M & D CATERING

Transaction or Request Lodgement Receipt

Transaction or Request Description:	ANZ to Other Bank Transfer
Transaction or Request Status:	Posted
Date / Time:	04/03/2024 15:15
Transaction Number:	AHW35510

Transaction Details:

ANZ to Other Bank Transfer

From Account: 5691140
Transfer Amount in Local Currency: SBD 5,000.00
Transfer From Amount: SBD 5,000.00
Indicative :
My Reference: refund-M & D Cat

Payment Details

Account Name: M & D Catering
Account Number: 2000605218
Bank Name: Bank of South Pacific
Reference To Payee : 50% refund

Pay Date : 04/03/2024

Comments:

* * * * * * * * * * Authorisation Details * * * * * * * * * * *
04/03/2024 15:15 Gregory Sale
Authorisation Required for : ANZ to Other Bank Transfer (2A)
05/03/2024 12:12 Christian Nieng
Authorised -ANZ to Other Bank Transfer
Comments : Verified
05/03/2024 18:50 Debbie Ofaeri Sifoni
Authorised -ANZ to Other Bank Transfer
05/03/2024 18:50 Debbie Ofaeri Sifoni
Transaction Processed
* *

PAID CHQ. No. DATE 6/03/24

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Your Reference

*** Important Information displayed on ANZ Internet Banking screen is not shown on this printout**

Held for Authorisation
Transaction Number AHW35510

Transaction Details

ANZ to Other Bank Transfer

From Account: 5691140
Transfer Amount in Local Currency: SBD 5,000.00
Transfer From Amount: SBD 5,000.00
Indicative :
My Reference: refund-M & D Cat

Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

[redacted] 5/13/24

PAYMENT VOUCHER

Payment: Voucher No:	
NAME: M & D Catering	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed _____ Date 29/2/24
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed _____ Date 29/2/24

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
4-6500	CATERING STALLS	Payment of 50% refund to M & D catering for lawson Tama stall.(Kiosk 9)	$5,000.00

Cheque No: IB for $5,000.00 Date 28/02/2024

Signature of claimant _____

PRINT NAME: _____

Payment Voucher Prepared by _____ Date 28/2/24

NATIONAL HOSTING AUTHORITY

2023 PACIFIC GAMES SOLOMON ISLANDS

REQUISITION NUMBER: GOC-2314/24

DEPARTMENT:

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY: SUPPLIER	ORDER NO.	COST
1		Raise payment to Various Spectator Catering fee refund of 50% for Lawson Tama/HCC Arena and SIFF Academy Games Village	SUNDRY PERSONS		$55,000-00
				TOTALS	$55,000-00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $55,000-00 Date: 22/02/24

Requisition Officer (Name): Imogen Vida Sign: [signature]

Account Code: ~~6-2717~~ 4-6500

Account Name: ~~Other local Other Cost~~ Catering stalls rental.

Funds available on this account:

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Debbie Renee Sign: [signature]

Post: FC

Department: NHA

Authority is granted for expenditure not exceeding:

SBD$ 55,000-00

Signed: [signature]

Name: C Niem

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: Signature [signature]

Name: Jeff Mekab Date: 22/2/2024

Position: Compliance.

Copy 1 White NHA Finance
Copy 2 Pink Compliance Department
Copy 3 Yellow Requesting Department

NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-2314/24

DEPARTMENT: _____

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to various Spectator Catering fee refund of 50% for Lawson Tama/HCC Arena and SIFF Academy Games Village	SUNDRY PERSONS		$55,000-00
				TOTALS	$55,000-00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): $55,000-00 Date: 22/02/24

Requisition Officer (Name): Imogen Vida Sign:

Account Code: 6-2717 4-6500

Account Name: ~~Office legal office cost~~ Catering stalls Rental

Funds available on this account:

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Debbie Ronia Sign:

Post:

Department: NHA

Authority is granted for expenditure not exceeding:

SBD$ 55,000-00

Signed:

Name:

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	
Payment requires three quotes ($10,000.00 above)	
Is it a ITB Contract Payment	
Is it a GTB Contract Payment	
Payment is a Bid Waiver	

Compliance Check by: _____ Signature

Name: Jett Mekto Date: 22/2/2024

Position: Compliance

Copy 1 White NHA Finance
Copy 2 Pink Compliance Department
Copy 3 Yellow Requesting Department

MINUTE

Ref: GOC/ /24

Date: 12 / 02 /24

TO: Executive Director/NHA

From: Procurement Coordinator, GOC:

Ref: Procurement for refund of 50% of Public Spectator Catering fees rendered to Lawson Tama/HCC Arena and SIFF Academy Games Village during the PG 2023 by various Caterers.

This minute seeks your approval to permit 50% refund to be raised in respect of **PUBLIC SPECTATOR CATERING STALLS LISTED** who had rendered public spectator catering services at the SIFF Academy and Lawson Tama / HCC Arena and according to the Service Agreement signed by the parties the "Service Provider/Caterer" listed in the table below and the "Client/SOL2023 GOC". The services rendered was providing public spectator catering services during the Pacific Games in 2023.

REFUNDS FOR HCC/LST STALLS AND SIFF ACADEMY STALLS		
PUBLIC SPECTATORS CATERING - STALLS		
NAME	**STALL LOCATION**	**AMOUNT**
M & D CATERING	LAWSON TAMA (kiosk 9)	5,000.00
KOLEI CATERING SERVICES	LAWSON TAMA (kiosk 3)	5,000.00
L & M FAST FOOD	SIFF ACADEMY (kiosk space 4)	5,000.00
HAHE DESIGNS	LAWSON TAMA (kiosk 8)	5,000.00
SUPER POWER CORPORATION LTD	LAWSON TAMA (kiosk 5 & 10)	10,000.00
BETHEL ENTERPRISE	LAWSON TAMA (kiosk 1)	5,000.00
SOLORITE ENTERPRISE FAST FOOD	LAWSON TAMA (kiosk 4)	5,000.00
C.K. MURDOCH CATERING	LAWSON TAMA (kiosk 6)	5,000.00
VERTSYNA CATERING	LAWSON TAMA (kiosk 2)	5,000.00
KENZIE'S KITCHEN	SIFF ACADEMY (kiosk space 2)	5,000.00
		$ 55,000.00

These public spectators catering listed request for the refund of 50% of the stalls fee of $10,000. This was due to poor turnout during the pacific games in those locations and so the stalls were not making any profit.

Should the refund explanation meet your satisfaction, the funds requested for approval is in the amount totaled to **$55,000.00** to be endorsed so that payment can be raised as soon as possible.

Georgina Kikiolo
Procurement Coordinator (GOC)

Endorsed by: Agnes Ngumi Finance Team Games Organizing Committee	Signature:  Date: 12/02/24
Approval by: Mr. Christian Nieng Executive Director National Hosting Authority	Signature:  Date: 12/2/24

NATIONAL HOSTING AUTHORITY
XVII 2023 PACIFIC GAMES

Our ref: /24

25/01/2024

MEMORANDUM

To: Christian Nieng
Executive Director
National Hosting Authority

Thru: Peter Himane
Compliance

Dear Executive Director, (Secretariat)

Subject: REQUEST APPROVAL FOR REFUND FOR HCC/LST STALLS AND SIFF ACADEMY STALLS

The following spectator stall caterers request a 50% refund of $5,0000 each from their stall fee worth $10,000.00 for each stall. As agreed, due to the loss or not making any profit during the game period.

SPECTATORS CATERERS
1. M&D CATERING
2. KOLEI CATERING SERVICES
3. L&M FAST FOOD
4. HAHE DESIGNS
5. SUPER POWER LTD
6. BETHEL ENTERPRISE
7. SOLRITE ENT FAST FOOD
8. C.K MUDROCH CATERING
9. VERTSYNA CATERING
10. KENZIES KITCHEN

Attachments;
A. Invoices, B. Receipts, C. Written letters

Thank you for your understanding.

Regards

.....

Philip Diau

C/-P.O. Box 2443
Honiara
Solomon Islands

Phone:
677 7308800

Facebook page:
Sol2023 XVII Pacific Games

Service Supervisor – Catering Services
GOC/NHA

Your approval is with this sought to proceed with this justification process, Documentation attached herewith,

Endorsed by:	**Approved by:**
Signature:	**Signature:**
Date:	**Date:**

REQUEST FOR PAYMENT FORM

Finance Tracker #	**Procurement tracker #** **Admin Tracker #**
Form Type(place x to respective box):	
[ ] Payment to Suppliers/others	Request Date: From 17/11/2023 Covered Date/Duration: 2/12/2023
[x] Request for other services:	Purpose:
[ ] Logistics	**The payment is made before the refund of 50% of $10,000 for Food stalls at Lawson Tama HCC. Refer to attachment**
[ ] Transport	
[x] Catering	
[ ] Waste and Management	Payee: National Hosting Authority (NHA)
[ ] Travel and accomodation	Company: **M&D CATERING** Account Name: **M&D CATERIN(** Bank Name: **BSP BANK**
[ ] Other ……..	Account Number: **2000605218** Contact: 7458965/7404802

			Amount			TO BE CHARGED TO	
No.	Date	Description	Other	SBD	Reference Numbe	Department	Services
1	19/12/2023	**50% of $10,000 total fee**		**5,000.00**		**Operation Dept**	**Catering Services**
TOTAL				**5,000.00**			

Finance Review

Signature over printed name/Date

Prepared by Emily Ena

(Signature over printed name)

Approved by

(Signature over printed name)

Notes:

1. This form is a summary to capture the request and should be supported with other documents, e.g. emails, quotation/invoices, Terms of Reference, proposals, contracts, etc.
4. All cash advances shall be paid within 7 working days upon approval

LSI

Mrs. Miriam Aupata

The Public Catering Contractors

HCC VENUE (Lawson Tama)

HONIARA

Tel: 7473619

Mr. Jack SMITH

Operations Manager

Games Organizing Committee

National Hosting Authority

Sol2023 PACIFIC GAMES

P.O. Box 2443

HONIARA

Dear Sir/ Madam.

Subject: Reconsideration of Contracts and Catering Kiosk hiring fee.

We hereby submit this letter with regards to the above mentioned. We have signed the contracts with Games Organizing Committee (NHA). Our purpose is to provide food and drinks for the public at the venue which was stated in the contract, which was done with great lose. We would like to state the following.

- In the contract signed, Kiosk 1-5 were supposed to be built at the car park as stated in the signed contract agreement clause 1(1.1), and not in front of the multipurpose hall.
- As per advised during the briefing the keys to the Kiosks were to be issued to the Kiosk holders two (2) weeks prior to the games for preparation. But was given on the 16th November 2023, a day before games kick off at Lawson Tama.
- Popup tents were not provided so we provide/ built our own kitchen seeing the kiosks have no heat escape vents/ chimneys, making it unsafe for internal cooking.
- Kiosks 1-5 were not accessible to the public because the main gates were closed, as Multipurpose Hall were accessed only by VIP, GOC volunteers, securities and athletes who have been provided with meals.
- The turnout of the spectators were poor and there was huge lose on our side, food prepared went to waste.

On the 17th of November 2023, the first pool games for soccer were played on that day, our national men's team played that day and from experience whenever our national men's soccer team plays, Lawson Tama will be packed. Therefore, we have prepared a lot of food. I for one, prepared food that cost me almost three (3) thousand dollars, from finger food to heavy meals, with expectations of gaining double/ triple of the expenditure. To my regret the gates in front of the multipurpose hall were closed for public, only VIP, GOC volunteers, securities and athletes with passes are allowed to enter the premises. Those people are provided with three meals a day by GOC. how could they pay when they have been provided for???? The

food we prepared were wasted. Kiosks 1-5 suffered the consequences of GOCs lack of consideration on the site where the kiosks were built. Like wise for kiosks 6-10, the gate beside usp center and the walk way in front of the hillside stand was also closed. To access the kiosks, one had to climb the hill above the hillside stand to get to the kiosks which makes it difficult for spectators to get access to the kiosks easily.

Although popup tents were ejected behind the western end of the grandstand for kiosks 1-5, the gates behind the grandstand were maned and only people with passes can enter there due to VIPs in the center of the grand stand. This causes further loss on our side.

Furthermore, the turnout of the spectators were very poor in pool matches except for when the Solomon Islands men's national team played, from our losses so far we could only afford for few finger foods, water and drink's to sale on the remaining days. We have tried our best to provide the service required of us but due to NHA/GOCs incorrect projections on spectators at the sporting venue, wrong kiosk locations and the tight security protocols, we were not able to sale all food prepared meaning food is wasted again.

Finally, we have learnt that National Hosting Authority re-negotiated the SBD6.2 million for the supply of toilet paper when it realized that it was too much. National Hosting Authority also re-negotiated the contract with Kabara express from SBD8.50/ litre of shit to SBD400.00 per load when realized that it would cost millions of dollars. Given the circumstances, National Hosting Authority should be willing to re-negotiate the contracts we have signed and refund the kiosk hiring fee and our loss of business.

Our daily sales is less than SBD300.00 which shows that less than 20 people paid at our Kiosks daily. This shows the National Hosting Authority's projections on spectators at the sporting venues were wrong and not substantiated.

Given the November 2021 riots and the COVID 19 transmission in 2021, the economy has not recovered with no pragmatic and tangible activity envisioned to stimulate the local economy, the contracts we have signed means we are bound to loss and will lose.

Thank you and we look forward to your response.

Yours faithfully,



Mirriam Aupata

Vertsyna catering (kiosks # 2) for kiosk holders 1-10 Lawson Tama HCC venue.

Given the November 2021 riots and the COVID 19 transmission in 2021, the economy has not recovered with no pragmatic and tangible activity envisioned to stimulate the local economy, the contracts we have signed means we are bound to loss and will lose.

Thank you and we look forward to your response.

Yours faithfully,

	Caterer	Name	Sign	Date
Kiosk 1:	Bethel Enterprise	Rosemary A		29/11/23
Kiosk 2:	Vetsyna Catering	Miriam. A		29/11/23
Kiosk 3:	Kolei Catering	Wendy. R		29/11/23
Kiosk 4:	Solomia Food Café	Abraham Takipo		29/11/23
Kiosk 5:	Super Power Corporation Ltd	Osmond. Zachary		29/11/23
Kiosk 6:				
Kiosk 7:	CK Murdock Catering	Corinne Murdock		29-11-23
Kiosk 8:	Hahe. designs	Falu. Alatala		29-11-23
Kiosk 9:	M & X CATERING	XXXXXX AWII		29/11/23
Kiosk 10:	Super Power Corporation Ltd	Osmond Zachary		29/11/23

Cc: Mr. Philip Diau

Cc: Mr. Carrington Pkelobule (Legal Advisor)

Cc: Mr. Peter Stewart (CEO GOC)

M&D CATERING

Phone: 7458965/ 7404802
TIN: 1109609
Bank: BSP - 2000605218

INVOICE

To: National Hosting Authority
Honiara
Solomon Islands

Date: *19/12/2023*

QTY	DESCRIPTION	UNIT PRICE	No. of Days	TOTAL
	Refund of 50% of SBD$10 000 for rental of stall at Lawson Tama from 17/11/23 to 2/12/23			SBD$5000.00
			Grand Total	***SBD$5000.00***

Signed: .....

Date: 19/12/23

NATIONAL HOSTING AUTHORITY

SOLOMON ISLANDS GOVERNMENT

C5

CONTRACT PAYMENT AND COMPLIANCE CHECKLIST

(For payment of contracts over $100,000)

This checklist is to be submitted along with contracts payments for works, goods and services

Purchase Requisition (PR) for the entire value of the contract	**P7 35**			
Draft Contract **(not yet signed by Supplier)**	**P7 10.1**			
Tender Award by ITB/GTB	**P7 10.1**			
PR signed by requisition officer		✓		
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)				
Progress Report of works/Photos etc				
Completion report if goods/services and works have been completed		✓		
Other reports if any (goods and services)				
Payment certificate from Engineer matching amount in Requisition		✓		
Invoice from Contractor matching amount in requisition				
Contract form approved and Signed by Chairman/EDs	**P7 27.2**			
PR has been signed by authorized person (and not approving payment to themselves)	**P7 44**	✓	✓	
Check amount on PR matches the signed contract				
Account code used is correct	**P7 38.5(e)**	✓	✓	
Name on PR matches signed contract	**P7 38.5(e)**	✓	✓	
Check price and rates are reasonable	**P7 43.2(b)**	✓	✓	
Amount entered in AX matches Requisition				
Account code in AX matches Requisition				
Vendor name in AX matches Requisition				
Item code and Units entered (e.g. box, each) correctly				
Description has enough detail				
Check dates on future instalments entered correctly				
Budget OK		✓	✓	

Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.

Department Compliance performed by:

Signed: _____

Name and Position: Agnes Nyamu

Date: 22/02/24

Procurement section Compliance performed by:

Signed: _____

Name and Position: Jeff Mutoko

Date: 22/2/2024

Finance Department Compliance performed by:

Signed: _____

Name and Position: _____

Date: _____