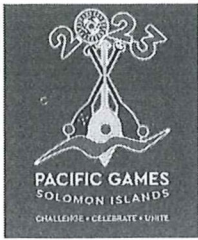
## Held for Authorisation Transaction Number AGG88130

### Transaction Details

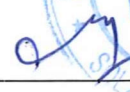
Account Transfer of SBD 5,760.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: Quote#LTQU00000001625
Notes for Myself: Plywood-SINIS

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed  Date <u>20/4/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed _____ Date _____

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Being for plywood for pool frame - SINIS.	\$5,760.00

Cheque No: IB TRANS for \$5,760.00 Date 19/04/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 19/04/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-588

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		<u>PLYWOOD FOR POOL FRAME</u>	<u>XIAOS HARDWARE COMPANY LTD</u>	<u>LTR 0000006 1625111</u>	<u>\$5,760-00</u>
<b>TOTALS</b>					<u>\$5,760-00</u>

**Approval is requested to incur expenditure on the above**

Estimated Cost (SBD): \$5,760-00      Date: 14/04/23  
 Requisition Officer (Name): DAMIEN YEE      Sign: [Signature]

Account Code: 6-2717  
 Account Name: Other Local Other Cost  
 Funds available on this account: \_\_\_\_\_

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): A-ALSOB      Sign: \_\_\_\_\_  
 Post: E.D HP  
 Department: SINIS

**Authority is granted for expenditure not exceeding:**

SBD\$ 5,760-00  
 Signed: [Signature]  
 Name: [Signature]  
 Note: Authority for expenditure must be given by accounting officer or his/her deligated

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input checked="" type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: [Signature]      Signature  
 Name: Keonof B      Date: 18/04/23  
 Position: [Signature]



Minute

Ref: SPP-HP22-588

To: EXECUTIVE DIRECTOR, NHA

Thru: Executive Director HP

Finance Coordinator

Date: 14/04/23

**RE: REQUEST APPROVAL & PAYMENT FOR PLYWOOD FOR POOL FRAME**

**Overview,**

SINIS Operations team have requested payment for plywood for pool frame. This pool will be used specifically for athletes training and recovery sessions.

Philja Works Enterprise have constructed the pool base frame and we need the requested items to Protect the pool base frame from abrasions and punctures.

Xiaos Hardware have supplied an invoice that totals to **\$5,760.00 SBD** which is less than the 10k threshold and would only require the Executive Director's approval for payment. Therefore, I am requesting your approval of the budget and endorsement of this request.

*Way forward;*

- Collate the required documents for review and approval.
- Raise payment

Amount: <b>\$5,760.00</b>
Account Name: <b>XIAOS HARDWARE COMPANY LTD</b>
Account #: <b>5217420</b>
Bank name: <b>ANZ</b>

Claudina Ora  
Procurement

**Endorsed by;**

**Mr Aaron Alsop** Executive Director  
High Performance Program

**APPROVAL:**

<b>Mr Christian Nieng</b> Executive Director. NATIONAL HOSTING AUTHORITY		
Signature:	Date: <b>18/4/23</b>	

Cc. FC Cc: Contract Manager




**XIAOS HARDWARE COMPANY LTD  
SHOP**

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 13/04/2023 11:48  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b> TIN: 1066881
Cash Sales	<b>Quotation Number:</b>  LTQU0000001625 <b>Customer Code:</b> POSCASH <b>Served By:</b> Neschelyn Lacap <b>Quotation Date:</b> 13-Apr-23

: SINIS

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		BLACK FORM PLYWOOD 18MM [FAB1018] (TAX)	12.00	480.00	0.00	5,760.00

**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

**ANZ BANK                      BSP BANK                      BRED BANK                      POB BANK**  
**ACCOUNT # : 5217420      ACCOUNT # : 4000918310      ACCOUNT # : 20001391123014      ACCOUNT # : 011501000831**

Invoice Received By : _____	<b>Total Discount:</b> 0.00
Sign & Phone No : _____	<b>Invoice Total:</b> 5,760.00
<b>All amounts are in Solomon Islands dollar [SBD]</b>	

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.  
**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product, at our sole discretion, free of charge.

Please check items carefully before leaving the Store.

Have a nice day.

## Claudina Ora

---

**From:** Aaron Alsop <azxsive@hotmail.com>  
**Sent:** Wednesday, 12 April 2023 12:36 PM  
**To:** Claudina Ora  
**Cc:** Jessie Bosamata  
**Subject:** Re: PR APPROVAL

Attention!: This email originated from outside of the organization (SIG). Do not click links or open attachments unless you recognize the sender and know the content is safe.

Yes approved.

[Get Outlook for Android](#)

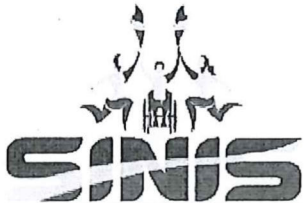



---

**From:** Claudina Ora <COra@sinis.com.sb>  
**Sent:** Wednesday, April 12, 2023 10:35:50 AM  
**To:** 'Aaron Alsop' <azxsive@hotmail.com>  
**Cc:** Jessie Bosamata <JBosamata@sinis.com.sb>  
**Subject:** PR APPROVAL

Hi ED,

We have run out of PR pages containing your signature. Urgently need your approval to attach with payments raised.

Thanks

 <p>Solomon Islands National Institute of Sport</p> <p>f @SINIShighperformance    @SINIShighperformance</p>	<p><b>Claudina Ora</b></p> <p>Solomon Islands National Institute of Sport Prince Philip Highway, Panatina, Honiara, Solomon Islands.</p> 	<p>Procurement Officer CORPORATE SERVICES</p>  +677 42274  +677 7658751
--	--	---

## Claudina Ora

---

**From:** Aaron Alsop <azxsive@hotmail.com>  
**Sent:** Monday, 17 April 2023 4:30 PM  
**To:** Claudina Ora  
**Cc:** Leeroy Bird; Darlcy Thomas; Christian Nieng; Damien Yee; Debbie Sifoni Rence; James Watepo  
**Subject:** RE: PR Approval

Attention!: This email originated from outside of the organization (SIG). Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks Claudina

Yes Im aware of all those costs and approve them

---

**From:** Claudina Ora <COra@sinis.com.sb>  
**Sent:** Monday, 17 April 2023 3:24 PM  
**To:** Aaron Alsop <azxsive@hotmail.com>  
**Cc:** Leeroy Bird <LBird@sol2023.com.sb>; Darlcy Thomas <DThomas@sol2023.com.sb>; Christian Nieng <CNIeng@sol2023.com.sb>; Damien Yee <DYee@sinis.com.sb>; Debbie Sifoni Rence <DSifoniRence@sol2023.com.sb>; James Watepo <JWatepo@sol2023.com.sb>  
**Subject:** PR Approval



Hi Aaron,

Requesting your approval for below PR raised. Compliance team need your approval before below payments will be processed.

<b>TONGS</b>	PR materials for walling repairs	\$ 3,371.88
<b>CLAUDINA ORA</b>	PR Leave Passage 10 days 19th to 4th May	\$ 5,000.00
<b>XIAOS HARDWARE</b>	PR Plywood for Pool Frame	\$ 5,760.00
<b>CASH CHEQUE</b>	PR Biometrics for Volleyball Team	\$ 17,600.00
<b>SOLOMON POWER</b>	PR Electricity Bill for March - A.Alsop Residence	\$ 16,149.14
<b>SOLOMON POWER</b>	PR SINIS Electricity bill for March	\$ 71,726.70
<b>DELI IN THE PLAZA</b>	PR Food items for presenter course	\$ 1,865.00
<b>CASH CHEQUE</b>	PR Market items for presenter course	\$ 1,010.00
<b>GUADALCANAL TRAVEL SERVICE</b>	PR Airfare for David Parker Keni	\$ 6,485.50
<b>SOLOMON AIRLINES LIMITED</b>	PR Airfare for Mr Deakin Glen Bede	\$ 9,361.60

Regards



 @SINIS.highperformance  @SINIS.highperformance


**Claudina Ora**

Procurement Officer  
CORPORATE SERVICES

Solomon Islands National Institute of Sport  
Prince Philip Highway, Panatina,  
Honiara, Solomon Islands.



 +677 42274

 +677 7658751



### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 24/05/2023 15:36  
**Transaction Number:** AGK92972

#### Transaction Details:

Account Transfer of SBD 2,903.00

From Account: 5691140

To Account: 5217420

Notes for Recipient: Quote#LTQU0000001913

Notes for Myself: Materials-SINIS

Pay Date : 24/05/2023

#### Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 24/05/2023 15:36 Pauline Tovua  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 25/05/2023 11:16 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : verified  
 25/05/2023 16:04 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 25/05/2023 16:04 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*



©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

### Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

### Held for Authorisation Transaction Number AGK92972

#### Transaction Details

Account Transfer of SBD 2,903.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: Quote#LTQU0000001913
Notes for Myself: Materials-SINIS

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.



### Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

### Held for Authorisation Transaction Number AGK92509

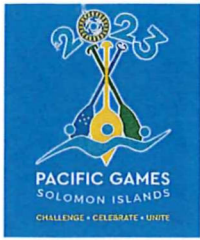
#### Transaction Details

Account Transfer of SBD 13,800.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: Quote#LTQU0000001913
Notes for Myself: Material-SINIS



*Cancel.*

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

*Declined on the  
24/5/23  
Fe.*



# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	<div style="text-align: center;">  </div> Signed _____ Date <u>25/05/23</u>
IF DIRECT CREDITS ISSUED:  BANK REF #: _____  Signed _____	APPROVED BY FINANCIAL CONTROLLER  <div style="text-align: center;">  </div> Signed _____ Date <u>24/5/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717 <u>2501</u>	Other Local Other Costs	Materials for Nutrition Office.	\$2,903.00

Cheque No: IB TRANS for \$2,903.00 Date 24/05/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 24/05/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-068

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Materials for nutrition office	Xiaos hardware Company Ltd	LTQ.U0000001913	\$2,903.00
<b>TOTALS</b>					\$2,903.00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$2,903.00 Date: 23/05/23

Requisition Officer (Name): Damien Yee Sign:

Account Code: 6-2719-2501

Account Name: Other local other costs

Funds available on this account: \_\_\_\_\_

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): A. Klsop Sign:

Post: ED HP

Department: SINIS

Authority is granted for expenditure not exceeding:

SBD\$ E2903

Signed:

Name: Executive Director

Note: Authority for expenditure must be given by accounting officer or his/her delegated

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input checked="" type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: Signature

Name: Deivy V. Thano Date: 23/05/23

Position: Proc NHA





Minute

Ref: SPP-HP22-668

To: EXECUTIVE DIRECTOR, NHA \_\_\_\_\_

Thru: Executive Director HP 

Finance Coordinator 

Date: 23/05/23

**RE: REQUEST APPROVAL & PAYMENT FOR MATERIALS FOR NUTRITION OFFICE**

**Overview,**

SINIS Operations team have requested to procure materials for our new Nutrition office building.

A new office for the nutrition team will be built near the Clubhouse area. This is crucial for the nutrition team to have their own office space to work with athletes to promote nutrition. This includes: Individuals and groups who need to change their diet and related behavior to alleviate their nutritional status.


XIAOS Hardware Company Ltd have supplied an invoice that totals to \$2,903.00 SBD which is less than the 10k threshold and would only require the Executive Director's approval for payment. Therefore, I am requesting your approval of the budget and endorsement of this request.

**Way forward;**


- Collate the required documents for review and approval.
- Raise LPO

Amount: \$2,903.00 SBD
Account Name : XIAOS HARDWARE COMPANY LTD
Account #: 5217420
Bank name: ANZ


**Prepared by;**

Claudina Ora  
Procurement 

**Endorsed by;**

**Mr Aaron Alsop** Executive Director   
High Performance Program

**APPROVAL:**

<b>Mr Christian Nieng</b> Executive Director NATIONAL HOSTING AUTHORITY		
Signature:  Date: 23/05/23	✓	

Cc. FC Cc: Contract Manager






**XIAOS HARDWARE COMPANY LTD**  
SHOP

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

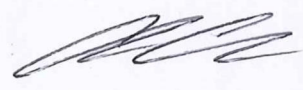
Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 22/05/2023 15:28  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b> TIN: 1066881
Cash Sales	<b>Quotation Number:</b>  LTQU0000001913 <b>Customer Code:</b> POSCASH <b>Served By:</b> Neschelyn Lacap <b>Quotation Date:</b> 22-May-23
: SINIS	

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
2		PUTTY KNIFE 4" [GH1672] (TAX)	2.00	45.00	0.00	90.00
3		PLYWOOD 15MM [FAB1028] (TAX)	4.00	380.00	0.00	1,520.00
4		FORMICA SHEET 1220MMX2440MM COLOR [FAB1038] (TAX)	2.00	200.00	0.00	400.00
8		SUPER WHITE 4LTR F/G, 2208010 [PNT1201] (TAX)	1.00	480.00	0.00	480.00
9		PAINT ROLLER SLEEVE 9" [GH1007] (TAX)	1.00	25.00	0.00	25.00
10		JH NAIL 1 1/2" KG [BSUP1125] (TAX)	1.00	38.00	0.00	38.00
11		AVOID NAIL GLUE 360G [GH1670] (TAX)	2.00	68.00	0.00	136.00
12		FORMICA GLUE 1.5LTR [GH13006] (TAX)	2.00	95.00	0.00	190.00
13		KNIFE SNAP OFF 18*100MM 30000 [TLS1156] (TAX)	2.00	12.00	0.00	24.00



**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

**ANZ BANK**                      **BSP BANK**                      **BRED BANK**                      **POB BANK**  
**ACCOUNT # : 5217420**    **ACCOUNT # :4000918310**    **ACCOUNT # : 20001391123014**    **ACCOUNT # : 011501000831**

Invoice Received By : _____	<b>Total Discount:</b>	<b>0.00</b>
Sign & Phone No : _____	<b>Invoice Total:</b>	<b>2,903.00</b>
<b>All amounts are in Solomon Islands dollar [SBD]</b>		

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.  
**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product, at our sole discretion, free of charge.

Please check items carefully before leaving the Store.

Have a nice day.



# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

Supplier Name: Xiaos Hardware

- |                     |                                     |                  |                    |                        |
|---------------------|-------------------------------------|------------------|--------------------|------------------------|
| 1) Requisition      | <input checked="" type="checkbox"/> | Sign by ED NHA   | <u>[Signature]</u> |                        |
| 2) Payment Voucher  | <input checked="" type="checkbox"/> | Sign by FC       | <u>[Signature]</u> | Sign by ED _____       |
| 3) LPO              | <input type="checkbox"/>            | Sign by FC       | _____              | Sign by ED _____       |
| 4) IB Authorisation | <input checked="" type="checkbox"/> | Authorised by FC | _____              | Authorised by ED _____ |

18/7/23

Comments:

2:34

LTE

apib1.anz.com



Transaction or Request Lodgement Receipt

Transaction or Request Description: ANZ to ANZ Transfer
Transaction or Request Status: Posted
Date / Time: 18/07/2023 09:37
Transaction Number: AGR41133

Transaction Details:

Account Transfer of SBD 1,141.00

From Account: 5691140
To Account: 5217420

Notes for Recipient: Quote#LTQU2233
Notes for Myself: Material-SINIS

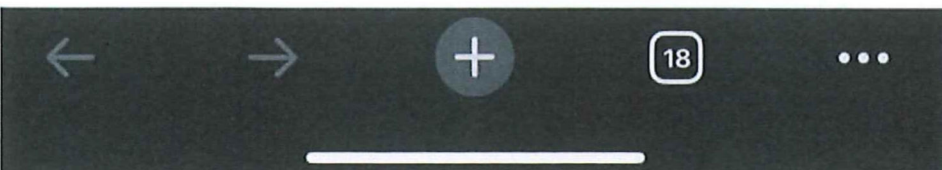
Pay Date : 18/07/2023

Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*
18/07/2023 09:37 Pauline Tovua
Authorisation Required for : Transfer Between My Accounts (2A)
19/07/2023 09:27 Christian Nieng
Authorised -Transfer Between My Accounts
Comments : verified
19/07/2023 14:33 Debbie Ofaeri Sifoni
Authorised -Transfer Between My Accounts
19/07/2023 14:33 Debbie Ofaeri Sifoni
Transaction Processed
\*\*\*\*\*



©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.



## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

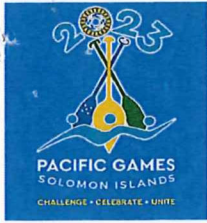
## Held for Authorisation Transaction Number AGR41133

### Transaction Details


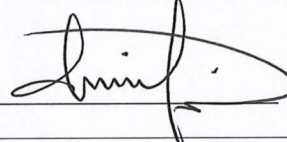
Account Transfer of SBD 1,141.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: Quote#LTQU2233
Notes for Myself: Material-SINIS

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

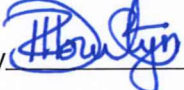
Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	 Signed _____ Date <u>17/7/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER  Signed _____ Date <u>14/7/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2501	Maintain-Non Residential	Materials and Equipments for Hiring in Nutrition Kitchen and Clubhouse Kitchen.	\$1,141.00

Cheque No: IB TRANS for \$1,141.00 Date 14/07/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 14/07/2023



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-786

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Materials and equipments for tiling in Nutrition kitchen and clubhouse kitchen	Xiaos hardware	LTQU0000002233	\$1,141.00
<b>TOTALS</b>					<b>\$1,141.00</b>
<b>Approval is requested to incur expenditure on the above</b>					
Estimated Cost (SBD): <u>\$1,141.00</u>		Date: <u>5/07/23</u>		Account Code: <u>6-2917</u> <u>6-2508</u>	
Requisition Officer (Name): <u>Damien Yee</u>		Sign: <u>[Signature]</u>		Account Name: <u>Other local other camp Marston-non-EB</u>	
				Funds available on this account:	
<b>Supervisors Certification (Accountable Officers):</b>			<b>Authority is granted for expenditure not exceeding:</b>		
Certifying Officer (Name): <u>A. Alsop</u>		Sign: <u>[Signature]</u>		SBD\$ <u>1,141.00</u>	
Post: <u>ED HP</u>				Signed: <u>[Signature]</u>	
Department: <u>SINIS</u>				Name: <u>[Signature]</u>	
			Note: Authority for expenditure must be given by accounting officer or his/her deligated		
<b>Threshold Checklist</b>			Compliance Check by: <u>[Signature]</u> Signature		
Payment requires one quote (10,000 below) <input checked="" type="checkbox"/>			Name: <u>Darby V. Thano</u> Date: <u>11/07/23</u>		
Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/>			Position: <u>pe xHA</u>		
Is it a ITB Contract Payment <input type="checkbox"/>					
Is it a GTB Contract Payment <input type="checkbox"/>					
Payment is a Bid Waiver <input type="checkbox"/>					

*Nutrition*

*3 - 4000 - 06*

Copy 1 White    NHA Finance  
 Copy 2 Pink    Compliance Department  
 Copy 3 Yellow    Requesting Department




**XIAOS HARDWARE COMPANY LTD**  
SHOP

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 05/07/2023 15:17  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b>	TIN: 1066881
SINIS	<b>Quotation Number:</b>	 LTQU0000002233
	<b>Customer Code:</b>	LTCU0000000034
	<b>Served By:</b>	Neschelyn Lacap
	<b>Quotation Date:</b>	05-Jul-23

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		PLASTERING TROWEL 11"/275MM BLACK RUBBER XITELI [GH1478] (TAX)	1.00	150.00	0.00	150.00
2		NAIL GLUE 360G [GH1670] (TAX)	6.00	68.00	0.00	408.00
3		PLASTERING SPONGE [GH1273] (TAX)	1.00	35.00	0.00	35.00
4		CHAO WEI DIAMOND DISC 4" [GH1150] (TAX)	1.00	68.00	0.00	68.00
5		TILE SPACER 4MM [BSUP1137] (TAX)	1.00	120.00	0.00	120.00
6		WHITE GROUT 20KG/BAG [BSUP1144] (TAX)	1.00	360.00	0.00	360.00



Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"

ANZ BANK                      BSP BANK                      BRED BANK                      POB BANK  
ACCOUNT # : 5217420    ACCOUNT # :4000918310    ACCOUNT # : 20001391123014    ACCOUNT # : 011501000831

Invoice Received By : _____	Total Discount:	0.00
Sign & Phone No : _____	Invoice Total:	1,141.00
<b>All amounts are in Solomon Islands dollar [SBD]</b>		

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.

**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product, at our sole discretion, free of charge.

Please check items carefully before leaving the Store.

Have a nice day.



Minute

Ref: SPP-HP22-786

To: EXECUTIVE DIRECTOR, NHA

Thru: Executive Director HP

Finance Coordinator

Date: 5/07/23

**RE: REQUEST APPROVAL & PAYMENT FOR TILING**

**Overview,**

SINIS Operations team have requested payment for materials and equipment's for tiling in the Nutrition Kitchen and Clubhouse kitchen.

Xiaos Hardware have supplied an invoice that totals to **\$1,141.00 SBD** which is less than the 10k threshold and would only require the Executive Director's approval for payment. Therefore, I am requesting your approval of the budget and endorsement of this request.

**Way forward;**

- Collate the required documents for review and approval.
- Raise payment

Amount: <b>\$1,141.00 SBD</b>
Account Name: <b>XIAOS HARDWARE COMPANY LTD</b>
Account #: <b>5217420</b>
Bank name: <b>ANZ</b>

Claudina Ora  
**Procurement**

**Endorsed by;**

**Mr Aaron Alsop** Executive Director   
High Performance Program

**APPROVAL:**

<b>Mr Christian Nieng</b> Executive Director. NATIONAL HOSTING AUTHORITY		
Signature:	Date: <b>1</b>	

Cc. FC Cc: Contract Manager





# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

Supplier Name: XIAOS HARDWARE COMPANY LTD

1) Requisition	<input checked="" type="checkbox"/>	Sign by FC	<u>[Signature]</u>	Sign by ED	_____
2) Payment Voucher	<input checked="" type="checkbox"/>	Sign by FC	<u>[Signature]</u>	Sign by ED	_____
3) LPO	<input type="checkbox"/>	Sign by FC	_____	Sign by ED	_____
4) IB Authorisations	<input checked="" type="checkbox"/>	Authorised by FC	<u>[Signature]</u>	Authorised by ED	<u>✓</u>

Comments:





### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 13/09/2023 14:40  
**Transaction Number:** AGY53107

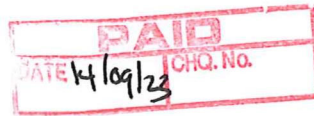
#### Transaction Details:

Account Transfer of SBD 8,700.00

From Account: 5691140  
To Account: 5217420

Notes for Recipient: PPE-Community Groups  
Notes for Myself: INV#2768-GOC

Pay Date : 13/09/2023



#### Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 13/09/2023 14:40 Pauline Tovua  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 14/09/2023 08:34 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : verified  
 14/09/2023 11:07 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 14/09/2023 11:07 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

## Held for Authorisation Transaction Number AGY53107

### Transaction Details

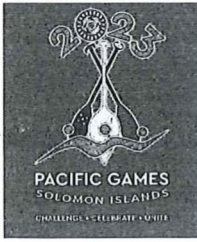
Account Transfer of SBD 8,700.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: PPE-Community Groups
Notes for Myself: INV#2768-GOC

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.


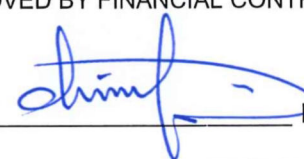


14109165





# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	<div style="text-align: center;">  </div> Signed _____ Date <u>13/09/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER <div style="text-align: center;">  </div> Signed _____ Date <u>12/9/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Being for PPE required by community group engaged by Logistics Team.	\$8,700.00

Cheque No: IB TRANS for \$8,700.00 Date 12/09/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 12/09/23



NATIONAL HOSTING AUTHORITY

PURCHASE REQUISITION

REQUISITION NUMBER: 600-1166/23

Contract/Supplier Payment Number: \_\_\_\_\_

Contract/Supplier Name: \_\_\_\_\_

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	SUPPLIER	PURCHASING OFFICER USE ONLY	
				ORDER NO.	COST
		<u>COST OF PPE REQUIRED BY COMMUNITY GROUPS ENGAGED BY LOGISTICS TEAM</u>	<u>XIAOS HARDWARE COMPANY LTD</u>	<u>15109/25</u>	<u>\$8,700</u>
		<u>INV. LTQ 0002768</u>			<u>\$8,700</u>
				Total:	

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$8,700 Date: 08/09/23

Requisition Officer (Name): W. W. W. W. Sign: [Signature]

Account Code No: 6-2717

Account Name: Others Local Other Cost

Funds available on this account: \_\_\_\_\_

Supervisors Certification (Accountable Officer): [Signature]

Certifying Officer (Name): Debbie France Sign: [Signature]

Position: NHA

Department/Committee: \_\_\_\_\_

Authority is granted for expenditure not exceeding: \$8,700

SBDS: [Signature]

Signed: [Signature]

Name: \_\_\_\_\_

Note: Authority for expenditure must be given by accounting officer or his/her deligated.

Threshold and contract/Supplier payments Checklist

Payment requires one quote (\$10,000.00 below)

Payment requires three quotes (\$10,000.00 above)

Is it a ITB Contract Payment

Is it a GTB contract payment

Payment is a Bid waiver

Compliance Check by: [Signature] Signature: [Signature]

Name: PCC Date: 08/09/23

Position: [Signature]

White Copy - Finance Unit/Department  
 Blue Copy - Compliance Unit/Department  
 Green Copy - Ordering Unit/Department



MINUTE

Ref: GOC – /23

To: EXECUTIVE DIRECTOR, NHA \_\_\_\_\_

From: FINANCE & PROCUREMENT, GOC 

Date: 30/08/2023

RE: Document to Process Payment to Xiaos Hardware Company Ltd

This minute seeks your approval to raise payment to the above.

Raise a payment for the sum of **SBD8,700.00** as defined in the attached invoice # LTQ0002768 Being for cost of PPE required by community groups engaged with logistics team.

The documentations are attached for your verification.

Please endorse and approve as per the budget and process payment as soon as possible.

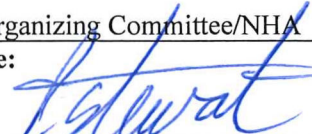
Prepared by:  
Wickly Wemu

  
Payroll COORDINATOR  
Games Organising Committee  
Finance & Procurement

Endorsed by:

<b>Mr. Ian Irapo</b> <b>Finance Team</b> Games Organizing Committee/NHA		 FA to sign
---	---	---

Approval by:

<b>Peter Stewart</b> <b>CEO</b> Games Organizing Committee/NHA		CEO to sign
Signature: 	Date: 8/9/23	

## Wickly Wemu

---

**From:** Angellina Fakaia  
**Sent:** Thursday, 7 September 2023 10:41 AM  
**To:** Wickly Wemu  
**Cc:** Gremaly Jonah; Jerolyn Vili  
**Subject:** RE: Time Sheet, Invoice & Quote

Thanks Wicky,

I have checked and have verified the information/invoices. Please proceed asap with payments as they have been approved.

Kind regards,



**Angellina Fakaia**  
**Games Services Manager**  
**Games Organising Committee - GOC**  
**Sea King Building, Honiara**

📞 677 7756474  
✉️ AFakaia@sol2023.com.sb

**PACIFIC GAMES**  
SOLOMON ISLANDS  
CHALLENGE CELEBRATE UNITE

---

**From:** Wickly Wemu <WWemu@sol2023.com.sb>  
**Sent:** Thursday, 7 September 2023 9:14 AM  
**To:** Angellina Fakaia <AFakaia@sol2023.com.sb>  
**Subject:** FW: Time Sheet, Invoice & Quote

Hi Angie,  
These invoices were sent to Jack for approval by Gremaly.  
Could you check them and approve??

Thanks  
Wickly

---

**From:** Gremaly Jonah <GJonah@sol2023.com.sb>  
**Sent:** Wednesday, 30 August 2023 4:05 PM  
**To:** Jack Smith <J.Smith@sol2023.com.sb>; Wickly Wemu <WWemu@sol2023.com.sb>  
**Cc:** Angellina Fakaia <AFakaia@sol2023.com.sb>; Jean Eroa <jeroa@sol2023.com.sb>  
**Subject:** Time Sheet, Invoice & Quote

Hi Jack,




**XIAOS HARDWARE COMPANY LTD**  
SHOP

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 29/08/2023 15:03  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b>	TIN: 1066881
Cash Sales	<b>Quotation Number:</b>	 LTQU0000002768
	<b>Customer Code:</b>	POSCASH
	<b>Served By:</b>	Neschelyn Lacap
	<b>Quotation Date:</b>	29-Aug-23
: BRENDA		

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		SHOE, SLIP ON SIZE 39, BLACK 1708 [PPE0002] (TAX)	5.00	435.00	0.00	2,175.00
2		SHOE, LACE UP SIZE 44, BLACK 1706 [PPE0027] (TAX)	5.00	435.00	0.00	2,175.00
3		SHOE, SLIP ON SIZE 44, BLACK 1708 [PPE0007] (TAX)	6.00	435.00	0.00	2,610.00
4		SHOE, SLIP ON SIZE 46, BLACK 1708 [PPE0009] (TAX)	4.00	435.00	0.00	1,740.00

**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

**ANZ BANK**                      **BSP BANK**                      **BRED BANK**                      **POB BANK**  
**ACCOUNT # : 5217420**    **ACCOUNT # :4000918310**    **ACCOUNT # : 20001391123014**    **ACCOUNT # : 011501000831**

<b>Invoice Received By :</b> _____	<b>Total Discount:</b>	<b>0.00</b>
<b>Sign &amp; Phone No :</b> _____	<b>Invoice Total:</b>	<b>8,700.00</b>
<b>All amounts are in Solomon Islands dollar [SBD]</b>		

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.

**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product. at our sole discretion. free of charge.



**Transaction or Request Lodgement Receipt**

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 25/10/2023 15:59  
**Transaction Number:** AHE86091

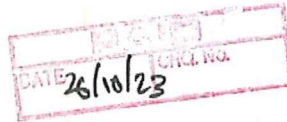
**Transaction Details:**

Account Transfer of SBD 5,850.00

From Account: 5691140  
To Account: 5217420

Notes for Recipient: INV3LTQU0000002932  
Notes for Myself: Safety Boots FOMU Team

Pay Date : 25/10/2023



**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 25/10/2023 15:59 Pauline Tovua  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 26/10/2023 10:12 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : Verified  
 26/10/2023 10:37 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 26/10/2023 10:37 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.




**XIAOS HARDWARE COMPANY LTD  
SHOP**

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 15/09/2023 13:15  
Report User: Neachelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b> TIN: 1066881
Cash Sales	<b>Quotation Number:</b>  LTQU0000002932 <b>Customer Code:</b> POSCASH <b>Served By:</b> Neachelyn Lacap <b>Quotation Date:</b> 15-Sep-23
: NHA SALES MAN :BRENDA	

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		BOOT SAFETY ELASTIC SIDE 6 BROWN CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 [55030210] (TAX)	1.00	850.00	0.00	850.00
2		BOOT SAFETY ELASTIC SIDE 7.5 BROWN CLARET KIP LEATHER SLIP C BULLDOG BRUT TX061 [55030226] (TAX)	2.00	850.00	0.00	1,700.00
3		BOOT SAFETY ELASTIC SIDE 7 BROWN CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 [55030220] (TAX)	2.00	850.00	0.00	1,700.00
4		BOOT SAFETY ELASTIC SIDE 8 BROWN CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 [55030230] (TAX)	1.00	850.00	0.00	850.00
5		GLASSES SAFETY SMOKED LENS PPE SELECT/WRRA LIGHTZ AS/NZS 1337 MEDIUM IMPACT [55015243] (TAX)	10.00	75.00	0.00	750.00

<b>Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"</b>			
<b>ANZ BANK</b> ACCOUNT # : 5217420	<b>BSP BANK</b> ACCOUNT # : 4000918310	<b>BRED BANK</b> ACCOUNT # : 20001391123014	<b>POB BANK</b> ACCOUNT # : 011501000831
Invoice Received By : _____	<b>Total Discount:</b> 0.00		
Sign & Phone No : _____	<b>Invoice Total:</b> 5,850.00		
<b>All amounts are in Solomon Islands dollar [SBD]</b>			
<b>Return &amp; Exchange Policy :</b> Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you. <b>Equipment power tools:</b> 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product. at our sole discretion. free of charge.			

# XIAOS HARDWARE COMPANY LTD

SHOP (TEL: 1066881)  
TIN: 1066881

BRANCH: RAHARU OFFSHORE TELECOM  
HONOLULU, HAWAII  
Phone: 3004730046  
Fax: xiaoshardware@163.com

## TAX INVOICE

LTRC0000011187 27-Oct-23 2:14:59PM

Served by: Neschelyn Lacap

Account Code: POSCASH

Account Name: Cash Sales

: NHA

SALES MAN :BRENDA

BOOT SAFETY ELASTIC SIDE 6 BROWN	850.00
CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 (1 PR @ 850.00)	
BOOT SAFETY ELASTIC SIDE 7 5 BROWN	1,700.00
CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 (2 PAIR @ 850.00)	
BOOT SAFETY ELASTIC SIDE 7 BROWN	1,700.00
CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 (2 PR @ 850.00)	
BOOT SAFETY ELASTIC SIDE 8 BROWN	850.00
CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 (1 PAIR @ 850.00)	
GLASSES SAFETY SMOKED LENS PPE	750.00
SELECT/WRRRA LIGHTZ AS/NZS 1337 MEDIUM IMPACT (10 EA @ 75.00)	

16.00 Item(s). Total Value: **5,850.00**

Cheque **\$5,850.00**

Bank: AHS

Name: BBA

Account No: 1111 # 01110001

Branch No: 1998 Honolulu, HI 96813

Total Payments: **\$5,850.00**

Change **\$0.00**

All prices marked with \* are Tax Exempt.

Please check items carefully before leaving the Store.

Have a nice day.

### Return & Exchange Policy :

Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note

: We are not allowing to exchange or return the materials if you don't have receipt Thank you.

### Equipment power tools:

3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product, at our sole discretion, free of charge.



LTRC0000011187

Powered by Link Technologies



# 2023 PACIFIC GAMES OFFICE

urgent!

## Approval /Signature Required

Supplier Name: XIAOS HARDWARE LTD

- |                             |                                     |                                  |                               |
|-----------------------------|-------------------------------------|----------------------------------|-------------------------------|
| 1) Minute                   | <input checked="" type="checkbox"/> | Sign by FC <u>[Signature]</u>    | Sign by ED _____              |
| 3) Requisition              | <input type="checkbox"/>            | Sign by Compliance officer _____ | _____                         |
| 2) Requisition              | <input checked="" type="checkbox"/> | Sign by FC <u>[Signature]</u>    | Sign by ED _____              |
| 24/10/23 3) Payment Voucher | <input checked="" type="checkbox"/> | Sign by FC <u>[Signature]</u>    | Sign by ED _____              |
| 4) LPO                      | <input type="checkbox"/>            | Sign by FC _____                 | Sign by ED _____              |
| 5) IB Authorisations        | <input checked="" type="checkbox"/> | Sign by FC <u>[Signature]</u>    | Sign by ED <u>[Signature]</u> |

### Comments:

FC - See revised submission for FOMU  
Turf workers PPE safety boots  
and spectacles for your approval

[Signature]  
Jimawa  
FOMU  
2/10/23

NHA - FOMU





# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

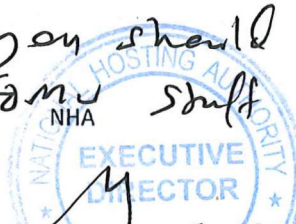
Supplier Name: Xiaos Company - Safety Wear Form

- |                      |                                     |                                  |                  |
|----------------------|-------------------------------------|----------------------------------|------------------|
| 1) Minute            | <input checked="" type="checkbox"/> | Sign by FC <u>[Signature]</u>    | Sign by ED _____ |
| 3) Requisition       | <input type="checkbox"/>            | Sign by Compliance officer _____ | _____            |
| 2) Requisition       | <input type="checkbox"/>            | Sign by FC _____                 | Sign by ED _____ |
| 3) Payment Voucher   | <input type="checkbox"/>            | Sign by FC _____                 | Sign by ED _____ |
| 4) LPO               | <input type="checkbox"/>            | Sign by FC _____                 | Sign by ED _____ |
| 5) IB Authorisations | <input type="checkbox"/>            | Sign by FC _____                 | Sign by ED _____ |

**Comments:**

ED  
 Please sign for Formu staff Safety wear  
 RFA attached.  
 why do Formu staff need sub 15 am?

Joel, If they do there should be an inventory, when is it. Also not you should not write this minutes but Formu staff should organize this minute.





### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 25/10/2023 15:59  
**Transaction Number:** AHE86091

#### Transaction Details:

Account Transfer of SBD 5,850.00

From Account: 5691140  
To Account: 5217420

Notes for Recipient: INV3LTQU0000002932  
Notes for Myself: Safety Boots FOMU Team

Pay Date : 25/10/2023



#### Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 25/10/2023 15:59 Pauline Tovua  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 26/10/2023 10:12 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : Verified  
 26/10/2023 10:37 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 26/10/2023 10:37 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*

## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

## Held for Authorisation Transaction Number AHE86091

### Transaction Details


Account Transfer of SBD 5,850.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: INV3LTQU0000002932
Notes for Myself: Safety Boots FOMU Team

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

*[Handwritten signature]*  
*25/10/23*



# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	 Signed _____ Date <u>24/10/23</u>
IF DIRECT CREDITS ISSUED:	APPROVED BY FINANCIAL CONTROLLER
BANK REF #: _____	Signed _____ Date <u>24/10/23</u>
Signed _____	

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2901	Uniforms	8 x Pairs of Safety boots and ten safety spectacles for FOMU Turf & Building service staff.	\$5,850.00

Cheque No: IB for \$5,850.00 Date 24/10/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 24/10/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: NHA-1022/23

DEPARTMENT: NHA-Finance

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Raise payment for the procurement of eight (8) pairs of safety boots and ten (10) safety spectacles for FOMU TWF & building services staff.	XIAOS Hardware Company Ltd		\$5,850-00
<b>TOTALS</b>					\$5,850-00
<b>Approval is requested to incur expenditure on the above</b> Estimated Cost (SBD): <u>\$5,850-00</u> Date: <u>24/10/23</u> Requisition Officer (Name): <u>Charity-M</u> Sign: <u>[Signature]</u>			Account Code: <u>6-2901</u> Account Name: <u>Uniforms</u> Funds available on this account: _____		
<b>Supervisors Certification (Accountable Officers):</b> Certifying Officer (Name): <u>Debbie Rance</u> Sign: <u>[Signature]</u> Post: <u>FR</u> Department: <u>NHA</u>			<b>Authority is granted for expenditure not exceeding:</b> SBD\$ <u>850-00</u> Signed: <u>[Signature]</u> Name: <u>Only</u> Note: Authority for expenditure must be given by accounting officer or his/her delegated Compliance Check by: <u>[Signature]</u> Signature: <u>[Signature]</u> Name: <u>Jeff Mckel</u> Date: <u>24/10/2023</u> Position: <u>Compliance</u>		
<b>Threshold Checklist</b> Payment requires one quote (10,000 below) <input type="checkbox"/> Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/> Is it a ITB Contract Payment <input type="checkbox"/> Is it a GTB Contract Payment <input type="checkbox"/> Payment is a Bid Waiver <input type="checkbox"/>					

Copy 1 White      NHA Finance  
 Copy 2 Pink      Compliance Department  
 Copy 3 Yellow      Requesting Department



MINUTE



Date: 2nd October, 2023

TO: EXECUTIVE DIRECTOR

THRU: FINANCIAL CONTROLLER - NHA

**RE: REQUEST APPROVAL FOR PROCUREMENT OF PPE SAFETY BOOTS AND SPECTACLES FOR FOMU TURF/BUILDING SERVICES STAFF**

Please refer to the above underlined caption.

This minute serves to request approval for the procurement of eight (8) pairs of safety boots and ten (10) safety spectacles for FOMU Turf & Building Services staff.

Attached is a price quotation sourced from local hardware company XIAOS HARDWARE COMPANY LTD at the quoted price of SBD\$5,850.00

Also attached in support of this request for procurement approval are:

1. Email confirmation and endorsement from Director Facilities;
2. Request for Quotation invitation letter.
3. An inventory list for issuance of PPE safety wears/supplies to Turf workers

Grateful if due approval is granted for the payment of the above attached PPE safety supplies from Xioas Hardware Company Ltd at the amount of \$5,850.00 as per the attached pro forma invoice.

Thank you for your consideration and approval.

  
 Jackson Mewa  
 HR/Administration Coordinator  
 NHA – FOMU

....attached



C/-P.O. Box 2443  
Honiara  
Solomon Islands



Phone:  
677 7308800

Facebook page:  
[Sol2023 XVII Pacific Games](#)




**XIAOS HARDWARE COMPANY LTD  
SHOP**

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 15/09/2023 13:15  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b> TIN: 1066881
Cash Sales	<b>Quotation Number:</b>  LTQU0000002932
	<b>Customer Code:</b> POSCASH
	<b>Served By:</b> Neschelyn Lacap
	<b>Quotation Date:</b> 15-Sep-23
: NHA SALES MAN :BRENDA	

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		BOOT SAFETY ELASTIC SIDE 6 BROWN CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 [55030210] (TAX)	1.00	850.00	0.00	850.00
2		BOOT SAFETY ELASTIC SIDE 7.5 BROWN CLARET KIP LEATHER SLIP C BULLDOG BRUT TX061 [55030225] (TAX)	2.00	850.00	0.00	1,700.00
3		BOOT SAFETY ELASTIC SIDE 7 BROWN CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 [55030220] (TAX)	2.00	850.00	0.00	1,700.00
4		BOOT SAFETY ELASTIC SIDE 8 BROWN CLARET KIP LEATHER SLIP ON BULLDOG BRUT TX061 [55030230] (TAX)	1.00	850.00	0.00	850.00
5		GLASSES SAFETY SMOKED LENS PPE SELECT/WRRRA LIGHTZ AS/NZS 1337 MEDIUM IMPACT [55015243] (TAX)	10.00	75.00	0.00	750.00

<b>Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"</b>			
<b>ANZ BANK</b> ACCOUNT # : 5217420	<b>BSP BANK</b> ACCOUNT # : 4000918310	<b>BRED BANK</b> ACCOUNT # : 20001391123014	<b>POB BANK</b> ACCOUNT # : 011501000831
<b>Invoice Received By :</b> _____	<b>Total Discount:</b>	<b>0.00</b>	
<b>Sign &amp; Phone No :</b> _____	<b>Invoice Total:</b>	<b>5,850.00</b>	
<b>All amounts are in Solomon Islands dollar [SBD]</b>			

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.  
**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product. at our sole discretion. free of charge.



**NATIONAL HOSTING AUTHORITY**  
Facilities Operations & Management Unit

**FOMU TURF/BUILDING SERVICES – PPE & SAFETY UNIFORMS INVENTORY LIST**

NO	STAFF NAME	POSITION	PREVIOUS ISSUES			NEW REQUESTS	
			Brisley shirts	Yaka shorts	Safety Boots	Safety Boots	Safety Glass
1	Jenan Kapu	Building Services Manager	0	0	0	1 pair	1 pcs
2	Nicholas Ngele	Translator Coordinator	0	0	0	1 pair	1 pcs
3	Jimson Pwalo	Plumber/water services	0	0	0	1 pair	1 pcs
4	John Howard	Electrician	0	0	0	1 pair	1 pcs
5	Dickson Rimao Riikwao	Asst Turf Manager	1 pcs	1 pcs	1 pcs	0	1 pcs
6	Armstrong Pwea	Turf Maintenance	1 pcs	1 pcs	1 pcs	0	1 pcs
7	Judith Danny Rayboy	Turf Maintenance	1 pcs	1 pcs	1 pcs	1 pair	1 pcs
8	Calvin Solomon Laume	Turf Maintenance	1 pcs	1 pcs	1 pcs	1 pair	1 pcs
9	Jerry Awaikera	Turf Maintenance	1 pcs	1 pcs	1 pcs	1 pair	1 pcs
10	Harrison Teata	Turf Maintenance	1 pcs	1 pcs	1 pcs	1 pair	1 pcs



## NATIONAL HOSTING AUTHORITY XVII 2023 PACIFIC GAMES

Our Ref: FOMU 13/23

Date: 25/09/2023

### SUPPLY OF PPE SAFETY UNIFORMS & SPECTACLES – INVITATION TO ALL BIDDERS

#### Request for quotations – Supply of PPE Safety Uniforms & Spectacles



#### To: All Bidders:

1. The SOL2023 Pacific Games has allocated budget financing and intends to apply part of this financing to payment to THE SUPPLY OF PPE SUPPLIES and now invites registered suppliers for this purpose.
2. Your quotation, should reach the undersigned within 7 days from the date of this letter.
3. The works shall be procured using the Simple Procurement Procures specified in the Solomon Islands Government Procurement Contract and Administration Manual.
4. This requirement for quotation has been addressed to (3) three firms/companies.
5. The validity for the quotation shall be thirty (30) days from the date of submitting the quotations.
6. One (1) copy of the quotation shall be submitted in an envelope and addressed to the Project Coordinator, National Hosting Authority, P.O Box 2443, Honiara, or emailed to [jmewa@sol2023.com.sb](mailto:jmewa@sol2023.com.sb)
7. The successful firm or business shall be notified in writing and furnished with a local purchase Order (LPO) and have an effective contract with NHA on receipt of the duly signed Local Purchase Order. The terms and conditions of this Request for quotation shall form part of the contract.
8. Submission of a quotation is confirmation of the company's compliance with and acceptance of the terms and conditions including payment terms of this Request for Quotation.



C/-P.O. Box 2443  
Honiara  
Solomon Islands



Phone:  
677 7308800

Kind Regards

  
**Jackson Mewa**  
HR/Administration Coordinator  
Facilities Operations & Management Unit  
National Hosting Authority Secretariat  
SOL2023 Pacific Games

Facebook page:  
[Sol2023 XVII Pacific Games](#)

## SCHEDULE OF REQUIREMENTS

No.	Item Name	Specification	Quantity	Delivery Date
1	Boot Safety elastic side 6 brown	Boot Safety elastic side 6 brown claret kip leather slip on	1	N/A or Until LPO ready and payments done
2	Boot safety elastic side 7.5	Boot safety elastic side 7.5 brown claret kip leather slip on bulldog	2	
3	Boot safety elastic side 7	Boot safety elastic side 7 brown claret kip leather slip on bulldog	2	
4	Boot safety elastic side 8	Boot safety elastic side 8 Brown Claret kip slip on bulldog	1	
5	Glasses safety smoked lens PPE	Glasses safety smoked lens PPE select	10	

## Jackson Mewa

---

**From:** Jenan Kapu BSM NSC  
**Sent:** Friday, 29 September 2023 2:38 pm  
**To:** Jackson Mewa  
**Subject:** RE: Staff Uniforms Quotation  
**Attachments:** FOMU Staff.pdf

Jackson

See attached list as requested.

Let me know if you need anything else

Jenan

---

**From:** Jackson Mewa <[JMewa@sol2023.com.sb](mailto:JMewa@sol2023.com.sb)>  
**Sent:** Friday, 29 September 2023 10:25 am  
**To:** Jenan Kapu BSM NSC <[bsm@nsc.gov.sb](mailto:bsm@nsc.gov.sb)>  
**Subject:** RE: Staff Uniforms Quotation

BSM,

I am preparing the submission for approval and payment. Please provide list of officers' names and their position titles.

Jackson

---

**From:** Jenan Kapu BSM NSC <[bsm@nsc.gov.sb](mailto:bsm@nsc.gov.sb)>  
**Sent:** Friday, 29 September 2023 10:19 am  
**To:** Jackson Mewa <[JMewa@sol2023.com.sb](mailto:JMewa@sol2023.com.sb)>  
**Subject:** FW: Staff Uniforms Quotation

Jackson,

Can you check on progress for Staff PPE/uniforms. Thanks

Jenan

---

**From:** Janet Prakash <[JPrakash@sol2023.com.sb](mailto:JPrakash@sol2023.com.sb)>  
**Sent:** Tuesday, 26 September 2023 8:15 am  
**To:** Steve Clark Director Facilities NSC <[director.facilities@nsc.gov.sb](mailto:director.facilities@nsc.gov.sb)>  
**Cc:** Jenan Kapu BSM NSC <[bsm@nsc.gov.sb](mailto:bsm@nsc.gov.sb)>; Joel Levata <[JLevata@sol2023.com.sb](mailto:JLevata@sol2023.com.sb)>  
**Subject:** RE: Staff Uniforms Quotation

Good morning Steve,

The HR officer is copied in this email to facilitate. Joel please facilitate this request as per the email request below.

Many thanks and regards,

Janet





### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 17/10/2023 09:03  
**Transaction Number:** AHD71979

#### Transaction Details:

Account Transfer of SBD 1,288.00

From Account: 5691140  
 To Account: 5217420

Notes for Recipient: 1x New toilet Bowl set- Qoute#1066881  
 Notes for Myself: SINIS- set toilet bowl

Pay Date : 17/10/2023



#### Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 17/10/2023 09:03 Gregory Sale  
 Authorisation Required for : Transfer Between My Accounts (2A)  
 17/10/2023 13:27 Christian Nieng  
 Authorised -Transfer Between My Accounts  
 Comments : verified  
 17/10/2023 16:49 Debbie Ofaeri Sifoni  
 Authorised -Transfer Between My Accounts  
 17/10/2023 16:49 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*

## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

**Held for Authorisation**  
**Transaction Number AHD71979**

## Transaction Details

Account Transfer of SBD 1,288.00
From Account: 5691140
To Account: 5217420
Notes for Recipient: 1x New toilet Bowl set- Qoute#1066881
Notes for Myself: SINIS- set toilet bowl

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

Payment: Voucher No:		 Signed _____ Date <u>16/10/23</u>
NAME: XIAOS HARDWARE COMPANY LIMITED		
Address:		
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____		APPROVED BY FINANCIAL CONTROLLER Signed  Date <u>16/10/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	New toilet Bowl for the Female outdoor toilet at SINIS	\$1,288.00

Cheque No: IB \_\_\_\_\_ for \$1,288.00 Date 13/10/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by Date 13/10/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-1047

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		New toilet bowl	Xiaos hardware Company Ltd	LTQV0000003166	\$1,288.00
<b>TOTALS</b>					\$1,288.00
Approval is requested to incur expenditure on the above			Account Code: <u>6-2820</u>		
Estimated Cost (SBD): <u>\$1,288.00</u>			Account Name: <u>Other Local other Cost</u>		
Requisition Officer (Name): <u>Dannier Yee</u>			Funds available on this account: _____		
Date: <u>12/10/23</u>			Authority is granted for expenditure not exceeding: SBDs: _____ *Signed: <u>[Signature]</u> Name: _____ Note: Authority for expenditure must be given by the accounting officer or his/her delegated		
Sign: <u>[Signature]</u>					
Supervisors Certification (Accountable Officers):					
Certifying Officer (Name): <u>A. M. Sop</u>					
Post: <u>ED HP</u>			NATIONAL HOSTING AUTHORITY EXECUTIVE DIRECTOR PACIFIC GAMES SOLOMON ISLANDS		
Department: <u>SINIS</u>					
Compliance Check by: <u>[Signature]</u> Signature					
<b>Threshold Checklist</b> Payment requires one quote (10,000 below) <input checked="" type="checkbox"/> Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/> Is it a ITB Contract Payment <input type="checkbox"/> Is it a GTB Contract Payment <input type="checkbox"/> Payment is a Bid Waiver <input type="checkbox"/>			Name: <u>[Signature]</u> Date: <u>12/10/23</u> Position: <u>PEM</u>		

Copy 1 White NHA Finance  
 Copy 2 Pink Compliance Department  
 Copy 3 Yellow Requesting Department

Maintenance / Reso.

3-2000-01-04.



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-1047

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		New toilet bowl	Xiaos hardware Company Ltd	LTQU0000003166	\$1,288.00
<b>TOTALS</b>					\$1,288.00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$1,288.00 Date: 12/10/23

Requisition Officer (Name): Damien Yee Sign: [Signature]

Account Code: 6-2420

Account Name: Other local own cost

Funds available on this account: \_\_\_\_\_

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): A. M. Sop. Sign: [Signature]

Post: ED HP

Department: SINIS

**Authority is granted for expenditure not exceeding:**

SBD\$ 1,288.00

Signed: [Signature]

Name: [Signature]

Note: Authority for expenditure must be given by accounting officer or his/her deligated

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input checked="" type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: [Signature] Signature

Name: Damien Yee Date: 12/10/23

Position: FCM

Copy 1 White NHA Finance  
 Copy 2 Pink Compliance Department  
 Copy 3 Yellow Requesting Department

Maintain / Rego.

3-2000-01-04.




**XIAOS HARDWARE COMPANY LTD  
SHOP**

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 11/10/2023 16:27  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b>	TIN: 1066881
SINIS	<b>Quotation Number:</b>	 LTQU0000003166
	<b>Customer Code:</b>	LTCU0000000034
	<b>Served By:</b>	Neschelyn Lacap
	<b>Quotation Date:</b>	11-Oct-23

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		TOILET CISTERN ASTRA [BRM1010] (TAX)	1.00	480.00	0.00	480.00
2		TOILET SEAT COVER [BRM1021] (TAX)	1.00	180.00	0.00	180.00
3		TOILET PAN "S TRAP" [BRM1353] (TAX)	1.00	550.00	0.00	550.00
4		PAN COLLAR OFFSET 127D 100MM [PLM0019] (TAX)	1.00	78.00	0.00	78.00

**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

**ANZ BANK**                      **BSP BANK**                      **BRED BANK**                      **POB BANK**  
**ACCOUNT # : 5217420**    **ACCOUNT # :4000918310**    **ACCOUNT # : 20001391123014**    **ACCOUNT # : 011501000831**

Invoice Received By : _____	<b>Total Discount:</b>	<b>0.00</b>
Sign & Phone No : _____	<b>Invoice Total:</b>	<b>1,288.00</b>

**All amounts are in Solomon Islands dollar [SBD]**

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.

**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product. at our sole discretion. free of charge.



Minute

Ref: SPP-HP22-1047

To: EXECUTIVE DIRECTOR, NHA

\_\_\_\_\_

Thru: Executive Director HP

*[Signature]*

\_\_\_\_\_

Finance Coordinator

*[Signature]*

\_\_\_\_\_

Date: 12/10/23

**RE: REQUEST APPROVAL & PAYMENT FOR NEW TOILET BOWL**

**Overview,**

SINIS Operations team have requested payment for a new toilet bowl for the female outdoor toilet.

Xiaos Hardware have supplied an invoice that totals to **\$1,288.00 SBD** which is less than the 10k threshold and would only require the Executive Director's approval for payment.

Therefore, I am requesting your approval of the budget and endorsement of this request.

**Way forward;**

- Collate the required documents for review and approval.
- Raise payment

Amount: <b>\$1,288.00</b>
Account Name: <b>XIAOS HARDWARE COMPANY LTD</b>
Account #: <b>5217420</b>
Bank name: <b>ANZ</b>

Claudina Ora  
Procurement

*[Signature]*

**Endorsed by;**

**Mr Aaron Alsop** Executive Director  
High Performance Program

*[Signature]*

**APPROVAL:**

<b>Mr Christian Nieng</b> Executive Director NATIONAL HOSTING AUTHORITY Signature: _____	Date <b>13/10/23</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>





ANNEX 4

REQUEST FOR QUOTATIONS – GOOD/SERVICES

**Date: 12/10/2023**

To All Bidders,

1. The National Hosting Authority has budget financing and intends to apply part of the proceeds of this financing to procure Goods/Services per the enclosed specifications, and now invites sealed bids for this purpose.
2. Your quotation, citing the above reference number, should reach the undersigned within 7 days from the date of this letter.
3. The goods shall be procured using the Simple Procurement Procedures specified in the Solomon Islands Government Procurement and Contract Administration Manual.
4. The Technical Specifications and Delivery Schedule are provided in the attached Schedule of Requirements.
5. This request for quotation has been addressed to three (3) Suppliers of these goods/services.
6. The goods/services supplied under this contract shall conform to the standards provided in the attached Technical Specifications.
7. The Supplier is required to supply any equipment listed in the Technical Specifications together with the detailed operations and maintenance manuals, for each appropriate unit.
8. The Supplier shall warrant that any equipment supplied under the contract is new and unused.
9. Prices should be quoted for delivery to the National Hosting Authority Honiara, Solomon Islands.
10. The validity for the quotation shall be thirty (30) days from the date of submitting the quotation.
11. One (1) original and one (1) copy of the quotation shall be submitted in a sealed envelope and addressed to the Administration office/NHA/PMU/GOC & SINIS Honiara, Solomon Islands.
12. Please indicate delivery schedule and after sales service (if relevant) available to NHA, Honiara.
13. Submission of a quotation is confirmation of the tenderer's compliance with, and acceptance of, the terms and conditions including the payment terms of this Request for Quotation.

## SCHEDULE OF REQUIREMENTS

<b>No.</b>	<b>Item Name</b>	<b>Specification</b>	<b>Quantity</b>	<b>Delivery Date</b>
1.	TOILET BOWL	A NEW TOILET BOWL FOR FEMALE OUTDOOR ABLUTION		N/A





### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to ANZ Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 02/11/2023 17:25  
**Transaction Number:** AHG01291

#### Transaction Details:

Account Transfer of SBD 1,224.00

From Account: 5691140

To Account: 5217420

Notes for Recipient: SINIS- Padlocks for 3 gates

Notes for Myself: padlocks-Q#LTQU3331

Pay Date : 02/11/2023

#### Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*

02/11/2023 17:25 Gregory Sale

Authorisation Required for : Transfer Between My Accounts (2A)

03/11/2023 12:49 Christian Nieng

Authorised -Transfer Between My Accounts

Comments : verified

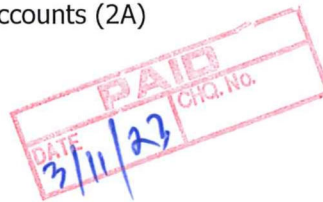
03/11/2023 15:15 Debbie Ofaeri Sifoni

Authorised -Transfer Between My Accounts

03/11/2023 15:15 Debbie Ofaeri Sifoni

Transaction Processed

\*\*\*\*\*



©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

**Held for Authorisation**  
**Transaction Number AHG01291**

---

## Transaction Details

Account Transfer of SBD 1,224.00

From Account: 5691140

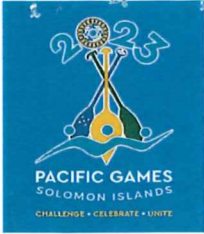
To Account: 5217420

Notes for Recipient: SINIS- Padlocks for 3 gates


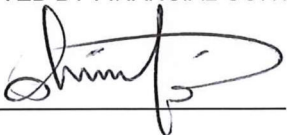
Notes for Myself: padlocks-Q#LTQU3331

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

Payment: Voucher No:	 APPROVED BY EXECUTIVE DIRECTOR Signed _____ Date <u>1/24/23</u>
NAME: XIAOS HARDWARE COMPANY LIMITED	
Address:	APPROVED BY FINANCIAL CONTROLLER Signed  Date <u>1/11/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2115	Minor Office Expenses	Purchase for Padlock & Chain for 3 Gates-SINIS	\$1,224.00

Cheque No: IB for \$1,224.00 Date 1/11/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 1/11/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP22-1119

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Padlock & chain x 3 each	Xiaos hardware Company Ltd	LTQU000000321	\$1,224.00
<b>TOTALS</b>					\$1,224.00
Approval is requested to incur expenditure on the above			Account Code: <u>6-2917-6-2115</u>		
Estimated Cost (SBD): <u>\$1,224.00</u>			Account Name: <u>Office of the Director</u>		
Requisition Officer (Name): <u>Damian Yee</u>			Funds available on this account: <u>Minor office expenses</u>		
Supervisors Certification (Accountable Officers):			Authority is granted for expenditure not exceeding:		
Certifying Officer (Name): <u>A. K. Sol</u>			SBD\$ <u>1,224.00</u>		
Post: <u>ED HP</u>			Signed: <u>[Signature]</u>		
Department: <u>SINIS</u>			Name: <u>[Signature]</u>		
Threshold Checklist			Note: Authority for expenditure must be given by accounting officer or his/her deligated		
Payment requires one quote (10,000 below) <input checked="" type="checkbox"/>			Compliance Check by: <u>[Signature]</u> Signature		
Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/>			Name: <u>Jeff Meksy</u> Date: <u>21/01/2023</u>		
Is it a ITB Contract Payment <input type="checkbox"/>			Position: <u>Compliance.</u>		
Is it a GTB Contract Payment <input type="checkbox"/>					
Payment is a Bid Waiver <input type="checkbox"/>					

Copy 1 White NHA Finance  
 Copy 2 Pink Compliance Department  
 Copy 3 Yellow Requesting Department

*office - Fitant Mantani*  
*3-2000-01-12*



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP2 2-1119

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Padlock & chain x3 each	Xiaos Hardware Company Ltd/RI	LTQV000000331 23	\$2,224.00
<b>TOTALS</b>					\$1,224.00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$1,224.00 Date: 27/10/23 Account Code: 6-2917 6-2115

Requisition Officer (Name): Damian Yee Sign: [Signature] Account Name: 10th Local Office Car

Funds available on this account: Minor office Expenses

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): A. Alsop Sign: [Signature] Authority is granted for expenditure not exceeding:

Post: ED HP SBD\$ 1,224.00

Department: SINIS Signed: [Signature]

Name: [Signature]

Note: Authority for expenditure must be given by accounting officer or his/her deligated

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input checked="" type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: \_\_\_\_\_ Signature: [Signature]

Name: Jeff McKibbin Date: 27/10/2023

Position: Compliance

Copy 1 White NHA Finance  
 Copy 2 Pink Compliance Department  
 Copy 3 Yellow Requesting Department

*office - Fitant Mantani*  
*3-2000-01-12*



**Minute**

**Ref: SPP-HP22-1119**

**To:** EXECUTIVE DIRECTOR, NHA

**Thru:** Executive Director HP

Finance Coordinator

**Date:** 27/10/23

**RE: REQUEST APPROVAL & PAYMENT FOR PADLOCK & CHAIN**

SINIS Operations team have requested payment for padlock & chain for SINIS main 3 gates.

Xiaos Hardware have supplied an invoice that totals to **\$1,224.00 SBD** which is less than the 10k threshold and would only require the Executive Director's approval for payment.

Therefore, I am requesting your approval of the budget and endorsement of this request.

**Way forward;**

- Collate the required documents for review and approval.
- Raise payment

Amount: <b>\$1,224.00</b>
Account Name: <b>XIAOS HARDWARE COMPANY LTD</b>
Account #: <b>5217420</b>
Bank name: <b>ANZ</b>

Claudina Ora  
Procurement

**Endorsed by;**

**Mr Aaron Alsop** Executive Director  
High Performance Program

**APPROVAL:**

<b>Mr Christian Nieng</b> Executive Director. NATIONAL HOSTING AUTHORITY		
Signature:		

Cc. FC Cc. Contract Manager






**XIAOS HARDWARE COMPANY LTD**  
SHOP

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 27/10/2023 15:30  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b>	TIN: 1066881
Cash Sales	<b>Quotation Number:</b>	 LTQU0000003331
	<b>Customer Code:</b>	POSCASH
	<b>Served By:</b>	Neschelyn Lacap
	<b>Quotation Date:</b>	27-Oct-23
: REP:MIRIAM		
SINIS		

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		PROOF COIL CHAIN (GALV) 13MM [82005130] (TAX)	3.00	358.00	0.00	1,074.00
2		HONGU PADLOCK 50MM [GH5050] (TAX)	3.00	50.00	0.00	150.00

**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

**ANZ BANK**                      **BSP BANK**                      **BRED BANK**                      **POB BANK**  
**ACCOUNT # : 5217420**    **ACCOUNT # :4000918310**    **ACCOUNT # : 20001391123014**    **ACCOUNT # : 011501000831**

<b>Invoice Received By :</b> _____	<b>Total Discount:</b>	<b>0.00</b>
<b>Sign &amp; Phone No :</b> _____	<b>Invoice Total:</b>	<b>1,224.00</b>
<b>All amounts are in Solomon Islands dollar [SBD]</b>		

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.

**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product. at our sole discretion. free of charge.



ANNEX 4

REQUEST FOR QUOTATIONS – GOOD/SERVICES

**Date: 27/10/2023**

To All Bidders,

1. The National Hosting Authority has budget financing and intends to apply part of the proceeds of this financing to procure Goods/Services per the enclosed specifications, and now invites sealed bids for this purpose.
2. Your quotation, citing the above reference number, should reach the undersigned within 7 days from the date of this letter.
3. The goods shall be procured using the Simple Procurement Procedures specified in the Solomon Islands Government Procurement and Contract Administration Manual.
4. The Technical Specifications and Delivery Schedule are provided in the attached Schedule of Requirements.
5. This request for quotation has been addressed to three (3) Suppliers of these goods/services.
6. The goods/services supplied under this contract shall conform to the standards provided in the attached Technical Specifications.
7. The Supplier is required to supply any equipment listed in the Technical Specifications together with the detailed operations and maintenance manuals, for each appropriate unit.
8. The Supplier shall warrant that any equipment supplied under the contract is new and unused.
9. Prices should be quoted for delivery to the National Hosting Authority Honiara, Solomon Islands.
10. The validity for the quotation shall be thirty (30) days from the date of submitting the quotation.
11. One (1) original and one (1) copy of the quotation shall be submitted in a sealed envelope and addressed to the Administration office/NHA/PMU/GOC & SINIS Honiara, Solomon Islands.
12. Please indicate delivery schedule and after sales service (if relevant) available to NHA, Honiara.
13. Submission of a quotation is confirmation of the tenderer's compliance with, and acceptance of, the terms and conditions including the payment terms of this Request for Quotation.

## SCHEDULE OF REQUIREMENTS

No.	Item Name	Specification	Quantity	Delivery Date
1.	XIAOS HARDWARE COMPANY LTD	PADLOCK & CHAINS FOR SINIS 3 MAIN GATES		N/A



# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

*Purchase of (216 pcs) curtain*

Supplier Name:

*Xiaos Hardware - holder for SINU Dormitory.*

- |                                 |                                     |                    |                                    |
|---------------------------------|-------------------------------------|--------------------|------------------------------------|
| 1) Minute                       | <input type="checkbox"/>            | Sign by ED         | _____                              |
| 2) Requisition                  | <input checked="" type="checkbox"/> | Compliance Officer | <i>/</i> Sign by ED <i>/</i> _____ |
| 3) Payment Voucher              | <input checked="" type="checkbox"/> | Sign by FC         | <i>/</i> Sign by ED _____          |
| 4) LPO                          | <input type="checkbox"/>            | Sign by FC         | _____ Sign by ED _____             |
| 5) <del>IB Authorisations</del> | <input type="checkbox"/>            | Sign by FC         | _____ Sign by ED _____             |

*CR #935353*

Comments:





Australian and New Zealand Banking Group Limited (ANZ)

STAMP  
DUTY  
PAID

HONIARA, SOLOMON ISLANDS

DATE

1 0 1 1 2 3  
D D M M Y Y

PAY XIROS HARDWARE COMPANY LIMITED OR BEARER

THE SUM OF Five thousand and four hundred dollars  
only.

NOT  
NEGOTIABLE

SBD \$5,400.00

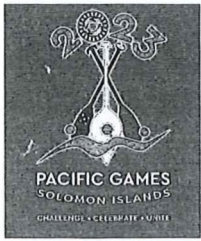
*[Signature]*  
PLEASE SIGN ABOVE THIS LINE

*[Signature]*  
PLEASE SIGN ABOVE THIS LINE

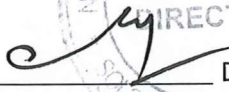
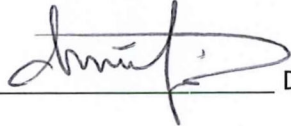
No 935353

NATIONAL HOSTING  
AUTHORITY 5691140

PAID  
DATE 10/11/23  
CHK. No.



# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed  Date <u>10/11/23</u>
IF DIRECT CREDITS ISSUED:	APPROVED BY FINANCIAL CONTROLLER
BANK REF #: _____	Signed  Date <u>10/11/23</u>
Signed _____	

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Being for 216 pcs curtain holder for the SINU Dormitory.	\$5,400.00

Cheque No: IB TRANS 935353 for \$5,400.00 Date 10/11/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 10/11/23



NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: PMU - 1100 / 23  
 DEPARTMENT: PMU.

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1	L.S	Approval for purchase of (216 pcs) curtain holder for the SINO Dormitory Project.	Xiaos Hardware Company LTD.	Invoice # 1066881	\$5,400.00 ↓
<b>TOTALS</b>					<b>\$5,400.00</b>
Approval is requested to incur expenditure on the above			Account Code: <u>6-2717</u>		
Estimated Cost (SBD): <u>\$ 5,400.00</u> Date: <u>08/11/23</u>			Account Name: <u>Others-Local other costs</u>		
Requisition Officer (Name): <u>Soleana Gagane</u> Sign: <u>[Signature]</u>			Funds available on this account: _____		
Supervisors Certification (Accountable Officers):			Authority is granted for expenditure not exceeding:		
Certifying Officer (Name): <u>Leeroy Bird</u> Sign: <u>[Signature]</u>			SBD\$ <u>5,400.00</u>		
Post: <u>Executive Director</u>			Signed: <u>[Signature]</u>		
Department: <u>UFC-PMU.</u>			Name: <u>Debbie. Renu-</u>		
Threshold Checklist			Note: Authority for expenditure must be given by accounting officer or his/her delegated		
Payment requires one quote (10,000 below)			Compliance Check by: <u>[Signature]</u> Signature		
Payment requires three quotes (\$10,000.00 above)			Name: <u>Peter Huan</u> Date: <u>09<sup>th</sup>-11-23</u>		
Is it a ITB Contract Payment			Position: <u>PCM</u>		
Is it a GTB Contract Payment					
Payment is a Bid Waiver					



C/-P.O. Box 2443  
Honiara  
Solomon Islands



Phone:  
677 7308800

Facebook page:  
[Sol2023 XVII Pacific Games](#)

NATIONAL HOSTING AUTHORITY  
XVII-2023 PACIFIC GAMES

NHA Ref: GLW-081123

To: ED

Date: November 8, 2023

Thru: Leeroy Bird:

Date: 8/11/23

(Signature)

From: George Leo Wate:

Date: 8/11/23

(Signature)

Re: SINU DORMITORY PROJECT: APPROVAL FOR PAYMENT OF SHOWER CURTAIN INSTALLATION MATERIALS AND KEY TAGS

**Overview:**

The SINU Dormitory Project has been officially completed and handed over to NHA on 25<sup>th</sup> October 2023. However, installation of shower curtains for the bathrooms of the dormitories and key tags were not included in the contractor's (JPC) scope of works and design, hence must be procured by the SIG side. Therefore, quotations for the above-mentioned design gap items were collected from suppliers.

Supplier	Description	Amount
IDEKA	Shower Curtains (216pcs)	\$15,163.00
Xiaos	Curtain Holder (216pcs)	\$5,400.00
Tongs	Shower curtain rods	\$19,500
Church of Melanesia	Key tags	\$1,500.00
	<b>Total =</b>	<b>\$41,563.00</b>

Therefore, I am requesting your approval of the budget and endorsement for the materials from the various suppliers.

**Amount:** SBD\$ 41,563.00

Please find attached relevant supporting documents.




**XIAOS HARDWARE COMPANY LTD  
SHOP**

BRANCH  
RANADI OPPOSITE TELEKOM  
HONIARA, SOLOMON ISLANDS  
P O BOX 930 HONIARA  
SOLOMON ISLANDS

Phone: 30047/30046  
Fax:  
xiaoshardware@163.com  
Website:

Report Date: 06/11/2023 14:53  
Report User: Neschelyn

**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b> TIN: 1066881
Cash Sales	<b>Quotation Number:</b>  LTQU0000003426 <b>Customer Code:</b> POSCASH <b>Served By:</b> Neschelyn Lacap <b>Quotation Date:</b> 06-Nov-23
: SALES REP: LORINDA SARENI	

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		CURTAIN HOLDER 19MM (ROUND FLAT) [GH0018] (TAX)	216.00	25.00	0.00	5,400.00

**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

**ANZ BANK**                      **BSP BANK**                      **BRED BANK**                      **POB BANK**  
**ACCOUNT # : 5217420**    **ACCOUNT # :4000918310**    **ACCOUNT # : 20001391123014**    **ACCOUNT # : 011501000831**

Invoice Received By : _____	<b>Total Discount:</b> <b>0.00</b>
Sign & Phone No : _____	<b>Invoice Total:</b> <b>5,400.00</b>
<b>All amounts are in Solomon Islands dollar [SBD]</b>	

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.  
**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product. at our sole discretion. free of charge.



**NATIONAL HOSTING AUTHORITY  
Solomon Islands Government**

**Bid / Quotation Waiver**

In some instances, it is recognised it may not be possible to observe the requirements of competitive quotations or tendering as is stipulated in the FIs, and in which case a **Bid Waiver Form** must be completed. This is prepared by the Division / Section making the purchase, and must be approved by the authority that would approve a purchase of that value (e.g. GTB for Bid Waivers on purchases over \$500,000). The waiver will only be granted in circumstances where observing the normal requirements would result in detriment to the people or assets of the Solomon Islands, or where no benefit would be obtained by observing the requirements. Example where are waiver would be granted include but would be limited to the below;

- In a declared emergency (e.g. SI at War, Emergency, Natural Disaster)
- There is a genuine market limitation on the number of suppliers
- Equipment is specialized or technical in nature

**Description of Product / Service**

SUPPLY OF SHOWER CURTAIN RODS FOR PRC FUNDED SINU DORMITORIES PROJECT

**REASON FOR REQUEST (Please Tick)**

<b>Genuine Market Limitation</b>	<input type="checkbox"/>	<b>Natural Disaster</b>	<input type="checkbox"/>	<b>SI at War</b>	<input type="checkbox"/>
<b>Public Emergency</b>	<input type="checkbox"/>	<b>Technical or Specialized Equipment</b>	<input type="checkbox"/>	<b>Other (Urgency)</b>	<input checked="" type="checkbox"/>

Please summarise the reason for the request (you may attach further support if necessary)

PMU requests approval of bid waiver to the three-quote purchasing method as per PCAM 2013 Section 2.6 whereby for purchases valued at more than \$10,000 up to \$200,000:

“Accountable Officer must approve the Supplier/Contractor based on a minimum of three Written Quotations.”

This is for the purchase of Shower curtain rods, curtain holders, shower curtains, and key tags (total cost of \$40,063.00 as quoted from Suppliers), which are for the installation of shower curtain rods for the PRC funded SINU Dormitories project and key tags for the keys of each building.

Supplier	Description	Amount
IDEKA	Shower Curtains (216pcs)	\$15,163.00
Xiaos	Curtain Holder (216pcs)	\$5,400.00
Tongs	Shower curtain rods	\$19,500
Church of Melanesia	Key Tags	\$1,500
	<b>Total =</b>	<b>\$41,563.00</b>

The request for a Bid Waiver is for the following reason(s):

- Constricted Timeframe to deliver this Project before the commencement of the 2023 Pacific Games
- Suppliers are reliable and currently have the required quantity of materials in stock. **Summary of Purchase:**

Selected Suppliers: IDEKA, XIAOS, TONGS, CHIRCH OF MELANESIA

Total Cost: SBD \$41,563.00

<b>Requested by: Division / Section</b>	<b>Signed:</b>  <b>Date:</b> 8/11/23
<b>Project Management Unit (GFC)</b>	<b>Leeroy Bird</b>
	<b>Post: Executive Director (PMU)</b>
<b>Approved by: Accounting Officer</b>	<b>Signed:</b>  <b>Date:</b> 8/11/23
	<b>Christian Nieng</b> <b>Executive Director, NHA</b>



NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT

C4

COMPLIANCE CHECKLIST – ADVANCE  
PURCHASES  
(Up to \$100,000 SBD)

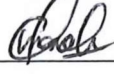
PNEU

Required documents:	FI Ref	Department/ Committee	Procurement	Finance
Purchase Requisition (PR) & Payment Voucher (PV)	P7 35	✓		✓
Pro-forma Invoice	P7 99	✓		✓
Three Written Quotes and Bid Analysis (if above \$10,000 and these goods/services are not waived in FI's -Domestic Travel, Hotel Accom, Freight, Market and Perishable Goods)	P7 9, P7 10 & P7 13	N/A		
One written Quote if it is less than \$10,000.00		✓		
Bid Waiver (if not following prescribed procurement method in the FI's)	P7 10.3 & 10.4, P7 7.1 (f)	N/A		.
Vendor Information Form (for new vendor)		N/A		
ICT Checklist attached (if for ICT equipment)		N/A		
<b>Compliance checks required: (Procurement)</b>				
Check supplier doesn't accept LPO's			✓	✓
Check no other supplier will supply same goods using an LPO			✓	✓
PR has been signed by authorized person (and not approving payment to themselves)	P7 44		✓	✓
Check amount on PR matches Pro-forma Invoice			✓	✓
Account code used is correct	P7 38.5(e)		✓	✓
Vendor name on PR matches Pro-forma Invoice	P7 38.5(e)		✓	✓
Check calculations on Pro-forma Invoice are correct	P7 43.2(c)		✓	✓
Check Bid Waiver is for a Valid Reason			✓	
Check selection of supplier is justified on Bid Analysis			✓	
Check Expenditure is acceptable and proper use of SIG money	P7 43.2(a)		✓	✓
Check second and third quotes are from genuine suppliers			✓	
Check price and rates are reasonable	P7 43.2(b)		✓	
<b>Data information for preparation of PV/Cheque by Finance department</b>				
Amount in Requisition matches PV				✓
Account code in Requisition matches PV				✓


Vendor name in Requisition matches PV				✓
Item code and Units entered (eg box, each) correctly				✓
Description has enough detail				✓
Budget OK				✓
<b>Compliance check for signing of Cheques</b>				
Amount in Requisition matches PV				✓
Vendor name in Requisition matches PV				✓
Item code correct				✓
Account code used is correct				✓

**Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.**


**Committee Compliance performed by:**

Signed:   
 Name and Position: Christina L. - CA  
 Date: 9th - 11 - 2023.

**Procurement Compliance performed by:**

Signed:   
 Name and Position: Peter Hernandez *Bob*  
 Date: 9th - 11 - 23

**Finance Compliance performed by:**

Signed:   
 Name and Position: N. Jufar (P10)  
 Date: 16/11/23



# 2023 PACIFIC GAMES OFFICE

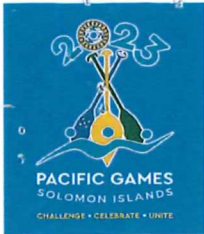
## Approval /Signature Required

Supplier Name: XIAOS HARDWARE-CURTAIN HOLDERS

- |                      |                                     |                    |       |                  |
|----------------------|-------------------------------------|--------------------|-------|------------------|
| 1) Minute            | <input checked="" type="checkbox"/> | Sign by ED         | _____ |                  |
| 2) Requisition       | <input checked="" type="checkbox"/> | Compliance Officer | _____ | Sign by ED _____ |
| 3) Payment Voucher   | <input type="checkbox"/>            | Sign by FC         | _____ | Sign by ED _____ |
| 4) LPO               | <input type="checkbox"/>            | Sign by FC         | _____ | Sign by ED _____ |
| 5) IB Authorisations | <input type="checkbox"/>            | Sign by FC         | _____ | Sign by ED _____ |

Comments:





# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: XIAOS HARDWARE COMPANY LIMITED	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u>[Signature]</u> Date <u>15/11/23</u>
IF DIRECT CREDITS ISSUED:	APPROVED BY FINANCIAL CONTROLLER
BANK REF #:	Signed <u>[Signature]</u> Date <u>15/11/23</u>
Signed _____	

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Additional shower Curtain Holders- SINU Dormitory project	\$5,130.00

Cheque No: 410 935368 for \$5,130.00 Date 15/11/2023

Signature of claimant [Signature]

PRINT NAME: GEORGE LEO WATE

Payment Voucher Prepared by [Signature] Date 15/11/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: PMU-1121/23

DEPARTMENT: PMU

PURCHASE REQUISITION					
QUANTITY	UNIT	DESCRIPTION <small>(Full and clear details of payment)</small>	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1	L.S	Payment for additional shower curtain rod sockets (2.16 pieces)	XIAOS Hardware Company Ltd	QO# LTQU 000003513	\$ 5,130.00
<b>TOTALS</b>					\$ 5,130.00
<b>Approval is requested to incur expenditure on the above</b> Estimated Cost (SBD): <u>\$5,130.00</u> Date: <u>15/11/23</u> Requisition Officer (Name): <u>SOLEANA G</u> Sign: <u>[Signature]</u>			Account Code: <u>6-2717</u> Account Name: <u>Other Local other costs</u> Funds available on this account: _____		
<b>Supervisors Certification (Accountable Officers):</b> Certifying Officer (Name): <u>LEEROY BIRD</u> Sign: _____ Post: <u>EXECUTIVE DIRECTOR, PMU</u> Department: <u>PMU, GFC</u>			<b>Authority is granted for expenditure not exceeding:</b> SBD\$ <u>5,130.00</u> Signed: <u>[Signature]</u> Name: <u>Debbie Rence</u> <small>Note: Authority for expenditure must be given by accounting officer or his/her deligated</small>		
<b>Threshold Checklist</b> Payment requires one quote (10,000 below) <input type="checkbox"/> Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/> Is it a ITB Contract Payment <input type="checkbox"/> Is it a GTB Contract Payment <input type="checkbox"/> Payment is a Bid Waiver <input type="checkbox"/>			Compliance Check by: _____ Signature <u>[Signature]</u> Name: <u>Jeff Mealy</u> Date: <u>15/11/2023</u> Position: <u>Compliance</u>		

Copy 1 White      NHA Finance  
 Copy 2 Pink      Compliance Department  
 Copy 3 Yellow      Requesting Department



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: PMU-1121/23

DEPARTMENT: PMU

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1	L.S	Payment for additional shower curtain rod sockets (216 pieces)	XIAOS Hardware Company Ltd	QO# LTQU 0000003513	\$ 5,130.00
<b>TOTALS</b>					\$ 5,130.00
<b>Approval is requested to incur expenditure on the above</b> Estimated Cost (SBD): <u>\$5,130.00</u> Date: <u>15/11/23</u> Requisition Officer (Name): <u>SOLEANA G</u> Sign: <u>[Signature]</u>			Account Code: <u>6-277</u> Account Name: <u>Other Local other costs</u> Funds available on this account: <u>1153</u>		
<b>Supervisors Certification (Accountable Officers):</b> Certifying Officer (Name): <u>LEEROY BIRD</u> Sign: _____ Post: <u>EXECUTIVE DIRECTOR, PMU</u> Department: <u>PMU, CFC</u>			<b>Authority is granted for expenditure not exceeding:</b> SBD\$ <u>5,130.00</u> Signed: <u>[Signature]</u> Name: <u>Debbie Keren</u> Note: Authority for expenditure must be given by accounting officer or his/her deligated		
<b>Threshold Checklist</b>			Compliance Check by: _____ Signature: _____ Name: <u>Jeff Mehl</u> Date: <u>15/11/2023</u> Position: <u>Compliance</u>		
Payment requires one quote (10,000 below) <input type="checkbox"/> Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/> Is it a ITB Contract Payment <input type="checkbox"/> Is it a GTB Contract Payment <input type="checkbox"/> Payment is a Bid Waiver <input type="checkbox"/>					

Team,  
Urgent!

Leeroy will sign on minute later. Page 1 of 1



NATIONAL HOSTING AUTHORITY  
XVII 2023 PACIFIC GAMES

NHA Ref: GLW-141123

MEMO

To: ED

*[Handwritten signature]* 14/11/23

Date: November 14, 2023

Thru: Leeroy Bird: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature)

From: George Leo Wate: \_\_\_\_\_ Date: 14/11/23

(Signature)

Re: SINU DORMITORY PROJECT: APPROVAL FOR PAYMENT OF ADDITIONAL SHOWER CURTAIN ROD SOCKETS.

Overview:

The SINU Dormitory Project has been officially completed and handed over to NHA on 25<sup>th</sup> October 2023. However, installation of shower curtains for the bathrooms of the dormitories were not included in the contractor's (JPC) scope of works and design, hence must be procured by the SIG side. Some materials have already been procured by NHA but additional curtain rod sockets are needed for the shower curtain installation work. Therefore, quotation was collected from XIAO's for Additional 216 Curtain rod sockets (holders).

Supplier	Description	Amount
Xiaos	Curtain rod sockets	\$5,130.00
<b>Total =</b>		<b>\$5,130.00</b>

Therefore, I am requesting your approval of the budget and endorsement for the materials from the supplier.

**Amount:** SBD\$ 5,130.00

Please find attached relevant supporting documents.



C/-P.O. Box 2443  
Honiara  
Solomon Islands



Phone:  
677 7308800

Facebook page:  
[Sol2023 XVII Pacific Games](#)


**XIAOS HARDWARE COMPANY LTD**

SHOP

 BRANCH  
 RANADI OPPOSITE TELEKOM  
 HONIARA, SOLOMON ISLANDS  
 P O BOX 930 HONIARA  
 SOLOMON ISLANDS

 Phone: 30047/30046  
 Fax:  
 xiaoshardware@163.com  
 Website:

 Report Date: 14/11/2023 15:26  
 Report User: Neschelyn
**QUOTATION**

<b>Customer Details</b>	<b>Quotation</b>	TIN: 1066881
Cash Sales	<b>Quotation Number:</b>	 LTQU0000003513
	<b>Customer Code:</b>	POSCASH
	<b>Served By:</b>	Neschelyn Lacap
	<b>Quotation Date:</b>	14-Nov-23

: REP:MIRIAM

NHA

No.	Product No	Description	Quantity	Unit Price	Discount	Line Total
1		CURTAIN HOLDER 19MM (CENTER) [GH1905] (TAX)	216.00	25.00	270.00	5,130.00

**Bank Deposit - All Bank accounts are under same name : "XIAO'S HARDWARE COMPANY LTD"**

<b>ANZ BANK</b>	<b>BSP BANK</b>	<b>BRED BANK</b>	<b>POB BANK</b>
<b>ACCOUNT # : 5217420</b>	<b>ACCOUNT # :4000918310</b>	<b>ACCOUNT # : 20001391123014</b>	<b>ACCOUNT # : 011501000831</b>

Invoice Received By : \_\_\_\_\_

**Total Discount: 270.00**

Sign &amp; Phone No : \_\_\_\_\_

**Invoice Total: 5,130.00****All amounts are in Solomon Islands dollar [SBD]**

**Return & Exchange Policy :** Return attract 10% for restock fee, after (7) seven days we will not accept the materials back. Note : We are not allowing to exchange or return the materials if you don't have receipt Thank you.

**Equipment power tools:** 3 months warranty. This warranty is void if the product has been subject to damage, unreasonable use, improper service or other causes not arising from defects in original material or workmanship. Should there be a defect during the warranty period, receipt must be shown. Xiaos Hardware will repair or replace the product. at our sole discretion. free of charge.