



# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

Supplier Name: Crown Melbome (Hotels)

- |                             |                                     |                  |                    |  |
|-----------------------------|-------------------------------------|------------------|--------------------|--|
| 1) Requisition              | <input checked="" type="checkbox"/> | Sign by ED NHA   | <u>[Signature]</u> |  |
| 2) Payment Voucher          | <input checked="" type="checkbox"/> | Sign by FC       | <u>[Signature]</u> | Sign by ED _____                                     |
| 3) LPO                      | <input type="checkbox"/>            | Sign by FC       | _____              | Sign by ED _____                                     |
| 9/10/23 4) IB Authorisation | <input checked="" type="checkbox"/> | Authorised by FC | <u>[Signature]</u> | Authorised by ED <input checked="" type="checkbox"/> |

Comments:





## Transaction or Request Lodgement Receipt

**Transaction or Request Description:** International Transfer Request  
**Transaction or Request Status:** Pending  
**Date / Time:** 09/10/2023 16:32  
**Transaction Number:** AHC84980

### Transaction Details:

International Transfer Request

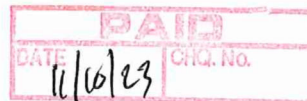
From Account: 5691140  
 Transfer Amount: AUD 2,680.00  
 Transfer From Amount: SBD ~~14,717.19~~ \$ 14,806-63  
 Indicative Exchange Rate: 1 SBD = 0.18210 AUD 1 AUD = 5.49149 SBD  
 Purpose of Transfer: Payment of services  
 Other Details:  
 Bank Charge Option: OUR

### Beneficiary Contact Details

Beneficiary Name: Crown Melbourne (Hotels)  
 Beneficiary Address  
 Street Number and Name: Whiteman  
 Town: Southbank  
 City: Victoria  
 Country: Australia  
 Beneficiary Contact Number: +61 3 9292 6222  
 Message to Beneficiary: Payment for Invoice #00140294 -5

### Beneficiary Bank Account Details

Bank: ANZ Bank  
 SWIFT Code: ANZBAU3M  
 Branch Number: 013 435  
 Account Number / IBAN: 837 380 922



Branch Address:

Quoted Rate:  
 Reference Number:

### Intermediary Bank Account Details (Optional)

Bank:  
 Swift BIC:  
 Branch Number:

Account Number:

Branch Address:

Your Contact Details

Home Address: National Hosting Authority  
Sea king Building  
Honiara  
Solomon Island  
Preferred Contact No: +677 42100  
Alternative Contact No:

**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
09/10/2023 16:32 Gregory Sale  
Authorisation Required for : International Transfer Request (2A)  
11/10/2023 12:00 Christian Nieng  
Authorised -International Transfer Request  
Comments : verified  
11/10/2023 12:50 Debbie Ofaeri Sifoni  
Authorised -International Transfer Request  
11/10/2023 12:50 Debbie Ofaeri Sifoni  
Transaction Submitted  
\*\*\*\*\*

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## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

## Held for Authorisation Transaction Number AHC84980

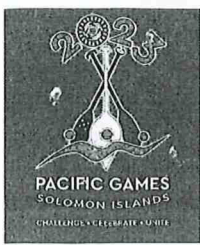
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From Account: 5691140  
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Purpose of Transfer: Payment of services  
Other Details:  
Bank Charge Option: OUR

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

Payment: Voucher No: _____	
NAME: Crown Melbourne (Hotels)	APPROVED BY EXECUTIVE DIRECTOR
Address: _____	Signed _____ Date _____ <div style="text-align: center; margin-top: 10px;">  </div>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed _____ Date <u>8/10/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2719	Other Overseas	Accommodation for An official to accompany player -Arvindra Prasad 16th Oct to 3rd nov 2023-Official Asia Pacific Amateur Championship(Golf) 26th-29th Oct 2023	\$14,709.11

Cheque No: ~~1784542~~ AHC84980 for \$14,709.11 Date 7/10/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 7/10/23



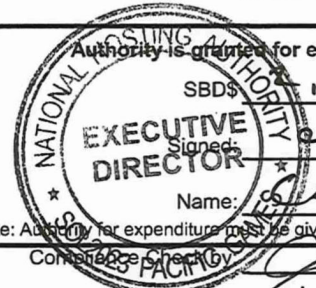
# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP335

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Accommodation for Mr Arvindra Rishi Prasad 16 <sup>th</sup> Oct to 3 <sup>rd</sup> Nov 2023	Crown Melbourne (Hotels)	001402945	\$2,680.00 AUD
<b>TOTALS</b>					\$2,680.00 AUD
<p>Approval is requested to incur expenditure on the above</p> <p>Estimated Cost (SBD): <u>52,680.00 AUD</u>      Date: <u>4/10/23</u></p> <p>Requisition Officer (Name): <u>Nathan Wate</u>      Sign: <u>[Signature]</u></p>			<p>Account Code: <u>6-2719</u></p> <p>Account Name: <u>Other overseas Account</u></p> <p>Funds available on this account: _____</p>		
<p><b>Supervisors Certification (Accountable Officers):</b></p> <p>Certifying Officer (Name): <u>A. M. Sof</u>      Sign: <u>[Signature]</u></p> <p>Post: <u>ED HP</u></p> <p>Department: <u>SINIS</u></p>			<p>Authority is granted for expenditure not exceeding: SBD\$ <u>2,680.00</u></p> <p>Signed: <u>[Signature]</u> Name: <u>[Name]</u></p> <p>Note: Authority for expenditure must be given by an accounting officer or his/her delegated</p>		
<p><b>Threshold Checklist</b></p> <p>Payment requires one quote (10,000 below) <input type="checkbox"/></p> <p>Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/></p> <p>Is it a ITB Contract Payment <input type="checkbox"/></p> <p>Is it a GTB Contract Payment <input type="checkbox"/></p> <p>Payment is a Bid Waiver <input checked="" type="checkbox"/></p>			<p>Compliance checked by: <u>[Signature]</u>      Signature</p> <p>Name: <u>Armae</u>      Date: <u>5/10/23</u></p> <p>Position: <u>Per</u></p>		



Copy 1 White      NHA Finance  
 Copy 2 Pink      Compliance Department  
 Copy 3 Yellow      Requesting Department

1428  
6/10/23  
5159  
14709  
 Travel-lut- Account  
 3-1000-13



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: SPP-HP335

DEPARTMENT: SINIS

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Accommodation for Mr Arvindra Rishi Prasad 16th Oct to 3rd Nov 2023	Crown Melbourne (Hotels)	001402945	52,680.00 AUD
<b>TOTALS</b>					<u>52,680.00 AUD</u>

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): 52,680.00 AUD Date: 4/10/23 Account Code: 262319  
 Requisition Officer (Name): Nathan White Sign: [Signature] Account Name: Overseas Account  
 Funds available on this account: \_\_\_\_\_

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): A. M. Sep Sign: [Signature] Authority is granted for expenditure not exceeding:  
 Post: ED HP SBD\$ 2,680.00  
 Department: SINIS Signed: [Signature]  
 Name: [Signature]

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input checked="" type="checkbox"/>

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Compliance Check by: [Signature] Signature  
 Name: [Signature] Date: 5/10/23  
 Position: PCW

Copy 1 White NHA Finance  
 Copy 2 Pink Compliance Department  
 Copy 3 Yellow Requesting Department

1422  
6/10/23  
5599  
14709  
 Travel - Int - Accom  
 3-1000-13



Minute

To: EXECUTIVE DIRECTOR, NHA

Ref: SPP-HP335

Thru: Executive Director HP

: HR Coordinator

Date: 4/10/23

**RE: REQUEST APPROVAL AND PAYMENT FOR ACCOMMODATION FOR MR ARVINDRA RISHI PRASAD**

**Overview;**

Kindly requesting approval and payment of accommodation for MR ARVINDRA RISHI PRASAD.

This official has been invited to accompany a player for Asia Pacific Amateur Championship which will be held from 26-29 October at The Royal Melbourne Golf Club in Melbourne, Australia. The purpose of the trip allow players get exposure to high level competitions and progress to high level performance in future games or competition. This type of competition strengthen players to good game management and develops skills and knowledge on wider aspects of golf. (See attachments)

Crown Melbourne submitted their invoice which totals to **\$2,680.00 AUD**.

Therefore, kindly request for approval of budget and endorsement of this request.

**Way forward;**

- Collate the required documents for review and approval.
- Raise direct payment

Amount: <b>\$2,680.00 AUD</b>
Account Name: <b>Crown Melbourne (Hotels)</b>
BSB: <b>013-435</b>
Account No: <b>837 380 922</b>
Swift Code: <b>ANZBAU3M</b>
Bank: <b>ANZ</b>
Beneficiary Address: <b>Whiteman Street Southbank Victoria 3006 Australia</b>

**Claudina Ora**

Procurement

**Endorsed by; Mr Aaron Alsop**

Executive Director

High Performance Program

**APPROVAL:**

Mr Christian Nieng Executive Director. NATIONAL HOSTING AUTHORITY	Signature:	Date: <b>4/10/23</b>	Approve	Decline
			<b>2</b>	





**TAX INVOICE: 00140294 - 5**

**Monday 2 October 2023**

**Solomon Islands National Institute of Sports**

<b>Date Due</b>	<b>Supplement</b>	<b>Amount</b>
Monday 9 <sup>th</sup> October 2023	<b>Deposit amount due</b> as per Crown Events & Conferences Agreement for Augusta National Golf Club Group Monday, 16 October 2023 to Friday, 3 November 2023	
<b>TOTAL AMOUNT DUE:</b>		<b>\$2,680.00</b>

## PAYMENT FORM

**EVENT NAME**            Augusta National Golf Club Group  
**BOOKING DATES**      Monday, 16 October 2023 to Friday, 3 November 2023

Please nominate one of the payment options below.

### Option 1 – Credit Card



[Click Here To Make A Secure Online Credit Card Payment Now](#)

Reference: 00140294



### Option 2 – Direct Deposit / Internet Banking



Name:                    Crown Melbourne (Hotels)  
Reference:              00140294  
BSB:                      013-435  
Account No:            837 380 922  
Swift Code:             ANZBAU3M

### Option 3 – EFT Card



[Click Here To Make A Secure Online EFT Card Payment Now](#)

Reference: 00140294



Please note a service fee of 0.85% applies to payment made by credit card



R&A



# Asia-Pacific Amateur Championship

THE ROYAL MELBOURNE GOLF CLUB • AUSTRALIA • 2023

From: Executive Committee, Asia-Pacific Amateur Championship

To: Asia Pacific Golf Confederation Member Associations

Re: 2023 Asia-Pacific Amateur Championship Invitations

Date: 31 July 2023

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On behalf of the Asia-Pacific Golf Confederation, Masters Tournament and The R&A, we are pleased to confirm that **one (1)** player from your country has been invited to compete in the 2023 Asia-Pacific Amateur Championship to be held 26-29 October at The Royal Melbourne Golf Club in Melbourne, Australia.

As there are no players from your country listed in the World Amateur Golf Rankings, your Association is entitled to nominate the best male amateur player from your country, provided their established World Handicap System (WHS) Handicap Index® does not exceed 5.4. *Please note that all player nominations are subject to AAC Executive Committee approval.*

We kindly ask that you confirm your player's participation by **15 August**, and ensure that all attendees have completed their online registration by **31 August**. It is important that participation is confirmed by this date as it will take considerable time to make travel and accommodation arrangements as well as apply for any necessary entry visas.

As in previous years, the Championship will cover all expenses for players including airfare, transportation, accommodations, meals and golf related expenses associated with participation in the Championship.

The AAC will also allow up to two (2) Officials from each National Golf Association, as well as a National Coach, to accompany players and attend the Championship (for a maximum of three (3) attendees per association). All officials attending the Championship must utilize the online registration system to confirm their participation and travel details. As such, please find instructions below to complete this registration.

1. An email containing the registration link will be sent to you by 15 August.
2. A registration form must be submitted for each attendee. Each form must contain a unique email address.

3. If you need to save your progress and resume your registration form at a later time, please click "Save and Resume Later" at the bottom of the form. A new link will be sent to you via email – please access the form using the NEW link in order to complete your registration.
4. The information provided through the registration system will be used to arrange flights, transfers, accommodations, credentials and various other details so please ensure all the information is complete and accurate.
5. Once the form is submitted, each attendee will be contacted directly regarding their travel.
6. Please contact Ling Wong or Nadine Bassali if you need to make any changes to your registration after submission.

The Travel Store Australia has again been appointed to coordinate all air travel to the Championship. Upon completion of the online registration, the Travel Store Director, Janene Rubens, will reach out to each attendee regarding their itinerary. All players will be booked to arrive in Melbourne, Australia on Monday, 23 October and depart on Monday, 30 October.

All players will be provided a room at no charge on a twin-share basis at Crown Promenade, which is a 45-minute transfer to the golf course. These rooms will be allocated for the players and no changes will be permitted without the permission of the AAC Executive Committee.

The Championship is pleased to offer attending representatives (up to three (3) per association) special consideration throughout the event including a special rate at the Crown Promenade. This rate includes a hotel room and daily breakfast at the hotel. Lunch will be provided daily at The Royal Melbourne Golf Club. Transportation between the Melbourne Airport, the hotel and the golf course will be provided by the Championship. A limited number of rooms will be available at the official player hotel for golf association representatives, please confirm your reservation with us by 1 September. Availability is not guaranteed after this date.

**Single Occupancy:** AUD355++ per day per room (including one breakfast)

**Double Occupancy:** AUD375++ per day per room (including two breakfasts)

Golf Association representatives will also receive an invitation to attend the AAC Welcome Reception on Wednesday, 25 October and the AAC Gala on Saturday, 28 October. All official representatives **must** complete their registration through the online registration system.

Additional guests, such as player families, friends and spouses, must make their own arrangements if they wish to attend the Championship. Please note that we are not able to assist with travel or accommodation arrangements and no transportation or meals will be provided for additional guests.

The program for the week of the Championship is as follows:

- Monday 23 October
  - Player and Official arrivals
- Tuesday 24 October
  - Official practice round
- Wednesday 25 October
  - Official practice round
  - AAC Welcome Reception
- Thursday 26 October
  - Round One
- Friday 27 October
  - Round Two and 36-hole cut
- Saturday 28 October
  - Round Three
  - AAC Gala
- Sunday 29 October
  - Final Round followed by Awards Ceremony
- Monday 30 October
  - Player and Official departures

If you have any questions or need additional information, please contact:

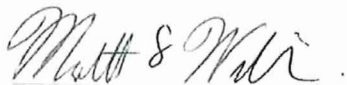
Ling Wong – AAC ([lw.yellow@gmail.com](mailto:lw.yellow@gmail.com) or +86 139 22444 248)

Janene Rubens – The Travel Store ([janene@thetravelstore.com.au](mailto:janene@thetravelstore.com.au) or +61 408537048) or

Nadine Bassali – Masters Tournament ([NRBassali@augustanational.com](mailto:NRBassali@augustanational.com) or +1 706 667 6118)

We look forward to receiving the confirmation of your players and welcoming everyone from your country to the 2023 Asia-Pacific Amateur Championship in Australia.

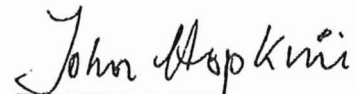
Sincerely,



Matt Williams  
Director of Golf Development  
Augusta National Golf Club



Dominic Wall  
Director Asia-Pacific  
The R&A



John Hopkins  
Competitions Chairman  
Asia Pacific Golf Confederation



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**ANNEX 4**

**REQUEST FOR QUOTATIONS – GOOD/SERVICES**


**Date: 4/10/2023**

To All Bidders,

1. The National Hosting Authority has budget financing and intends to apply part of the proceeds of this financing to procure Goods/Services per the enclosed specifications, and now invites sealed bids for this purpose.
2. Your quotation, citing the above reference number, should reach the undersigned within 7 days from the date of this letter.
3. The goods shall be procured using the Simple Procurement Procedures specified in the Solomon Islands Government Procurement and Contract Administration Manual.
4. The Technical Specifications and Delivery Schedule are provided in the attached Schedule of Requirements.
5. This request for quotation has been addressed to three (3) Suppliers of these goods/services.
6. The goods/services supplied under this contract shall conform to the standards provided in the attached Technical Specifications.
7. The Supplier is required to supply any equipment listed in the Technical Specifications together with the detailed operations and maintenance manuals, for each appropriate unit.
8. The Supplier shall warrant that any equipment supplied under the contract is new and unused.
9. Prices should be quoted for delivery to the National Hosting Authority Honiara, Solomon Islands.
10. The validity for the quotation shall be thirty (30) days from the date of submitting the quotation.
11. One (1) original and one (1) copy of the quotation shall be submitted in a sealed envelope and addressed to the Administration office/NHA/PMU/GOC & SINIS Honiara, Solomon Islands.
12. Please indicate delivery schedule and after sales service (if relevant) available to NHA, Honiara.
13. Submission of a quotation is confirmation of the tenderer's compliance with, and acceptance of, the terms and conditions including the payment terms of this Request for Quotation.

14. The Purchase Order will be awarded on the basis of price, delivery dates, and quality offered against the Schedule of Requirements Technical Specifications.
15. The successful Supplier shall be notified in writing and furnished with a Local Purchase Order (LPO) and have an effective contract with the NHA on receipt of the duly signed Local Purchase Order. The terms and conditions of this Request for Quotation shall form part of the contract.
16. The Purchaser may terminate the contract if the Supplier fails to deliver any or all of the goods/services within the period specified, or within any extension thereof granted in writing by the NHA.
17. The Supplier shall not assign, in whole or in part, its obligation to perform under this contract, except with the written consent of the NHA.
18. Prices charged by the Supplier for the goods/services shall not vary from prices quoted. Prices shall therefore be fixed.
19. The Supplier's request for payment shall be made in writing, accompanied by an invoice and an LPO confirming delivery of the goods/services. All payments shall be made promptly and in no case later than twenty (20) days after delivery and acceptance of the goods. Payments will only be made by cheque or direct transfer into the Supplier's business bank account.

Please acknowledge the receipt of this letter and indicate your firm's interest in submitting quotations.



.....  
Claudina Ora

**Procurement**

**Solomon Islands National Institute of Sports**


## SCHEDULE OF REQUIREMENTS

<b>No.</b>	<b>Item Name</b>	<b>Specification</b>	<b>Quantity</b>	<b>Delivery Date</b>
1.	ACCOMMODATION FOR GOLF OFFICIAL	Accommodation for Mr Arvindra Rishi Prasad from Monday 16 <sup>th</sup> October to 3 <sup>rd</sup> November		N/A

# 2,680 AUD to SBD - Convert Australian Dollars to Solomon Islander Dollars

Xe Currency Converter

 Convert

 Send

 Charts

 Alerts

Amount


\$2,680.00

From

 AUD - Australian Dollar



To

 SBD - Solomon Islander Dollar



2,680.00 Australian Dollars =

**14,268.315 Solomon Islander Dollars**

1 AUD = 5.32400 SBD

1 SBD = 0.187829 AUD



We use the mid-market rate for our Converter. This is for informational purposes only.  
You won't receive this rate when sending money. Login to view send rates

[Australian Dollar to Solomon Islander Dollar conversion](#) — Last updated Oct 3, 2023, 23:31 UTC

google.com...

# Solomon Islands Government

## NATIONAL HOSTING AUTHORITY

### Bid / Quotation Waiver

In some instances, it is recognised it may not be possible to observe the requirements of competitive quotations or tendering as is stipulated in the Fls, and in which case a Bid Waiver Form must be completed. This is prepared by the Division / Section making the purchase, and approved by the Ministry Permanent Secretary. The waiver will only be granted in circumstances where observing the normal requirements would result in detriment to the people or assets of the Solomon Islands, or where no benefit would be obtained by observing the requirements. Example where are waiver would be granted include but would be limited to the below;

- In a declared emergency (e.g. SI at War, Emergency, Natural Disaster)
- There is a genuine market limitation on the number of suppliers
- Equipment is specialized or technical in nature

#### Description of Product/ Service

**CROWN MELBOURNE (HOTELS)**

#### REASON FOR REQUEST Please Tick

Genuine Market Limitation	<input checked="" type="checkbox"/>	Natural Disaster	<input type="checkbox"/>	SI at War	<input type="checkbox"/>
Public Emergency	<input type="checkbox"/>	Technical or Specialized Equipment	<input type="checkbox"/>		<input type="checkbox"/>

I hereby Apply for bid waiver; on the grounds that CROWN MELBOURNE (HOTELS)– is the recommended supplier to source this items as it is procurement to Meet Existing Needs.

Thus, Apply bid waiver where necessary in the process to make the technical evaluation & decision Accordingly.

Requested by: Procurement  
**HP- SI National Institute of sports**  
Name: Claudina Ora

Signed: 

Date: 4/10/23

Approved by: Executive Director  
**National Hosting Authority**  
Christian Nieng

Signed: 

Date: 4/10/23