GOC

2023

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to Other Bank Transfer
Transaction or Request Status:	Posted
Date / Time:	10/02/2023 12:05
Transaction Number:	AFY35918

Transaction Details:

ANZ to Other Bank Transfer

From Account: 5691140
Transfer Amount in Local Currency: SBD 5,358.00
Transfer From Amount: SBD 5,358.00
Indicative :
My Reference: T-Shirts-GOC

PAID
DATE 13/02/23
CHQ. No.

Payment Details

Account Name: DJ Graphics Ltd
Account Number: 2428080102
Bank Name: Bank of South Pacific
Reference To Payee : GOC-C/Engagement

Pay Date : 10/02/2023

Comments:

* * * * * * * * * * Authorisation Details * * * * * * * * * * *
10/02/2023 12:05 Pauline Tovua
Authorisation Required for : ANZ to Other Bank Transfer (2A)
10/02/2023 18:03 Christian Nieng
Authorised -ANZ to Other Bank Transfer
Comments : verified
13/02/2023 12:29 Debbie Ofaeri Sifoni
Authorised -ANZ to Other Bank Transfer
13/02/2023 12:29 Debbie Ofaeri Sifoni
Transaction Processed
* *

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AFY35918

Transaction Details

ANZ to Other Bank Transfer

From Account: 5691140
Transfer Amount in Local Currency: SBD 5,358.00
Transfer From Amount: SBD 5,358.00
Indicative :
My Reference: T-Shirts-GOC

Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.



PAYMENT VOUCHER

Payment: Voucher No:	
NAME: DJ Graphics Ltd	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed _____ Date 10/2/23
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed _____ Date 9/2/23

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2901	Uniforms	24 x T-Shirts for Community Engagement team for upcoming programs.	$5,358.00

Cheque No: IB TRANS for $5,358.00 Date 8/02/2023

Signature of claimant _____

PRINT NAME: _____

Payment Voucher Prepared by _____ Date 8/02/23

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC 0115/23

DEPARTMENT: GOC

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY SUPPLIER	ORDER NO.	COST
		Raise payment for Community engagement team for upcoming programmes. T-shirts x24 as per scope SOW	DJ GRAPHICS		$5358-00
				TOTALS	$5,358-00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $5,358-00 Date: 6/02/23

Requisition Officer (Name): AGNES. N. NAUMI Sign:

Account Code: 6-2901

Account Name: uniforms

Funds available on this account:

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Debale. Rence Sign:

Post: FC

Department: NHA

Authority is granted for expenditure not exceeding:

SBD$ 5,358-00

Signed:

Name: CMiery

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

RECIEVED 2023 DATE 6/2/23 PACIFIC GAMES SOLOMON ISLANDS SIGN

Compliance Check by: Signature

Name: Leeroy. B Date: 7/02/23

Position: Pcm

Copy 1 White NHA Finance

Copy 2 Pink/Blue Compliance Department

Copy 3 Yellow Requesting Department

NATIONAL HOSTING AUTHORITY

SOL2023 Pacific Games

SINGLE PAYMENT CONTRACT COMPLIANCE CHECKLIST

Required Documents	Division	NHA Secretariat	Comments
Purchase Requisition & Payment Voucher	✓	✓	
Signed Contract			
Tender Evaluation Report			
Tender Award by GTB/ITB			
Copy of Advertisement (including dates of advertisement	✓	✓	
Bid Waiver (must include grounds for waiver)			
ICT Checklist (if for ICT goods)			
Original Invoice	✓	✓	
Certification of work completed/goods received (includes final reports)	✓	✓	
Compliance Checks required			
Tender advertisements made at least two weeks before tender closing date	✓	✓	
Contract form approved	✓	✓	
Check payment is inaccordance with payment provisions in contract	✓	✓	
PR/PV has been signed by authorized person	✓	✓	
Check amount on PR/PV matches the signed contract/invoice	✓	✓	
Name on PR/PV matches signed contract	✓	✓	
Account code used is correct	✓	✓	
Check bid waiver /restrictive tender is for a valid reason	✓	✓	
Check expenditure is acceptable and proper use of NHA/SIG monies	✓	✓	
Check calculations on invoice are correct	✓	✓	
Check price and rates are reasonable	✓	✓	

Note: IF any of the above cannot be certified, please include an explanation as to why. This will speed up the compliance process.

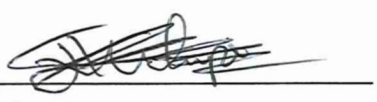
Divisional Compliance Performed By

Signed: 

Name and Position: Agness Ngumi

Date: 02/02/2023

NHA Compliance Performed By

Signed: 

Name and Position: DW & PCM

Date: 02/02/2023

MINUTE **Ref:** GOC – /22

To: EXECUTIVE DIRECTOR, NHA _____

Thru: FINANCE MANAGER, GOC _____

From: Finance & Procurement, GOC _____ **Date:** 2/02/2023

RE: PROCUREMENT OF payment for T-shirts for Community Engagement - DJ GRAPGHICS .

Approval is sought to raise payment as referred above.

The Sum of **SBD 5,358.00** as defined in the attached quotation.

See attached is the quotation ,scope detail ,email correspondence for community engagement Team for your perusal.

Therefore, kindly request for approval of budget and endorsement to make the payment soon as possible.

Agnes Ngumi

_____
Procurement (GOC)

Endorsed by:

Rocklive Poloso Finance Manager Games Organizing Committee		
Signature:	Date: 07/02/2023	

Approval:

Peter Stewart Chief Executive Officer Games Organising Commitee		
Signature:	Date: 6/2/2023.	

SUGGEST NOT "COMMUNITY ENGAGEMENT" BUT "AMBASSADOR TOUR" OR SIMILAR

NOTE: ASK Laurel to Confirm Budget Line.

As per attached email response by Laurel 6/02/23

07/02/2023

djj Graphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING – SIGNS – SUBLIMATION – TAILORING – MERCHANDISE – PHOTOGRAPHY – TROPHY & MEDALS

THIS IS NOT A ORDER FORM

CLIENT NAME: GOC

CONTACT ADDRESS:

TELEPHONE: MOBILE: SALES REP: FRANCINA

T SHIRT ORDER DETAILS		SMALL JOB ORDER DETAILS		
☐ NEW ORDER	☐ POCKET	☐ ID PRINTS	☐ VINYL CUT	☐ PAT
☐ RE - ORDER	☐ FULL SIZE	☐ CAPS	☐ SCREEN PRINT	☐ OTHERS
☐ SPEC. ATTACHED	☐ SCREEN PRINT	☐ SEWING	☐ EPSON PRINT	
☐ CREATE	☐ HEAT PRESS	☐ DYESUB	☐ PHASER PRINT	
☐ MODIFY	☐ PAT	☐ SIGNAGE	☐ LARGE FORMAT PRINT	
☐ COPY	☐ OTHERS	☐ SUBLIMATION	☐ LAMINATE	

QUOTE FOR POLO SHIRT + EMBROIDERY + PRINT

8PCS X Q/COOL DRI POLO + EMBROIDERY + PRINT	$	1,608.00
8PCS X I/SOUV POLO + EMBROIDERY + PRINT	$	1,320.00
8PCS X P/CULTURE POLO + EMBROIDERY + PRINT	$	1,280.00
SETUP + ARTWORK + RUSH CHARGE	*$*	*1,150.00*
SUBTOTAL	$	5,358.00
10% GST	$	535.80 kys (exempted)
TOTAL COST	$	5,893.80
		5358.00 au

PRODUCTION TIME FRAME: 7-WORKING DAY AFTER VISUAL CONFIRMATION

CONDITIONS APPLY

THIS IS FOR QUOTATION GUIDE ONLY AND IT IS NOT AN ORDER FORM. THIS QUOTATION IS VALID FOR A PERIOD OF 7 DAYS AS PER QUOTED. ACCEPTANCE OF QUOTE WILL REQUIRE UPFRONT PAYMENT AND 7 WORKING DAYS PICK UP OF ORDER COMMENCEMENT DATE OF PAYMENT MADE. ALSO NOTE OF THE SURCHARGE ON ORDERS DEMANDING URGENT PICK UP THAT IS LESS 7 DAYS DURATION. ANY CHANGES OR VARIATIONS MAY RESULT IN AN ADJUSTMENT IN THE CHARGE ITEMISED ABOVE.

NAME: FRANCINA SANTA DESIGNATION: SALES & MARKETING DATE: 1-Feb-23

Community Engagement Shirts

Color Code for shirts



GREEN



BLUE



YELLOW

Lisiane Simata

From: Constance Amasia
Sent: Tuesday, 1 November 2022 10:48 AM
To: Lisiane Simata
Subject: FW: Community engagement shirts
Attachments: Community Engagement Polo Shirts Final.pdf

Hi Lisiane, regarding the quantity for the community engagement polo shirts – 24 shirts
Benjamin did not include white, so if you could include white to our colours will be appreciated. 6 of each colour.
Thanks
Cheers,

From: Benjamin Nginabule <BNginabule@sol2023.com.sb>
Sent: Tuesday, 18 October 2022 9:18 am
To: Jeffrey Mekab <JMekab@sol2023.com.sb>; Lisiane Simata <LSimata@sol2023.com.sb>
Cc: Jacqueline Maeli <JMaeli@sol2023.com.sb>; Constance Amasia <CAmasia@sol2023.com.sb>
Subject: Fw: Community engagement shirts

Hi Jeff

Find attached PDF containing design & color scheme for new community engagement shirts

I believe Jacky has already made you aware of this

Happy procuring

Cheers

Ben

From: Benjamin Nginabule
Sent: Monday, October 17, 2022 2:39 PM
To: Jacqueline Maeli; Constance Amasia
Subject: Re: Community engagement shirts

Noted, see attached PDF of updated shirts- sol2023 color code is included in the doc so suppliers can supplier the right color shirts

Cheers

Ben

Agnes Ngumi

From: Rocklive Poloso
Sent: Monday, 6 February 2023 12:31 PM
To: Laurel Tasa; Lisiane Simata; Agnes Ngumi
Cc: Jeffrey Mekab; Jeremy Inifiri; Jacqueline Maeli
Subject: RE: Uniforms

Thanks Laurel,

@Procurement team – take note. They might need it quickly? Not sure when.

Regards
Rocklive



From: Laurel Tasa <LTasa@sol2023.com.sb>
Sent: Monday, 6 February 2023 12:20 PM
To: Lisiane Simata <LSimata@sol2023.com.sb>; Agnes Ngumi <ANgumi@sol2023.com.sb>
Cc: Jeffrey Mekab <JMekab@sol2023.com.sb>; Jeremy Inifiri <JInifiri@sol2023.com.sb>; Rocklive Poloso <RPoloso@sol2023.com.sb>; Jacqueline Maeli <JMaeli@sol2023.com.sb>
Subject: FW: Uniforms

Hi Lisiane and Agnes

As per Jacqueline's request, please facilitate printing of the official Polo Shirts required for the upcoming Community Engagement Programmes.
Please charge to : **WP Community Awareness MC05/ Line 1**

PLEASE TAKE NOTE: The Brand Colour is to be all in BLUE (The other colours GREEEN AND YELLOW will be used for Volunteer Programme and Relay Baton officials)

Please ensure a SAMPLE is given to Benjamin to Check Artwork and SIGN OFF Product, before Supplier produces.

Thankyou Kindly
LaurelT

From: Jacqueline Maeli <JMaeli@sol2023.com.sb>
Sent: Monday, 6 February 2023 12:06 PM
To: Laurel Tasa <LTasa@sol2023.com.sb>
Subject: Uniforms

Hi Laurel, I've requested official uniforms for the remaining Community engagement programs. (ambassadors and relay baton)
We have out wear the old ones which was only cotton T – Shirts and easily worn out.
We still need to cover 9 province including Honiara x 2 and I see the need to have a proper pacific games uniform worn to all communities for recognition of who we represent. There will be another 14 in total for the next 2 programs and also extras for wears.

Can you help organise if we can have this before the next tour rolls out and I also understand this will come out of the ambassadors budget.
Let me know update regarding request please.

cheers

PACIFIC GAMES
SOLOMON ISLANDS
CHALLENGE CELEBRATE UNITE

Jacqueline Maeli
Community Liaison and Special Events Co-ordinator
Sol2023 Pacific Games
Sea King Building, Honiara

677 7202306
JMaeli@sol2023.com.sb

From: Jacqueline Maeli
Sent: Monday, October 17, 2022 12:20 PM
To: Benjamin Nginabule; Constance Amasia
Subject: Re: Community engagement shirts

Bengy, can you change the green n yellow to darker colours.the mascot colours pls

Get Outlook for Android

From: Benjamin Nginabule <BNginabule@sol2023.com.sb>
Sent: Monday, October 17, 2022 11:28:47 AM
To: Jacqueline Maeli <JMaeli@sol2023.com.sb>; Constance Amasia <CAmasia@sol2023.com.sb>
Subject: Community engagement shirts

Hi Jacky & Conny

Attached a shirt design mockup for the community engagement shirts, have a look and let me know of any changes

If not over to you Constance to procure, please confirm so I send over final design & specs

Regards

Ben

Lisiane Simata

From: Lisiane Simata
Sent: Tuesday, 1 November 2022 10:47 AM
To: Benjamin Nginabule; Jeffrey Mekab
Cc: Jacqueline Maeli; Constance Amasia
Subject: RE: Community engagement shirts

Thanks Benji , awaiting Constance and team for the quantity , hi cony can you send the request and quantity of Polo shirt to us including Rocklive as person in charge of the budget so that our team can just proceed on to the market on bases of approval. Thanks much , happy first day of the month , njoy

cheers

PACIFIC GAMES SOLOMON ISLANDS
CHALLENGE CELEBRATE UNITE

Lisiane Kafo Simata
Procurement Officer
Games Organising Committee - GOC
Sea King Building, Honiara

677 7124876
LSimata@sol2023.com.sb

From: Benjamin Nginabule <BNginabule@sol2023.com.sb>
Sent: Tuesday, 18 October 2022 9:18 AM
To: Jeffrey Mekab <JMekab@sol2023.com.sb>; Lisiane Simata <LSimata@sol2023.com.sb>
Cc: Jacqueline Maeli <JMaeli@sol2023.com.sb>; Constance Amasia <CAmasia@sol2023.com.sb>
Subject: Fw: Community engagement shirts

Hi Jeff

Find attached PDF containing design & color scheme for new community engagement shirts

I believe Jacky has already made you aware of this

Happy procuring

Cheers

Ben

From: Benjamin Nginabule
Sent: Monday, October 17, 2022 2:39 PM
To: Jacqueline Maeli; Constance Amasia
Subject: Re: Community engagement shirts

Noted, see attached PDF of updated shirts- sol2023 color code is included in the doc so suppliers can supplier the right color shirts

Cheers

Ben

From: Jacqueline Maeli
Sent: Monday, October 17, 2022 12:20 PM
To: Benjamin Nginabule; Constance Amasia
Subject: Re: Community engagement shirts

Bengy, can you change the green n yellow to darker colours.the mascot colours pls

Get Outlook for Android

From: Benjamin Nginabule <BNginabule@sol2023.com.sb>
Sent: Monday, October 17, 2022 11:28:47 AM
To: Jacqueline Maeli <JMaeli@sol2023.com.sb>; Constance Amasia <CAmasia@sol2023.com.sb>
Subject: Community engagement shirts

Hi Jacky & Conny

Attached a shirt design mockup for the community engagement shirts, have a look and let me know of any changes

If not over to you Constance to procure, please confirm so I send over final design & specs

Regards

Ben

PACIFIC GAMES
SOLOMON ISLANDS

ANNEX 4

REQUEST FOR QUOTATIONS – GOOD/SERVICES

Date: 02/02/2023

To All Bidders,

1. The National Hosting Authority has budget financing and intends to apply part of the proceeds of this financing to procure Goods/Services per the enclosed specifications, and now invites sealed bids for this purpose.
2. Your quotation, citing the above reference number, should reach the undersigned within 7 days from the date of this letter.
3. The goods shall be procured using the Simple Procurement Procedures specified in the Solomon Islands Government Procurement and Contract Administration Manual.
4. The Technical Specifications and Delivery Schedule are provided in the attached Schedule of Requirements.
5. This request for quotation has been addressed to three (3) Suppliers of these goods/services.
6. The goods/services supplied under this contract shall conform to the standards provided in the attached Technical Specifications.
7. The Supplier is required to supply any equipment listed in the Technical Specifications together with the detailed operations and maintenance manuals, for each appropriate unit.
8. The Supplier shall warrant that any equipment supplied under the contract is new and unused.
9. Prices should be quoted for delivery to the National Hosting Authority Honiara, Solomon Islands.
10. The validity for the quotation shall be thirty (30) days from the date of submitting the quotation.
11. One (1) original and one (1) copy of the quotation shall be submitted in a sealed envelope and addressed to the Administration office/NHA/PMU/GOC & SINIS Honiara, Solomon Islands.
12. Please indicate delivery schedule and after sales service (if relevant) available to NHA, Honiara.
13. Submission of a quotation is confirmation of the tenderer's compliance with, and acceptance of, the terms and conditions including the payment terms of this Request for Quotation.

14. The Purchase Order will be awarded on the basis of price, delivery dates, and quality offered against the Schedule of Requirements Technical Specifications.
15. The successful Supplier shall be notified in writing and furnished with a Local Purchase Order (LPO) and have an effective contract with the NHA on receipt of the duly signed Local Purchase Order. The terms and conditions of this Request for Quotation shall form part of the contract.
16. The Purchaser may terminate the contract if the Supplier fails to deliver any or all of the goods/services within the period specified, or within any extension thereof granted in writing by the NHA.
17. The Supplier shall not assign, in whole or in part, its obligation to perform under this contract, except with the written consent of the NHA.
18. Prices charged by the Supplier for the goods/services shall not vary from prices quoted. Prices shall therefore be fixed.
19. The Supplier's request for payment shall be made in writing, accompanied by an invoice and an LPO confirming delivery of the goods/services. All payments shall be made promptly and in no case later than twenty (20) days after delivery and acceptance of the goods. Payments will only be made by cheque or direct transfer into the Supplier's business bank account.

Please acknowledge the receipt of this letter and indicate your firm's interest in submitting quotations.



.....

Agness Ngumi
NHA-HRM/Admin
Sol2023 Pacific Games

SCHEDULE OF REQUIREMENTS

No.	Item Name:	Specification	Quantity	Delivery Date
1.	**DJ Graphics** Procurement of Payment for T shirts for Community Engagement	**DJ Graphics** Procurement of Payment for T shirts for Community Engagement		02/02/2023

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to Other Bank Transfer
Transaction or Request Status:	Posted
Date / Time:	10/02/2023 12:05
Transaction Number:	AFY35918

Transaction Details:

ANZ to Other Bank Transfer

From Account: 5691140
Transfer Amount in Local Currency: SBD 5,358.00
Transfer From Amount: SBD 5,358.00
Indicative :
My Reference: T-Shirts-GOC

Payment Details

Account Name: DJ Graphics Ltd
Account Number: 2428080102
Bank Name: Bank of South Pacific
Reference To Payee : GOC-C/Engagement

Pay Date : 10/02/2023

PAID CHQ. NO. DATE 13/02/23

Comments:

* * * * * * * * * * Authorisation Details * * * * * * * * * * *
10/02/2023 12:05 Pauline Tovua
Authorisation Required for : ANZ to Other Bank Transfer (2A)
10/02/2023 18:03 Christian Nieng
Authorised -ANZ to Other Bank Transfer
Comments : verified
13/02/2023 12:29 Debbie Ofaeri Sifoni
Authorised -ANZ to Other Bank Transfer
13/02/2023 12:29 Debbie Ofaeri Sifoni
Transaction Processed
* *

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC 011/23

DEPARTMENT: GOC

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Raise payment for Community engagement team for upcoming programmes. T-shirts x24 as per scope sow	DJ GRAPHICS		$5,358-00
				TOTALS	$5,358-00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $5,358-00 Date: 6/02/23

Requisition Officer (Name): AGNES. N. NAOMI Sign:

Account Code: 6-2901

Account Name: Uniforms

Funds available on this account:

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Debale. Rence Sign:

Post: FC

Department: NHA

Authority is granted for expenditure not exceeding:

SBD$ 5,358-00

Signed:

Name: C Mery

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

RECIEVED DATE 6/7/23

Compliance Check by: Signature

Name: Leeroy. B Date: 7/02/23

Position: PCM

Finance

Department

ment

Change from Community engagement T-shirt to Ambassador T-Shirt design

djGraphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING – SIGNS – SUBLIMATION – TAILORING – MERCHANDISE – PHOTOGRAPHY – TROPHY & MEDALS

THIS IS NOT A ORDER FORM

CLIENT NAME: GOC

CONTACT ADDRESS:

TELEPHONE: MOBILE: SALES REP: FRANCINA

T SHIRT ORDER DETAILS		SMALL JOB ORDER DETAILS		
☐ NEW ORDER	☐ POCKET	☐ ID PRINTS	☐ VINYL CUT	☐ PAT
☐ RE - ORDER	☐ FULL SIZE	☐ CAPS	☐ SCREEN PRINT	☐ OTHERS
☐ SPEC. ATTACHED	☐ SCREEN PRINT	☐ SEWING	☐ EPSON PRINT	
☐ CREATE	☐ HEAT PRESS	☐ DYESUB	☐ PHASER PRINT	
☐ MODIFY	☐ PAT	☐ SIGNAGE	☐ LARGE FORMAT PRINT	
☐ COPY	☐ OTHERS	☐ SUBLIMATION	☐ LAMINATE	

QUOTE FOR POLO SHIRT + EMBROIDERY + PRINT

8PCS X Q/COOL DRI POLO + EMBROIDERY + PRINT	$	1,608.00
8PCS X I/SOUV POLO + EMBROIDERY + PRINT	$	1,320.00
8PCS X P/CULTURE POLO + EMBROIDERY + PRINT	$	1,280.00
SETUP + ARTWORK + RUSH CHARGE	$	*1,150.00*
SUBTOTAL	$	5,358.00
10% GST	$	535.80 kgs (exempted)
TOTAL COST	$	5,893.80
		5358.00 as

PRODUCTION TIME FRAME: 7-WORKING DAY AFTER VISUAL CONFIRMATION

CONDITIONS APPLY

THIS IS FOR QUOTATION GUIDE ONLY AND IT IS NOT AN ORDER FORM. THIS QUOTATION IS VALID FOR A PERIOD OF 7 DAYS AS PER QUOTED. ACCEPTANCE OF QUOTE WILL REQUIRE UPFRONT PAYMENT AND 7 WORKING DAYS PICK UP OF ORDER COMMENCEMENT DATE OF PAYMENT MADE. ALSO NOTE OF THE SURCHARGE ON ORDERS DEMANDING URGENT PICK UP THAT IS LESS 7 DAYS DURATION. ANY CHANGES OR VARIATIONS MAY RESULT IN AN ADJUSTMENT IN THE CHARGE ITEMISED ABOVE.

NAME: FRANCINA SANTA DESIGNATION: SALES & MARKETING DATE: 1-Feb-23

ANNEX 4

REQUEST FOR QUOTATIONS – GOOD/SERVICES

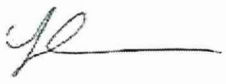
Date: 17/02/2023

To All Bidders,

1. The National Hosting Authority has budget financing and intends to apply part of the proceeds of this financing to procure Goods/Services per the enclosed specifications, and now invites sealed bids for this purpose.
2. Your quotation, citing the above reference number, should reach the undersigned within 7 days from the date of this letter.
3. The goods shall be procured using the Simple Procurement Procedures specified in the Solomon Islands Government Procurement and Contract Administration Manual.
4. The Technical Specifications and Delivery Schedule are provided in the attached Schedule of Requirements.
5. This request for quotation has been addressed to three (3) Suppliers of these goods/services.
6. The goods/services supplied under this contract shall conform to the standards provided in the attached Technical Specifications.
7. The Supplier is required to supply any equipment listed in the Technical Specifications together with the detailed operations and maintenance manuals, for each appropriate unit.
8. The Supplier shall warrant that any equipment supplied under the contract is new and unused.
9. Prices should be quoted for delivery to the National Hosting Authority Honiara, Solomon Islands.
10. The validity for the quotation shall be thirty (30) days from the date of submitting the quotation.
11. One (1) original and one (1) copy of the quotation shall be submitted in a sealed envelope and addressed to the Administration office/NHA/PMU/GOC & SINIS Honiara, Solomon Islands.
12. Please indicate delivery schedule and after sales service (if relevant) available to NHA, Honiara.
13. Submission of a quotation is confirmation of the tenderer's compliance with, and acceptance of, the terms and conditions including the payment terms of this Request for Quotation.

14. The Purchase Order will be awarded on the basis of price, delivery dates, and quality offered against the Schedule of Requirements Technical Specifications.
15. The successful Supplier shall be notified in writing and furnished with a Local Purchase Order (LPO) and have an effective contract with the NHA on receipt of the duly signed Local Purchase Order. The terms and conditions of this Request for Quotation shall form part of the contract.
16. The Purchaser may terminate the contract if the Supplier fails to deliver any or all of the goods/services within the period specified, or within any extension thereof granted in writing by the NHA.
17. The Supplier shall not assign, in whole or in part, its obligation to perform under this contract, except with the written consent of the NHA.
18. Prices charged by the Supplier for the goods/services shall not vary from prices quoted. Prices shall therefore be fixed.
19. The Supplier's request for payment shall be made in writing, accompanied by an invoice and an LPO confirming delivery of the goods/services. All payments shall be made promptly and in no case later than twenty (20) days after delivery and acceptance of the goods. Payments will only be made by cheque or direct transfer into the Supplier's business bank account.

Please acknowledge the receipt of this letter and indicate your firm's interest in submitting quotations.



.....

Wickley Wemu
FINANCE -GOC
Sol2023 Pacific Games

SCHEDULE OF REQUIREMENTS

No.	Item Name	Specification	Quantity	Delivery Date
1.	**DJ Graphics** Being for T Shirt Printing Cost for Ambassador Design Polo Shirt	**DJ Graphics** Being for T Shirt Printing Cost for Ambassador Design Polo Shirt		27/02/2023

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to ANZ Transfer
Transaction or Request Status:	Posted
Date / Time:	22/05/2023 12:08
Transaction Number:	AGK69891

Transaction Details:

Account Transfer of SBD 8,030.00

From Account: 5691140
To Account: 23006

Notes for Recipient: T-Shirts GOC
Notes for Myself: Community Engagement Shirts

Pay Date : 22/05/2023

Comments:

* * * * * * * * * * Authorisation Details * * * * * * * * * *
22/05/2023 12:08 Pauline Tovua
Authorisation Required for : Transfer Between My Accounts (2A)
23/05/2023 08:18 Christian Nieng
Authorised -Transfer Between My Accounts
Comments : verified
23/05/2023 13:21 Debbie Ofaeri Sifoni
Authorised -Transfer Between My Accounts
23/05/2023 13:21 Debbie Ofaeri Sifoni
Transaction Processed
* *

PAID
DATE 22/05/23 CHQ. No.

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to ANZ Transfer
Transaction or Request Status:	Posted
Date / Time:	21/02/2023 13:55
Transaction Number:	AGA42899

Transaction Details:

Account Transfer of SBD 1,733.00

From Account: 5691140
To Account: 23006

Notes for Recipient: T-Shirts GOC
Notes for Myself: Ambassdor Uniforms

Pay Date : 21/02/2023

Comments:
* * * * * * * * * * Authorisation Details * * * * * * * * * * *
21/02/2023 13:55 Pauline Tovua
Authorisation Required for : Transfer Between My Accounts (2A)
22/02/2023 08:19 Christian Nieng
Authorised -Transfer Between My Accounts
Comments : verified
22/02/2023 10:48 Debbie Ofaeri Sifoni
Authorised -Transfer Between My Accounts
22/02/2023 10:48 Debbie Ofaeri Sifoni
Transaction Processed
* *

PAID
DATE 22/02/23
CHQ. No.

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AGA42899

Transaction Details

Account Transfer of SBD 1,733.00

From Account: 5691140
To Account: 23006

Notes for Recipient: T-Shirts GOC
Notes for Myself: Ambassdor Uniforms

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

NATIONAL HOSTING AUTHORITY
EXECUTIVE DIRECTOR
22/2/23
SOL 2023 PACIFIC GAMES

Pauline Tovua

From: Gino Oti
Sent: Tuesday, 14 February 2023 4:23 PM
To: Pauline Tovua
Cc: Debbie Sifoni Rence
Subject: FW: REVISED QUOTE

Here is the DJ Graphics ANZ acc.

Can we please start using this.

Thanks

PACIFIC GAMES SOLOMON ISLANDS

Gino Oti
Media & Comms Officer
National Hosting Authority
Sol2023 Pacific Games

677 7386220
GOti@sol2023.com.sb

follow us on

From: Francina Santa [mailto:sales1@djgl.com.sb]
Sent: Tuesday, 14 February 2023 4:23 PM
To: Gino Oti <GOti@sol2023.com.sb>
Subject: RE: REVISED QUOTE

Attention!: This email originated from outside of the organization (SIG). Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Gino,

See below is our ANZ bank account details.

ACCOUNT NAME : DJ GRAPHICS LTD
ACCOUNT # : 23006

Regards,

Francina

From: Gino Oti <GOti@sol2023.com.sb>
Sent: 14 February, 2023 4:13 PM
To: Francina Santa <sales1@djgl.com.sb>
Subject: RE: REVISED QUOTE

PAYMENT VOUCHER

Payment: Voucher No:	
NAME: DJ Graphics Ltd	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed _____ Date 22/2/23
IF DIRECT CREDITS ISSUED: BANK REF #:_____ Signed_____	APPROVED BY FINANCIAL CONTROLLER Signed _____ Date 21/2/23

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2901	Uniforms	Being for outstanding amount printing of Ambasoder Polo shirts order has been upgrade per PR# 0115 - GOC	$1,733.00

Cheque No: IB TRANS for $1,733.00 Date 21/02/2023

Signature of claimant_____

PRINT NAME: _____

Payment Voucher Prepared by_____ Date 21/02/23

DJ

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-0143/23

DEPARTMENT: GOC

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY: SUPPLIER	ORDER NO.	COST
		OUTSTANDING AMOUNT PER PRINTING OF AMBASADOR Polo Shirts. Order has been upgraded Per PR # 0115.	DJ Graphics.		$1,733—
				TOTALS	$1,733—

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $1,733 — Date: 17/02/23

Requisition Officer (Name): WWEMU Sign:

Account Code: 6-2901

Account Name: uniforms

Funds available on this account:

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Debbie. Rave Sign:

Post: FC

Department: NHA

Authority is granted for expenditure not exceeding:

SBD$ 733—00

Signed:

Name:

Note: Authority for expenditure must be given by accounting officer or his/her deligated

NATIONAL HOSTING AUTHORITY EXECUTIVE DIRECTOR SOLOMON ISLANDS PACIFIC GAMES

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: Signature

Name: Leeroy. B Date: 20/02/23

Position: PCM

Copy 1 White NHA Finance
Copy 2 Pink/Blue Compliance Department
Copy 3 Yellow Requesting Department

MINUTE **Ref:** GOC – /23

To: EXECUTIVE DIRECTOR, NHA

Thru: Finance Manager, GOC

From: FINANCE & PROCUREMENT, GOC **Date:** 17/02/2023

DJ GRAPHICS

RE: PAYMENT TO ~~Our Telekom.~~

Minutes approval is sought to raise payment as refered above.

The sum of **SBD 1,733.00 as** defined in the attached invoice - being for T-shirt Printing costs for Ambasador design Polo Shirt. Previous paid per PR # 0115 as T-shirt design but later changed to Polo Shirt design, thus the increase in Print cost.

The invoices and other documentations attached for your verification.

Please endorse and approve as per the budget and process payment as soon as possible.

Prepared by: Wickly Wemu

GOC Finance

Endorsed by:

Mr. Rocklive Poloso **Finance Manager** Games Organizing Committee/NHA		
Signature:	Date: 17/02/2022	**FM to sign**

Approval by:

Mr. Peter Stewart **Chief Executive Officer** Games Organizing Committee/NHA		
Signature:	Date: 17/2/2023	**CEO to sign**

dj Graphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING – SIGNS – SUBLIMATION – TAILORING – MERCHANDISE – PHOTOGRAPHY – TROPHY & MEDALS

THIS IS NOT A ORDER FORM

CLIENT NAME: GOC

CONTACT ADDRESS:

TELEPHONE: MOBILE: SALES REP: FRANCINA

T SHIRT ORDER DETAILS		SMALL JOB ORDER DETAILS		
☐ NEW ORDER	☐ POCKET	☐ ID PRINTS	☐ VINYL CUT	☐ PAT
☐ RE - ORDER	☐ FULL SIZE	☐ CAPS	☐ SCREEN PRINT	☐ OTHERS
☐ SPEC. ATTACHED	☐ SCREEN PRINT	☐ SEWING	☐ EPSON PRINT	
☐ CREATE	☐ HEAT PRESS	☐ DYESUB	☐ PHASER PRINT	
☐ MODIFY	☐ PAT	☐ SIGNAGE	☐ LARGE FORMAT PRINT	
☐ COPY	☐ OTHERS	☐ SUBLIMATION	☐ LAMINATE	

QUOTE FOR OUTSTANDING PAYMENT

OUSTANDING PAYMENT FOR POLO SHIRTS + PRINT $ 1,733.00

PRODUCTION TIME FRAME: 7-WORKING DAY AFTER VISUAL CONFIRMATION

CONDITIONS APPLY

THIS IS FOR QUOTATION GUIDE ONLY AND IT IS NOT AN ORDER FORM. THIS QUOTATION IS VALID FOR A PERIOD OF 7 DAYS AS PER QUOTED. ACCEPTANCE OF QUOTE WILL REQUIRE UPFRONT PAYMENT AND 7 WORKING DAYS PICK UP OF ORDER COMMENCEMENT DATE OF PAYMENT MADE. ALSO NOTE OF THE SURCHARGE ON ORDERS DEMANDING URGENT PICK UP THAT IS LESS 7 DAYS DURATION. ANY CHANGES OR VARIATIONS MAY RESULT IN AN ADJUSTMENT IN THE CHARGE ITEMISED ABOVE.

NAME: FRANCINA SANTA DESIGNATION: SALES & MARKETING DATE: 15-Feb-23

Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AGK69891

Transaction Details

Account Transfer of SBD 8,030.00

From Account: 5691140
To Account: 23006

Notes for Recipient: T-Shirts GOC
Notes for Myself: Community Engagement Shirts

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

NATIONAL HOSTING AUTHORITY
EXECUTIVE DIRECTOR
23/05/23
SOI 2023 PACIFIC GAMES

PAYMENT VOUCHER

Payment: Voucher No:	
NAME: DJ Graphics Ltd	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed _____ Date 23/05/23
IF DIRECT CREDITS ISSUED: BANK REF #:_____ Signed_____	APPROVED BY FINANCIAL CONTROLLER Signed _____ Date 22/5/23

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	30 x Polo Shirts for Community Engagement Team Tour to all Provinces	$8,030.00

Cheque No: IB TRANS for $8,030.00 Date 22/05/2023

Signature of claimant_____

PRINT NAME: _____

Payment Voucher Prepared by_____ Date 22/5/23

NATIONAL HOSTING AUTHORITY

PURCHASE REQUISITION

REQUISITION NUMBER: GOL 0524/23

Contract/Supplier Payment Number:

Contract/Supplier Name:

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		COST OF 30 POLO SHIRTS FOR AMBASSADOR TEAM TOUR TO ALL PROVINCES. INV. ATTACHED	DT GRAPHICS LTD.		$8,030 —
				Total:	$8,030 —

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $8030 Date: 17/05/23

Requisition Officer (Name): WILLIAM Sign:

Supervisors Certification (Accountable Officer):

Certifying Officer (Name): Debbie. Renee Sign:

Position: PC

Department/Committee: NHA.

Account Code No: 6-~~2008~~ 2717

Account Name: OTHERS - Local Other Costs

Funds available on this account:

Authority is granted for expenditure not exceeding:

SBD$ 8,030 —

Signed:

Name: Carley

Note: Authority for expenditure must be given by accounting officer or his/her deligated.

NATIONAL HOSTING AUTHORITY EXECUTIVE DIRECTOR SOLOMON ISLANDS PACIFIC GAMES

Threshold and contract/Supplier payments Checklist

Payment requires one quote ($10,000.00 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB contract payment	
Payment is a Bid waiver	

Compliance Check by: Signature

Name: Darley. V. Thomas Date: 18/05/23

Position: PCE NHA

White Copy -NHA FINANCE

Blue Copy - Compliance Unit/Department

Green Copy - Requisition Department

NATIONAL HOSTING AUTHORITY

GOL 0524/23

PURCHASE REQUISITION

REQUISITION NUMBER:

Contract/Supplier Payment Number:

Contract/Supplier Name:

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		COST OF 33 POLO SHIRTS FOR AMBASADOR TEAM TOUR TO ALL PROVINCES. INV. ATTACHED	DJ GRAPHICS LTD.	231-51	$8,030 —
				Total:	$8,030 —

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $8030 WVEANA Date: 17/05/23

Requisition Officer (Name): Sign:

Supervisors Certification (Accountable Officer):

Certifying Officer (Name): Debbie Sign:

Position: NHA

Department/Committee:

Account Code No: 6-2717

Account Name: Others - Local other Costs

Funds available on this account: 24-5-23

Authority is granted for expenditure not exceeding:

SBD$ 8030

Signed:

Name:

Note: Authority for expenditure must be given by accounting officer or his/her deligated.

Threshold and contract/Supplier payments Checklist

Payment requires one quote ($10,000.00 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB contract payment	
Payment is a Bid waiver	

Compliance Check by: Signature

Name: Binky. V. Thomas Date: 18/05/23

Position: PCC NHA

White Copy -NHA FINANCE

Blue Copy - Compliance Unit/Department

Green Copy - Requisition Department

NATIONAL HOSTING AUTHORITY

SOL2023 Pacific Games

SINGLE PAYMENT CONTRACT COMPLIANCE CHECKLIST

Required Documents	Division	NHA Secretariat	Comments
Purchase Requisition & Payment Voucher	✓	✓	
Signed Contract			
Tender Evaluation Report			
Tender Award by GTB/ITB			
Copy of Advertisement (including dates of advertisement	✓	✓	
Bid Waiver (must include grounds for waiver)			
ICT Checklist (if for ICT goods)			
Original Invoice	✓	✓	
Certification of work completed/goods received (includes final reports)	✓	✓	
Compliance Checks required			
Tender advertisements made at least two weeks before tender closing date	✓	✓	
Contract form approved	✓	✓	
Check payment is inaccordance with payment provisions in contract	✓	✓	
PR/PV has been signed by authorized person	✓	✓	
Check amount on PR/PV matches the signed contract/invoice	✓	✓	
Name on PR/PV matches signed contract	✓	✓	
Account code used is correct	✓	✓	
Check bid waiver /restrictive tender is for a valid reason	✓	✓	
Check expenditure is acceptable and proper use of NHA/SIG monies	✓	✓	
Check calculations on invoice are correct	✓	✓	
Check price and rates are reasonable	✓	✓	

Note: IF any of the above cannot be certified, please include an explanation as to why. This will speed up the compliance process.

Divisional Compliance Performed By

Signed: Masiha

Name and Position: __Procurement/Asset Tracker & Florence Masiha__

Date: 15/05/2023

NHA Compliance Performed By

Signed: _____

Name and Position: JW & PCM

Date: 15/05/2023

MINUTE **Ref:** GOC /23

To: CHIEF EXECUTIVE OFFICER, GOC _____

From: FINANCE & PROCU, GOC _____ **Date:** 15/05/23

RE: PURCHASE DOCUMENT TO PROCESS FOR PRINTING OF POLO SHIRT – DJ GRAPHICS LTD.

Minutes approval is sought to raise payment as refered above.

The sum of **SBD$8,030.00** defined in the attached invoice. This represent the needs as being for Printnig of 30 Polo shirts for GOC Ambassador Team tour to all provinces.

See attached invoice for your checking.

Therefore, kindly request for endorsement and approval of the working budget as moving forward with the payment processing.

Prepared by: Florence Masiha

_____
Procurement/Asset Tracker (GOC)

Endorsed by:

Mr. Rocklive Poloso **Finance Manager** Games Organizing Committee/NHA		
Signature:	Date: 16/05/2023	

Approval by:

Mr. Peter Stewart **Chief Executive Officer** Games Organizing Committee/NHA		
Signature:	Date: 19/05/23	✓

NATIONAL HOSTING AUTHORITY
EXECUTIVE DIRECTOR
SOL 2023 PACIFIC GAMES

Lisiane Simata

From: Agnes Ngumi
Sent: Tuesday, 9 May 2023 12:03 PM
To: Lisiane Simata
Subject: FW: Community Engagement
Attachments: Community Engagement Shirts batch 2.pdf

Fyi...

Agnes Naho Ngumi
Procurement Co'ordinator
Sol2023 Pacific Games
Sea King Building, Honiara

677 7484676
ANgumi@sol2023.com.sb

From: Jacqueline Maeli <JMaeli@sol2023.com.sb>
Sent: Monday, 8 May 2023 1:45 PM
To: Agnes Ngumi <ANgumi@sol2023.com.sb>
Cc: Laurel Tasa <LTasa@sol2023.com.sb>
Subject: Community Engagement

Hi Agnes,
See attach specs for 30 Polo shirts for community engagement programs

regards

Jacqueline Maeli
Community Liaison and Special Events Co-ordinator
Sol2023 Pacific Games
Sea King Building, Honiara

677 7202306
JMaeli@sol2023.com.sb


2023
PACIFIC GAMES
Games Organising Committee
Community Engagement

djGraphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING – SIGNS – SUBLIMATION – TAILORING – MERCHANDISE – PHOTOGRAPHY – TROPHY & MEDALS

THIS IS NOT A ORDER FORM

CLIENT NAME: GOC

CONTACT ADDRESS:

TELEPHONE: MOBILE: SALES REP: FRANCINA

T SHIRT ORDER DETAILS		SMALL JOB ORDER DETAILS		
☐ NEW ORDER	☐ POCKET	☐ ID PRINTS	☐ VINYL CUT	☐ PAT
☐ RE - ORDER	☐ FULL SIZE	☐ CAPS	☐ SCREEN PRINT	☐ OTHERS
☐ SPEC. ATTACHED	☐ SCREEN PRINT	☐ SEWING	☐ EPSON PRINT	
☐ CREATE	☐ HEAT PRESS	☐ DYESUB	☐ PHASER PRINT	
☐ MODIFY	☐ PAT	☐ SIGNAGE	☐ LARGE FORMAT PRINT	
☐ COPY	☐ OTHERS	☐ SUBLIMATION	☐ LAMINATE	

QUOTE FOR POLO SHIRT + EMBROIDERY

30PCS X Q/COOL DRI POLO + EMBROIDERY + PRINT	$ 6,480.00
SETUP + ARTWORK + RUSH CHARGE	$ 1,550.00
SUBTOTAL	$ 8,030.00 √/
10% GST	$ 803.00
TOTAL COST	$ 8,833.00

PRODUCTION TIME FRAME: 7-WORKING DAY AFTER VISUAL CONFIRMATION

CONDITIONS APPLY

THIS IS FOR QUOTATION GUIDE ONLY AND IT IS NOT AN ORDER FORM. THIS QUOTATION IS VALID FOR A PERIOD OF 7 DAYS AS PER QUOTED. ACCEPTANCE OF QUOTE WILL REQUIRE UPFRONT PAYMENT AND 7 WORKING DAYS PICK UP OF ORDER COMMENCEMENT DATE OF PAYMENT MADE. ALSO NOTE OF THE SURCHARGE ON ORDERS DEMANDING URGENT PICK UP THAT IS LESS 7 DAYS DURATION. ANY CHANGES OR VARIATIONS MAY RESULT IN AN ADJUSTMENT IN THE CHARGE ITEMISED ABOVE.

NAME: FRANCINA SANTA DESIGNATION: SALES & MARKETING DATE: 12-May-23

PACIFIC GAMES
SOLOMON ISLANDS

ANNEX 4

REQUEST FOR QUOTATIONS – GOOD/SERVICES

Date: 15/05/2023

To All Bidders,

1. The National Hosting Authority has budget financing and intends to apply part of the proceeds of this financing to procure Goods/Services per the enclosed specifications, and now invites sealed bids for this purpose.
2. Your quotation, citing the above reference number, should reach the undersigned within 7 days from the date of this letter.
3. The goods shall be procured using the Simple Procurement Procedures specified in the Solomon Islands Government Procurement and Contract Administration Manual.
4. The Technical Specifications and Delivery Schedule are provided in the attached Schedule of Requirements.
5. This request for quotation has been addressed to three (3) Suppliers of these goods/services.
6. The goods/services supplied under this contract shall conform to the standards provided in the attached Technical Specifications.
7. The Supplier is required to supply any equipment listed in the Technical Specifications together with the detailed operations and maintenance manuals, for each appropriate unit.
8. The Supplier shall warrant that any equipment supplied under the contract is new and unused.
9. Prices should be quoted for delivery to the National Hosting Authority Honiara, Solomon Islands.
10. The validity for the quotation shall be thirty (30) days from the date of submitting the quotation.
11. One (1) original and one (1) copy of the quotation shall be submitted in a sealed envelope and addressed to the Administration office/NHA/PMU/GOC & SINIS Honiara, Solomon Islands.
12. Please indicate delivery schedule and after sales service (if relevant) available to NHA, Honiara.
13. Submission of a quotation is confirmation of the tenderer's compliance with, and acceptance of, the terms and conditions including the payment terms of this Request for Quotation.

14. The Purchase Order will be awarded on the basis of price, delivery dates, and quality offered against the Schedule of Requirements Technical Specifications.
15. The successful Supplier shall be notified in writing and furnished with a Local Purchase Order (LPO) and have an effective contract with the NHA on receipt of the duly signed Local Purchase Order. The terms and conditions of this Request for Quotation shall form part of the contract.
16. The Purchaser may terminate the contract if the Supplier fails to deliver any or all of the goods/services within the period specified, or within any extension thereof granted in writing by the NHA.
17. The Supplier shall not assign, in whole or in part, its obligation to perform under this contract, except with the written consent of the NHA.
18. Prices charged by the Supplier for the goods/services shall not vary from prices quoted. Prices shall therefore be fixed.
19. The Supplier's request for payment shall be made in writing, accompanied by an invoice and an LPO confirming delivery of the goods/services. All payments shall be made promptly and in no case later than twenty (20) days after delivery and acceptance of the goods. Payments will only be made by cheque or direct transfer into the Supplier's business bank account.

Please acknowledge the receipt of this letter and indicate your firm's interest in submitting quotations.



.....

Florence Masiha
Procurement /Asset Trackers (GOC)
Sol2023 Pacific Games

SCHEDULE OF REQUIREMENTS

No.	Item Name	Specification	Quantity	Delivery Date
1.	**DJ Graphics** To Payment of the process for Printing of Polo Shirt for GOC Ambassador Team Tour to all Provinces	**DJ Graphics** To Payment of the process for Printing of Polo Shirt for GOC Ambassador Team Tour to all Provinces		15/05/2023

2023 PACIFIC GAMES OFFICE

Approval /Signature Required

Supplier Name: DJ GRAPHICS

1) Minute	✓	Sign by FC		Sign by ED	
3) Requisition	✓	Sign by Complianceofficer	✓ 18/09/23		
2) Requisition	✓	Sign by FC		Sign by ED	
3) Payment Voucher	✓	Sign by FC		Sign by ED	
4) LPO		Sign by FC		Sign by ED	
5) IB Authorisations	✓	Sign by FC		Sign by ED	✓

Comments:

2023 PACIFIC GAMES SOLOMON ISLANDS
DATE 15/09/23
SIGN

NHA

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to ANZ Transfer
Transaction or Request Status:	Posted
Date / Time:	21/09/2023 14:10
Transaction Number:	AHA56925

Transaction Details:

Account Transfer of SBD 41,398.00

PAID
DATE 22/09/23 CHQ. No.

From Account: 5691140
To Account: 23006

Notes for Recipient: INV#2023-0809
Notes for Myself: Billboard Lease&Print

Pay Date : 21/09/2023

Comments:
* * * * * * * * * * Authorisation Details * * * * * * * * * *
21/09/2023 14:10 Pauline Tovua
Authorisation Required for : Transfer Between My Accounts (2A)
22/09/2023 08:30 Christian Nieng
Authorised -Transfer Between My Accounts
Comments : verified
22/09/2023 10:46 Debbie Ofaeri Sifoni
Authorised -Transfer Between My Accounts
22/09/2023 10:46 Debbie Ofaeri Sifoni
Transaction Processed
* *

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AHA56925

Transaction Details

Account Transfer of SBD 41,398.00

From Account: 5691140
To Account: 23006

Notes for Recipient: INV#2023-0809
Notes for Myself: Billboard Lease&Print

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

NATIONAL HOSTING AUTHORITY
EXECUTIVE DIRECTOR
SOLOMON ISLANDS PACIFIC GAMES

22/9/23

PAYMENT VOUCHER

Payment: Voucher No:	
NAME: DJ Graphics Ltd	APPROVED BY EXECUTIVE DIRECTOR NATIONAL HOSTING AUTHORITY EXECUTIVE DIRECTOR SOLOMON 2023 PACIFIC GAMES Signed _____ Date 19/9/23
Address:	
IF DIRECT CREDITS ISSUED: BANK REF #:_____ Signed_____	APPROVED BY FINANCIAL CONTROLLER Signed _____ Date 19/9/23

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Being for printing/Supply and installation including lease of Billboard from 1st July - dec 2023.	$41,398.00

Cheque No: IB TRANS for $41,398.00 Date 19/09/2023

Signature of claimant_____

PRINT NAME: _____

Payment Voucher Prepared by_____ Date 19/09/23

NATIONAL HOSTING AUTHORITY

PURCHASE REQUISITION

REQUISITION NUMBER: GOC-1212/23

Contract/Supplier Payment Number:

Contract/Supplier Name:

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY: SUPPLIER	ORDER NO.	COST
		COST OF PRINTING/SUPPLYING AND INSTALLATION INCLUDING LEASES OF BILLBOARD FROM 1ST JULY – DEC 2023. INV. 2023,0809	DS GRAPHICS LTD.		$41,398- 2 $41,398-
				Total:	

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $41,398-

Requisition Officer (Name): Debbie Renua

Date: 13/09/23

Sign:

Account Code No: 6-2717

Account Name: other local other costs

Funds available on this account:

Supervisors Certification (Accountable Officer):

Certifying Officer (Name): Debbie. Renua

Position: ~~18/09~~ FC NHA

Sign:

Department/Committee:

Authority is granted for expenditure not exceeding:

SBDS 41,398-00

Signed:

Name:

Note: Authority for expenditure must be given by accounting officer or his/her delegated.

NATIONAL HOSTING AUTHORITY EXECUTIVE DIRECTOR SOL2023 PACIFIC GAMES

Threshold and contract/Supplier payments Checklist

Payment requires one quote ($10,000.00 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB contract payment	
Payment is a Bid waiver	

Compliance Check by:

Name: Darley V. Thomas

Position: PCC NHA

Signature

Date: 18/09/23

White Copy - Finance Unit/Department

Blue Copy - Compliance Unit/Department

Green Copy - Ordering Unit/Department

MINUTE **Ref:** GOC – /23

To: EXECUTIVE DIRECTOR, NHA

From: FINANCE & PROCUREMENT, GOC **Date:** 13/09/2023

RE:DOCUMENT TO PROCESS PAYMENT TO: DJ Graphics Ltd

This minute seeks your approval to raise payment to the above.

Raise a payment for the sum of **SBD41,398.00 as** defined in invoice # 2023-0809.
Being for. PRINTING/INSTALLATION OF BILLBOARDS FROM 1ST JULY TO DECEMBER 2023 AS PER CONTRACT.
The documentations are attached for your verification.

Please endorse and approve as per the budget and process payment as soon as possible.

Prepared by: Wickly Wemu

Payroll COORDINATOR
GOC Finance

Endorsed by:

Mr. Ian Irapo **Finance Team** Games Organizing Committee/NHA		
Signature:	Date: 13/09/23	FM to sign

Approval by:

Mr. Peter Stewart **Chief Executive Officer** Games Organizing Committee/NHA		
Signature:	Date: 14/9/23	CEO to sign

dj Graphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING - SIGNS - SUBLIMATION - TAILORING - MERCHANDISE - PHOTOGRAPHY - TROPHY & MEDALS

SALES INVOICE

Invoice# 2023-0809
LPO#:
Date: 9-Aug-23

Bill To:
GAMES ORGANISING COMMITTEE
C/O - MIKE VERESENI

QTY	DESCRIPTION	UNIT PRICE (inclu gst)	TOTAL (ex gst)
			-
2 PCS	MEDIA + DIGITAL PRINT + CONSTRUCTION MATERIALS	17,574.00	35,148.00
			-
1 PC	ARTWORK + APPLICATION	2,250.00	2,250.00
			-
1 PC	INSTALLATION	4,000.00	4,000.00
			-
			-
			-
			41,398.00

Job Order#:	Prepared by:	Salesperson:	Received by:
0194	JASMINE	FRANCINA	

Sub-total	41,398.00
Less discount	-
GST	-
Total	41,398.00

Payment Options:
Direct Deposit
Account Name: DJ Graphics Ltd
Bank: ANZ
Account Number: 23006
Swift code: ANZBSBSB010950

Cheque
Account Name: DJ Graphics Ltd

Balance Due $ 41,398.00

dj Graphics LIMITED

Tel: (677) 22011 / 26828 / 22854 Fax: (677) 21829
PO Box 135, Honiara, Solomon Islands

CASH SALES RECEIPT

DATE: 22/09/23

48410

Received from: G.O.C

Address:

The sum of: Fourty one thousand three hundred ninety eight dollars —

Being for: Signboards + print

☐ Cash ☐ Cheque # D/Deposit (anz) Order # 0194 (FS)

Issued by: [signature] $ 41,398.00



BILLBOARD AGREEMENT

In Respect of the 2023 Pacific Games

This Agreement is made between the

Sol2023 Pacific Games Limited

And

DJ Graphics Limited

THIS PRESENT BILLBOARD AGREEMENT ("Agreement") is made and entered into on this 11th Day of July, 2023 by and between the Sol2023 Pacific Games Limited, ("Client") of Sea King Building, Central Honiara, Solomon Islands, and DJ Graphics Limited as the ("Service Provider").

WHEREAS, the Client wishes to have the Service Provider perform the services hereinafter referred to, and

WHEREAS the Service provider is willing and has the necessary skills, experience and ability to perform these services,

NOW THEREFORE THE PARTIES *hereby agree as follows:*

Background

A. The Client is a Committee established by the National Government of Solomon Islands under the *Pacific Games Act, 2023 (2017)*. The Client may refer to itself as the National Hosting Authority (NHA), the Games Organising Committee (GOC) or the Sol2023 Pacific Games Limited

B. The Client's main purpose is to oversee the overall administration and management of the events of the Pacific Games which is scheduled to be hosted in Honiara, Solomon Islands in November, 2023.

C. The Service Provider is a local company doing business operations in Honiara, Solomon Islands.

D. The Client engages the Service Provider to do Services and display the Client's 2023 Pacific Games designs/logos on the billboards located at DC Park, beside the main entrance, highlighting the spirit of the 2023 Pacific Games Event.

E. The exhibition of the Client's designs or logos or art will be displayed on the billboard for a six months period and that the Purchaser will pay the charged rate of the Service Provider for the agreed period.

1. Definitions

In this Agreement, where the context permits, the following words and phrases shall have the following meanings:

"Client" means the National Hosting Authority (NHA), the Games Organising Committee (GOC) or the Sol2023 Pacific Games Limited.

"Parties" means the Purchaser and Service Provider who are the Parties to this present Agreement.

"Person" means a human being or group of human beings; company, NGO and/or other organizations or Authorities.

"Services" means the work which the Service Provider renders for the Client.

"Service Provider" means DJ Graphics Limited.

"Landowner" means the parcel of land where the billboard is installed. The landowner may refer to itself as Unisound Enterprises Ltd, a subsidiary company of the Service Provider or DJ Graphics Ltd.

2. Production

(1) The Service Provider has to be highly skilled and expert in Media and Communication work.

(2) The Service Provider must bring to life every facet of the brand character to capture the spirit of the Pacific Games 2023 after the confirmation of specification and design.

(3) The table provided in **Annex B** contains information on goods and service specifications.

3. Term

(1) The Service Provider shall do skin printing and installation during the period commencing from the month of July 2023 to December 2023 or any other period agreed by the both Parties which shall be evidenced in writing.

(2) The Client shall be the purchaser of the Billboard Agreement and the ranges of uses including:

(i) Skin print

(ii) Materials

(iii) Installation of design provided

(iv) Transportation

(v) Billboard Structure

4. **Payment**

(1) Lease of Billboard(s).

(a) The Client shall **NOT** pay the rental charges of the billboard.

(2) Payment Conditions.

(a) The payments contain in the schedule of payment provided in **Annex C** to this Agreement shall be made in Solomon Islands Dollars, respectively.

(b) The Client shall transfer the payments upon receiving the invoice(s) of the Services from the Service Provider (DJ Graphics Limited).

5. **Supervision and Administration**

(1) Client's Point of Contact,

(a) There shall be appointed or designated, by the Client, a Supervisor from its own office who shall be responsible for the coordination of activities under this Agreement.

(b) The Supervisor shall be responsible for the acceptance and approval of the deliverables by the Client and for receiving and approving invoices for the payments.

(c) As per Clause 5 (1.sub clause (a and b)), herein refers to Mike Vereseni, Revenue Supervisor of the Client or the (Games Organising Committee).

(2) Service Provider's Point of Contact,

(a) The Service Provider shall designate or appoint a Manager from its own office who shall be responsible for the coordination of activities under this Agreement.

(b) As per Clause 5 (2.sub clause (a)), herein, refers to Mr Drake Chow, Production Manager of the Service Provider or (DJ Graphics Limited).

(3) Reports

(a) The deliverables set out in **Annex A** to this Agreement shall be submitted, by the Service Provider to the Client, during the course of performance of this Agreement.

(b) The list of the deliverables constitutes the basis for the payments to be made pursuant to the schedule of payments in **Annex C** to this Agreement.

6. Performance Standards

(1) The Service Provider must and shall perform its obligations in accordance with highest standards of professionalism, ethical competence, and integrity.

(2) In circumstances where the Service Provider fails or likely to fail his or her contractual obligations in pursuance of the provisions of Sub-Clause (1), the Client shall, through a written notice, email or telephone, notify that Party of the failures.

(3) In the event the Service Provider fails to remedy its contractual obligations, in pursuance of the provisions of Sub-Clause (2), and also fails to remedy or mitigate such failures within seven working days, then the Client, without prejudice to any other rights or remedies, shall terminate this Agreement.

(4) The Parties must be consistent in the performance of their contractual obligations and shall maintain close correspondences or communication daily on issues that threatens or likely to threaten or benefit or likely to benefit the Parties to this Agreement.

7. Land Title and Ownership

(1) The Landowner or the Service Provider must produce, to the Client, valid and authentic documents of the land on which the billboard is situated. The documents include; certified copy or copies of the Fixed Term Estate Title, Grant Instrument(s) and other relevant information related to legal ownership of the land. Refer to Annex B for parcel number of the Landowner.

(2) In pursuance of the provisions of Sub-Clause (1), the Client, during the course of performance of this Agreement, must promptly notify the Service Provider if there is any subsequent change of ownership title over the land.

(3) In circumstances where the ownership title of the land has changed during the course of performance of this Agreement, the Client, through a written notice, shall promptly notify the Service Provider of the subsequent change of ownership title and declare termination of this Agreement.

(4) The Parties agree that in the event the provisions of Sub-Clause (3) establishes, the Client shall reclaim part of the total amount of the contractual payment which shall be proportionate to the remaining days, weeks and/or months of this Agreement.

8. Confidentiality

(1) The Service Provider shall not, during the course of performance of this Agreement and within one month after its expiration, disclose to the public or person any proprietary or confidential information pertaining to the Services or the Client's business or operations, without the prior written consent of the Client.

(2) In the event the Service Provider breaches the provisions of Sub-Clause (1), the Purchaser shall terminate this Agreement.

(3) The provisions of Sub-Clauses (1) and (2) shall equally apply to the Client.

9. Ownership of Material

(1) Any research, report studies or other materials, graphics, software or otherwise, prepared by the Service Provider for the Client under this Agreement shall belong to and remain property of the Client.

(2) The Service Provider may retain a copy of the materials or information stipulate in the provisions of Sub-Clause (1).

(3) The billboard including all the composed structures, will remain the property of the Service Provider after the contractual period.

(4) The skin print, indicia marks and logo of the prints shall remain the property of the Client until being dispose of.

10. Assignment

(1) The Parties agree that the Service Provider shall not assign or attempt to assign this Agreement or any part thereof or subcontract or attempt to subcontract any portion of the same to any other person without the prior written consent of the Client.

(2) In circumstances where the Service Provider breaches the provisions of Sub-Clause (1) of this Clause, the Purchaser shall terminate this Agreement without exceptions.

11. Force Majeure

(1) Neither the Client nor the Service Provider shall be liable for failure to perform their obligations provided for in this Agreement if the circumstances that prevented such obligations from being executed or performed are a direct consequence of Force Majeure.

(2) In pursuance of the provisions of Sub-Clause (1), the circumstances which are deemed as Force Majeure are set out in **Annex D** to this Agreement.

(3) Notwithstanding the provisions of the preceding Sub-Clauses, the Party that seek to rely on the claim of Force Majeure must promptly, through a written notice as practicably as possible, notify the other Party of the event relied upon and provide detailed information of such event relating to the following circumstances:

(a) the date of its first occurrence;
(b) the cause of such event; and
(c) how the event prevented the Party from performing its obligations.

(4) In the event the Parties come to terms with the claim of Force Majeure, they may amend the affected provisions in order to remedy or find an alternative solution to the problem.

12. Jurisdiction and Language

(1) This present Agreement shall be governed and subject to the national laws of Solomon Islands.

(2) All correspondences by and between the Parties on matters or issues relating to this Agreement

(3) must be communicated in English language without exception.

13. Dispute Resolution

(1) The Parties agree that any dispute arising between them relating to this Agreement shall be resolved in any of the following avenues or ways:

(a) Any dispute or if there is likely to be a dispute between the Parties relating to the way which the terms and conditions of this Agreement are performed shall and must be immediately resolved by the Parties in an amicable way (outside of court);

(b) In circumstances where the provisions of the preceding Sub-Clause fail to materialize, the Parties must appoint an independent mediator who has no ties whatsoever with either of the Parties to mediate a settlement (outside of court); or

(c) If, after the mediation process, the Parties fail to establish the provisions of Sub-Clauses (1), (a) or/and (b) of this Clause, the matter shall be brought to be settled in a court of competent jurisdiction in Solomon Islands.

(2) In circumstances where the provisions of Sub-Clause (1)(c) of this Clause is invoked, the Parties shall meet their own costs and/or expenses.

14. Billboard Specifications

Number of Billboards	Sides	Dimension	Production, Installation, Construction.	Quotation	Rental charges	Timeline	Location
1	2	3m x 6m	$41,398.00	(Annex E)	N/A	July –Dec 2023	DC Park
			SBD$41,398.00				

15. Declarations

The Parties agree and satisfy with the terms and conditions provided in the provisions of this Billboard Agreement in its entirety and do hereby declare to be bound by the same.

Signed and Agreed by the Sol2023 Pacific Games Limited.

Signed in the Presence of the Witness,

.....

Peter Stewart

Chief Executive Officer/CEO, Games Organising Committee/GOC

.....

Rocklive Poloso

Financial Manager/, Games Organising Committee/GOC

Signed and Agreed by DJ Graphics Limited.

Signed in the Presence of the Witness,

.....

Drake Chow

Production Manager/DJ Graphics Limited

.....

Name: Francina Santa

Position: Sales /DJ Graphics Limited

ANNEX "A"

SERVICES DESCRIPTION FOR PROVISION AGREEMENT OF BILLBOARDS

The Supplier shall ensure during the duration of Production to delivery, the following updates are required by the Sol2023 Pacific Games Limited

1. : Production

1.1 An agreement between the Service Provider and the Client after the execution of the Agreement at a date appropriate to both parties.

1.2 The Client warrants that he/she has the necessary authority to allow Skin Print and installation.

Product and Service Specification are as follows:

NO	Description
1	The Client under its sole discretion within the contracted period, shall be the only body that authorize and approved the Service Provider to do unto the specified billboard the following, - Artwork printing - Print production - Print installation - Skin print - Including labour and transportation costs. The Client shall provide artwork to the Service Provider for printing as per approval by the Client
2	**Payment:** The Client shall do a 100% payment upon receiving of the invoice.

2. : DELIVERY OF GOODS

Subject to the Client making all required payments, the Service Provider shall provide the specified time period to the Client and undertakes that the Products or Services will be performed substantially in accordance with this Agreement and with reasonable skill and care.

2.1: The Service Provider shall print, produce and install the artwork provided by the Client within 7 working days of receiving the artwork or visual as stipulated in the quotation provided by the Service Provider under Annex E.

The Service Provider shall submit to Client the deliverables within the time schedule/Frame.

2.1:

The time period described as follows:

Description	Start	Finish
Billboard(s) allocated to the Client by the Service Provider	11th of July, 2023	30th of December 2023
The Service Provider shall, Construct the billboard within 12 working days after the contract has been signed. Install skin print within 12 working days of receiving artwork from the Client.		

ANNEX "B"

Goods and Specifications

Good and service specifications are as follow:

NO	Description	Schedule period
1	The Supplier (Service Provider) shall do skin print, materials and installation of design and specification. Artwork that will be provided by the Client. Billboard size: Double sided, 3M x 6M Number of Billboards: 1 Number of Billboard sides: 2 Registered Land Name: Unisound Enterprises Ltd Parcel #: **192-004-0018-51**	Apart from the initial skin print as per quotation, any further skin print will be at the Client discretion to request to the Service Provider on a separate cost.

ANNEX "C"

Schedule of payments

The schedule of payments is specified below:

CONTRACT VALUE		SBD$41,398.00
PAYMENT NUMBER	**MILESTONE DESCRIPTION**	**PAYABLE AMOUNT**
Payment	Full Payment of 2 x billboards with print installation from 11th of July 2023 to 30th of December 2023. Payment to be processed within 2 weeks of receiving the invoice by the Client.	SBD$41,398.00
Skin Print	Client will request separate quotation for skin print when and where required to the Service Provider.	

ANNEX "D"

Force Majeure

(D1). The events of Force Majeure are listed as follows:

(a) Act of God (typhoon, earthquakes, cyclone, tsunami, flooding, heavy rainfall, drought and other natural disasters);

(b) Pandemic;

(c) World War;

(d) Military invasion of Solomon Islands by a foreign country;

(e) Enactment and enforcement of a national law of Solomon Islands upon or after the commencement date of this Agreement that affected this Agreement;

(f) Civil unrest/war in Solomon Islands;

(g) Epidemic;

(h) Cancellation or termination of the Pacific Games

(i) The Pacific Games has shifted to another country;

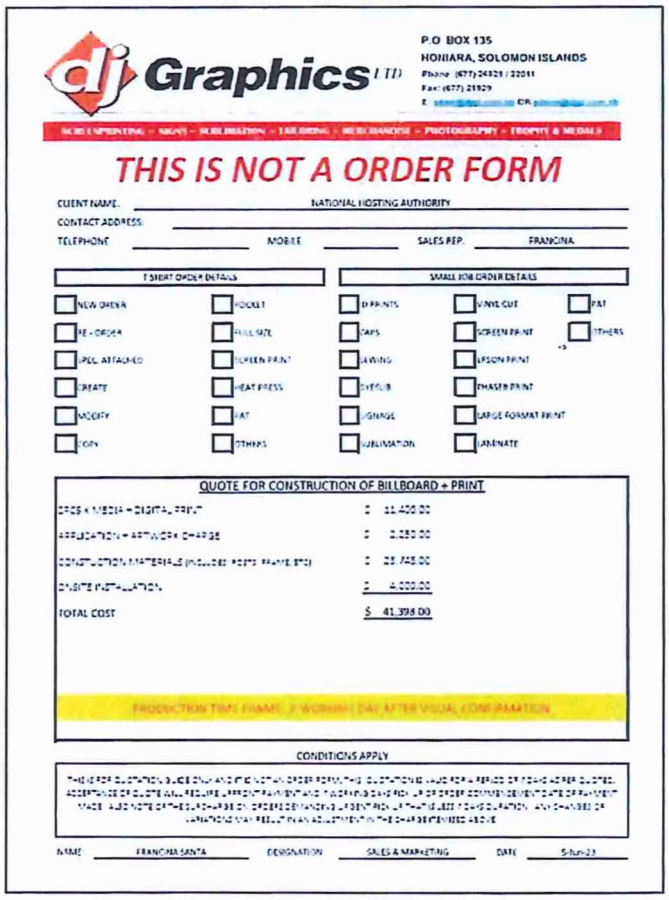
(j) Burning or damages of facilities where the events of the Pacific Games will be hosted;

(k) Death of the Service Provider

(B2) Any other circumstances that are beyond the reach and control of the Parties are also included in the events of Force Majeure.

ANNEX ''E'''
Quotation

1. The client and the Service Provider agrees to the quotation provided below by the Service Provider.
2. The total of **SBD$41,398.00** as per quotation from Service Provider is inclusive of
- 1 x Skin Print for both sides of the billboard
- Construction of the billboard structure (including materials and installation)
3. With the existing MOU agreement between the Client and the Service provider, both parties agree that **NO** billboard rental will be charged to the Client by the Service Provider during the course of this contract.
4. If the Client sees the need to do additional skin print on the billboard sides, then the Client shall request a new quotation from the Service Provider, specifically for skin print and installation. Such costs will be incurred by the Client.
5. The Client is responsible for providing to the Service Provider the artwork for print and production.



dj Graphics LTD

P.O BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 24923 / 22511
Fax: (677) 21929
E: [redacted] OR [redacted]

SCREEN PRINTING - SIGNS - SUBLIMATION - TAILORING - MERCHANDISE - PHOTOGRAPHY - TROPHY & MEDALS

THIS IS NOT A ORDER FORM

CLIENT NAME: NATIONAL HOSTING AUTHORITY
CONTACT ADDRESS:
TELEPHONE: MOBILE: SALES REP: FRANCINA

T SHIRT ORDER DETAILS		SMALL JOB ORDER DETAILS		
NEW ORDER	POCKET	D PRINTS	VINYL CUT	FAT
RE - ORDER	FULL SIZE	CAPS	SCREEN PRINT	OTHERS
ARTWORK ATTACHED	SCREEN PRINT	LAMINATING	EPSON PRINT	
CREATE	HEAT PRESS	CHEQUE	PHASER PRINT	
MODIFY	FAT	SIGNAGE	LARGE FORMAT PRINT	
COPY	OTHERS	SUBLIMATION	LAMINATE	

QUOTE FOR CONSTRUCTION OF BILLBOARD + PRINT

DPOS X MEDIA + DIGITAL PRINT	$ 11,400.00
ARRUSATION + ARTWORK CHARGE	$ 3,250.00
CONSTRUCTION MATERIALS (INCLUDES POSTS FRAME ETC)	$ 23,748.00
ONSITE INSTALLATION	$ 4,000.00
TOTAL COST	$ 41,398.00

PRODUCTION TIME FRAME 7 WORKING DAY AFTER VISUAL CONFIRMATION

CONDITIONS APPLY

THIS IS FOR QUOTATION PURPOSES ONLY AND IS NOT AN ORDER FORM. THIS QUOTATION IS VALID FOR A PERIOD OF FOURTEEN (14) DAYS. ACCEPTANCE OF QUOTE WILL REQUIRE APPROPRIATE PAYMENT AND THEREAFTER ORDER CONFIRMED. NO DATE OF PAYMENT MADE AND NOTE DATE BALANCE IS DUE. ORDERS DEMANDING URGENT PRODUCTION MAY INCUR EXTRA CHARGES. ANY CHANGES OR AMENDMENTS MAY RESULT IN AN ADJUSTMENT IN THE CHARGES GIVEN ABOVE

NAME: FRANCINA SANTA DESIGNATION: SALES & MARKETING DATE: 5-Jun-23

HONIARA LAND REGISTRY

FIXED TERM ESTATE REGISTER

PARCEL NUMBER 192-004-18

PART A - PROPERTY SECTION

PARCEL NUMBER 192-004-18

EASEMENTS APPURTENANT ETC.

Edition

Opened 21/7/90

Number of pages in this Register. 2

Grantor: COMMISSIONER OF LANDS

Grantee: SILVER SOLOMONS LIMITED

Term: 75 years From: 31/12/77 Rents: Free for first seven years

Area/Approx. 1.661 ha. Cm./Ha. Plan No: SR 1659

Date of Grant: By operation of Part VIA of L. & T. Act

Mutation Number: -

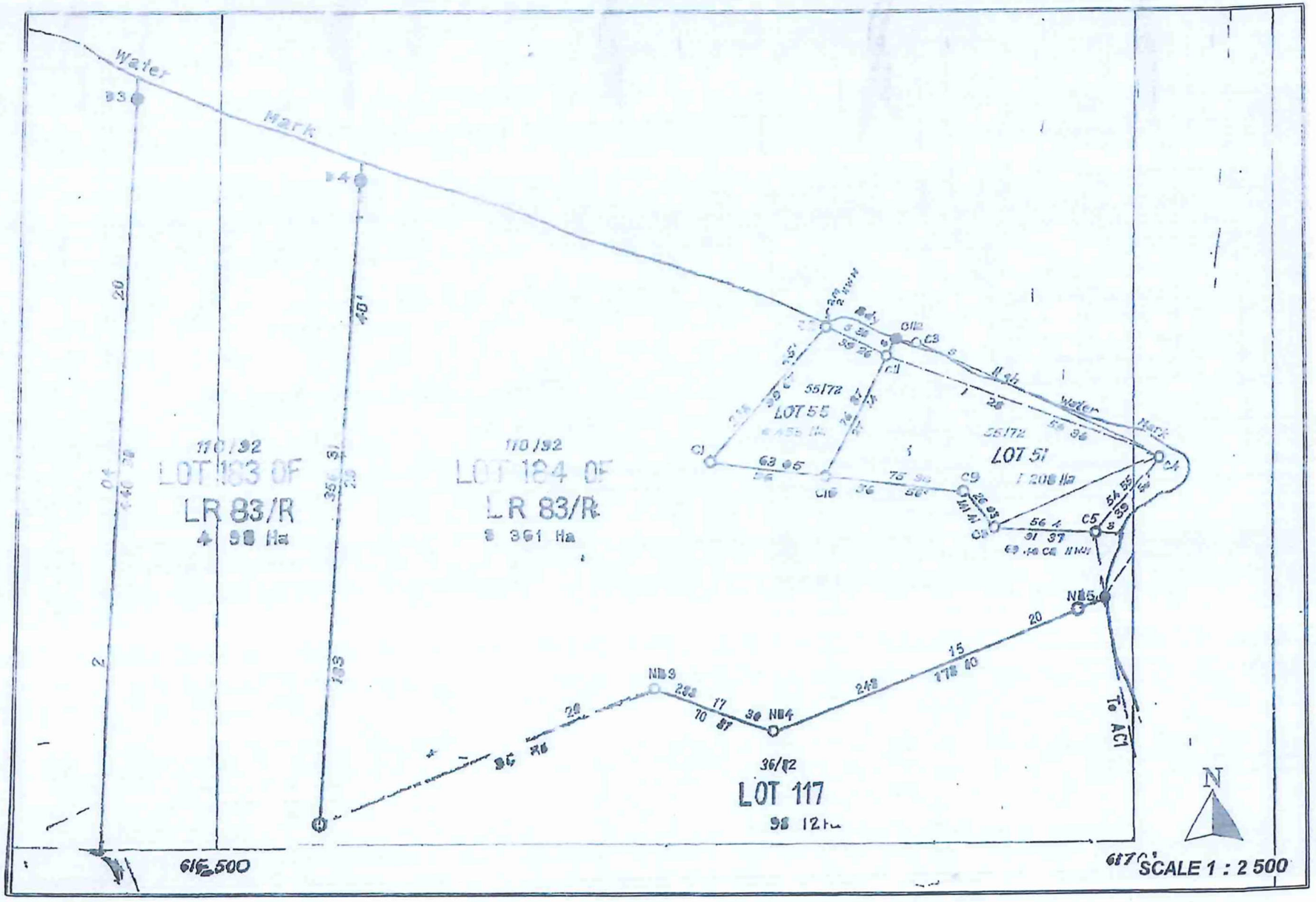
Superseded Parcels: -

Current Parcels: -

Entry No.	PART B - OWNERSHIP SECTION Name, Description and Address of Owner and Restrictions affecting Right of Disposition	Application Number and Date of Presentation Number	Y	M	D	Observations (Nature of Instrument, Consideration, etc.)	Signature of Registrar
1.	RESTRICTION: as set out in Part VIA of L. & T. Act.	-	1977	12	31	-	
2	SILVER SOLOMONS LIMITED, Yandina, Russell Islands.					By operation of Part VIA of L. & T. Act. Conversion of former perpetual estate.	
3.	CAVEAT, by National Bank of Solomon Islands Limited, P O Box 37, Honiara.	781/90	1990	7	23	See application	
4.	RESTRICTION: no subdivision, lease, transfer, surrender or charge is to be registered without the written consent of the owner of the charge registered at Entry 2 in Part C.	1004/90	1990	9	20	Charge and s.157(1)(d) and s.158 of L. & T. Act.	
5.	UNSOUND ENTERPRISES LIMITED, P O Box 135, Honiara.	981/93	1993	11	2	Transfer. Consideration : $90,000-00 (includes other 2 parcels).	

LANDS 68

ANY ENTRIES STRUCK THROUGH IN RED ARE NO LONGER SUBSISTING


Water
Mark
110/92
LOT 103 OF
LR 83/R
4 98 Ha
110/92
LOT 104 OF
LR 83/R
3 361 Ha
55172
LOT 55
55172
LOT 51
1 208 Ha
36/92
LOT 117
98 12 Ha
To ACT
N
SCALE 1 : 2 500

PACIFIC GAMES
SOLOMON ISLANDS

2023 PACIFIC GAMES OFFICE

Approval /Signature Required

Supplier Name: DJ GRAPHICS LTD

27/09/23	1) Minute	☑	Sign by FC		Sign by ED
27/09/23	3) Requisition	☑	Sign by Complianceofficer	✓ 28/09/23	
27/09/23	2) Requisition	☑	Sign by FC		Sign by ED
	3) Payment Voucher	☑	Sign by FC		Sign by ED
	4) LPO	☑	Sign by FC		Sign by ED
	5) IB Authorisations	☑	Sign by FC		Sign by ED ✓

Comments:

2023 RECIEVED
DATE
PACIFIC GAMES SOLOMON ISLANDS SIGN

Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AHB97007

Transaction Details

Account Transfer of SBD 348,000.00

From Account: 5691140
To Account: 23006

Notes for Recipient: INV#2023-0925-1-GOC
Notes for Myself: Fireworks Display-Pay1

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

4/11/23

NATIONAL HOSTING AUTHORITY Common Seal SOL 2023 PACIFIC GAMES

NATIONAL HOSTING AUTHORITY

P O Box 2443
Honiara, Solomon Islands
E:Accounts@sol2023.com.sb

PAYMENT VOUCHER

DATE 2/10/2023

DJ Graphics Ltd
P O Box 135
Honiara

Cheque Number IB TRANS

Total Amount Paid $348,000.00

Payment No.01 (40%) for Fireworks Display for Opening & Closing Ceremonies Pacific Games 2023.

In Payment For the following invoices:

Supplier Inv	Purchase No.	Invoice Date	Invoice Amount	Previous Payments	Current Payment
	00001814	2/10/2023	$870,000.00	$0.00	$348,000.00

NATIONAL HOSTING AUTHORITY EXECUTIVE DIRECTOR 2/10/23 SOL2023 PACIFIC GAMES

NATIONAL HOSTING AUTHORITY FINANCIAL CONTROLLER SOL2023 PACFIC GAMES 2/10/23

Payment Voucher Prepared By: _____ Date: 2/10/23

Signature of Claimant: _____

PRINT NAME: _____

PAYMENT SCHEDULE

FIREWORKS DISPLAY FOR OPENING AND CLOSING CEREMONIES OF THE PACIFIC GAMES 2023.

DJ GRAPHICS LTD

Date	Payment No.	PERCENTAGE	Award Amount	WHT	Amount Paid	Status
			870,000.00			
2/10/2023	No.01	40%	348,000.00		348,000.00	Payment in Progress
	No.02	40%	348,000.00		348,000.00	
	No.03	20%	174,000.00		174,000.00	
			-		-	
TOTAL			***870,000.00***	-	***870,000.00***	

OFFICIAL PURCHASE ORDER

NHA/SOL2023 Pacific Games
PO Box 2443
Honoria, Solomon Islands

Phone: (677)7308800
Email: dsifoni@sol2023.com.sb

PACIFIC GAMES SOLOMON ISLANDS

PO # NHA 1814

DATE: 29/6/23

Supplier:	DJ GRAPHICS	**Delivery to:**	GOC
Address:		**Attention:**	
Mobile:		**Mobile:**	
		Delivery Date:	

Item	Description	Qty	Price (excl Tax)	Total
	Fireworks Display for Opening & Closing Ceremonies PG 2023			$870,000

PLEASE INCLUDE PO NUMBER ON ALL INVOICES

Subtotal	$870,000
TAX	
TOTAL	$870,000

NHA Account Name:	Other Local Other Costs	***NHA Account Code:***	6-2717
MOFT Account Name:		***MOFT Account Code:***	
Approved by:	***Signature:***	***Date:***	29/9/23
	[Financial Controller]		
	Signature:	***Date:***	29/9/23
	[CEO]		

Copy 1 White	*Supplier*
Copy 2 Pink	*Ordering Department*
Copy 3 Yellow	*Finance*

OFFICIAL PURCHASE ORDER

NHA/SOL2023 Pacific Games
PO Box 2443
Honoria, Solomon Islands

Phone: (677)7308800
Email: dsifoni@sol2023.com.sb

PACIFIC GAMES SOLOMON ISLANDS

PO # NHA 1814

DATE: 29/9/23

Supplier:	DJ GRAPHICS	**Delivery to:**	GOC
Address:		**Attention:**	
Mobile:		**Mobile:**	
		Delivery Date:	

Item	Description	Qty	Price (excl Tax)	Total
	Fireworks Display for Opening & Closing Ceremony PG 2023			$870,000

PLEASE INCLUDE PO NUMBER ON ALL INVOICES

Subtotal	$870,000
TAX	
TOTAL	$870,000

NHA Account Name: Other Total Other Costs	*NHA Account Code:* 6-2717
MOFT Account Name:	*MOFT Account Code:*
Approved by: Signature:	*Date:* 29/9/23
[Financial Controller]	
Signature:	*Date:* 29/9/23
[CEO]	

Copy 1 White — *Supplier*
Copy 2 Pink — *Ordering Department*
Copy 3 Yellow — *Finance*

NATIONAL HOSTING AUTHORITY

PURCHASE REQUISITION

REQUISITION NUMBER: GOC 1314 /23

Contract/Supplier Payment Number:

Contract/Supplier Name:

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY: SUPPLIER	ORDER NO.	COST
		RAISE PAYMENT FOR FIREWORKS DISPLAY FOR OPENING AND CLOSING CEREMONIES OF THE PACIFIC GAMES 2023. TO DJ GRAPHICS LTD - 40% UPFRONT PAYMENT	DJ GRAPHICS LTD		$348,000-
				Total:	$348,000 —

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): 348,000 — Date: 27/9/23

Requisition Officer (Name): G. KIKILO Sign:

Account Code No: 6-2717

Account Name: Other Local Other Costs

Funds available on this account:

Supervisors Certification (Accountable Officer):

Certifying Officer (Name): Debbie. Ranee Sign:

Position: FC NHA

Department/Committee:

Authority is granted for expenditure not exceeding:

SBDS 348,000 —

Signed:

Name:

Note: Authority for expenditure must be given by accounting officer or his/her delegated.

NATIONAL HOSTING AUTHORITY EXECUTIVE DIRECTOR SOLOMON ISLANDS PACIFIC GAMES

Threshold and contract/Supplier payments Checklist

Payment requires one quote ($10,000.00 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB contract payment	
Payment is a Bid waiver	

Compliance Check by: Signature

Name: Darley Vahoua Date: 28/09/23

Position: PCC NHA

White Copy - Finance Unit/Department
Blue Copy - Compliance Unit/Department
Green Copy - Ordering Unit/Department

NATIONAL HOSTING AUTHORITY

PURCHASE REQUISITION

REQUISITION NUMBER: GOC 1314 /23

Contract/Supplier Payment Number:

Contract/Supplier Name:

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		RAISE PAYMENT FOR FIREWORKS DISPLAY FOR OPENING AND CLOSING CEREMONIES OF THE PACIFIC GAMES 2023. TO DJ GRAPHICS LTD - 40% UPFRONT PAYMENT	DJ GRAPHICS LTD	6-2717 Other Local	$ 348,000-
				Total:	$ 348,000 —

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): 348,000— Date: 27/9/23

Requisition Officer (Name): G. KIKIDO Sign:

Account Code No:

Account Name:

Funds available on this account: 348,000—

Supervisors Certification (Accountable Officer):

Certifying Officer (Name): Sign:

Position: NHA

Department/Committee:

Authority is granted for expenditure not exceeding:

SBD$

Signed:

Name:

Note: Authority for expenditure must be given by accounting officer or his/her deligated.

Threshold and contract/Supplier payments Checklist

Payment requires one quote ($10,000.00 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB contract payment	
Payment is a Bid waiver	

Compliance Check by: Signature

Name: Date:

Position:

White Copy - Finance Unit/Department
Blue Copy - Compliance Unit/Department
Green Copy - Ordering Unit/Department

29/9/23

P.O. BOX 2443 Sea King Restaurant Building, Honiara, Solomon Islands

PROGRESS PAYMENT CERTIFICATE NO:1

Payment Schedule Name:	Progress Payment Claim 1 - 40% advance payment		
Project Name:	Fireworks Display		
Supplier :	DJ Graphics Ltd		
Financial Officer	Ian Irapo	**Certificate:**	
Contract Administrator:	Georgina Kikiolo	**Date Invoice Received:**	25-Sep-23
		Date Issued for payment:	
		Contract No:	

A PROGRESS CLAIM SUMMARY

REF	PROGRESS CLAIMS	CONTRACT DETAILS	PAYMENT DETAILS	NOTES
1	Upfront Payment (40%)	$ 348,000.00		Issued for payment
2				
3				
4				
5				
6				
7				
8				
10	**Progress Claim to date**	**$ 348,000.00**		
11	**Original Contract Value**	**$ 870,000.00**		
12	**Total Adjusted Contract Value**	**$ 870,000.00**		
13	**Balance of Contract Payment**	**$ 522,000.00**		

B PAYMENT DETAILS

	Progress payment for this claim 1		$ 348,000.00	
	Amount payable for this claim		$ 348,000.00	

Payment is certified as conform to payments terms and conditions as stated in article 10:

Payment is hereby certified: 28/09/23
Ian Irapo (Finance Officer) GOC — Date

Compliranced and approved by: 26/09/23
Georgina Kikiolo (Contract Administrator) GOC — Date

Claim is hereby approved for payment by: 27/9/23
Peter Stewart (Chief Executive Officer) GOC — *Date*

On presentation of this original to the Employer, the Contractor is entitled to payment within the period stated in the Agreement: Article 10.

dj Graphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING - SIGNS - SUBLIMATION - TAILORING - MERCHANDISE - PHOTOGRAPHY - TROPHY & MEDALS

SALES INVOICE

Invoice# 2023-0925-1
LPO#:
Date: 25-Sep-23

Bill To:

GAMES ORGANIZING COMMITTEE (GOC)
C/O - CLINT FLOOD
HONIARA, SOLOMON ISLANDS

QTY	DESCRIPTION	UNIT PRICE (ex gst)	TOTAL (ex gst)
2 SHOWS	10-MINUTES FIREWORK DISPLAYS FOR 2023 PACIFIC GAMES FOR THE OPENING & CLOSING CEREMONIES	280,000.00	560,000.00
	XPLOSIVE ART LOGISTICS - LOCAL SUPPORT LOGISTICS		310,000.00
			870,000.00

Job Order#:	Prepared by:	Salesperson:	Received by:
FIREWORKS	JASMINE	DRAKE	

Sub-total	870,000.00
GST	-
Total	870,000.00
40% First Payment	348,000.00
40% Second Payment	348,000.00
20% Final Payment	174,000.00
BALANCE DUE	$ 870,000.00

Payment Options:

Direct Deposit

Account Name: DJ Graphics Ltd
Bank: ANZ
Account Number: 23006
Swift code: ANZBSBSB

Cheque

Account Name: DJ Graphics Ltd

Approved

Cheque to OC GOC

$ 348,000 First Payment

03 Sept 25

dj Graphics LIMITED
Tel: (677) 22011 / 26828 / 22854 Fax: (677) 21829
PO Box 135, Honiara, Solomon Islands

CASH SALES RECEIPT

DATE: 04 / 10 / 23

48427

Received from: Games Organising Committee (GOC)

Address:

The sum of: Three hundred forty eight thousand dollars

Being for: First ext. deposit payment for Fireworks display for PG 2023

☐ Cash ☐ Cheque # D/Deposit (anz) Order # (D)

Issued by:

$ 348,000-

DJ GRAPHICS LTD
For all your Promotional Products
P.O.BOX 135 / HONIARA SI
TELEPHONE: (677) 22011

MEMORANDUM OF UNDERSTANDING

BETWEEN

GAMES ORGANIZING COMMITTEE

AND

DJ GRAPHICS LTD.

The GAMES ORGANZING COMMITTEE (GOC) of Sea King Building, Honiara, Solomon Islands, hereinafter referred to as the "GOC".

And

DJ GRAPHICS LIMITED., Honiara, Solomon Islands hereinafter referred to as "DJ GRAPHICS".

Together these entities form the Parties to this Agreement.

THE PARTIES AGREE:

The GOC and DJ GRAPHICS agree that they will enter a contract based on the principles of this MOU for the Provision of Fireworks for the 2023 Pacific Games. The contract will in more detail provide for the following.

- Safety Plan Requirements
- Detailed description of the Fireworks Plan
- Requirements for both parties to execute a safe and successful show
- Fixed Payment Schedule
- Other Legal Requirements including Insurance

The parties now agree to the following:

1.0 GOC will contract DJ GRAPHICS to conduct 2x 10-minute firework displays to be conducted on the (1) for the Opening and (2) Closing Ceremonies of the 2023 Pacific Games

2.0 DJ GRAPHICS and their partners XPLOSIVE ART who will in turn provide the fireworks and personnel to safely plan and conduct the two displays.

3.0 DJ GRAPHICS through and with XPLOSIVE ART must provide and undertake the following:

- Provision of all fireworks and equipment to be able to fully provide a professionally delivered and planned fireworks display as per agreed to with the 2023 Pacific Games Ceremonies team.
- Fireworks Display Setup Report
- Public Safety Plan
- Provision of all manpower (excluding Police and Extra Security) to plan and execute the Fireworks display.
- Provision of hired vehicles for the crew.
- All Crew Meals/per Diems
- The approval of the Police and renewal of Fireworks Operator License.
- Movement of all product/safe storage etc.
- Liability insurance as agreed to with GOC.

4.0 GOC must provide and undertake the following: (More detailed in the Contract)

- Up to 7x Economy Flight Tickets for Xplosive Art Crews from Cairns to Brisbane to Honiara Return. (3x Tickets for Opening Ceremony, 3x Tickets for Closing Ceremony and 1x Ticket for recon trip prior to the Games if required for space planning)
- Three room Accommodation for 3 people for maximum of 10 days in total. Accommodation must be satisfactory living Conditions and approved by a DJ GRAPHICS representative prior to arrival of Xplosive Art Technicians.
- Police and Security support in the lead up, during and after each fireworks show as may be required to plan and execute the fireworks.
- The Space required for safe storage of materials and equipment on-site at venue upon setup.
- The Space for the firing zone to execute the fireworks show at a safe distance. (30m x 20m Flat Area).
- Access to Water Source at the firing site

5.0 Parties agree that the Contract will not alter the intention /terms of this agreement. Further the parties agree that that in the event that a formal agreement can not be signed by October 05 2023, that this MOU will serve as the contract. Further it is agreed that in essence of time that the first payment of 40% will be paid against this MOU.

CONTRACT PRICE

`TOTAL VALUE of the Contract shall be $870,000.00 SBD which is excludes GST but includes 7.5% withholding fee that if required by SIG law shall be deducted from payments to DJ GRAPHICS.

PAYMENT TERMS

1.0 40% upon execution of the contract and demonstrated contract /agreement in place with XPLOSIVE ART
2.0 40% upon successful site inspections, submission of plan, acquiring license and all permits.
3.0 20% 3 days prior to Closing Ceremonies

DJ Graphics agrees that should the fireworks displays not proceed due to weather or some other unforeseen circumstances during the Games that the fireworks products that would have been used will be made available at no product cost to the Solomon Island Government for a period or up to 6 months to use for other shows. It is understood that costs of executing a further show(s) in terms of personnel but not product would need to be paid for by future organizers.

Its is also agreed that the GOC has the option to reduce the length of the fireworks shows if weather or other circumstances beyond the control of GOC/DJ Graphics does not allow 2 x 10-minute shows in full. If this occurs, the TOTAL VALUE of the contract price will remain as noted above ($870,000 SBD). However, left over fireworks products that have not been water damaged, will be made available at no product cost to the Solomon Island Government for a period or up to 6 months to use for other shows.

It is understood that costs of executing a further show(s) in terms of personnel etc. would need to be paid for by future organizers.

Should DJ Graphics not be granted a license due to gaps in their safety plan or failure to deliver equipment/product or personnel that is within their responsibility to meet the timing of the Games needs, or that it fails to deliver the services that it shall refund 100% of the advances provided to it if no show is provided, and 50% of the fees if only one show is provided.

AGREED TO:

DJ GRAPHICS LTD
For all Your Promotional Products
P.O.BOX 135 / HONIARA SI
TELEPHONE: (677) 20[illegible]

DRAKE CHOW 25/09/23

DJ GRAPHICS—Name/Signature/Date

PETER STEWART 25/9/23

GOC Name/Signature/Date

BARBARA MILLER 25-09-23

Witness Name/Signature/Date

SOLE SOURCE JUSTIFICATION

FIREWORKS

DJ Graphics

In August a EOI was issued to the Markeplacet for Fireworks providers.

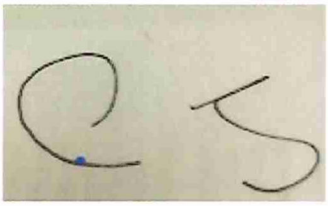
It was sent directly to two companies—Dragonworks and DJ Graphics, but issued to the general marketplace. The EOI had specific requirements in terms of experience , and most importantly ability to get a license here in Solomons.

Only one company submitted—DJ Graphics. They submitted in partnership with a company in Australia -Xplosive Arts. DJ Graphics does the Carols in the Park concert each year and undertake the Fireworks program with Xplosive Arts. There is stock in country given that from 2019-2022 no fireworks took place because of Covid and other restrictions.

We have negotiated the contract down to a value of $1,080,000 and then agreed that GOC will deliver services of $210,000 –including flights /accommodation .

The total value of this contract is carried in the Ceremonies O/C budget.

A MOU is presented as the basis to initiate the payment and work on this contract as it is now urgent.



CTO 2023 Pacific Games

EXPRESSION OF INTEREST

2023 PACIFIC GAMES

FIREWORKS

SUPPLY

Fireworks Service Provider:

DJ GRAPHICS LTD.

In Partnership with:

Xplosive Art

DJ Graphics Fireworks EOI Submission

GENERAL INFORMATION

Company Name:	DJ Graphics Ltd.
In Partnership With:	Xplosive Art
E-mail Contact:	dac@djgl.com.sb
Phone:	+677 22854 or +677 74 12184
Postal Address:	DJ Graphics Ltd. P.O Box 135, Honiara, Solomon Islands
DJ Graphics Ltd General Manager:	David Junior Chow
DJ Graphics Ltd Director & Project Manager:	Drake Chow
DJ Graphics Ltd Tax Identification Number (TIN):	100939
DJ Graphics Ltd Business Licence Number:	20111534
Xplosive Art Contractor License:	(See Appendix 1)
Xplosive Art Public Liability Insurance:	(See Appendix 2)
Xplosive Art Technical Aspect:	(See Appendix 5)

Experience in the Business:

Local company DJ Graphics Ltd has worked in partnership with Xplosive Arts Company out of Australia, to host a total of 5 fireworks shows from 2016 to 2020 in Honiara Solomon Islands. Only due to the COVID outbreak we were unable to continue. We have the personnel, experience, equipment and stock to host a safe and spectacular fireworks display for any event or occasion in the Solomon Islands.

BUSINESS TYPE, BACKGROUND & PARTNERSHIP

DJ Graphics Ltd has been an established business in Honiara, Solomon Islands since 1986. We are one of the leading manufacturers and suppliers for Promotional Products, Advertising Signage, Uniform Branding and Hosting of Events. Plus we import, supply, carry out and manage Fireworks Shows in Solomon Islands since 2016.

Our partners Xplosive Art is based in Cairns, Australia and is well respected in the Lighting, Special Effects and Events industry, both nationally and internationally. On a national level we are proud to have been contracted to support Major Corporate, Sporting and Community Events over the last 20 years, including many Australian Government Contracts. We also provide our services to Conferences, Agricultural Show Associations and Cultural Festivals.

ORGANIZATIONAL CHART

DJ Graphics Ltd General Manager: David Junior Chow

DJ Graphics Ltd Director & Project Manager: Drake Chow

Xplosive Art General Manager: Mark Jennings

Xplosive Art Director / Senior Technician: Mike Newman

Accreditations:

- Fire Safety Advisor
- Cert IV in Live Production Theatre and Events (specialising in pyrotechnics)
- Contractor Licence No. 0410186
- Operator Licence No. 404731
- WH & S Cert IV
- Public Venue Management Graduate
- Senior First Aid

Responsibilities:

- To provide administrative and logistical support for events
- To oversee the installation and removal of equipment and services
- Coordination of all fireworks staff.

Additional Senior Technicians: 4 Man Crew (TBC)

Local on the Ground Support Team: 4 Man Crew (TBC)

EXPEREINCE

List of pervious jobs Xplosive Arts have done in the past

- Pyro Fest Philippines 2014 and 2016
- Papua New Guinea Navy 40th Celebration
- Government New Year Contracts - multiple barge displays
- 26th Macau International Fireworks Competition – four of our operators were part of Team Australia which received a Bronze Medal and the Public Choice Award out of 10 International Teams.
- UAE 2019 International Award Winner

List of pervious jobs worked together in Solomon Islands:

- 2016 Carols in the Islands Christmas Concert Event
- 2017 Carols in the Islands Christmas Concert Event
- 2018 Carols in the Islands Christmas Concert Event
- 2018 New Year's Eve Fireworks @ Coral Sea Resort
- 2019 Carols in the Islands Christmas Concert Event

EVENT, PROJECT or PRODUCTION CASE STUDY

Event Name: Carols in the Islands 2016 to 2019

Event Type: Christmas Carols Concert

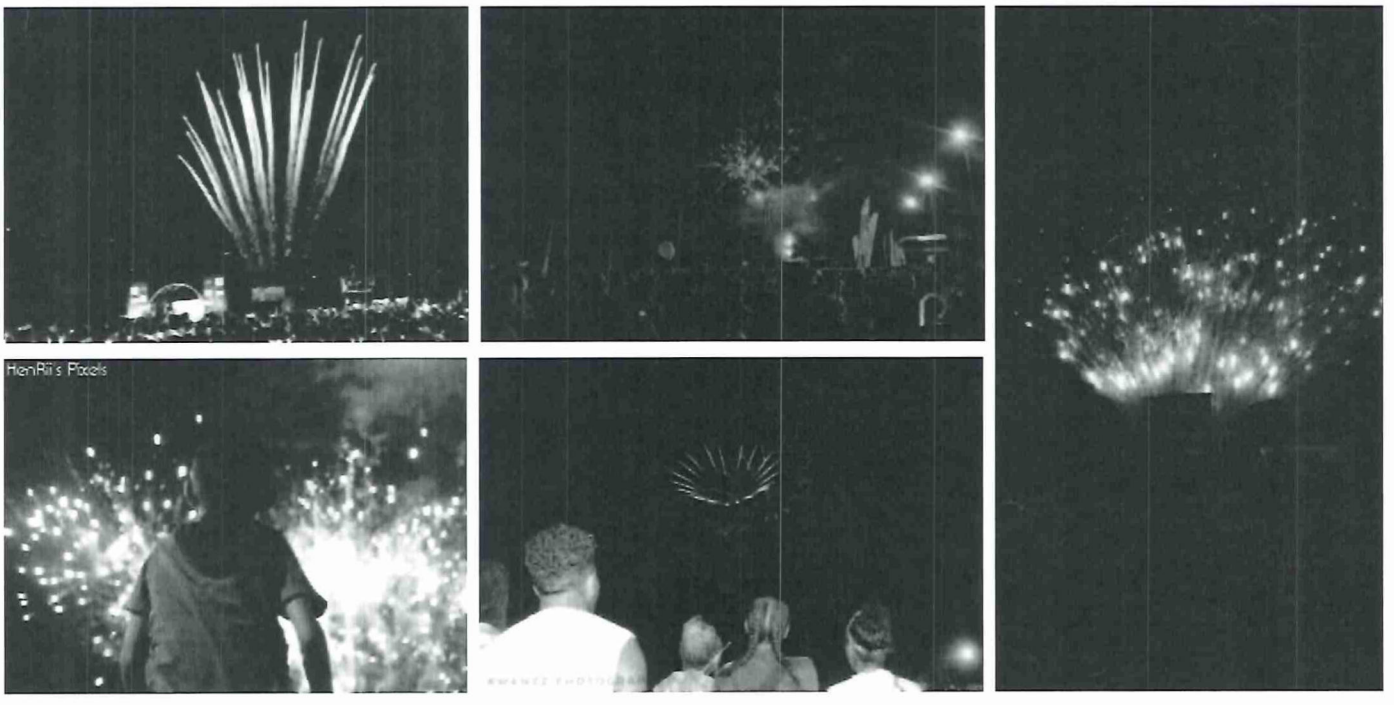
Special Featuring: Carnival Food & Game Stalls Setup, Organised Santa Float Parade, Live Music Concert, Special Guest Performer from Oversea and a 10 to 12mins Fireworks Show to end the night.

Date: Annual Event from 2007 to 2019 (Postponed in 2020 onwards due to COVID-19)

Show Duration: 8hrs from 1pm to 9pm

Estimated Crowd Attendance: In 2007 this event started with just around 1000 in attendance. By 2015 to 2020 this was recognised as the country's largest annual event with over 33,000 people in attendance each year at the Lawson Tama venue.

Fireworks Requirements: In 2016 DJ Graphics reached out to Xplosive Art to bring Fireworks to Solomon Islands on an annual basis for its Carols in the Islands event. This required a 10mins Mid-size fireworks display to be shipped in, stored with the Police, setup 6hrs in advance and fired from a safety zone range of 60m from the firing site to the nearest crowd area. A mid-size fireworks display provides an up close crowd experience. To achieve this, the police EOD Unit and Fire & Rescue Unit needed to be involved in both the planning and setup. Please note a Fireworks Display is able to continue in light to moderate rain fall weather conditions. However, this is not possible during heavy rain fall or windy conditions that may cause risk to safety protocols.



REFERENCE

Refer to Appendix 3 – Xpolsive Arts Testimonials

PRICING

Proposed Pricing for Fireworks Show in Honiara for 2023 Pacific Games: (All pricing provided in SBD)

1) 10mins Choreographed Fireworks Show (plus requested effects) - $451,000-00
2) Additional Special Effect: (Cost below covers usage for Opening and Closing Ceremony)
   - 10 units Flame Jets - $285,000-00. Includes Freight, Hire, Setup & Operating
   - 10 units Spark Jets - $285,000-00. Includes Freight, Hire, Setup & Operating
3) Mandatory per Fireworks Show is Logistics and Operations costs. This includes: Technicians Accommodation, Travel, Transport, Amenities and Shipping. Plus Local Support Team, Police Support Team, Handling, Storage, Security, Licensing, Transportation, etc. - $374,000-00

*** Due to limited time between now and the event, this EOI pricing is valid for 7 days from time submitted.

*** Extra Stock to order in from abroad is included in pricing.

*** 60% Payment required up front upon confirmation, 20% Payment before Opening Ceremony and final 20% Payment before Closing Ceremony.

STOCK AVAILABILITY IN SOLOMON ISLANDS

We currently have a large stock of Fireworks stored in a container with the Royal Solomon Islands Police Force EOD Unit. (See Pictures in Appendix 4)

We request an extension to allow a proper stock take and quality check of our current stock. We would also like to request a site visit on Wednesday 13th September to layout the possible firing zones.

We would like to submit additional information to Mr Marti Kulich and Mr Clint Flood by 5pm on Monday 18th of September 2023.

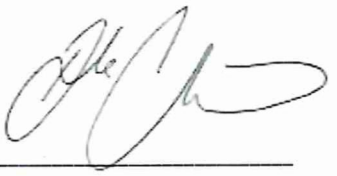
OPTIONAL SUPPORTING INFORMATION

Carols in the Islands 2019 - https://www.youtube.com/watch?v=CPIv_oYMd60

Carols in the Islands 2018 - https://www.youtube.com/watch?v=GLmXcrd_yGo

DJ Graphics Fireworks EOI Submission

EOI Applicant: Drake Chow

EOI Applicant Signature & Stamp: 

Dated: 12/09/2023

- **Experience** – A concise resume of the company's projects, events to which it has supplied fireworks, pyrotechnics, special effects and related services in the last five years including dates, the company's role in the project and key contributions, and including samples of previous fireworks licenses and previously approved safety plans;
- **Event, Project or Production Case Study** – A brief summary of one (1) project, event or production within the last five years that highlights the company's achievements and unique suitability to be engaged as the Sol2023 Ceremonies Fireworks, Pyrotechnics & Special Effects Supplier. Please include a description of the event, project or production, specific responsibilities and summary of outcome and/or result;
- **References** – Please include two (2) references specific to the event, project or production profiled in the Case Study;
- **Pricing**— Provide an indicative cost only for a 10-minute duration high-level (as opposed to ground-level) fireworks display in the Solomon Islands. Please note: This is conceptual pricing only and NOT a quotation for provision of the Requirements listed in this EOI;
- **Stock Currently Available in the Solomon Islands** - Provide an indication of stock you currently have available in the Solomon Islands, by type of product;
- **Optional Supporting Material** – You may include optional supporting material limited to no more than one (1) DVD, CD or flash drive or link to a website featuring material of not more than ten (10) minutes duration, and two (2) brochures, programs, catalogues or similar written materials. Material should be representative of the individual/company's major relevant work. All optional materials must be clearly labeled with the submitter's name and contact information.

Direct contact with Sol2023 staff, Board Members, sponsors or partners concerning this EOI is not permitted. All questions regarding the EOI must be addressed via email to:

Agnes Ngumi
Procurement Coordinator
Email: ANgumi@sol2023.com.sb

CEREMONIES FIREWORKS, PYROTECHNICS AND SPECIAL EFFECTS BUDGET

Information regarding the Fireworks, Pyrotechnics and Special Effects budget, as well as goods and services support provided to the Supplier by Sol2023 Functions, will be shared with Respondents selected to participate in subsequent phases of the Ceremonies Fireworks, Pyrotechnics and Special Effects Supplier selection process.

RESPONSE DATE

EOI responses are due at the Sol2023 offices either electronically or delivered in printed copy at the following address by no later than **12:00 noon on Tuesday, September 12, 2023**. EOI responses received after this deadline will not be accepted. Note: We highly encourage Respondents to submit via electronic means.

Games Organizing Committee
National Hosting Authority
Sea King Building
HCC-Round About
Honiara

EVALUATION PROCESS

Sol2023 will catalogue all Ceremonies Fireworks, Pyrotechnics and Special Effects Supply EOI Responses received. Each will be reviewed based on the criteria described in this EOI including, without limitation, factors such as demonstrated live event fireworks, pyrotechnics and special effects supply experience of similar magnitude, qualifications, capacity, the Respondent's Case Study and references by an Evaluation Committee that may include employees, consultants and contractors.

The foregoing criteria are not necessarily exhaustive or listed in order of importance and will not necessarily be weighted equally by Sol2023 in terms of importance. Sol2023 will, in its sole discretion, determine the weighting to be given to the evaluation criteria and may establish additional evaluation criteria for this EOI.

Following the EOI Evaluation Period, Sol2023 will notify successful Respondents regarding subsequent phase(s) and methodologies in the Ceremonies Fireworks, Pyrotechnics and Special Effects Supplier selection process.

REQUEST

FOR

EXPRESSIONS OF INTEREST

FOR

CEREMONIES FIREWORKS, PYROTECHNICS AND SPECIAL EFFECTS SUPPLY 2023 PACIFIC GAMES.

EXPRESSION OF INTEREST

This Request for Expressions of Interest and Statement of Qualifications ("the EOI") is issued to invite qualified and competent companies with a proven track record of successful Fireworks, Pyrotechnics and Special Effects conceptual design, product supply, firing, management and related services - including safety plans - to submit their capacities and experience in order to be considered by the Organizing Committee of the 2023 Pacific Games ("Sol2023") for the supply, installation and firing of fireworks, pyrotechnic elements and special effects for the Opening and Closing Ceremonies ("the Ceremonies").

Interested companies may obtain further information from *Games Organising Committee, Seaking Building;* and inspect the EOI Documents at the address given below.

Games Organising Committee
National Hosting Authority
Sea King Building
HCC-Round about
Honiara
Email: ANgumi@sol2023.com.sb

All expression of interests (EOI) must be delivered to the address below or electronically at the email address noted above. at or before **12:00 noon, Tuesday 12th September 2023.**

Late submissions will be rejected.

Chairman
Games Tender Board
National Hosting Authority
Sea King Building
HCC-Round about

INSTRUCTIONS

INTRODUCTION

This Request for Expressions of Interest and Statement of Qualifications ("the EOI") is issued to invite qualified and competent companies with a proven track record of successful Fireworks, Pyrotechnics and Special Effects conceptual design, product supply, firing, management and related services - including safety plans - to submit their capacities and experience in order to be considered by the Organizing Committee of the 2023 Pacific Games ("Sol2023") for the supply, installation and firing of fireworks, pyrotechnic elements and special effects for the Opening and Closing Ceremonies ("the Ceremonies").

Please Note: The EOI is not a solicitation of ideas or creative concepts for Ceremonies fireworks or pyrotechnic shows or special effects. Rather, it is an invitation to companies engaged in such supply to demonstrate their qualifications and experience and make themselves known to Sol2023 as potential candidates as the Ceremonies Fireworks, Pyrotechnics & Special Effects Supplier.

The EOI shall be used to qualify a short list of prospective companies, and Sol2023 will determine the methodology as well as eligible candidates to participate in subsequent phases of the Ceremonies Fireworks, Pyrotechnics & Special Effects Supplier selection process.

Sol2023 may choose, at its sole discretion, to negotiate directly with qualified firms, or elect to request additional quotes or proposals from one or more of these qualified candidates. Sol2023 shall have no obligation to accept any EOI response, nor enter into agreement for any service from any individual or company submitting an EOI.

2023 PACIFIC GAMES OPENING AND CLOSING CEREMONIES OVERVIEW

Sol2023 will present Opening and Closing Ceremonies to a live and international television audience that reflect the Solomon Islands and the diverse cultures of the South Pacific, and that celebrate the 2023 Pacific Games.

The Opening will be performed on November 19, 2023 at 7:00 pm and the Closing on December 2, 2023 at 8:00 pm. Both Ceremonies will be presented in the newly-constructed National Stadium, Honiara.

The Ceremonies Fireworks, Pyrotechnics & Special Effects Supplier will work in conjunction with, and under the direction of, the Sol2023 Ceremonies and Venue Management Teams in a close collaborative relationship to deliver world-class fireworks, pyrotechnics and special effects within the critical venue and time constraints established for the 2023 Pacific Games Opening and Closing Ceremonies.

EXPRESSION OF INTEREST AND STATEMENT OF QUALIFICATIONS

Sol2023 is seeking Expressions of Interest and Statements of Qualifications from individuals or companies in the business of Fireworks, Pyrotechnics and Special Effects conceptual design, product supply, firing and related services who wish to express their desire to participate in the Sol2023 Opening and Closing Ceremonies and to present an overview of their relevant experience and credentials.

Please note: This EOI does NOT constitute a Request for Proposals for Fireworks, Pyrotechnics and Special Effects.

This EOI is designed to identify fireworks, pyrotechnics and special effects suppliers who may be invited to participate in subsequent applications or selection processes.

Only qualified individuals and companies that meet the following criteria will be considered for evaluation:

- 1.0 Must have held a fireworks license issued by the Government of the Solomon Islands in the last five years;
- 2.0 Must demonstrate - through provision of approved plans from other recent events held within the last five years in the Solomon Islands – comprehensive fireworks, pyrotechnics and special effects delivery including procurement of fireworks and effects, display creative concept development, detailed execution planning and related approved safety plans;
- 3.0 Given that the 2023 Pacific Game will be presented within 3 months, Respondents must be able to demonstrate that they have sufficient stock available in the Solomon Islands to deliver the Ceremonies firework, pyrotechnic and special effect requirements, or be able to guarantee delivery of appropriate stock by no later than November 1, 2023 if the Ceremonies Firework, Pyrotechnic & Special Effect Supplier contract is let by September 05, 2023.

CEREMONIES FIREWORKS, PYROTECHNICS AND SPECIAL EFFECTS OVERVIEW

The following outline has been supplied as a conceptual overview of fireworks, pyrotechnics and special effects elements required at National Stadium to support the presentation of the 2023 Pacific Games Ceremonies. Note: The following conceptual elements are subject to change.

Opening Ceremony 'Special Moment'

A 10 to 15 meter long wall of pyrotechnic fountains set on either side of a Feature Element, fired simultaneously with its activation. The fountains should reach a height of approximately four to five meters and have a duration of approximately 15 seconds.

Note: This firing zone is on a rubber compound track surface, so appropriate measures must be taken in order to guarantee that the surface is not in any way damaged or marked.

Opening Ceremony Finale

A professionally executed, spectacular 10-minute fireworks and pyrotechnics display as the finale to the 2023 Pacific Games Opening Ceremony. Elements of this display will be precisely timed and Ceremonies preference - although not an absolute requirement - is that the display be synchronized to a sound track provided in advance by the Ceremonies team. The display will include fireworks of various size and colours combinations and also include large-scale 'big bomb' effects and possibly ground-based pyrotechnic s such as 'fire jets'.

The stadium design includes a catwalk beneath the open structure roof line overhead the audience, which may provide additional opportunities for pyrotechnic or special effect firing locations.

Closing Ceremony Finale

A professionally executed, spectacular 10-minute fireworks and pyrotechnics display as the finale to the 2023 Pacific Games Closing Ceremony. Elements of this display will be precisely timed and Ceremonies preference - although not an absolute requirement - is that the display be synchronized to a sound track provided in advance by the Ceremonies team. The display will include fireworks of various size and colours combinations and also include large scale 'big bomb' effects and possibly ground-based pyrotechnic 'fire jets'.

The stadium design includes a catwalk beneath the open structure roof line overhead the audience, which may provide additional opportunities for pyrotechnic or special effect firing locations.

Special Effects

Sol2023 Ceremonies will work with the selected Ceremonies Fireworks, Pyrotechnics & Special Effects Supplier to determine and select potential additional special effects for the Opening and Closing including such products as streamer cannons, flame effects and related items.

GENERAL CONDITIONS OF FIREWORKS, PYROTECHNICS AND SPECIAL EFFECTS SUPPLY

The Ceremonies Fireworks, Pyrotechnics & Special Effects Supplier will supply -

- All stock, technical equipment, materials staff and any other requirements to ensure the successful delivery of the firework and pyrotechnic displays - as well as special effects - for both the Opening and Closing Ceremonies, including all shipping if/as necessary;
- All personnel required to prepare, install, fire/operate and remove all fireworks, pyrotechnics and special effects, including any and all travel, accommodation, per diems and related costs;
- Ground transportation for all Supplier personnel and equipment to and from the National Stadium venue;
- A comprehensive safely plan to be presented and signed off by Sol2023 by 15, October 2023. This plan must be updated and modified as required by relevant authorities in the Solomon Islands. The contractor agrees that they will comply with all reasonable requests for modifications to the safety plan;
- Valid Solomon Islands work permits and visas for all expatriate Supplier personnel.

The Supplier will be responsible to -

- Provide all protective clothing and equipment required by its personnel for the safe performance of their duties and for their personal safety whilst carrying out firework and pyrotechnic displays - as well as special effects - tasks;
- Ensure that operators of any machinery, tools, fireworks, pyrotechnics and special effects are certified or licensed to use the equipment or product, that they possess any and all Solomon Islands required licenses and certificates, and that all required Solomon Islands licenses and certificates are current and valid;
- Ensure, as part of the contract, its personnel attend general and site-specific inductions provided by Sol2023.

- Ensure that it - and its personnel - comply with legal, regulatory and any other requirements specific to the activity being undertaken including but not limited to compliance with relevant provisions of any Solomon Islands industrial health, safety and welfare acts.
- Provide a Safety, Health and Environment Plan indicating how it will manage safety, environment impacts and the health and wellbeing of its personnel for the duration of the engagement.
- Provide a Risk Management Plan showing that the Supplier has considered the risks involved in the supplying the fireworks, pyrotechnic and special effects services and products, defining the risk management approach the Supplier uses as well as how the Supplier manages hazards and mitigates risk.

The Supplier must abide by -

- Any and all legal and/or regulatory requirements specific to the activity being undertaken;
- Any environmental conditions required by governments of the Solomon Islands and Honiara;
- Procedures for the safe storage and disposal of fireworks, pyrotechnic and special effect supplies, as well as any and all waste materials (as applicable);

EOI Response

Note: EOI responses from individuals and companies will be accepted regardless of nationality, although preference will be given first to Solomon Island residents, followed by residents of South Pacific nations. While Sol2023 will accept responses from enterprises not domiciled in the Solomon Islands, Sol2023 fully expects that in the event such a company were engaged as the Ceremonies Fireworks, Pyrotechnics & Special Effects Supplier, said company will arrange an affiliation such as a joint venture partnership with a local firm, or create a company domiciled in the Solomon Islands for the purpose of Ceremonies fireworks, pyrotechnics and special effects delivery.

Responses should be concise, limited to no more than ten (10) pages and demonstrate relevant live event fireworks, pyrotechnic and special effects supply experience. Optional supporting material may accompany the EOI, but custom materials are strongly discouraged and neither requested nor required. Applications and supporting materials cannot be returned.

One (1) original plus one (1) copy of the complete EOI must be submitted by Respondents who deliver hard copy (paper) submissions to the GOC offices listed below. Wherever possible, however, we encourage the electronic submission of materials to the email address listed below.

Please organize the EOI submission according to the following categories:

- **General Information** – Name(s), contact information of key participants in the company;
- **Occupation/Business Type** – Firework or Pyrotechnic Company, Event Technical Production Supplier, etc.
- **Partnerships** - Demonstrate previous partnerships with firms/individuals with the experience to plan and deliver high-level firework displays;
- **Organizational Chart or Diagram** - Provide an organizational chart or diagram of the team that would be engaged to deliver Ceremonies firework, pyrotechnic and special effect services during the 2023 Pacific Games;

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to ANZ Transfer
Transaction or Request Status:	Posted
Date / Time:	14/11/2023 16:02
Transaction Number:	AHH40843

Transaction Details:

Account Transfer of SBD 348,000.00

From Account: 5691140
To Account: 23006

Notes for Recipient: INV#2023-0925-1
Notes for Myself: Fireworks Display

PAID DATE 15/11/23 CHQ. No.

Pay Date : 14/11/2023

Comments:
* * * * * * * * * * Authorisation Details * * * * * * * * * * *
14/11/2023 16:02 Pauline Tovua
Authorisation Required for : Transfer Between My Accounts (2A)
15/11/2023 16:54 Christian Nieng
Authorised -Transfer Between My Accounts
Comments : verified
15/11/2023 17:36 Debbie Ofaeri Sifoni
Authorised -Transfer Between My Accounts
15/11/2023 17:37 Debbie Ofaeri Sifoni
Transaction Processed
* *

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AHH40843

Transaction Details

Account Transfer of SBD 348,000.00

From Account: 5691140
To Account: 23006

Notes for Recipient: INV#2023-0925-1
Notes for Myself: Fireworks Display

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.



NATIONAL HOSTING AUTHORITY
P O Box 2443
Honiara, Solomon Islands
E:Accounts@sol2023.com.sb

PAYMENT VOUCHER

DATE 14/11/2023

DJ Graphics Ltd
P O Box 135
Honiara

Cheque Number IB

Total Amount Paid $348,000.00

Payment No.2 (40%) for fireworks display for pacific Games 2023 oppenning and closing ceremonis.

In Payment For the following invoices:

Supplier Inv	Purchase No.	Invoice Date	Invoice Amount	Previous Payments	Current Payment
	00001814	2/10/2023	$870,000.00	$348,000.00	$348,000.00

NATIONAL HOSTING AUTHORITY
EXECUTIVE DIRECTOR
SOL2023 PACIFIC GAMES

14/11/23

NATIONAL HOSTING AUTHORITY
FINANCIAL CONTROLLER
SOL2023 PACFIC GAMES

14/11/23

Payment Voucher Prepared By: _____ Date: 14/11/23

Signature of Claimant: _____

PRINT NAME: _____

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-1888/23

DEPARTMENT: _____

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to DJ GRAPHICS for 2 x 10 minutes fireworks display for Pacific Games 2023 Opening and Closing Ceremonies for its 40% Second payment.	DJ GRAPHICS		$348000-00 2 $348000-00
				TOTALS	

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $348000-00 Date: 07/11/2023

Requisition Officer (Name): Imogen Vida Sign: _____

Account Code: 6-2201

Account Name: Entertainment

Funds available on this account: _____

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Jimmy Horimae Sign: _____

Post: Seconded CSA

Department: GOC Xats.

Authority is granted for expenditure not exceeding:

SBD$ 348,000

Signed: _____

Name: _____

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: _____ Signature

Name: Athmane Date: 13/4/23

Position: PCM

Copy 1 White NHA Finance

Copy 2 Pink Compliance Department

Copy 3 Yellow Requesting Department

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-1888/23

DEPARTMENT: _____

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY: SUPPLIER	ORDER NO.	COST
1	Package	Raise payment to DJS GRAPHICS for 2 x 10 minutes fireworks display for Pacific Games 2023 opening and closing Ceremonies for its 40% second payment.	DJS GRAPHICS		$348000-00
				TOTALS	$348000-00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $348000-00 Date: 07/11/2023

Requisition Officer (Name): Imogen Vida Sign: [signature]

Account Code: 6-2201

Account Name: Entertainment

Funds available on this account: _____

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Jimmy Hanimae Sign: [signature]

Post: Seconded - CSA

Department: GOC Xats.

Authority is granted for expenditure not exceeding:

SBD$ 348,000-00

Signed: [signature]

Name: CMY

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: [signature] Signature

Name: Jhnmae Date: 18/4/23

Position: PCM 3

Copy 1 White NHA Finance

Copy 2 Pink Compliance Department

Copy 3 Yellow Requesting Department

MINUTE **Ref:** GOC – /23

To: EXECUTIVE DIRECTOR, NHA _____

From: PROCUREMENT COODINATOR, GOC _____ **Date:** 09 /11/23

RE: PROCUREMENT FOR 2X 10 MINUTES FIREWORKS DISPLAY FOR 2023 PACIFIC GAMES FOR THE OPENING & CLOSING CEREMONIES-DJ GRAPHICS LTD.

Approval is sought to raise payment as referred above.

The GOC is Requesting for Fire works display for the Pacific Games 2023 for the opening and closing ceremony . Dj Graphic is the qualified bidder and certified company for the fireworks for the opening and closing ceremonies , GOC has engage DJ graphics to perform the fireworks for the Pacific Games , thus payment of $348,000 a second 40% payment to be paid on the month of Novemberaccording to the MOU attached. Payment is urgently needed to be raised ,

See attached invoice for your perusal.

Therefore, kindly request for approval of budget and endorsement to make the payment soon as possible.

Lisiane Simata

Procurement Officer (GOC)

Endorsed by:

Ian Irapo Finance team Games Organizing Committee		
Signature:	Date: 13/11/23	

Approval:

Mr Peter Stewart Chief Excutive Officer Games Organising Committee		
Signature:	Date: 10/11/23	

Graphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING – SIGNS – SUBLIMATION – TAILORING – MERCHANDISE – PHOTOGRAPHY – TROPHY & MEDALS

SALES INVOICE

Invoice# 2023-0925-1
LPO#:
Date: 25-Sep-23

Bill To:

GAMES ORGANIZING COMMITTEE (GOC)
C/O - CLINT FLOOD
HONIARA, SOLOMON ISLANDS

QTY	DESCRIPTION	UNIT PRICE (ex gst)	TOTAL (ex gst)
2 PCS	2 X 10-MINUTES FIREWORKS DISPLAYS FOR 2023 PACIFIC GAMES FOR THE OPENING & CLOSING CEREMONIES	280,000.00	560,000.00
	XPLOSIVE ART LOGISTICS - LOCAL SUPPORT LOGISTICS		310,000.00
			870,000.00

Job Order#:	Prepared by:	Salesperson:	Received by:
FIREWORKS	JASMINE	DRAKE	

Sub-total	870,000.00
GST	-
40% First payment	348,000.00
40% Second payment	348,000.00
20% Final payment	174,000.00
Amount Applied	348,000.00
BALANCE DUE	$ 522,000.00

Payment Options:

Direct Deposit

Account Name: DJ Graphics Ltd
Bank: ANZ
Account Number: 23006
Swift code: ANZBSBSB

Cheque

Account Name: DJ Graphics Ltd

Pay 348,00 - Nov 03

Approved - As per contract
All plans received

P.O. BOX 2443 Sea King Restaurant Building, Honiara, Solomon Islands

PROGRESS PAYMENT CERTIFICATE NO:1

Payment Schedule Name:	Progress Payment Claim 1 - 50% advance payment		
Project Name:	Construction Lot 8		
Supplier :	DJ Graphics		
Financial Manager		**Certificate:**	
Contract Administrator:	Lisiane Simata	**Date Invoice Received:**	9-Nov-23
		Date Issued for payment:	
		Contract No:	EOI

A PROGRESS CLAIM SUMMARY

REF	PROGRESS CLAIMS	CONTRACT DETAILS	PAYMENT DETAILS	NOTES
1	Upfront Payment mobilisation(40%)	$ 348,000.00		
2	40% payment progressive	$ 348,000.00		
3				
4				
5				
6				
7				
8				
10	**Progress Claim to date**			
11	**Original Contract Value**	**$ 522,000.00**		
12	**Total Adjusted Contract Value**	$ -		
13	**Balance of Contract Payment**	$ -		

B PAYMENT DETAILS

	Progress payment for this claim 1		$ 348,000.00	
			$ -	
	Amount payable for this claim after Retention		$ 348,000.00	

Payment is certified as conform to payments terms and conditions as stated in article 10:

Compliranced and approved by: 09/11/2023

Lisiane Simata (Contract Administrator) — Date

Claim is hereby approved for payment by: 9/11/23

Peter Stewart(Chief Executive Officer) -GOC — *Date*

On presentation of this original to the Employer, the Contractor is entitled to payment within the period stated in the Agreement: Article 10.



...COSTING AUTHORITY

...LANDS GOVERNMENT

C5

...MENT AND COMPLIANCE CHECKLIST

...bmissions over $100,000)

...rs for works, goods and services

P...	...ma entity			
P...	...ed Supplier			
P...				
P...	...ter			
M...	...ory Manual			
IT...	...IT equipment			
P...	...ment			
P...	...services			
C...	...ma Secretariat			
P...	...ment			
...	...ng Rules			
...	...ment			
...	...ed Panel			
...	...ding			
...	...ed			
...	...ed			
...	...ed			
...	...ed Supplier			
...	...ment			
...	...ed			
...	...ment			
...	...ed			
...	...ed			
...				

Note: ... please include an explanation of why. This will speed up the ...

Dept: ... Procurement section Compliance performed by:

Signed: ... Signed: ...

Name: Agnes N. Ngami ... Name and Position: Ithmae (PCM)

Date: 13/11/23 ... Date: 13/11/23

... Authorized by:

Lovelyn T- ACC/Payable

14/11/23

MEMORANDUM OF UNDERSTANDING

BETWEEN

GAMES ORGANIZING COMMITTEE

AND

DJ GRAPHICS LTD.

The GAMES ORGANZING COMMITTEE (GOC) of Sea King Building, Honiara, Solomon Islands, hereinafter referred to as the "GOC".

And

DJ GRAPHICS LIMITED., Honiara, Solomon Islands hereinafter referred to as "DJ GRAPHICS".

Together these entities form the Parties to this Agreement.

THE PARTIES AGREE:

The GOC and DJ GRAPHICS agree that they will enter a contract based on the principles of this MOU for the Provision of Fireworks for the 2023 Pacific Games. The contract will in more detail provide for the following.

- Safety Plan Requirements
- Detailed description of the Fireworks Plan
- Requirements for both parties to execute a safe and successful show
- Fixed Payment Schedule
- Other Legal Requirements including Insurance

The parties now agree to the following:

1.0 GOC will contract DJ GRAPHICS to conduct 2x 10-minute firework displays to be conducted on the (1) for the Opening and (2) Closing Ceremonies of the 2023 Pacific Games

2.0 DJ GRAPHICS and their partners XPLOSIVE ART who will in turn provide the fireworks and personnel to safely plan and conduct the two displays.

3.0 DJ GRAPHICS through and with XPLOSIVE ART must provide and undertake the following:

- Provision of all fireworks and equipment to be able to fully provide a professionally delivered and planned fireworks display as per agreed to with the 2023 Pacific Games Ceremonies team.
- Fireworks Display Setup Report
- Public Safety Plan
- Provision of all manpower (excluding Police and Extra Security) to plan and execute the Fireworks display.
- Provision of hired vehicles for the crew.
- All Crew Meals/per Diems
- The approval of the Police and renewal of Fireworks Operator License.
- Movement of all product/safe storage etc.
- Liability insurance as agreed to with GOC.

4.0 GOC must provide and undertake the following: (More detailed in the Contract)

- Up to 7x Economy Flight Tickets for Xplosive Art Crews from Cairns to Brisbane to Honiara Return. (3x Tickets for Opening Ceremony, 3x Tickets for Closing Ceremony and 1x Ticket for recon trip prior to the Games if required for space planning)
- Three room Accommodation for 3 people for maximum of 10 days in total. Accommodation must be satisfactory living Conditions and approved by a DJ GRAPHICS representative prior to arrival of Xplosive Art Technicians.
- Police and Security support in the lead up, during and after each fireworks show as may be required to plan and execute the fireworks.
- The Space required for safe storage of materials and equipment on-site at venue upon setup.
- The Space for the firing zone to execute the fireworks show at a safe distance. (30m x 20m Flat Area).
- Access to Water Source at the firing site

5.0 Parties agree that the Contract will not alter the intention /terms of this agreement. Further the parties agree that that in the event that a formal agreement can not be signed by October 05 2023, that this MOU will serve as the contract. Further it is agreed that in essence of time that the first payment of 40% will be paid against this MOU.

CONTRACT PRICE

`TOTAL VALUE of the Contract shall be $870,000.00 SBD which is excludes GST but includes 7.5% withholding fee that if required by SIG law shall be deducted from payments to DJ GRAPHICS.

PAYMENT TERMS

1.0 40% upon execution of the contract and demonstrated contract /agreement in place with XPLOSIVE ART
2.0 40% upon successful site inspections, submission of plan, acquiring license and all permits.
3.0 20% 3 days prior to Closing Ceremonies

DJ Graphics agrees that should the fireworks displays not proceed due to weather or some other unforeseen circumstances during the Games that the fireworks products that would have been used will be made available at no product cost to the Solomon Island Government for a period or up to 6 months to use for other shows. It is understood that costs of executing a further show(s) in terms of personnel but not product would need to be paid for by future organizers.

Its is also agreed that the GOC has the option to reduce the length of the fireworks shows if weather or other circumstances beyond the control of GOC/DJ Graphics does not allow 2 x 10-minute shows in full. If this occurs, the TOTAL VALUE of the contract price will remain as noted above ($870,000 SBD). However, left over fireworks products that have not been water damaged, will be made available at no product cost to the Solomon Island Government for a period or up to 6 months to use for other shows.

It is understood that costs of executing a further show(s) in terms of personnel etc. would need to be paid for by future organizers.

Should DJ Graphics not be granted a license due to gaps in their safety plan or failure to deliver equipment/product or personnel that is within their responsibility to meet the timing of the Games needs, or that it fails to deliver the services that it shall refund 100% of the advances provided to it if no show is provided, and 50% of the fees if only one show is provided.

DJ GRAPHICS LTD
For all Your Promotional Products
P.O.BOX 105 / HONIARA, SI

AGREED TO:

DRAKE CHOW 25/09/23

DJ GRAPHICS—Name/Signature/Date

PETER STEWART 25/9/23

GOC Name/Signature/Date

BARBARA MILLER 25-09-23

Witness Name/Signature/Date

Urgently need payment

2023 PACIFIC GAMES OFFICE

Approval /Signature Required

Supplier Name: DJ GRAPHICS

1) Requisition	☒	Sign by FC		Sign by ED	
2) Payment Voucher	☒	Sign by FC		Sign by ED	
3) LPO	☐	Sign by FC		Sign by ED	
17/11/23 4) IB Authorisations	☒	Authorised by FC		Authorised by ED	

Comments:

RECEIVED
Date: 16/11/23 Sign.....

1:16 LTE
apib1.anz.com

ANZ

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to ANZ Transfer
Transaction or Request Status:	Posted
Date / Time:	17/11/2023 13:23
Transaction Number:	AHH92657

Transaction Details:

Account Transfer of SBD 23,100.00

From Account: 5691140
To Account: 23006

Notes for Recipient: BillBoard Reskin Work at DC park
Notes for Myself: Quote for Billboard Re-skin-GOC

PAID
DATE 18/11/23 CHQ. No.

Pay Date : 17/11/2023

Comments:
* * * * * * * * * * Authorisation Details * * * * * * * * * * *
17/11/2023 13:23 Gregory Sale
Authorisation Required for : Transfer Between My Accounts (2A)
17/11/2023 17:44 Christian Nieng
Authorised -Transfer Between My Accounts
Comments : verified
18/11/2023 13:16 Debbie Ofaeri Sifoni
Authorised -Transfer Between My Accounts
18/11/2023 13:16 Debbie Ofaeri Sifoni
Transaction Processed
* *

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

3

PAYMENT VOUCHER

Payment: Voucher No:	
NAME: DJ Graphics Ltd	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed _____ Date 17/11/23
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed _____ Date 17/11/23

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Payment for Billboard at DC Park	$23,100.00

Cheque No: IB for $23,100.00 Date 17/11/2023

Signature of claimant _____

PRINT NAME: _____

Payment Voucher Prepared by _____ Date 17/11/23

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC 1980/23

DEPARTMENT: _____

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Raise payment to DJ Graphics for the Reskin on Billboard at DC Park	DJ Graphics	—	23,100— / 23,100—
				TOTALS	

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): 23,100— Date: 15/11/23

Requisition Officer (Name): Georgina K Sign: [signature]

Account Code: 6-2717

Account Name: Others Local Other Goods

Funds available on this account: _____

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Pauline Tovua Sign: [signature]

PP Post: FC

Department: NHA

Authority is granted for expenditure not exceeding:

SBD$ 23,100.00

Signed: [signature]

Name: Deldave. Rence

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: [signature] Signature

Name: Rfiniane Date: 16/11/23

Position: PCM

Copy 1 White NHA Finance
Copy 2 Pink Compliance Department
Copy 3 Yellow Requesting Department

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC 1980/23

DEPARTMENT:

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Raise payment to DJ Graphics for the Roskin on Billboard at DC Park	DJ Graphics	211723	23,100— / 23,100—
				TOTALS	

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): 23,100— Date: 15/11/23

Requisition Officer (Name): Georgina K Sign:

Account Code: 6-2717

Account Name: Others Local offices

Funds available on this account:

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Pauline Tonu. Sign:

Post: FC

Department: NHA

Authority is granted for expenditure not exceeding:

SBD$ 23,100.00

Signed:

Name:

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: Signature

Name: PHumane Date: 16/11/23

Position: PCM

Copy 1 White NHA Finance
Copy 2 Pink Compliance Department
Copy 3 Yellow Requesting Department

PHumane (RW)

MINUTE **Ref:** GOC – /22

To: EXECUTIVE DIRECTOR, NHA

From: Finance & Administration, GOC **Date:** 15/11/2023

RE: REQUEST PAYMENT FOR THE RESKIN ON BILLBOARD FOR DC PARK- DJ GRAPHICS .

Approval is sought to raise payment as referred above.
See attached is the invoices for your perusal. The payment sum of :$ 23,100.00
Being for reskin on the DC Park Bill board to be upfront payment and work will be done.

Therefore, kindly request for approval of budget and endorsement to make the payment soon as possible.

Agnes Ngumi

Procurement/ Finance (GOC)

Endorsed by:

Georgina Kikiolo Finance Team Games Organizing Committee		
Signature:	Date: 15/11/23	

Approval:

Mr Peter Stewart Chief Executive Officer Games Organising Committee		
Signature:	Date: 15/11/23	

Agnes Ngumi

From: Mike Vereseni
Sent: Tuesday, 14 November 2023 5:16 PM
To: Francina Santa; Ian Irapo; Laurel Tasa; Benjamin Nginabule
Cc: Rocklive Poloso; Agnes Ngumi
Subject: RE: DC Park Billboard
Attachments: QUOTATION TO RE-SKIN BILLBOARD .pdf

Thanks Francina,

Okay.

Finance team copied already.

Appreciate remittance advise before production starts as requested by DJ Graphics.

Best regards,
MV

From: Francina Santa <sales1@djgl.com.sb>
Sent: Tuesday, 14 November 2023 2:48 pm
To: Mike Vereseni <MVereseni@sol2023.com.sb>; Ian Irapo <IIrapo@sol2023.com.sb>; Laurel Tasa <LTasa@sol2023.com.sb>; Benjamin Nginabule <BNginabule@sol2023.com.sb>
Cc: Rocklive Poloso <RPoloso@sol2023.com.sb>; Agnes Ngumi <ANgumi@sol2023.com.sb>
Subject: RE: DC Park Billboard

Hi Mike,

I have been advised by my team superiors that as for this order, payment must be done first before we can proceed on to production as we do have a very tight production status for now. If you could send through remittance for the payment so that we can proceed through for production. Let me know should there be any queries.

Kind regards,

FRANCINA SANTA
SALES & MARKETING DEPT
DJ GRAPHICS LTD
P.O BOX 135, HONIARA SOLOMON ISLANDS
[P] 22011/26828 – EXT 212 [F]21829
[E] sales1@djgl.com.sb

From: Mike Vereseni
Sent: Tuesday, November 14, 2023 3:11 PM
To: Francina Santa; Ian Irapo; Laurel Tasa; Benjamin Nginabule
Cc: Rocklive Poloso; Agnes Ngumi
Subject: FW: DC Park Billboard

Francina,

Please proceed with the skin print and installation of DC Park.

Finance Team copied here to process transaction.

djGraphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING – SIGNS – SUBLIMATION – TAILORING – MERCHANDISE – PHOTOGRAPHY – TROPHY & MEDALS

THIS IS NOT A ORDER FORM

CLIENT NAME: GOC

CONTACT ADDRESS:

TELEPHONE: MOBILE: SALES REP: FRANCINA

T SHIRT ORDER DETAILS				SMALL JOB ORDER DETAILS				
☐ NEW ORDER	☐ POCKET			☐ ID PRINTS	☐ VINYL CUT	☐ PAT		
☐ RE - ORDER	☐ FULL SIZE			☐ CAPS	☐ SCREEN PRINT	☐ OTHERS		
☐ SPEC. ATTACHED	☐ SCREEN PRINT			☐ SEWING	☐ EPSON PRINT			
☐ CREATE	☐ HEAT PRESS			☐ DYESUB	☐ PHASER PRINT			
☐ MODIFY	☐ PAT			☐ SIGNAGE	☐ LARGE FORMAT PRINT			
☐ COPY	☐ OTHERS			☐ SUBLIMATION	☐ LAMINATE			

QUOTE FOR BILLBOARD RE-SKIN

2PCS X BANNER MATERIAL + PRINT (3M X 6M)	$ 11,700.00
APPLICATION + ARTWORK + RUSH CHARGE	$ 4,300.00
ONSITE INSTALLATION	$ 5,000.00
SUBTOTAL	*$ 21,000.00*
10% GST	$ 2,100.00
TOTAL COST	$ 23,100.00

PRODUCTION TIME FRAME: 7-WORKING DAY AFTER VISUAL CONFIRMATION

CONDITIONS APPLY

THIS IS FOR QUOTATION GUIDE ONLY AND IT IS NOT AN ORDER FORM. THIS QUOTATION IS VALID FOR A PERIOD OF 7 DAYS AS PER QUOTED. ACCEPTANCE OF QUOTE WILL REQUIRE UPFRONT PAYMENT AND 7 WORKING DAYS PICK UP OF ORDER COMMENCEMENT DATE OF PAYMENT MADE. ALSO NOTE OF THE SURCHARGE ON ORDERS DEMANDING URGENT PICK UP THAT IS LESS 7 DAYS DURATION. ANY CHANGES OR VARIATIONS MAY RESULT IN AN ADJUSTMENT IN THE CHARGE ITEMISED ABOVE.

NAME: FRANCINA SANTA DESIGNATION: SALES & MARKETING DATE: 14-Nov-23

dj Graphics LIMITED

Tel: (677) 22011 / 26828 / 22854 Fax: (677) 21829
PO Box 135, Honiara, Solomon Islands

CASH SALES RECEIPT

48546

DATE: 16 / 11 / 23

Received from: Games Organising Committee (GOC)

Address:

The sum of: Three hundred fourty eight thousand dollars

Being for: Partial Payment (Fireworks Opening and Closing Ceremonies @ SolPG 2023

DJ GRAPHICS LTD
For all Your Promotional Products
PO BOX 135 HONIARA SI
TELEPHONE: (677) 22011 / 26828

☐ Cash ☐ Cheque # D/Deposit (anz) 15/11/23 Order # — (D)

Issued by:

$ 348,000-00

Appreciate if production and installation can start off immediately.

Best regards,
MV

From: Francina Santa <sales1@djgl.com.sb>
Sent: Tuesday, 14 November 2023 11:27 am
To: Benjamin Nginabule <BNginabule@sol2023.com.sb>; Mike Vereseni <MVereseni@sol2023.com.sb>
Cc: Ian Irapo <IIrapo@sol2023.com.sb>; Laurel Tasa <LTasa@sol2023.com.sb>
Subject: RE: DC Park Billboard

Hi Benjamin/Mike,

Please fund attached quote for Billboard reskin as requested. If your good team can process on to payment and advise so that we can do production. For this order payment should be done first before we can proceed on for production as this is a rush order.
Let me know should there be any queries.

Thank you and kind regards,

FRANCINA SANTA
SALES & MARKETING DEPT
DJ GRAPHICS LTD
P.O BOX 135, HONIARA SOLOMON ISLANDS
[P] 22011/26828 – EXT 212 [F]21829
[E] sales1@djgl.com.sb

From: Benjamin Nginabule
Sent: Monday, November 13, 2023 9:20 PM
To: Mike Vereseni; Francina Santa
Cc: Ian Irapo; Laurel Tasa
Subject: Re: DC Park Billboard

Hi Francina

Please see link to artworks, location labelled on the artwork files.

https://drive.google.com/drive/folders/1BMIz62YVRT8bJVNAmwqMUJywppViJ_KL?usp=sharing

Regards

Ben

From: Mike Vereseni
Sent: Monday, November 13, 2023 8:06 PM
To: Francina Santa

Cc: Ian Irapo; Benjamin Nginabule; Laurel Tasa
Subject: DC Park Billboard

Francina,

We seek to reskin the billboard at DC Park this week.

Please send in a quotation/invoice.

Benjamin shall provide you with the artwork.

Best regards,

PACIFIC GAMES
SOLOMON ISLANDS
CHALLENGE CELEBRATE UNITE

Mike Vereseni
Revenue Supervisor
Sol2023 Pacific Games
Sea King Building, Honiara

677 7425329
MVereseni@sol2023.com.sb



National Hosting Authority

C4

COMPLIANCE CHECKLIST
(Up to $200,000 SBD)

Required Documents	Ref	Sighted	Satisfactory	Comments
Purchase Requisition (PR) & Payment Voucher (PV)	P7 35			
Suppliers Invoice	P7 99			
Three Written Quotes and Bid Analysis (if above $10,000 and these goods/services are not waived in FI's -Domestic Travel, Hotel Accom, Freight, Market and Perishable Goods)	P7 9, P7 10 & P7 13			
Bid Waiver (if not following prescribed procurement method in the FI's)	P7 10.3 & 10.4, P7 7.1 (f)			
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)				
Supply Terms & Conditions (for Services)				
Check supplier doesn't accept LPO's				
Check no other supplier will supply same goods using an LPO				
PV/PR has been signed by authorized person.	P7 44			
Check amount on PV/PR matches Pro-forma Invoice				
Account code used is correct	P7 38.5(e)			
Vendor name on PV/PR matches Pro-forma Invoice	P7 38.5(e)			

Check calculations on Invoice are correct	P7 43.2(c)			
Check Bid Waiver is for a Valid Reason		✓		
Check selection of supplier is justified on Bid Analysis				
Check Expenditure is acceptable and proper use of SIG money.	P7 43.2(a)			
Check second and third quotes are from genuine suppliers.				
Check price and rates are reasonable.	P7 43.2(b)	✓		
Check payment can't be made through Ministry's Standing Imprest (if below $5,000 SBD)				

Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.

Committee Compliance performed by:

Signed: _____

Name and Position: Agnes Nyeusi

Date: 16/11/23

NHA Secretariat Compliance performed by:

Signed: _____

Name and Position: Ptimane (PM)

Date: 16/11/23

Finance & Account s NHA Secretariat Compliance performed by:

Signed: _____

Name and Position: _____

Date: _____

Solomon Islands Government

NATIONAL HOSTING AUTHORITY

Bid / Quotation Waiver

In some instances, it is recognised it may not be possible to observe the requirements of competitive quotations or tendering as is stipulated in the FIs, and in which case a Bid Waiver Form must be completed. This is prepared by the Division / Section making the purchase, and approved by the Ministry Permanent Secretary. The waiver will only be granted in circumstances where observing the normal requirements would result in detriment to the people or assets of the Solomon Islands, or where no benefit would be obtained by observing the requirements. Example where are waiver would be granted include but would be limited to the below;

- In a declared emergency (e.g. SI at War, Emergency, Natural Disaster)
- There is a genuine market limitation on the number of suppliers
- Equipment is specialized or technical in nature

Description of Product/ Service

URGENT RESKIN FOR BILLBOARD DC PARK – DJ GRAPHICS

REASON FOR REQUEST Please Tick

Genuine Market Limitation		Natural Disaster		SI at War	
Public Emergency		Technical or Specialized Equipment		✓	

Please summarise the reason for the request (you may attach further support if necessary)
Waiver is sought for this Contractor for the urgent reskin of the DC Park Billboard.
Appreciated a fast approval for the payment of the work to be done for a smooth work more urgent works needed going for the games time.

Requested by: Procurement **Game Organizing Committee** Name: Agnes Ngumi	Signed:	Date: 16/11/23
Approved by: EXECUTIVE DIRECTOR **National Hosting Authority** Name: Christian Nieng	Signed:	Date: 16/11/23



2023 PACIFIC GAMES OFFICE

Approval /Signature Required

Supplier Name: DJ GRAPHICS

1) Minute	☑	Sign by FC	✓	Sign by ED	✓
3) Requisition	☐	Sign by Complianceofficer			
2) Requisition	☐	Sign by FC		Sign by ED	
3) Payment Voucher	☑	Sign by FC	✓	Sign by ED	
4) LPO	☐	Sign by FC		Sign by ED	
5) IB Authorisations	☑	Sign by FC	✓	Sign by ED	✓

13/12/23

Comments:

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to ANZ Transfer
Transaction or Request Status:	Posted
Date / Time:	13/12/2023 14:52
Transaction Number:	AHL30184

Transaction Details:

Account Transfer of SBD 174,000.00

From Account: 5691140
To Account: 23006

Notes for Recipient: Final paymnt No.03- Fire works
Notes for Myself: PG2023 firworks- DJ Graphics

PAID DATE 13/12/23 CHQ. NO.

Pay Date : 13/12/2023

Comments:
* * * * * * * * * * Authorisation Details * * * * * * * * * *
13/12/2023 14:52 Gregory Sale
Authorisation Required for : Transfer Between My Accounts (2A)
13/12/2023 20:48 Christian Nieng
Authorised -Transfer Between My Accounts
Comments : verified
13/12/2023 21:45 Debbie Ofaeri Sifoni
Authorised -Transfer Between My Accounts
13/12/2023 21:45 Debbie Ofaeri Sifoni
Transaction Processed
* *

©Copyright Australia and New Zealand Banking Group Limited ABN 11 005 375 522, 1996-2023. ANZ's colour blue is a trade mark of ANZ.

Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AHL30184

Transaction Details

Account Transfer of SBD 174,000.00

From Account: 5691140
To Account: 23006

Notes for Recipient: Final paymnt No.03- Fire works
Notes for Myself: PG2023 firworks- DJ Graphics

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

NATIONAL HOSTING AUTHORITY
EXECUTIVE DIRECTOR
SOL 2023 PACIFIC GAMES

13/12/23

NATIONAL HOSTING AUTHORITY
P O Box 2443
Honiara, Solomon Islands
E:Accounts@sol2023.com.sb

PAYMENT VOUCHER	
DATE	11/12/2023

DJ Graphics Ltd
P O Box 135
Honiara

Cheque Number IB TRANS

Total Amount Paid $174,000.00

Final Payment No.3 (20%) for fireworks display for pacific Games 2023 openning and closing ceremonis.

In Payment For the following invoices:

Supplier Inv	Purchase No.	Invoice Date	Invoice Amount	Previous Payments	Current Payment
	00001814	2/10/2023	$870,000.00	$696,000.00	$174,000.00

NATIONAL HOSTING AUTHORITY SOL2023 PACIFIC GAMES FINANCIAL CONTROLLER 12/12/23

12/12/23

Payment Voucher Prepared By: _____ Date: 11/12/23

Signature of Claimant: _____

PRINT NAME: _____

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-2233/23

DEPARTMENT: _____

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to dj GRAPHIC LTD for it's 20% Completion Payment for fireworks display for Opening and Closing Ceremonies for the Pacific Geames 2023.	dj GRAPHIC LTD		$215712-74 2 $215,712-74
				TOTALS	

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $215,712-74 Date: 30/11/2023

Requisition Officer (Name): Imogen Vida Sign: [signature]

Account Code: 6-2717

Account Name: Other Local other Cost.

Funds available on this account: _____

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Debbie Rama Sign: [signature]

Post: PC

Department: NHA

Authority is granted for expenditure not exceeding:

SBD$ 215.712.74

Signed: [signature]

Name: [signature]

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: _____ Signature [signature]

Name: Jeff Makis Date: 4/12/2023

Position: Compliance.

Copy 1 White NHA Finance
Copy 2 Pink Compliance Department
Copy 3 Yellow Requesting Department

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-2233/23

DEPARTMENT: _____

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY: SUPPLIER	ORDER NO.	COST
1		Raise payment to dj GRAPHIC LTD for it's 20% Completion Payment for fireworks display for Opening and Closing Ceremonies for the Pacific Games 2023.	dj GRAPHIC LTD 30/11/2023		$215,712-74
				TOTALS	$215,712-74

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $215,712-74 Date: 30/11/2023

Requisition Officer (Name): Imogen Vida Sign:

Account Code: 6-2714 other Land other Cost.

Account Name:

Funds available on this account:

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Debbie Rane Sign:

Post: FE

Department: NHA.

Authority is granted for expenditure not exceeding:

SBD$ 215,712-74

Signed:

Name:

Note: Authority for expenditure must be given by accounting officer or his/her delegated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: Signature

Name: Jeff Meks Date: 4/12/2023

Position: Compliance.

12/12/23

Copy 1 White NHA Finance
Copy 2 Pink Compliance Department
Copy 3 Yellow Requesting Department

,102.7

NATIONAL HOSTING AUTHORITY
SOL2023 PACIFIC GAMES

Our Ref: NHA/GOC

Date: 11/12/2023

MINUTE

Approved
EXECUTIVE DIRECTOR
11/12/23 11hrs

TO: Executive Director
National Hosting Authority

Thru: Financial Controller NHA — 11/12/23

RE: APPROVAL REQUEST FOR PAYMENT OF ADDITIONAL CHARGES OPENING & CLOSING CEREMONIES FIREWORKS

Refer to the above underlined caption.

Approval is hereby sought for payment of the sum **of $41,712.74** to **DJ GRAPHICS** being for additional charges pertaining to the Opening and Closing Ceremonies of the 2023 Pacific Games as per attached invoice.

Please note the attached invoice is inclusive of the final 20% payment of the contract which has been raised and paid separately, thus the above sum of $41,712.74 is a variation of other related charges as follows:

1.	Land Clearing & Cleaning for New Fireworks site	$ 1,500.00
2.	Extra weight allowance per Air Niugini	$12,900.00
3.	Extra weight allowance on return flight	$20,900.00
4.	Fireworks technician initial site visit	$ 7,102.74
	Total	$41,712.74

This is submitted for your consideration and approval for the payment of the

Thank you.

Jackson Mewa
HR/Admin Coordinator NHA
SOL2023 PACIFIC GAMES

C/-P.O. Box 2443
Honiara
Solomon Islands

Phone:
677 7308800

Facebook page:
Sol2023 XVII Pacific Games

dj Graphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING - SIGNS - SUBLIMATION - TAILORING - MERCHANDISE - PHOTOGRAPHY - TROPHY & MEDALS

SALES INVOICE

Invoice# 2023-0925-1
LPO#:
Date: 23-Nov-23

Bill To:

GAMES ORGANIZING COMMITTEE (GOC)
C/O - CLINT FLOOD
HONIARA, SOLOMON ISLANDS

QTY	DESCRIPTION	UNIT PRICE (ex gst)	TOTAL (ex gst)
2 SHOWS	2 X 10-MINUTES FIREWORKS DISPLAYS FOR 2023 PACIFIC GAMES FOR THE OPENING & CLOSING CEREMONIES	280,000.00	560,000.00
	XPLOSIVE ART LOGISTICS - LOCAL SUPPORT LOGISTICS		310,000.00
	ADDITIONAL LAND CLEARING & CLEANING FOR NEW FIREWORKS SITE		1,500.00
	EXTRA WEIGHT ALLOWANCE ON AIR NIUGINI (120KG X SBD $107.50)		12,900.00
	EXTRA WEIGHT ALLOWANCE ON RETURN FLIGHT HON-BNE $12,710.00 + BNE-CAIRNS $7,500		20,210.00
	FIREWORKS TECHNICIAN INITIAL SITE VISIT (ACCOMOCATION FEE) 17TH - 20TH OCT,2023 - CORAL SEA RESORT		7,102.74
			911,712.74

870,000

Job Order#:	Prepared by:	Salesperson:	Received by:
FIREWORKS	JASMINE	DRAKE	

Sub-total	911,712.74
GST	-
40% First payment	348,000.00
40% Second payment	348,000.00
20% Final payment + Additional Charges	215,712.74
Amount Applied	696,000.00
BALANCE DUE	$ 215,712.74

696,000
174,000

Payment Options:

Direct Deposit

Account Name: DJ Graphics Ltd
Bank: ANZ
Account Number: 23006
Swift code: ANZBSBSB

Cheque

Account Name: DJ Graphics Ltd

Final Acquittal

dj Graphics LTD

P.O. BOX 135
HONIARA, SOLOMON ISLANDS
Phone: (677) 26828 / 22011
Fax: (677) 21829
E: sales@djgl.com.sb OR admin@djgl.com.sb

SCREENPRINTING - SIGNS - SUBLIMATION - TAILORING - MERCHANDISE - PHOTOGRAPHY - TROPHY & MEDALS

SALES INVOICE

Invoice# 2023-0925-1
LPO#:
Date: 23-Nov-23

Bill To:

GAMES ORGANIZING COMMITTEE (GOC)
C/O - CLINT FLOOD
HONIARA, SOLOMON ISLANDS

QTY	DESCRIPTION	UNIT PRICE (ex gst)	TOTAL (ex gst)
2 SHOWS	2 X 10-MINUTES FIREWORKS DISPLAYS FOR 2023 PACIFIC GAMES FOR THE OPENING & CLOSING CEREMONIES	280,000.00	560,000.00
	XPLOSIVE ART LOGISTICS - LOCAL SUPPORT LOGISTICS		310,000.00
	ADDITIONAL LAND CLEARING & CLEANING FOR NEW FIREWORKS SITE		1,500.00
	EXTRA WEIGHT ALLOWANCE ON AIR NIUGINI (120KG X SBD $107.50)		12,900.00
	EXTRA WEIGHT ALLOWANCE ON RETURN FLIGHT HON-BNE $12,710.00 + BNE-CAIRNS $7,500		20,210.00
	FIREWORKS TECHNICIAN INITIAL SITE VISIT (ACCOMOCATION FEE) 17TH - 20TH OCT,2023 - CORAL SEA RESORT		7,102.74
			911,712.74

Job Order#:	Prepared by:	Salesperson:	Received by:
FIREWORKS	JASMINE	DRAKE	

Sub-total	911,712.74
GST	-
40% First payment	348,000.00
40% Second payment	348,000.00
20% Final payment + Additional Charges	215,712.74
Amount Applied	696,000.00
BALANCE DUE	$ 215,712.74

Payment Options:

Direct Deposit

Account Name: DJ Graphics Ltd
Bank: ANZ
Account Number: 23006
Swift code: ANZBSBSB

Cheque

Account Name: DJ Graphics Ltd

870,000
696,000
174,000

Final As per Entry

dj Graphics LIMITED
Tel: (677) 22011 / 26828 / 22854 Fax: (677) 21829
PO Box 135, Honiara, Solomon Islands

CASH SALES RECEIPT

DATE: 14/12/23 # 48610

Received from: Games Organising Committee (GOC)

Address:

The sum of: One hundred Seventy four thousand dollars

Being for: Partial payment for invoice #2023-0925-1

DJ GRAPHICS LTD
For all Your Promotional Products
P.O. BOX 135 HONIARA SI
TELEPHONE: (677) 22011 / 26828

☐ Cash ☐ Cheque # D/Deposit (13/12/23 (am2)) Order # (Drake)

Issued by:

$ 174,000-00

Great Job! Your trip to Honiara, Solomon Islands is booked. Your Booking Reference (PNR) is HRBWAV. A summary of your trip information is provided below. A confirmation email of your trip summary will also be sent shortly to your email address used in making this booking.

Cairns, Australia (CNS) → Honiara, Solomon Islands (HIR)

Record Locator

HRBWAV Updated

CAIRNS, AUSTRALIA

→ **HONIARA, SOLOMON ISLANDS**

Your Trip Details

Cairns → Honiara

CONFIRMED

14 Nov 2023	→	14 Nov 2023	5 hrs 5 mins
07:00 am		01:05 pm	1 stop
Cairns		Honiara	(POM)
			Economy Saver

PX 91 Fokker 70

PX 84 Boeing 737-800 (winglets)

DETAILS

Passengers

A1 **RYAN JAMES NEWMAN**

Adult

eTicket: 6562154327045

ADD FREQUENT FLYER INFO

DETAILS

A2 **MICHAEL PHILLIP STOTT**

Adult

eTicket: 6562154327046

ADD FREQUENT FLYER INFO

DETAILS

Trip Costs

CNS → HIR **450.00 AUD**

Departing 7:00 am, on 14 November 2023

Cairns(CNS) → Honiara(HIR)

Duration: 5 hrs 5 mins / 1 Stop (POM)

Economy Saver

PX 91 Operated by Air Niugini

Economy Fare Basis: KYV3AU

PX 84 Operated by Air Niugini

Economy Fare Basis: KYV3AU

Adult x 2

- A1 - RYAN NEWMAN
- A2 - MICHAEL STOTT

Seats

Extras **1,032.00 AUD**

Flight: CNS - HIR

A1	5 Kgs Prepaid Excess Baggage (x6)	**516.00 AUD**
A2	5 Kgs Prepaid Excess Baggage (x6)	**516.00 AUD**

Taxes and Fee **354.40 AUD**

Trip Total **1,836.40 AUD**

Payment Details

MasterCard **1,032.00 AUD**

XXXXXXXXXXXX0297

See applicable Fare Rules.

Sign in to view your account

ⓘ All fields marked with * are required

Important: Middle name must be added if shown on passport/ID

Enter your username or loyalty number

Password

Forgot Your Password?

SIGN IN

Keep me signed in

NEXT STEP

TRIP COUNTDOWN | DEPARTS ,TUE NOV 14 2023 07:00:00 GMT+1000

3	20	23	39
DAYS	HOURS	MINUTES	SECONDS

3 1 0 0

DAYS

From: noreply@amadeus.com <noreply@amadeus.com>
Sent: Friday, November 10, 2023 2:20 PM
To: MIKEANDKARENNEWMAN@BIGPOND.COM
Subject: THIS IS YOUR EMD RECEIPT

```
********************* ---------------------------
********************
 EMD-193-4200005592 1     EMD PASSENGER RECEIPT          1A ELECTRONIC
                                                         MISCELLANEOUS
SOLOMON AIRLINES                        10NOV23     AU     DOCUMENT
SOLOMON AIRLINES            02394350 7906 0017 /JGSU
NEWMAN/RYAN J MR                         PNR 6KAJ8E/1A NOT VALID FOR
TRAVEL
BAGGAGE                                                 *****************
***

CPN 1 0DG EXCESS BAGGAGE WEIGHT
      OPERATING CC:IE
      ORIGIN:HIR
      DEST:BNE
      NON-REFUNDABLE
      ICW: 1932421241607C1
      EXCESS BAGGAGE:   30 KG RATE PER UNIT: AUD 0.00
      RMKS: WT

HIR IE BNE508.40AUD508.40END



AUD      508.40                 INVEXT0000000764DA48A9
                              EXCH/
                              ORIG ISS/
AUD      508.40
FOID-

DATA PROTECTION NOTICE: YOUR PERSONAL DATA WILL BE PROCESSED IN
ACCORDANCE WITH THE APPLICABLE CARRIER'S PRIVACY POLICY AND, IF YOUR
BOOKING IS MADE VIA A RESERVATION SYSTEM PROVIDER ("GDS"), WITH ITS
PRIVACY POLICY. THESE ARE AVAILABLE AT
http://www.iatatravelcenter.com/privacy OR FROM THE CARRIER OR GDS
DIRECTLY. YOU SHOULD READ THIS DOCUMENTATION, WHICH APPLIES TO YOUR
BOOKING AND SPECIFIES, FOR EXAMPLE, HOW YOUR PERSONAL DATA IS
COLLECTED,
STORED, USED, DISCLOSED AND TRANSFERRED. (APPLICABLE FOR INTERLINE
CARRIAGE)
```

From: noreply@amadeus.com <noreply@amadeus.com>
Sent: Friday, November 10, 2023 2:20 PM
To: MIKEANDKARENNEWMAN@BIGPOND.COM
Subject: THIS IS YOUR EMD RECEIPT

```
********************** ----------------------------
********************
 EMD-193-4200005591 0     EMD PASSENGER RECEIPT          1A ELECTRONIC
                                                         MISCELLANEOUS
SOLOMON AIRLINES                        10NOV23     AU     DOCUMENT
SOLOMON AIRLINES            02394350 7906 0017 /JGSU
STOTT/MICHAEL P MR                    PNR 6KAJ8E/1A NOT VALID FOR
TRAVEL
BAGGAGE                                                 *****************
***

CPN 1 0DG EXCESS BAGGAGE WEIGHT
      OPERATING CC:IE
      ORIGIN:HIR
      DEST:BNE
      NON-REFUNDABLE
      ICW: 1932421241608C1
      EXCESS BAGGAGE:   30 KG RATE PER UNIT: AUD 0.00
      RMKS: WT

HIR IE BNE508.40AUD508.40END



AUD      508.40                INVEXT0000000764DA48A9
                           EXCH/
                           ORIG ISS/
AUD      508.40
FOID-

DATA PROTECTION NOTICE: YOUR PERSONAL DATA WILL BE PROCESSED IN
ACCORDANCE WITH THE APPLICABLE CARRIER'S PRIVACY POLICY AND, IF YOUR
BOOKING IS MADE VIA A RESERVATION SYSTEM PROVIDER ("GDS"), WITH ITS
PRIVACY POLICY. THESE ARE AVAILABLE AT
http://www.iatatravelcenter.com/privacy OR FROM THE CARRIER OR GDS
DIRECTLY. YOU SHOULD READ THIS DOCUMENTATION, WHICH APPLIES TO YOUR
BOOKING AND SPECIFIES, FOR EXAMPLE, HOW YOUR PERSONAL DATA IS
COLLECTED,
STORED, USED, DISCLOSED AND TRANSFERRED. (APPLICABLE FOR INTERLINE
CARRIAGE)
```

From: noreply@amadeus.com <noreply@amadeus.com>
Sent: Friday, November 10, 2023 2:20 PM
To: MIKEANDKARENNEWMAN@BIGPOND.COM
Subject: THIS IS YOUR EMD RECEIPT

```
********************* ---------------------------
********************
 EMD-193-4200005594 3     EMD PASSENGER RECEIPT          1A ELECTRONIC
                                                         MISCELLANEOUS
SOLOMON AIRLINES                        10NOV23     AU     DOCUMENT
SOLOMON AIRLINES             02394350 7906 0017 /JGSU
NEWMAN/MICHAEL W MR                    PNR 6KAJ8E/1A NOT VALID FOR
TRAVEL
BAGGAGE                                              *****************
***

CPN 1 0DG EXCESS BAGGAGE WEIGHT
      OPERATING CC:IE
      ORIGIN:HIR
      DEST:BNE
      NON-REFUNDABLE
      ICW: 1932421241606C1
      EXCESS BAGGAGE:   30 KG RATE PER UNIT: AUD 0.00
      RMKS: WT

HIR IE BNE508.40AUD508.40END



AUD      508.40                INVEXT0000000764DA48A9
                           EXCH/
                           ORIG ISS/
AUD      508.40
FOID-

DATA PROTECTION NOTICE: YOUR PERSONAL DATA WILL BE PROCESSED IN
ACCORDANCE WITH THE APPLICABLE CARRIER'S PRIVACY POLICY AND, IF YOUR
BOOKING IS MADE VIA A RESERVATION SYSTEM PROVIDER ("GDS"), WITH ITS
PRIVACY POLICY. THESE ARE AVAILABLE AT
http://www.iatatravelcenter.com/privacy OR FROM THE CARRIER OR GDS
DIRECTLY. YOU SHOULD READ THIS DOCUMENTATION, WHICH APPLIES TO YOUR
BOOKING AND SPECIFIES, FOR EXAMPLE, HOW YOUR PERSONAL DATA IS
COLLECTED,
STORED, USED, DISCLOSED AND TRANSFERRED. (APPLICABLE FOR INTERLINE
CARRIAGE)
```

From: noreply@amadeus.com <noreply@amadeus.com>
Sent: Friday, November 10, 2023 2:20 PM
To: MIKEANDKARENNEWMAN@BIGPOND.COM
Subject: THIS IS YOUR EMD RECEIPT

```
********************* ---------------------------
********************
 EMD-193-4200005593 2     EMD PASSENGER RECEIPT          1A ELECTRONIC
                                                         MISCELLANEOUS
SOLOMON AIRLINES                        10NOV23     AU     DOCUMENT
SOLOMON AIRLINES            02394350 7906 0017 /JGSU
NEWMAN/KAREN M MS                        PNR 6KAJ8E/1A NOT VALID FOR
TRAVEL
BAGGAGE                                                 *****************
***

CPN 1 0DG EXCESS BAGGAGE WEIGHT
      OPERATING CC:IE
      ORIGIN:HIR
      DEST:BNE
      NON-REFUNDABLE
      ICW: 1932421241605C1
      EXCESS BAGGAGE:   30 KG RATE PER UNIT: AUD 0.00
      RMKS: WT

HIR IE BNE508.40AUD508.40END



AUD      508.40                 INVEXT0000000764DA48A9
                           EXCH/
                           ORIG ISS/
AUD      508.40
FOID-

DATA PROTECTION NOTICE: YOUR PERSONAL DATA WILL BE PROCESSED IN
ACCORDANCE WITH THE APPLICABLE CARRIER'S PRIVACY POLICY AND, IF YOUR
BOOKING IS MADE VIA A RESERVATION SYSTEM PROVIDER ("GDS"), WITH ITS
PRIVACY POLICY. THESE ARE AVAILABLE AT
http://www.iatatravelcenter.com/privacy OR FROM THE CARRIER OR GDS
DIRECTLY. YOU SHOULD READ THIS DOCUMENTATION, WHICH APPLIES TO YOUR
BOOKING AND SPECIFIES, FOR EXAMPLE, HOW YOUR PERSONAL DATA IS
COLLECTED,
STORED, USED, DISCLOSED AND TRANSFERRED. (APPLICABLE FOR INTERLINE
CARRIAGE)
```

Great Job! Your trip to Honiara, Solomon Islands is booked. Your Booking Reference (PNR) is LWBEPK. A summary of your trip information is provided below. A confirmation email of your trip summary will also be sent shortly to your email address used in making this booking.

Cairns, Australia (CNS) → Honiara, Solomon Islands (HIR)

Record Locator

LWBEPK Updated

CAIRNS, AUSTRALIA

→ **HONIARA, SOLOMON ISLANDS**

Your Trip Details

Cairns → Honiara

CONFIRMED

14 Nov 2023	→	14 Nov 2023	5 hrs 5 mins
07:00 am		01:05 pm	**1 stop**
Cairns		Honiara	(POM)
			Economy Saver

PX 91 Fokker 70

PX 84 Boeing 737-800 (winglets)

DETAILS

Passengers

A1 **KAREN MARIE NEWMAN**

Adult

eTicket: 6562154327529

ADD FREQUENT FLYER INFO

DETAILS

A2 **MICHAEL WILLIAM NEWMAN**

Adult

eTicket: 6562154327530

ADD FREQUENT FLYER INFO

DETAILS

Trip Costs

CNS → HIR **630.00 AUD**

Departing 7:00 am, on 14 November 2023

Cairns(CNS) → Honiara(HIR)

Duration: 5 hrs 5 mins / 1 Stop (POM)

Economy Saver

PX 91 Operated by Air Niugini

Economy Fare Basis: NYV3AU

PX 84 Operated by Air Niugini

Economy Fare Basis: NYV3AU

Adult x 2

- A1 - KAREN NEWMAN
- A2 - MICHAEL NEWMAN

Seats

Extras **1,032.00 AUD**

Flight: CNS - HIR

A1	5 Kgs Prepaid Excess Baggage (x6)	**516.00 AUD**
A2	5 Kgs Prepaid Excess Baggage (x6)	**516.00 AUD**

Taxes and Fee **354.40 AUD**

Trip Total **2,016.40 AUD**

Payment Details

MasterCard **1,032.00 AUD**

XXXXXXXXXXXX0297

See applicable Fare Rules.

Sign in to view your account

ⓘ All fields marked with * are required

Important: Middle name must be added if shown on passport/ID

Enter your username or loyalty number

Password

Forgot Your Password?

SIGN IN

Keep me signed in

NEXT STEP

TRIP COUNTDOWN | DEPARTS ,TUE NOV 14 2023 07:00:00 GMT+1000

3	20	29	33
DAYS	HOURS	MINUTES	SECONDS

3 1 0 0

DAYS

MEMORANDUM OF UNDERSTANDING

BETWEEN

GAMES ORGANIZING COMMITTEE

AND

DJ GRAPHICS LTD.

The GAMES ORGANZING COMMITTEE (GOC) of Sea King Building, Honiara, Solomon Islands, hereinafter referred to as the "GOC".

And

DJ GRAPHICS LIMITED., Honiara, Solomon Islands hereinafter referred to as "DJ GRAPHICS".

Together these entities form the Parties to this Agreement.

THE PARTIES AGREE:

The GOC and DJ GRAPHICS agree that they will enter a contract based on the principles of this MOU for the Provision of Fireworks for the 2023 Pacific Games. The contract will in more detail provide for the following.

- Safety Plan Requirements
- Detailed description of the Fireworks Plan
- Requirements for both parties to execute a safe and successful show
- Fixed Payment Schedule
- Other Legal Requirements including Insurance

The parties now agree to the following:

1.0 GOC will contract DJ GRAPHICS to conduct 2x 10-minute firework displays to be conducted on the (1) for the Opening and (2) Closing Ceremonies of the 2023 Pacific Games

2.0 DJ GRAPHICS and their partners XPLOSIVE ART who will in turn provide the fireworks and personnel to safely plan and conduct the two displays.

3.0 DJ GRAPHICS through and with XPLOSIVE ART must provide and undertake the following:

- Provision of all fireworks and equipment to be able to fully provide a professionally delivered and planned fireworks display as per agreed to with the 2023 Pacific Games Ceremonies team.
- Fireworks Display Setup Report
- Public Safety Plan
- Provision of all manpower (excluding Police and Extra Security) to plan and execute the Fireworks display.
- Provision of hired vehicles for the crew.
- All Crew Meals/per Diems
- The approval of the Police and renewal of Fireworks Operator License.
- Movement of all product/safe storage etc.
- Liability insurance as agreed to with GOC.

4.0 GOC must provide and undertake the following: (More detailed in the Contract)

- Up to 7x Economy Flight Tickets for Xplosive Art Crews from Cairns to Brisbane to Honiara Return. (3x Tickets for Opening Ceremony, 3x Tickets for Closing Ceremony and 1x Ticket for recon trip prior to the Games if required for space planning)
- Three room Accommodation for 3 people for maximum of 10 days in total. Accommodation must be satisfactory living Conditions and approved by a DJ GRAPHICS representative prior to arrival of Xplosive Art Technicians.
- Police and Security support in the lead up, during and after each fireworks show as may be required to plan and execute the fireworks.
- The Space required for safe storage of materials and equipment on-site at venue upon setup.
- The Space for the firing zone to execute the fireworks show at a safe distance. (30m x 20m Flat Area).
- Access to Water Source at the firing site

5.0 Parties agree that the Contract will not alter the intention /terms of this agreement. Further the parties agree that that in the event that a formal agreement can not be signed by October 05 2023, that this MOU will serve as the contract. Further it is agreed that in essence of time that the first payment of 40% will be paid against this MOU.

CONTRACT PRICE

`TOTAL VALUE of the Contract shall be $870,000.00 SBD which is excludes GST but includes 7.5% withholding fee that if required by SIG law shall be deducted from payments to DJ GRAPHICS.

PAYMENT TERMS

1.0 40% upon execution of the contract and demonstrated contract /agreement in place with XPLOSIVE ART
2.0 40% upon successful site inspections, submission of plan, acquiring license and all permits.
3.0 20% 3 days prior to Closing Ceremonies

DJ Graphics agrees that should the fireworks displays not proceed due to weather or some other unforeseen circumstances during the Games that the fireworks products that would have been used will be made available at no product cost to the Solomon Island Government for a period or up to 6 months to use for other shows. It is understood that costs of executing a further show(s) in terms of personnel but not product would need to be paid for by future organizers.

Its is also agreed that the GOC has the option to reduce the length of the fireworks shows if weather or other circumstances beyond the control of GOC/DJ Graphics does not allow 2 x 10-minute shows in full. If this occurs, the TOTAL VALUE of the contract price will remain as noted above ($870,000 SBD). However, left over fireworks products that have not been water damaged, will be made available at no product cost to the Solomon Island Government for a period or up to 6 months to use for other shows.

It is understood that costs of executing a further show(s) in terms of personnel etc. would need to be paid for by future organizers.

Should DJ Graphics not be granted a license due to gaps in their safety plan or failure to deliver equipment/product or personnel that is within their responsibility to meet the timing of the Games needs, or that it fails to deliver the services that it shall refund 100% of the advances provided to it if no show is provided, and 50% of the fees if only one show is provided.

AGREED TO:

DRAKE CHOW 25/09/23

DJ GRAPHICS—Name/Signature/Date

PETER STEWART 25/9/23

GOC Name/Signature/Date

BARBARA MILLER 25-09-23

Witness Name/Signature/Date

PAYMENT SCHEDULE

FIREWORKS DISPLAY FOR OPENING AND CLOSING CEREMONIES OF THE PACIFIC GAMES 2023.

DJ GRAPHICS LTD

Date	Payment No.	PERCENTAGE	Award Amount	WHT	Amount Paid	Status
			870,000.00			
2/10/2023	No.01	40%	348,000.00		348,000.00	Paid
14/11/2023	No.02	40%	348,000.00		348,000.00	Paid
11/12/2023	No.03	20%	174,000.00		174,000.00	Payment in Progress
					-	
TOTAL			***870,000.00***	-	***870,000.00***	

MINUTES **Ref:** GOC – /23

To: CHIEF EXECUTIVE OFFICER, GOC

From: FINANCE & PROCU, GOC **Date:** 30/11/2023

RE: PURCHASE DOCUMENTS TO PROCESS FOR FIREWORKS DISPLAYS FOR 2023 PACIFIC GAMES FOR OPENING AND CLOSING CEREMONIES – dj GRAPHIC LTD

Minute approval is sought to raise payment as refered above.

The sum of **sbd 215,712.74** defined in the attached invoice. This represent the needs as being agreed upon by the GOC to process payment for Opening and Closing Ceremonies for display of fireworks. Hence payment urgently need to be raised.

See attached Invoice #2023-0925-1 for your attention.

Therefore, kindly facilitate for endorsement and approval of the work budget for payment processing.

Thank you.

Prepared by: Imogen Vida

Finance (GOC/NHA)

Endorsed by:

Miss. Georgina Kikiolo **Finance Team** Games Organizing Committee/NHA		
Signature:	Date: 30/11/23	

Approval by:

Mr. Peter Stewart **Chief Executive Officer** Games Organizing Committee/NHA	Cmt 71000 CTO	
Signature:	Date: NOV 29	