



# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

Supplier Name:

JIEME CONST- 10% Retention Payment - Construction  
of CarPark @ Kauri Westend  
Sport City Prasanta

1) Minute

Sign by ED

\_\_\_\_\_

2) Requisition

Compliance Officer

\_\_\_\_\_

Sign by ED

\_\_\_\_\_

3) Payment Voucher

Sign by FC

\_\_\_\_\_

Sign by ED

\_\_\_\_\_

4) LPO

Sign by FC

\_\_\_\_\_

Sign by ED

\_\_\_\_\_

5) IB Authorisations

Sign by FC

\_\_\_\_\_

Sign by ED

\_\_\_\_\_

Comments:



Australian and New Zealand Banking Group Limited (ANZ)

STAMP  
DUTY  
PAID

HONIARA, SOLOMON ISLANDS

DATE

1 9 0 2 2 4  
D D M M Y Y

PAY JIEME CONSTRUCTION Ltd OR BEARER

THE SUM OF Ninety One Thousand Five Hundred and Eighty  
Eight dollars <sup>9</sup>/<sub>100</sub>.

SBD \$91,588.91

NOT  
NEGOTIABLE

*[Signature]*  
PLEASE SIGN ABOVE THIS LINE

*[Signature]*  
PLEASE SIGN ABOVE THIS LINE

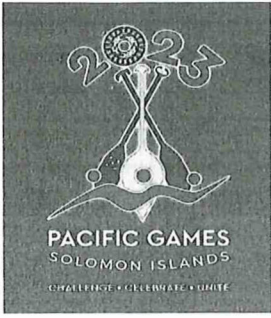
No 1799070

NATIONAL HOSTING  
AUTHORITY 5691140

Lusibaea Junior

*[Signature]*

20/02/2024



# NATIONAL HOSTING AUTHORITY

P O Box 2443  
Honiara, Solomon Islands  
E:Accounts@sol2023.com.sb

JIEME CONSTRUCTION LTD  
Henderson Area  
Guadalcanal  
Solomon Islands

PAYMENT VOUCHER	
DATE	16/02/2024

Cheque Number 1799070

Total Amount Paid \$91,588.91

Final Payment No.03 (10%) Retention for completion of construction of car park at West end Sports City.

In Payment For the following invoices:

Supplier Inv	Purchase No.	Invoice Date	Invoice Amount	Previous Payments	Current Payment
	00002080	16/11/2023	\$915,889.07	\$824,300.16	\$91,588.91

*[Handwritten signature]*  
16/02/24



Payment Voucher Prepared By: *[Signature]*

Date: 16/02/24

Signature of Claimant: *[Signature]*

PRINT NAME: Lusbaea Junior

**PAYMENT SCHEDULE**  
**CONSTRUCTION OF CAR PARK AT THE WESTEND SPORTS CITY PRECINT**  
**JIEMI CONSTRUCTION**

Payment No.	DATE		Award Amount	Retention 5%	With Holding Tax 7.5%	Amount Paid	Status
			<b>990,150.34</b>		7.50%		
No.1	16/11/2023	50%	495,075.17		37,130.64	457,944.53	Paid
No.2	4/12/2023	40%	396,060.14		29,704.51	366,355.63	Paid
No.3	16/02/2024	10%	99,015.03		7,426.13	91,588.91	Payment in progress
					-	-	
<b>TOTAL</b>			<b>990,150.34</b>	-	<b>74,261.28</b>	<b>915,889.06</b>	



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: PMU - 1334/24  
 DEPARTMENT: PMU

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION <small>(Full and clear details of payment)</small>	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1	C.S	10% Retention Payment for Completion of 4-months DLP for Construction of Car Park at Westend Sports City Precinct	JIEME Construction	INV # JIEME Const - NHTA	\$99,015.34 <sup>03</sup>  ↓ 03
			TOTALS		\$99,015.34
Approval is requested to incur expenditure on the above Estimated Cost (SBD): <u>\$99,015.34<sup>03</sup></u> <i>Spoken -</i> Date: <u>9/02/24</u> Requisition Officer (Name): <u>SOUEANAG</u> Sign: <i>[Signature]</i>			Account Code: <u>6-2717</u> Account Name: <u>Other Local other Cost</u> Funds available on this account: _____		
Supervisors Certification (Accountable Officers): Certifying Officer (Name): <u>LEEROY BIRD</u> Sign: <i>[Signature]</i> Post: <u>ED PMU</u> Department: <u>PMU</u>			Authority is granted for expenditure not exceeding: SBD\$ <u>99,015-03</u> Signed: <i>[Signature]</i> Name: <i>[Signature]</i> Note: Authority for expenditure must be given by accounting officer or his/her deligated Compliance Check by: <i>[Signature]</i> Signature Name: <u>Turman S</u> Date: <u>12/02/23</u> Position: <u>P.C.O.</u>		
<b>Threshold Checklist</b> Payment requires one quote (10,000 below) <input type="checkbox"/> Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/> Is it a ITB Contract Payment <input type="checkbox"/> Is it a GTB Contract Payment <input type="checkbox"/> Payment is a Bid Waiver <input type="checkbox"/>					

*corrected*



**NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT**

C5

**CONTRACT PAYMENT AND COMPLIANCE CHECKLIST  
(For payment of contracts over \$100,000)**

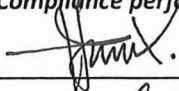
This checklist is to be submitted along with contracts payments for works, goods and services

Required documents Prepared by Committee/Department	FI Ref	Committee	Procurement	Finance
Purchase Requisition (PR) for the entire value of the contract	P7 35	/		
Draft Contract (not yet signed by Supplier)	P7 10.1	<i>Approval attached</i>		
Tender Award by ITB/GTB	P7 10.1			
PR signed by requisition officer				
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)				
Progress Report of works/Photos etc				
Completion report if goods/services and works have been completed		/		
Other reports if any ( goods and services)				
Payment certificate from Engineer matching amount in Requisition		/		
Invoice from Contractor matching amount in requisition		/		
<b>Compliance checks required and done by Procurement</b>				
Contract form approved and Signed by Chairman/EDs	P7 27.2		/	
PR has been signed by authorized person (and not approving payment to themselves)	P7 44		/	
Check amount on PR matches the signed contract			/	
Account code used is correct	P7 38.5(e)		/	
Name on PR matches signed contract	P7 38.5(e)		/	
Check price and rates are reasonable	P7 43.2(b)		/	
<b>Data entry checks for PR and Cheque payments done by Finance Department</b>				
Amount entered in AX matches Requisition				✓
Account code in AX matches Requisition				✓
Vendor name in AX matches Requisition				✓
Item code and Units entered (e.g. box, each) correctly				✓
Description has enough detail				✓
Check dates on future instalments entered correctly				✓
Budget OK				✓

Compliance check for signing of Cheques				
Amount in Requisition matches PV				
Vendor name in Requisition matches PV				
Item code correct				
Account code used is correct				

**Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.**

**Committee Compliance performed by:**

Signed: 

Name and Position: Graham Little - PMU - AHA

Date: 09/02/24

**Procurement Compliance performed by:**

Signed: 

Name and Position: Timman Buel CPO

Date: 02/02/23

**Finance Compliance performed by:**

Signed: 

Name and Position: N. Vulav - FO

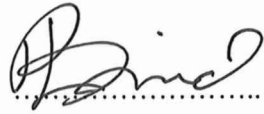
Date: 16/02/24

**NATIONAL HOSTING AUTHORITY  
XVII 2023 PACIFIC GAMES**

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**MEMORANDUM**

**To:** EXECUTIVE DIRECTOR, NHA  
**Thru:** EXECUTIVE DIRECTOR, PMU  Date: 26/01/24  
**From:** PROJECT MANAGER  
Project Management Units, NHA  
**Ref:** Retention Payment for Construction of carpark at the west end sports city precinct.  
**Date:** 17<sup>th</sup> December 2023



**RE: RETENTION (10%) PAYMENT FOR CONSTRUCTION OF CARPARK AT THE WEST END SPORTS CITY PRECINT**

Dear ED,



Kindly find attached invoice from **JIEMI CONSTRUCTION** for Retention Payment. As per signed contract, the contractor is entitled to **TEN (10%)** payment upon completion of the defect liability period without defects to the scope of works detailed in the contract (refer to SECTION III Payment schedule of attached contract).

The amount for claim is **\$99,015.03**.

Approval is hereby sought for payment to be raised accordingly.

Sincerely

**George Leo Wate**  
Project Manager



C/-P.O. Box 2443  
Honiara  
Solomon Islands



Phone:  
677 7308800

Cc. FC  
Cc: ED PMU  
Cc: Contract Administrator

Facebook page:  
Sol2023 XVII Pacific  
Games



P.O. BOX 2443 Sea King Restaurant Building, Honiara, Solomon Islands

## PROGRESS PAYMENT CERTIFICATE NO:PC - 03

Payment Schedule Name:	Retention Payment - 10%		
Project Name:	Construction of Carpark at the westend sports city precinct		
Contractor:	JIEMI CONSTRUCTION		
Project Manager	George Leo Wate	Certificate:	PC - 03
Contract Manager:	Soleana Gagahe	Date Invoice Received:	12-Dec-23
		Date Issued for payment:	17-Jan-24
		Contract No:	

A	PROGRESS CLAIM SUMMARY			
REF	PROGRESS CLAIMS	CONTRACT DETAILS	PAYMENT DETAILS	NOTES
1	Progress claim 1 - 50% Mobilization	\$ 495,075.17	\$ 495,075.17	Paid
2	Progress claim 2 - 40% completion	\$ 396,060.14	\$ 396,060.14	Paid
3	Retention Payment - 10%	\$ 99,015.03	\$ 99,015.03	This claim
6				
7				
8				
9				
10	<b>Progress Claim to date</b>	<b>\$ 990,150.34</b>		
11	<b>Original Contract Value</b>	<b>\$ 990,150.34</b>		
12	<b>Total Adjusted Contract Value</b>	<b>\$ 990,150.34</b>		
13	<b>Balance of Contract Payment</b>	<b>\$ -</b>		

B	PAYMENT DETAILS		
	Progress payment for this claim	\$ 99,015.03	
	Retention-Purchaser retains 5% of this payment pursuant to clause	N/A	
	Amount payable for this claim	\$ 99,015.03	

Payment is certified as conform to payments terms and conditions as stated in article 10:

Payment is hereby certified:	 ..... George Leo Wate (Project Manager)	 ..... Date
Complied and approved by:	 ..... Soleana Gagahe (Contract Manager)	 ..... Date
Claim is hereby approved for payment by:	 ..... Leeroy Bird (Executive Director - PMU)	 ..... Date

On presentation of this original to the Employer, the Contractor is entitled to payment within the period stated in the Agreement: Article 10.

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## JIEME CONSTRUCTION Ltd

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Invoice: JIEME Const – NHA

Date: 12<sup>th</sup> December 2023

**To:** National Hosting Authority, Solomon Islands Government  
P.O. Box 2443, Honiara,  
Solomon Islands.

**From:** JIEME Construction Ltd  
Ranadi, Honiara,  
Solomon Islands

Item	Description	Price	Unit	Qty	Amount
1	<b>Payment No.3 (Retention)– 10%.</b> <ul style="list-style-type: none"><li>• Completion of 1-month defects liability period.</li></ul>	\$99,015.03	SBD	1	\$99,015. <sup>03</sup> <sub>34</sub>
<b>Total Amount</b>					\$99,015. <sup>03</sup> <sub>34</sub>

Jimmy Lusibaea (Jnr)



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Manager  
JIEME Construction Ltd



P O BOX 2443 Sea King Building, Honiara Solomon Islands

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PROJECT MANAGEMENT UNIT

### Defect List

<b>Project Name:</b>	Construction of carpark at the Westend sports city precinct	<b>Actual date of DLP Lapses:</b>	17 <sup>th</sup> November to 16 <sup>th</sup> December 2023 (1 Month)
<b>Project Manager:</b>	George Leo Wate	<b>Project Site:</b>	National Stadium Westend precinct
<b>Project Site Engineer:</b>	Ramsey Ofainu	<b>Contractor:</b>	JIEME CONSTRUCTION LTD

Defect No.	Defect Description	Rectification works required	Expected Defects rectification Completion – insert # of days required to complete defect
1	No defects		
2			
3			

*In lieu of the Contract terms and conditions for which these defects shall be rectified, the Contractor is hereby required to properly complete the works as required prior to retention payment released as required.*

*Lu* 16/12/23

Issuance of this notice in conformity with the Contract by the Project Manager:.....date:.....

Counter Signed by the Contracts Manager.....*[Signature]*.....Date: 16/12/23



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PROJECT MANAGEMENT UNIT

## Defect Assessment Report.

<b>PROJECT DETAILS:</b>	
<b>PROJECT NAME:</b>	Construction of Carpark at the Westend sports city precinct
<b>CONTRACT NO.</b>	N/A
<b>CONTRACTOR:</b>	JIEME CONSTRUCTION LTD
<b>WORK TYPE:</b>	Civil Works
<b>PROJECT SITE:</b>	National Stadium Westend precinct
<b>DEFECTS PERIOD:</b>	1 Month (17 <sup>th</sup> November to 16 <sup>th</sup> December 2023)
<b>DEFECTS INSPECTION REPORT DATE:</b>	17 <sup>th</sup> November 2023
<b>REPORT PREPARED BY</b>	George Leo Wate



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PROJECT MANAGEMENT UNIT

## **Inspection Summary**

### **1. Contractor:**

1.1 JIEMIE CONSTRUCTION has notified the NHA – PMU of the completion of one (1) month defects liability period (DLP) on the 16<sup>th</sup> of December 2023.

### **2. Client - NHA PMU**

2.1 NHA –PMU conducted site inspection on the 17<sup>th</sup> of November 2023 and Final inspection on the 18<sup>th</sup> of December 2023

2.2 As per contract, defects liability period payment shall be paid upon satisfaction of all defects rectified by the contractor after one months of practical completion.

### **3. Action**

3.1 After inspections, NHA –PMU has identified no defects on the newly constructed carpark

3.2 NHA –PMU have not issued the contractor a defect liability rectification notice

### **4. Conclusion:**

6.1 No defects have been identified during the inspections on the 17<sup>th</sup> of November 2023 and upon final inspection on the 18<sup>th</sup> of December 2023 the Project manager can confirm that the work has been properly completed with satisfactory by the contractor as per the SOW.



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PROJECT MANAGEMENT UNIT

Date: 26/01/24

## DEFECTS COMPLETION REPORT CERTIFICATE

<b>To: Jimmy Lusibaea Jnr</b> <b>JIEME Construction Ltd</b>  <i>(The Contractor)</i>	<b>To: Leeroy Bird</b> <b>Executive Director</b> <b>National Hosting Authority, Project</b> <b>Management Unit. PMU</b>  <i>(The Employer)</i>
<b>Contact person: Jimmy Lusibaea Jnr</b>	<b>Contact person: George Leo Wate</b>
<b>Address: JIEME Construction Ltd</b> <b>Ranadi, Honiara,</b> <b>Solomon Islands</b>	<b>Address: National Stadium</b> <b>KGVI, Honiara, SI</b>
<b>Telephone:</b>	<b>Telephone: 7994926</b>

<b>Contract no: N/A</b>
<b>Contract title: Construction of Carpark at the Westend sports city precinct</b>


DEFECTS CERTIFICATE			
	day	month	year
Practical Completion Certificate achieved on:	17 <sup>th</sup>	11	2023
The defect lapse date:	16 <sup>th</sup>	12	2023
The end of the last <i>defects correction period</i> is:	16 <sup>th</sup>	12	2023
This Defects Certificate Date is:  <i>(at the later of the defects date or the end of the last defects correction period)</i>	16 <sup>th</sup>	12	2023
<b>Defect reference</b>	<b>List of Defects modified before the <i>defects date</i> which the <i>Contractor</i> has not corrected</b>  <i>(or if there are no such Defects, a statement that there is none.)</i>		



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PROJECT MANAGEMENT UNIT

	None
<p><b>Works checked and certified by the Project Manager:</b></p> <p></p> <p>George Leo Wate</p> <p>16/12/23</p> <p>.....</p> <p>Signature: Name: Date:</p>	

**Final Approval Certificate**

It is hereby certified that in accordance with the provisions of the General Conditions of Contract, that the above-mentioned works have been completed and all defects have been corrected in accordance with the provisions of the Contract.

**Certified by the Executive Director - PMU:**

 Leo B

26/01/24

.....

Signature: Name: Date:



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PROJECT MANAGEMENT UNIT

## Certificate Of Final Completion

<b>PROJECT NAME:</b>	Construction of Carpark at the Westend sport city precinct
<b>CONTRACTOR:</b>	JIEME Construction Ltd
<b>WORK TYPE:</b>	Civil Works
<b>PROJECT SITE:</b>	National Stadium Westend Precinct
<b>DPL (Defect Liability Period)</b>	One (1) Month
<b>DATE ISSUED OF PRACTICAL COMPLETION CERTIFICATE</b>	17 <sup>th</sup> /11/2023
<b>DEFECT PERIOD LAPSE DATE:</b>	16 <sup>th</sup> /12/2023

The works performed under this contract has been inspected by the authorized project manager representing Project Management Unit of National Hosting authority for the aforementioned contract and is hereby declared complete final on this date of 16<sup>th</sup> of December 2023.

The list of items associated with the certificate of substantial completion have been satisfactorily completed.

*Project Management Unit of National Hosting Authority hereby accepts final completion with a lapse of defects period.*

**George Leo Wate**  
**Project Manager**

**Soleana Gagahe**  
**Contracts Manager**

**Leeroy Bird**  
**Executive Director**

*Contractor hereby accepts construction project as finally complete:*

..... Date... 26/01/24

**Managing Director/ Project Manager**

**JIEME Construction Ltd (Contractor)**

Copy to Contractor

Project Management Unit of the Games Facilities Committee, National Hosting Authority.



# CONTRACT AGREEMENT

FOR

CONSTRUCTION OF CAR PARK AT THE WESTEND  
SPORTS CITY PRECINCT

BETWEEN

NATIONAL HOSTING AUTHORITY

(Solomon Islands Government)

AND

JIEME CONSTRUCTION

November 2023

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