PACIFIC GAMES
SOLOMON ISLANDS

2023 PACIFIC GAMES OFFICE

Approval /Signature Required

Supplier Name: Beaven Dewar (Broadcast)

1) Requisition	✓	Sign by FC		Sign by ED	
2) Payment Voucher	✓	Sign by FC		Sign by ED	
3) LPO		Sign by FC		Sign by ED	
4) IB Authorisations		Authorised by FC		Authorised by ED	

Comments:

12:04 SOS

apib1.anz.com

ANZ

Transaction or Request Lodgement Receipt

Transaction or Request Description:	International Transfer Request
Transaction or Request Status:	Pending
Date / Time:	09/01/2024 10:35
Transaction Number:	AHO67836

Transaction Details:
International Transfer Request

From Account: 5691140
Transfer Amount: USD 4,800.00
Transfer From Amount: SBD 41,272.57
Indicative Exchange Rate: 1 SBD = 0.11630 USD 1 USD = 8.59845 SBD
Purpose of Transfer: Payment of services
Other Details:
Bank Charge Option: OUR

Beneficiary Contact Details

Beneficiary Name: Beaven Dewar
Beneficiary Address
Street Number and Name: 64 Willoughby Ave
Town: Howick
City: Auckland
Country: New Zealand
Beneficiary Contact Number: 642 72558166
Message to Beneficiary: Service Fees- Final Payment

Beneficiary Bank Account Details

Bank: TSB Bank Ltd
SWIFT Code: TSBANZ22
Branch Number:
Account Number / IBAN: 153945 0380472

PAID
DATE 10/1/24 CHQ. No.

Branch Address:

Quoted Rate:
Reference Number:

Intermediary Bank Account Details (Optional)

Bank:
Swift BIC:
Branch Number:
Account Number:

Branch Address:

Your Contact Details

Home Address: National Hosting Authority

3

Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AHO67836

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Bank Charge Option: OUR

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

9/1/24

Beaven Dewar

+64272558166

64 Willoughby Ave, Howick, Auckland

Invoice# 102023

27/11/2023

To: Paul Vunituranga

Sol2023 Pacific Games Broadcasting

Bank acc: 15 3945 0380472 26 (TSBANZ22) TSB Bank LTD

Commentating invoice:

2023 Pacific Games Commentary 14/11/2023-3/11/2023..........................$4,800.00 (USD)

Subtotal..$4,800.00 (USD)

Total..$4,800.00 (USD)

PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Beaven Dewar	APPROVED BY EXECUTIVE DIRECTOR Signed__________ Date 29/12/23
Address:	
IF DIRECT CREDITS ISSUED: BANK REF #:__________ Signed__________	APPROVED BY FINANCIAL CONTROLLER Signed__________ Date 29/12/23

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2004	Consultancy Fees	100% Payment for Commentator at the PG 2023.	$41,272.57

Cheque No: IB for $41,272.57 Date 29/12/2023

Signature of claimant__________

PRINT NAME: __________

Payment Voucher Prepared by__________ Date 29/12/23

Point Cruz
P.O. Box 10
Honiara, Solomon Islands

29-Dec-23

EXCHANGE RATES

Country	Currency	Abbr	Bank Buys TT	Bank Buys Cheques	Bank Buys Notes	Bank Sells TT, Cheques,Notes
Australia	Dollar	AUD	0.1753	0.1748	0.1823	0.1703
United States	Dollar	USD	0.1203	0.1206	0.1250	0.1163
United Kingdom	Pound	GBP	0.0951	0.0988	0.1053	0.0916
Canada	Dollar	CAD	0.1604	0.1629		0.1534
Euro Zone	Euro	EUR	0.1118	0.1132	0.1203	0.1040
Fiji	Dollar	FJD	0.2611	0.2636	0.3157	0.2496
Hong Kong	Dollar	HKD	0.9430	0.9580		0.9070
Japan	Yen	JPY	19.0229	17.2229		16.2319
New Zealand	Dollar	NZD	0.1923	0.2013	0.2253	0.1834
Papua New Guinea	Kina	PGK	0.4334	N/A	0.5689	0.4220
Philippines	Peso	PHP	6.5581	6.7356		6.2635
Samoa	Tala	WST	0.3209	0.3374		0.3006
Singapore	Dollar	SGD	0.1584	0.1631	0.1959	0.1504
Vanuatu	Vatu	VUV	13.8064	14.0394		12.6064
Tonga	Pa'anga	TOP	0.2753	0.2796		0.2481
Switzerland	Franc	CHF	0.1096	0.1056		0.0958
Sweden	Kroner	SEK	1.1882	1.2132		1.1592

All rates are subject to change without notice.
Quotations for other currencies not listed above are also available on application.
All transactions in excess of the equivalent of SBD50,000 are subject to market quotation.
We can be contacted at: "ANZTreasurySIUsers@anz.com" for a copy of our daily rate sheet
ANZ Solomon Islands Swift Code : ANZBSBSB
Telephone: +677 21111
Facsimile: +677 21113

NATIONAL HOSTING AUTHORITY

2023 PACIFIC GAMES SOLOMON ISLANDS

REQUISITION NUMBER: GOC 2834/23

DEPARTMENT:

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	SUPPLIER	ORDER NO.	COST
		Raise payment to Beaven Dewar for commentator at the Pacific Games. 100% payment of Contract	Beaven Dewar	—	USD 4,800 —
				TOTALS	USD 4,800 —

PURCHASING OFFICER USE ONLY (applies to the Supplier, Order No. and Cost columns)

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): USD 4,800 —
Date: 28/12/23
Requisition Officer (Name): Georgina K
Sign: [signature]

Account Code: 6-2004
Account Name: Consultancy fee's
Funds available on this account:

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Debbie. Rence
Sign: [signature]
Post: FC
Department: NHA.

Authority is granted for expenditure not exceeding:

~~SBD$~~ 4,800 — —
Signed: [signature]
Name: C Niey

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by:
Signature: [signature]
Name: Jeff Mekele
Date: 29/12/2023
Position: Compliance

Copy 1 White — NHA Finance
Copy 2 Pink — Compliance Department
Copy 3 Yellow — Requesting Department

NATIONAL HOSTING AUTHORITY

SOLOMON ISLANDS GOVERNMENT

C5

PACIFIC GAMES
SOLOMON ISLANDS

CONTRACT PAYMENT AND COMPLIANCE CHECKLIST

(For payment of contracts over $100,000)

This checklist is to be submitted along with contracts payments for works, goods and services

Required documents Prepared by Committee/Department	FI Ref	Committee	Procurement	Finance
Purchase Requisition (PR) for the entire value of the contract	**P7 35**	✓		
Draft Contract **(not yet signed by Supplier)**	**P7 10.1**			
Tender Award by ITB/GTB	**P7 10.1**			
PR signed by requisition officer		✓		
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)				
Progress Report of works/Photos etc		✓		
Completion report if goods/services and works have been completed				
Other reports if any (goods and services)				
Payment certificate from Engineer matching amount in Requisition				
Invoice from Contractor matching amount in requisition		✓		
Compliance checks required and done by Procurement				
Contract form approved and Signed by Chairman/EDs	**P7 27.2**			
PR has been signed by authorized person (and not approving payment to themselves)	**P7 44**	✓		
Check amount on PR matches the signed contract		✓		
Account code used is correct	**P7 38.5(e)**	✓		
Name on PR matches signed contract	**P7 38.5(e)**	✓		
Check price and rates are reasonable	**P7 43.2(b)**	✓		
Data entry checks for PV and Cheque payments done by Finance Department				
Amount entered in AX matches Requisition				✓
Account code in AX matches Requisition				✓
Vendor name in AX matches Requisition				✓
Item code and Units entered (e.g. box, each) correctly				✓
Description has enough detail				✓
Check dates on future instalments entered correctly				✓
Budget OK				✓

***Note:** If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.*

Department Compliance performed by:

Signed: ______________

Name and Position: Georgina K Procurement

Date: 29/12/23

Procurement section Compliance performed by:

Signed: ______________

Name and Position: ______________

Date: 29/12/2023

Finance Department Compliance performed by:

Signed: ______________

Name and Position: LovelynT (A/P)

Date: 29/12/23

MINUTE

Ref: GOC – /23

To: EXECUTIVE DIRECTOR, NHA

From: Finance & Procurement, GOC

Date: 28/12/2023

RE: PROCUREMENT FOR COMMENTATOR AT THE 2023 PACIFIC GAMES – BEAVEN DEWAR

Approval is sought to raise payment as referred above.

See attached is the Invoice, Contract of Engagement and cover letter for your perusal.

As stated in the contract, a Fifty Percent (50%) upfront payment of *USD2,400.00* plus completion fifty percent (50%) payment of *USD2,400.00* totaled to **USD4,800.00** is agreed with Beaven Dewar as the Commentator at the 2023 Pacific Games for Broadcast.

Therefore, kindly request for approval of budget and endorsement to make the payment soon as possible.

Georgina Kikiolo

Finance and Procurement Coordinator (GOC)

Endorsed by:

Agnes Ngumi Finance Team **Games Organizing Committee**		
Signature:	**Date:** 29/12/23	

Approval:

Christian Nieng Executive Director **National Hosting Authority**		
Signature:	**Date:** 29/12/23	

P.O. BOX 2443 Sea King Restaurant Building, Honiara, Solomon Islands				
PROGRESS PAYMENT CERTIFICATE NO:1				
Payment Schedule Name:		Progress Payment Claim 1 - Final Payment 100%		
Project Name:		COMMENTATOR		
Supplier :		BEAVEN DEWAR		
Financial Officer		Agnes Ngumi	**Certificate:**	
Contract Administrator:		Georgina Kikiolo	**Date Invoice Received:**	28-Dec-23
			Date Issued for payment:	
			Contract No:	
A	**PROGRESS CLAIM SUMMARY**			
REF	**PROGRESS CLAIMS**	**CONTRACT DETAILS**	**PAYMENT DETAILS**	**NOTES**
1	50% upfront payment USA	$ 2,400.00		Issued for payment
2	50% final payment USA	$ 2,400.00		Issued for payment
3				
4				
5				
6				
7				
8				
10	**Progress Claim to date USA**	**$ 4,800.00**		
11	**Original Contract Value USA**	**$ 4,800.00**		
12	**Total Adjusted Contract Value USA**			
13	**Balance of Contract Payment**	**$ -**		
B	**PAYMENT DETAILS**			
	Progress payment for this claim 1		$ 4,800.00	
	Amount payable for this claim		$ 4,800.00	
Payment is certified as conform to payments terms and conditions as stated in article 10:				

Payment is hereby certified: ....
Agnes Ngumi (Finance Officer) GOC
......../........./.........
Date

Compliance and approved by: ....
Georgina Kikiolo (Contract Administrator) GOC
28/12/23
Date

Claim is hereby approved for payment by: ....
Christian Nieng (Executive Director) NHA
......../......../..........
Date

On presentation of this original to the Employer, the Contractor is entitled to payment within the period stated in the Agreement: Article 10.

SUBJECT: **FINAL PAYMENT OF CONTRACTOR FEE FOR MR. BEAVEN DEWAR**

DATE: 30 November 2023

TO: CEO, GOC

THROUGH: CTO, NHA
Finance Manager, GOC
Procurement, GOC

FROM: Paul Vunituraga, Broadcast Manager, GOC

MEMO: This is to confirm that Mr. Beaven Dewar was contracted by GOC Broadcast as a Commentator.

Mr. Dewar specializes in the commentary for volleyball and beach volleyball and has delivered his responsibilities for the 2023 Pacific Games Broadcast as required by his Contract of Engagement. His final payment can be processed as per the invoice submitted.

Paul Vunituraga
Broadcast Manager
GOC

CONTRACT OF ENGAGEMENT

ASSIGNMENT
FOR SHORT TERM CONTRACT

CONTRACT

THIS CONTRACT ("Contract") is entered into this **1st of November 2023**, between the 2023 Pacific Games Organizing Committee (GOC), a Committee established by the Government of Solomon Islands through the Pacific Games 2023 Act (2017), hereafter referred to as the "Client" having its principal place of business at the Sea King Building, Honiara, Solomon Islands, and **BEAVEN DEWAR** ("the Contractor").

WHEREAS, the National Hosting Authority ("NHA") through the Pacific Games 2023 Act (2017), provides the funding to the GOC to execute the services contracted through this agreement, and;

WHEREAS, the Client wishes to have the Contractor performing the services hereinafter referred to, and;

WHEREAS, the Contractor is willing to perform these services and has the necessary experience and skills, and;

NOW THEREFORE THE PARTIES hereby agree as follows:

1. Services

a) **BEAVEN DEWAR** is appointed to perform the services of **Host Broadcast Commentator** for the SOL2023 Host Broadcaster for services outlined in **ANNEX A**

b) No substitution of personnel is allowed and only **BEAVEN DEWAR** may provide services under this agreement.

c) The Client agrees to pay such Fees and Expenses as listed in **ANNEX B.**

2. Term

This Agreement shall commence from **November 1st** through to **December 3rd, 2023.**

3. Conditions

a) The Contractor shall be available to be in Honiara as per the schedule outlined in Annex A. The Contractor must have valid passport to travel to Honiara.

b) Payments shall be made within 20 days of submission of invoice.

c) No tax shall be taken off fees or expenses by Client or the Government of Solomon Islands

d) No Solomon Islands GST shall be charged or collected in executing this contract except in reimbursement of GST charged on services that the Contractor pays for.

e) The Contractor shall submit copies of all receipts as part of any reimbursements payable to the Contractor for travel or other approved costs. All costs for expenses shall be pre-approved by the Client.

f) The Client agrees that all invoices will be paid in equivalent **United States Dollars (USD)** to a bank account that the Contractor shall provide. The Contractor shall not be responsible for the charges related to the wire transfers from Solomon Islands shall be to the Client's cost.

g) Client shall arrange for Work permit exemption for Contractor, if required.

4. Programme Administration

a) The Client designates the **Brendon Telfer, Commentary Manager** of the SOL2023 Host Broadcaster ("HB") or his designate as the Client's Coordinator; the Coordinator shall be responsible for the coordination of activities under the Contract, for receiving, approving and/or acceptance of the deliverables by the Client.

b) For purposes of this contract, until otherwise amended, the Contractor shall be referred to as the **SOL2023 Commentator.**

5. Performance Standard

The Contractor undertakes to perform the Services as defined under respective committee and authority roles, through respective Chairperson or their designate, with the highest games organisational standards as set out by the Pacific Games Council.

6. Confidentiality

The Contractor shall not, disclose any proprietary or confidential information relating to the Services, this Contract or the Client's business or operations without the prior written consent of the Client.

7. Ownership of Material

a) Any studies, reports or other material, graphic, software or otherwise, prepared by the Contractor for the Client under the Contract shall belong to and remain the property of the Client.

b) The Contractor may retain a copy of such documents.

9. Insurance

The Contractor will be responsible for taking out any insurance coverage for its Employee's home and other assets including the liability of the Contractor.

10. Assignment

The Contractor shall not assign this Contract or subcontract any portion of it without the Client's prior written consent.

11. Law Governing Contract and Language

The Contract shall be governed by the **Laws of The Solomon Islands**, and the language of the Contract shall be **English**.

12. Dispute Resolution

Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the laws of the Solomon Islands.

13. Termination of Contract

This contract may be terminated by either party with 10 days' notice without reason. Any fees and expenses owing to the Contractor shall be paid in full within 15 days of termination.

FOR THE CLIENT

Signature:

Name: CLINT FLOOD, CTO GOC/NHA

Date: 1 OCTOBER 2023

FOR THE CONTRACTOR

Signature

Name: Beaven Dewar

Date: 29/9/2023

ANNEX A

KEY CONTRACTOR DELIVERABLES

The Contractor will undertake the role of **SOL2023 Commentator** for the 2023 Pacific Games HB. As such, the Contractor will be responsible for the delivery of;

a) Commentary services.

b) Undertake other duties where necessary and as directed by Client Coordinator, the Broadcast Manager and Executive Producer.

c) Be available to work with the World Feed Producer in the production of the World Feed.

d) Assist and provide other broadcast services as required by Sol2023.

ANNEX B

FEES

a) The Contractor shall be paid a rate of **USD300** ("Rate") per day in the following variations:

i. During travel days, the Contractor shall claim 25% of the Rate.

ii. During non-commentary days onsite in Honiara, including rehearsals, pre-production, and on the competition rest day on Sunday 26 November, the Contractor shall claim 50% of the Rate.

iii. On live production days when the Contractor is providing live commentary, the Contractor shall claim 100% of the Rate.

b) Any variation or to the above including any excess must be approved by the Client Coordinator and the Broadcast Manager.

PAYMENT TERMS

a) The Contractor shall invoice the Client 50% of the Total Fees upon the execution of this this contract. The Total Fees have been calculated in **ANNEX C**.

b) The balance remaining 50% of the total Fees will be paid on the successful completion of the contract.

c) Payment shall be made within 20 days of submission of invoice.

EXPENSES

a) The Client shall provide the Contractor with accommodation (own room, shared apartment) while in the Solomon Islands.

b) The Client shall provide return economy airfares for the Contractor, from **Auckland, New Zealand** to **Honiara, Solomon Islands.**

c) The Contractor shall be provided 3 meals a day while onsite in Honiara, through the Games Organizing Committee Catering Service.

d) The Contractor shall be provided shared ground transport for work purposes in Honiara, Solomon Islands.

e) The Contractor shall have access to the Games medical system for injuries sustained in Honiara, while performing the duties required for the delivery of this Contract.

ANNEX C

TOTAL FEES

		MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN			
Commentators	Rate (USD)	13-11-23	14-11-23	15-11-23	16-11-23	17-11-23	18-11-23	19-11-23	20-11-23	21-11-23	22-11-23	23-11-23	24-11-23	25-11-23	26-11-23	27-11-23	28-11-23	29-11-23	30-11-23	01-12-23	02-12-23	03-12-23	DAYS	Rate (USD)	TOTAL
BEVANDEWAR	$ 300.00		0.25	0.50	0.50	1.00	1.00	0.50	1.00	1.00	1.00	1.00	1.00	1.00	0.50	0.50	1.00	1.00	1.00	1.00	1.00	0.25	16.00	$ 300.00	$ 4,800.00

Georgina Kikiolo

From: Paul Vunituraga
Sent: Thursday, 28 December 2023 2:20 pm
To: Georgina Kikiolo; beaven.dewar@gmail.com
Cc: Gregory Sale; Martha Talika Noli
Subject: Re: invoice

These are Beaven's bank account details:

TSB Bank Ltd. (NZ)

15 3945 0380472 26

33 McLean Street, Waitara, New Zealand, 4320.

TSBANZ22

Get Outlook for Android

From: Paul Vunituraga <PVunituraga@sol2023.com.sb>
Sent: Thursday, December 28, 2023 2:25:13 PM
To: Georgina Kikiolo <GKikiolo@sol2023.com.sb>; beaven.dewar@gmail.com <beaven.dewar@gmail.com>
Cc: Gregory Sale <GSale@sol2023.com.sb>; Martha Talika Noli <Martha.Noli@sol2023.com.sb>
Subject: Re: invoice

Hi Georgina,

Please see attached Beaven's contract.

Paul

From: Georgina Kikiolo
Sent: Thursday, December 28, 2023 1:05 PM
To: Paul Vunituraga; beaven.dewar@gmail.com
Cc: Gregory Sale; Martha Talika Noli
Subject: RE: invoice

Hi Paul,
Please send contract aswell.

Regards,

Georgina

From: Paul Vunituraga <PVunituraga@sol2023.com.sb>
Sent: Thursday, 28 December 2023 12:56 pm
To: Georgina Kikiolo <GKikiolo@sol2023.com.sb>; beaven.dewar@gmail.com
Cc: Gregory Sale <GSale@sol2023.com.sb>; Martha Talika Noli <Martha.Noli@sol2023.com.sb>
Subject: Re: invoice

Hi Georgina,

As per the other email, please see attached Beaven Dewar's final invoice for commentary. His contact details and address are in the invoice that is attached.

Please let me know if you require any additional information.

Hi Beaven,

Can you please provide the following details:

1. Bank
2. Bank Account Number
3. Bank Address
4. Bank SWIFT/BSB Number

Thanks.

Best regards,
Paul Vunituraga

From: Paul Vunituraga
Sent: Monday, November 27, 2023 6:28 PM
To: Martha Talika Noli
Cc: 'Beaven Dewar'; brendont@ozemail.com.au
Subject: FW: invoice

Hi Martha,

Please see attached Beaven's invoice. He did not submit a 50% first payment so he is raising the invoice for the entire contract.

I have checked against his contract and this is fine for payment. Please submit this for payment.

Thanks.

Paul

From: Beaven Dewar <beaven.dewar@gmail.com>
Sent: Monday, 27 November 2023 4:14 pm
To: Paul Vunituraga <PVunituraga@sol2023.com.sb>; Paula Vunituraga <paulvunituraga@gmail.com>
Subject: invoice