

10:54

LTE

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Transaction or Request Lodgement Receipt

Transaction or Request Description: Payroll Request  
 Transaction or Request Status: Pending  
 Date / Time: 17/01/2024 10:50  
 Transaction Number: AHP78697 ✓

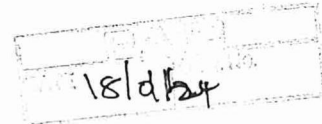
Transaction Details:

Payroll Payment

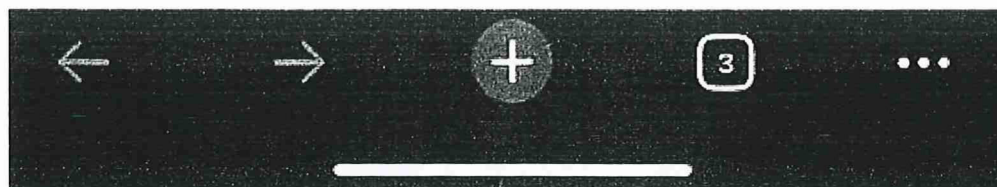
From Account: 5691140  
 Available Balance: SBD 17,330,754.55  
 Selected Employee Count: 28  
 Total Payroll Amount: SBD 20,624.00

Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 17/01/2024 10:50 Mema Hite  
 Authorisation Required for : Payroll Payment Request (2A)  
 18/01/2024 08:35 Christian Nieng  
 Authorised -Payroll Payment Request  
 Comments : Verified  
 18/01/2024 10:54 Debbie Ofaeri Sifoni  
 Authorised -Payroll Payment Request  
 18/01/2024 10:54 Debbie Ofaeri Sifoni  
 Transaction Submitted  
 \*\*\*\*\*



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## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

## Held for Authorisation Transaction Number AHP78697

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### Transaction Details

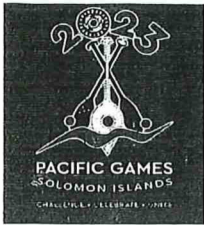
Payroll Payment

From Account: 5691140  
Available Balance: SBD 17,330,754.55  
Selected Employee Count: 28  
Total Payroll Amount: SBD 20,624.00

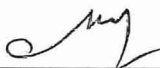

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

*Meng*

17/01/24



# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: ANZ Bank	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u></u> Date <u>01/11/24</u>
IF DIRECT CREDITS ISSUED:	APPROVED BY FINANCIAL CONTROLLER
BANK REF #: _____	Signed <u></u> Date <u>10/1/24</u>
Signed _____	

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Sundry Payment Community Group See attached.	\$20,624.00

Cheque No: IB \_\_\_\_\_ for \$20,624.00 ✓ Date 9/01/2024

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 09/01/24





# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC 2822/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Raise payment to Community Groups workshop/Training Briefings before the P/Games 2023	Sundry Persons (Communities)	-	20,624-
TOTALS					20,624-

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): 20,624- Date: 27/12/23  
 Requisition Officer (Name): Georgina K Sign: [Signature]

Account Code: 6-2717  
 Account Name: Other - Local other GST  
 Funds available on this account: \_\_\_\_\_

Supervisors Certification (Accountable Officers):  
 Certifying Officer (Name): Pauline Toma Sign: [Signature]  
 Post: FC  
 Department: NHA

Authority is granted for expenditure not exceeding:  
 SBD\$ 20,624-  
 Signed: [Signature]  
 Name: [Signature]  
 Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: \_\_\_\_\_ Signature [Signature]  
 Name: Jeff Mokal Date: 28/12/2023  
 Position: Comptroller



MINUTE

Ref: GOC - /23

To: EXECUTIVE DIRECTOR, NHA

From: Finance & Procurement, GOC

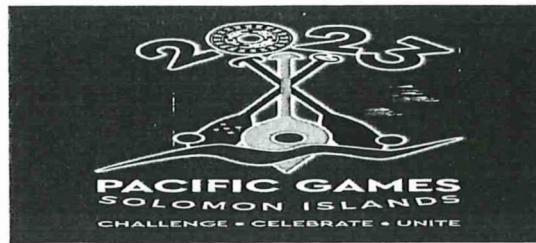
Date: 27/12/2023

**RE: PROCUREMENT FOR COMMUNITY GROUP WORKSHOP/TRAINING FOR THE PACIFIC GAMES 2023**

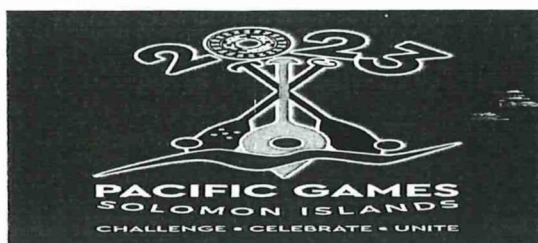
Approval is sought to raise payment to various contracted community groups.

See attached is the total Invoice of **SBD\$20,624.00** for your perusal.

No.	Community Name	Details	Cost
1	Aenaalinga Land Resource Conservation	Briefing Session on 4th October 2023 from 9am to 1pm (4hrs) at \$16 per person x 13 persons TL - Allen	832.00
2	Ahetaha Water Conservation Association	Briefing Session on 4th October 2023 from 9am to 1pm (4hrs) at \$16 per person x 12 persons TL - Andy	768.00
3	Burns Creek Community Association	Briefing Session on 4th October 2023 from 9am to 1pm (4hrs) at \$16 per person x 15 persons TL - Martin	960.00
4	HRM and Sons Enterprise	Briefing Session on 4th October 2023 from 9am to 1pm (4hrs) at \$16 per person x 11 persons TL - Hellen	704.00
5	Mbokonavera 4 Community Association	Briefing Session on 4th October 2023 from 9am to 1pm (4hrs) at \$16 per person x 14 persons TL - Sammy	896.00
6	Tradewind Community Association	Briefing Session on 4th October 2023 from 9am to 1pm (4hrs) at \$16 per person x 12 persons TL - Aldrin	768.00
7	Praise Life Ministries	Briefing Session on 4th October 2023 from 9am to 1pm (4hrs) at \$16 per person x 8 persons TL - Salasa	512.00
8	Roboniwane Community Association	Briefing Session on 4th October 2023 from 9am to 1pm (4hrs) at \$16 per person x 10 persons TL - Paul	640.00



	9	Roboniwane Community Association	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 10 persons</b> TL - Gwen	<b>640.00</b>	✓
10	10	Tuvaruhu Womens Enterprise	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 1 persons</b> TL - Judith	<b>64.00</b>	✓
10	11	Resilience Innovation Social Change Girls Club	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 15 persons</b> TL - Sussie	<b>960.00</b>	✓
✓	12	St Nicholas Kindy Staff	Briefing Session on 4th October 2023 from <b>1pm to 4pm (3hrs) at \$16 per person x 11 persons</b> TL - Salome	<b>528.00</b>	✓
✓	13	Haus Maid and Cleaning Services	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 9 persons</b> TL - Wendy	<b>576.00</b>	✓
✓	14	PHO Footprints Ministry	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 9 persons</b> TL - Hazel	<b>576.00</b>	✓
✓	15	Hautahe Womens Association	Briefing Session on 4th October 2023 from <b>1pm to 4pm (3hrs) at \$16 per person x 15 persons</b> TL - Lucy	<b>720.00</b>	✓
✓	16	Wind Valley Ridge	Briefing Session on 4th October 2023 from <b>1pm to 4pm (3hrs) at \$16 per person x 15 persons</b> TL - Anita	<b>720.00</b>	✓
✓	17	Friends of the City	Briefing Session on 4th October 2023 from <b>1pm to 4pm (3hrs) at \$16 per person x 4 persons</b> TL - Faustina	<b>192.00</b>	✓
✓	18	Paleohau Community Association	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 10 persons</b> TL - Jeffery	<b>640.00</b>	✓
18	19	Mudisoloso Kolombangara Womens Association	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 15 persons</b> TL - Linda	<b>960.00</b>	✓



	20	Mudisoloso Kolombangara Womens Association	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 15 persons</b> TL - Freda	<b>960.00</b>	✓
19	✓ 21	Saint Barnabas Cathedral Mothers Union	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 15 persons</b> TL - Veronica	<b>960.00</b>	✓
	✓ 22	Bethel Laundry Services	Briefing Session on 4th October 2023 from <b>1pm to 4pm (3hrs) at \$16 per person x 15 persons</b> TL - Anita	<b>720.00</b>	✓
	✓ 23	Fighter 1 Community Womens Trust Board	Briefing Session on 4th October 2023 from <b>1pm to 4pm (3hrs) at \$16 per person x 15 persons</b> TL - Anita	<b>720.00</b>	✓
	✓ 24	Ote Tribe Biodiversity Conservation Association	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 15 persons</b> TL - Junior	<b>960.00</b>	
	✓ 25	Wals Cleaning and Hygiene Enterprise	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 15 persons</b> TL - Lucy	<b>960.00</b>	✓
	✓ 26	Dalco Enterprise	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 10 persons</b> TL - Modie	<b>640.00</b>	✓
	✓ 27	Su'upauna Conservation	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 5 persons</b> TL - Jacob	<b>320.00</b>	✓
	✓ 28	Popoheo Womens Association	Briefing Session on 4th October 2023 from <b>9am to 1pm (4hrs) at \$16 per person x 6 persons</b> TL - Stephany	<b>384.00</b>	✓
	✓ 29	King George VI Valley	Briefing Session on 4th October 2023 from <b>1pm to 4pm (3hrs) at \$16 per person x 13 persons</b> TL - Liza	<b>624.00</b>	✓
28	✓ 30	Tangosai Transport Services	Briefing Session on 4th October 2023 from <b>1pm to 4pm (3hrs) at \$16 per person x 15 persons</b> TL - Messie	<b>720.00</b>	✓
			<b>Total</b>	<b>\$ 20,624.00</b>	

# AHETAHA WATER CONSERVATION

## INVOICE

**Community Group Name**

Team Leader: ANDY TABAÁ  
 Address: CANAITILL  
 Phone: 7810069

Invoice # \_\_\_\_\_

Date: 6/10/23

Registration # \_\_\_\_\_

**BILL TO:**

Games Organizing Committee (GOC)  
 Old SeaKing Building  
 P.O Box 2443  
 Honiara

DESCRIPTIONS OF SERVICES	Qty (Hours)	Amount (SBD)
Games overview workshop conducted by GOC workforce and logistic team on 6/10/23; 9am - 1pm @ \$16/hr/person.  <del>CALC</del> <u>CALCULATIONS:</u>  4 hrs · 16 = 64 64 · 12 people = 768 ✓	4 hrs	
Thank you for your business!	Total	\$ 768 -

TERMS OF PAYMENT: NET 3 DAYS FROM DATE OF INVOICE

Make cheque payable to:













Bank: BSP

Team Leader  
Signature: \_\_\_\_\_

Account Name: AHETAHA WATER CONSERVATION ASSOCIATION

Account Number: 2000709457

## Logistics Community Group

Ahetaha Water Conservation		
No.	Name	Signature
1	Max Tauterou <del>Dick Tautona</del>	
2	<del>Stalin Tautona</del> Darren Maetord	
3	Steven Tautona Andy Tabae	
4	Junior Manomasu	
5	Monsy Hanaka G	
6	Alex Karikeni	
7	Travis Surupasi George Carry	
8	<del>Jerena Aeromane</del> Damaris Hurutarau	
9	<del>Glerisha Rienamae</del> Vinia Hurutarau	
10	<del>Ivoyn Darol Takili</del> Elvina Dera	
11	<del>Pranis Urokua</del> Roselyn Takaramu	
12	Bernard Surupasi	
13	Pamela Raukeni	
14	<del>Geleb Kiniwasia</del> Graham Hui	
15	David Oimisina	

Team leader  
→



# DAILY - CLOCK IN SHEET

NAME OF COMMUNITY GROUP: Ahataha <sup>water</sup> Conservatia DATE: 6/10/23

NO	NAMES	JOB-DUTY	TIME IN	TIME OUT
1	Dick Tautona	<del>John</del>		
2	Andy Tabua	<del>John</del>		
3	Alex Kori	<del>John</del>		
4	Darren Maetwa	<del>John</del>		
5	George Kari	<del>John</del>		
6	Bernard Surupasi	Surupasi		
7	Graham Hosi	<del>John</del>		
8	Damaris Hurutarau	<del>John</del>		
9	Pamela Raukeri	<del>John</del>		
10	Vinia Hurutarau	<del>John</del>		
11	Elvina Deva	<del>John</del>		

ABSENT

1				
2				
3				

STAFF IN CHARGE: NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

2:44

LTE

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**Transaction or Request Lodgement Receipt**

Transaction or Request Description: ANZ to Other Bank Transfer  
Transaction or Request Status: Posted  
Date / Time: 28/12/2023 12:36  
Transaction Number: AHN34448

**Transaction Details:**

ANZ to Other Bank Transfer

From Account: 5691140  
Transfer Amount in Local Currency: SBD 45,304.68  
Transfer From Amount: SBD 45,304.68  
Indicative :  
My Reference: logtic,kukm camp

**Payment Details**

Account Name: Ahetaha Water Conservation ass  
Account Number: 2000709457  
Bank Name: Bank of South Pacific  
Reference To Payee : 6,29 Nov.5-15dec

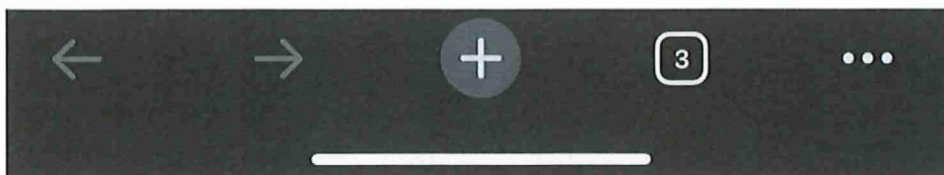
Pay Date : 28/12/2023

**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
28/12/2023 12:36 Agnes Ngumi  
Authorisation Required for : ANZ to Other Bank Transfer (2A)  
28/12/2023 16:41 Christian Nieng  
Authorised -ANZ to Other Bank Transfer  
Comments : verified  
29/12/2023 02:44 Debbie Ofaeri Sifoni  
Authorised -ANZ to Other Bank Transfer  
29/12/2023 02:44 Debbie Ofaeri Sifoni  
Transaction Processed  
\*\*\*\*\*



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## Your Reference

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**Held for Authorisation**  
**Transaction Number AHN34448**

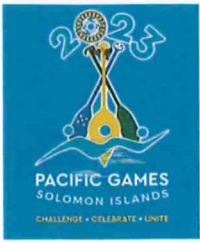
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## Transaction Details

ANZ to Other Bank Transfer
From Account: 5691140
Transfer Amount in Local Currency: SBD 45,304.68
Transfer From Amount: SBD 45,304.68
Indicative :
My Reference: logtic,kukm camp
Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

*[Handwritten signature]*  
*[Handwritten signature]*



# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Ahetaha Water Conservation Association	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u></u> Date <u>28/12/23</u>
IF DIRECT CREDITS ISSUED:  BANK REF #: _____  Signed _____	 APPROVED BY FINANCIAL CONTROLLER  Signed <u></u> Date <u>28/12/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Community group work on 6th Oct, 29th Nov - 6th Dec, 6th - 10th Dec, 7th - 12th Dec, 29th Nov - 5th Dec, 8th - 14th Nov and 15th - 21st Nov 2023 - Logistic Works at SINU Kukum Campus.	\$768.00
6-2717	Other Local Other Costs		\$9,120.00
6-2717	Other Local Other Costs		\$6,004.32
6-2717	Other Local Other Costs		\$2,965.00
6-2717	Other Local Other Costs		\$8,768.00
6-2717	Other Local Other Costs		\$10,707.36
6-2717	Other Local Other Costs		\$6,972.00

Cheque No: IB for \$45,304.68 Date 27/12/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 27/12/23



# NATIONAL HOSTING AUTHORITY

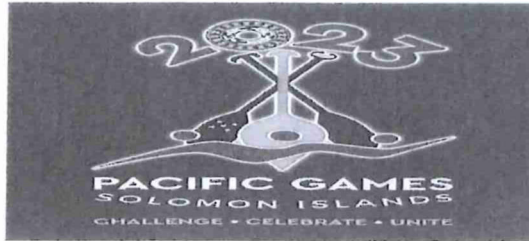
REQUISITION NUMBER: G01-2811/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Raise payment to various Community groups for cleaning and logistics group for the Pacific Games 2023.	SUNDAY PERSONS (Community groups) AHETATA		\$209,466.68 \$45,304.68  <del>\$209,466.68</del>
			TOTALS		\$45,304.68
Approval is requested to incur expenditure on the above			Account Code: <u>6-2717</u>		
Estimated Cost (SBD): <u>\$45,304.68</u> <del>\$209,466.68</del>			Account Name: <u>other Local other cost</u>		
Requisition Officer (Name): <u>Samuel Basoe</u>			Funds available on this account: _____		
Date: <u>21/12/23</u>			Sign: <u>[Signature]</u>		
Supervisors Certification (Accountable Officers):			Authority is granted for expenditure not exceeding:		
Certifying Officer (Name): <u>Debbie Keme</u>			SBD\$ <u>209,466.68</u>		
Post: <u>FC</u>			Signed: <u>[Signature]</u>		
Department: <u>NHA</u>			Name: <u>[Signature]</u>		
			Note: Authority for expenditure must be given by an accounting officer or his/her deligated		
Threshold Checklist			Compliance Check by: <u>[Signature]</u> Signature		
Payment requires one quote (10,000 below) <input type="checkbox"/>			Name: <u>[Signature]</u> Date: <u>22/12/23</u>		
Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/>			Position: <u>[Signature]</u>		
Is it a ITB Contract Payment <input type="checkbox"/>					
Is it a GTB Contract Payment <input type="checkbox"/>					
Payment is a Bid Waiver <input type="checkbox"/>					

Copy 1 White      NHA Finance  
 Copy 2 Pink      Compliance Department  
 Copy 3 Yellow    Requesting Department



MINUTE

Ref: GOC – /23

To: EXECUTIVE DIRECTOR, NHA

From: Finance & Procurment, GOC

Date: 21/12/2023

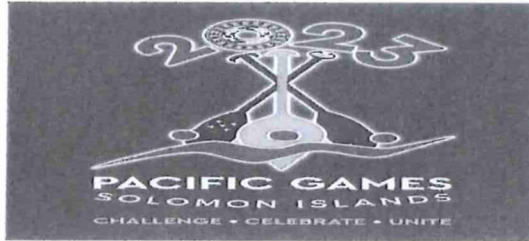
**RE: PROCUREMENT FOR CLEANING AND LOGISTIC GROUPS FOR PACIFIC GAMES 2023.**

Approval is sought to raise payment as referred above.

Raise payment for the sum of **SBD \$209,466.68**, payable upon execution as defined in the attached.

See attached is the invoice, timesheet , for your perusal.

Community Name	Details	Cost
① Damobo Association	Community work dated on 4 <sup>th</sup> Oct and 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> & 30 <sup>th</sup> Nov and 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> & 15 <sup>th</sup> Dec 2023.	\$26,752.00
② Smart Cleaning Service	Community work dated on 30 <sup>th</sup> Nov and 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup> Dec 2023.	\$11,520.00
③ Vatupochau	Community work dated on 4 <sup>th</sup> Oct and 29 <sup>th</sup> & 30 <sup>th</sup> Nov and 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> & 11 <sup>th</sup> Dec 2023.	\$18,336.00
④ Green valley Zone 1 Association	Community work dated on 4 <sup>th</sup> Oct and 21 <sup>th</sup> , 22 <sup>th</sup> , 23 <sup>th</sup> , 24 <sup>th</sup> , 25 <sup>th</sup> , 26 <sup>th</sup> , 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> & 30 <sup>th</sup> Nov and 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , 15 <sup>th</sup> , 16 <sup>th</sup> & 18 <sup>th</sup> Dec 2023.	\$59,008.00
⑤ F.T.B Clean Work	Community work dated on 6 <sup>th</sup> Oct and 1 <sup>st</sup> , 2 <sup>nd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> & 6 <sup>th</sup> Dec 2023.	\$8,458.00
⑥ Ahetaha Water Conservation Association	Community work dated on 6 <sup>th</sup> Oct and 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , 15 <sup>th</sup> , 16 <sup>th</sup> , 17 <sup>th</sup> , 19 <sup>th</sup> , 20 <sup>th</sup> , 21 <sup>th</sup> , 29 <sup>th</sup> & 30 <sup>th</sup> Nov and 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 11 <sup>th</sup> & 12 <sup>th</sup> Dec 2023.	\$45,304.68
⑦ Home Boys Logistics	Community work dated on 6 <sup>th</sup> Oct and 5 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> & 14 <sup>th</sup> Dec 2023.	\$13,344.00
⑧ Ravai Community Association	Community work dated on 4 <sup>th</sup> Oct and 2 <sup>th</sup> , 3 <sup>th</sup> , 7 <sup>th</sup> , 13 <sup>th</sup> , 17 <sup>th</sup> , 19 <sup>th</sup> , 20 <sup>th</sup> , 21 <sup>th</sup> , 22 <sup>th</sup> , 23 <sup>th</sup> , 24 <sup>th</sup> , 25 <sup>th</sup> , 26 <sup>th</sup> , 27 <sup>th</sup> , 28 <sup>th</sup> , 29 <sup>th</sup> & 30 <sup>th</sup> Nov and 1 <sup>st</sup> , 2 <sup>nd</sup> & 5 <sup>th</sup> Dec 2023.	\$26,744.00
<b>Total</b>		<b>\$209,466.68</b>



Therefore, kindly request for approval of budget and endorsement to make payment soon as possible.

Lisiane Simata

Procurement coordinator (GOC)

**Endorsed by:**

<b>Samuel Basoe</b> Finance Team Games Organizing Committee		
<b>Signature:</b> 	<b>Date:</b> 21/12/23	

**Approval:**

<b>Mr Jack Smith</b> Senior Operation Manager Games Organising Committee		
<b>Signature:</b> 	<b>Date:</b> 21/12/23	

**Community Group Name** Ahetaha WATER CONSERVATION **INVOICE**  
**Team Leader:** Jimmy Maniai **Invoice #** \_\_\_\_\_  
**Address:** Canahill **Date:** 6/10/23  
**Phone:** 7314934 **Registration #** \_\_\_\_\_

**BILL TO:**


Games Organizing Committee (GOC)  
 Old SeaKing Building  
 P.O Box 2443  
 Honiara

DESCRIPTIONS OF SERVICES	Qty (Hours)	Amount (SBD)
Games overview workshop conducted by GOC workforce and logistics team on 6/10/23; 9am - 1pm @ \$16/hr/person	4hrs	
<u>CALCULATIONS:</u>		
4hrs * 16 = 64		
64 * 12 people = 768		
<i>Thank you for your business!</i>	<b>Total</b>	<b>\$ 768 -</b>











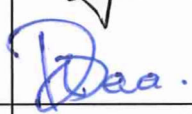
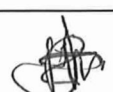
TERMS OF PAYMENT: NET 3 DAYS FROM DATE OF INVOICE

Make cheque payable to:

Bank: BSP  
 Account Name: AHETAHA WATER CONSERVATION ASSOCIATION  
 Account Number: 2000709457

Team Leader  
 Signature: 

## Logistics Community Group

Ahetaha Water Conservation		
No.	Name	Signature
1	Jimmy Maniai	
2	Christopher Abe <del>Max Tautarau</del>	
3	Senty olea <del>Mestenei Huitarau</del>	
4	Junior Tahopia <del>Watson Huitarau</del>	
5	Frank Mola <del>Israel Huitarau</del>	
6	Titus Honahe	
7	Logan Aiforea <del>Timothy Kauraena</del>	
8	Malvin Aihuna <del>Emmanuel Raukeni</del>	
9	Mark Mani <del>Gathy Rouka</del>	
10	Raynah Pisiao <del>Elna Toupua</del>	
11	Davina Deva <del>Ferah Kenekene</del>	
12	Zorika Rouka	
13	Joanah Rokoapata	
14	Junior Raukeni <del>Susan Oiana</del>	
15	Miriam Toba'ana	



# DAILY - CLOCK IN SHEET

NAME OF COMMUNITY GROUP: Ahetua Inkei Consohio DATE: 6/5/23

NO	NAMES	JOB-DUTY	TIME IN	TIME OUT
1	Jimmy Maniai	<i>[Signature]</i>		
2	Christopher Abe	<i>[Signature]</i>		
3	Senty Olea	<i>[Signature]</i>		
4	Junior Tahopia	<i>[Signature]</i>		
5	Frank Mola	<i>[Signature]</i>		
6	Titus Houahe	<i>[Signature]</i>		
7	Logan Aitorea	<i>[Signature]</i>		
8	Malvin Aihunu	<i>[Signature]</i>		
9	Mark Mani	<i>[Signature]</i>		
10	Rayna Pisiau Junior Roukemi	<i>[Signature]</i>		
11		<i>[Signature]</i>		

**ABSENT**

1	<u>Davina Deva</u>	<u>D. Deva</u>		
2				
3				

STAFF IN CHARGE: NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Community Ahetaha Water  
 Group Name: Conservation Association  
 Team Leader: Andy Tabak  
 Address: Canabill  
 Phone: 7810069

INVOICE

Invoice # AWCA 006  
 Date: 05/12/2023  
 Registration # 50287

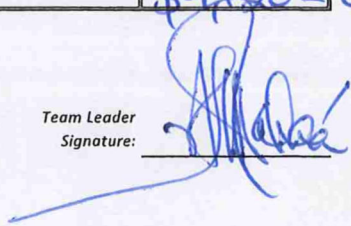
BILL TO:

Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
29/11/23	Ice bath, Pavilion, transfer ice to freezers and ice box	93 hrs	\$16-00	\$1,488-
30/11/23	Cleaning along Complex	92 hrs	\$16-00	<del>\$1,472-</del> \$1,472
1/12/23	Cleaning around Complex and car park	89 hrs	\$16-00	\$1,424-
2/12/23	Ice bath, Pavilion	79 hrs	\$16-00	\$1,264-
3/12/23	Collecting Ice Cooler	21 hrs	\$16-00	\$336- <del>\$</del>
04/12/23	Cleaning	51 hrs	\$16-00	\$816-
05/12/23	Cleaning campus	<del>79</del> hrs	\$16-00	<del>\$1,264-</del> \$1,267-
06/12/23	Removed installed fence	66 hrs	\$16-00	<del>\$1,056-</del> \$1,056-
Thank you for your business!		520	Total	\$9,120-00

Make cheque payable to:

Bank: Bank South Pacific (BSP)  
 Account Name: Ahetaha Water Conservation Ass.  
 Account Number: 2000709457

Team Leader  
 Signature: 



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahelaha Water Conservation Association  
 VENUE: SIMU / Panatina VILLAGE: SIMU / Panatina  
 SERVICES: Logistics REGISTRATION NO: 56287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1,072

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
06/12/23	Graham Hou.	Remove installed	6:00	12:00	[Signature]	1:00	6:00	[Signature]	11 hrs
	Alex Kavikeri	temporary fence	6:00	12:00	[Signature]	1:00	6:00	[Signature]	11 hrs
	George Granby	a round Compound	6:00	12:00	[Signature]	1:00	3:00	[Signature]	8 hrs
	Elvina Deuk		6:00	12:00	[Signature]	1:00	4:00	[Signature]	8 hrs
	Bernard Surupasi		7:00	12:00	[Signature]	1:00	3:00	[Signature]	7 hrs
	Darren Haefero		7:00	12:00	[Signature]	1:00	3:00	[Signature]	7 hrs
	Malvin Ahuru		7:00	12:00	[Signature]	1:00	2:00	[Signature]	7 hrs
	Roselyn Eddie		8:00	12:00	[Signature]	1:00	4:00	[Signature]	8 hrs
<b>TOTAL HOURS</b>									<b>68 hrs</b>

TEAM LEADER: Andy Tahai VENUE/VILLAGE WORKFORCE OFFICER: Alana Araitaa  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: 06/12/2023 DATE: 06/12/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conversation Association  
 VENUE: SINU/PANATINA VILLAGE: SINU/PANATINA  
 SERVICES: Logistic REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1,280

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
05/12/23	Roselyn Eddie		7:00	12:00	[Signature]	1:00	12:00	[Signature]	14hrs
	Darren Mactoro		7:00	12:00	[Signature]	1:00	3:00	[Signature]	7hrs
	Grayham Hou		7:00	12:00	[Signature]	1:00	10:00	[Signature]	15hrs
	Elvina Owa		7:00	12:00	[Signature]	1:00	6:00	[Signature]	10hrs
	Bernard Pasimaei		7:00	12:00	[Signature]	1:00	6:00	[Signature]	10hrs
	Alex Kamikim		9:08	12:00	[Signature]	1:00	10:00	[Signature]	12hrs
	George Garon		9:00	12:00	[Signature]	1:00	10:00	[Signature]	12hrs
<b>TOTAL HOURS</b>									80hrs

14hrs  
 14hrs  
 14hrs  
 14hrs  
 14hrs  
 14hrs  
 79hrs

TEAM LEADER: [Signature] VENUE/VILLAGE WORKFORCE OFFICER: Alana Araitewa  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: 05/12/2023 DATE: 05/12/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association

Rate per hour: \$ 16.00

VENUE: SINU/PANATINA

VILLAGE: SINU/PANATINA

Total weekly Pay: \$816

SERVICES: Logistic

REGISTRATION NO: 50267

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
<u>04/12/23</u>	<u>Roselyn Eddie</u>	<u>Cleaning</u>	<u>7:00</u>	<u>12:00</u>	<u>[Signature]</u>	<u>1:00</u>	<u>✓</u>	<u>[Signature]</u>	<u>6 hrs</u>
	<u>George Gorry</u>		<u>7:00</u>	<u>12:00</u>	<u>[Signature]</u>	<u>1:00</u>	<u>✓</u>	<u>[Signature]</u>	<u>6 hrs</u>
	<u>Graham Hoo</u>		<u>7:00</u>	<u>12:00</u>	<u>[Signature]</u>	<u>4:00</u>	<u>4:00</u>	<u>[Signature]</u>	<u>9 hrs</u>
	<u>Elvina Deva</u>		<u>7:00</u>	<u>12:00</u>	<u>[Signature]</u>	<u>1:00</u>	<u>✓</u>	<u>[Signature]</u>	<u>6 hrs</u>
	<u>Bernard Pasi</u>		<u>7:00</u>	<u>12:00</u>	<u>[Signature]</u>	<u>1:00</u>	<u>✓</u>	<u>[Signature]</u>	<u>6 hrs</u>
	<u>Alex Karikeni</u>		<u>7:00</u>	<u>12:00</u>	<u>[Signature]</u>	<u>1:00</u>	<u>✓</u>	<u>[Signature]</u>	<u>6 hrs</u>
	<u>Malvin Ahunu</u>		<u>7:00</u>	<u>12:00</u>	<u>[Signature]</u>	<u>1:00</u>	<u>✓</u>	<u>[Signature]</u>	<u>6 hrs</u>
	<u>Pamela Raikeni</u>		<u>7:00</u>	<u>12:00</u>	<u>[Signature]</u>	<u>1:00</u>	<u>✓</u>	<u>[Signature]</u>	<u>6 hrs</u>
<b>TOTAL HOURS</b>									<u>57 hrs</u>

TEAM LEADER: <u>Graham Hoo</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratava</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>04/12/23</u>	DATE: <u>04/12/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: AHETAHA WATER CONSERVATION ASSOCIATIONS  
 VENUE: SINU/PANATINA VILLAGE: SINU/PANATINA  
 SERVICES: Logistic REGISTRATION NO: 50787  
 Rate per hour: 5 16.00  
 Total weekly Pay: \$336

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
03/12/23	George Gorry	Collecting Ice Cooler.	12:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	7 hrs ✓
	<del>Alana Karikeri</del>								
	Alex Karikeri		12:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	7 hrs ✓
	Graugham Hou		12:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	7 hrs ✓
	DARREN NIPE		12:00		<i>[Signature]</i>		6:	<i>[Signature]</i>	
<b>TOTAL HOURS</b>									21 hrs ✓

TEAM LEADER: Graugham Hou VENUE/VILLAGE WORKFORCE OFFICER: Alana Aritawa  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 03/12/23 DATE: 03/12/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Klater Conservation Association  
 VENUE: Panatina SINU VILLAGE: Panatina SINU  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1264

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
02/12/23	Roselyn Eddie	Ice bath, refill water.	7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs
	Elvina Deva	parilion.	7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs
	Bernard Mari		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs
	DARREN WRE		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs
	Alex Kanikem		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs
	Malvin Aikawa		8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9 hrs
	George Awey		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs
	Grayham Hou		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs
TOTAL HOURS									<u>79</u>

✓  
✓  
✓  
✓  
✓  
✓  
✓  
✓  
✓  
✓  
79 hrs

TEAM LEADER: <u>Grayham Hou</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aritawa</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>02/12/2023</u>	DATE: <u>02/12/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: AHETAHA WATER CONSERVATION ASSOCIATION  
 VENUE: PANATINA SINU VILLAGE: PANATINA SINU  
 SERVICES: LOGISTICS REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1,424

DATE	NAMES	SPECIFIC TASKS	AM			PM			Official Use Only
			TIME IN	TIME OUT	SIGNATURES	TIME IN	TIME OUT	SIGNATURES	TOTAL HOURS
01/12/23	George Garry	Clean up around	7:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
01/12/23	Roselyn Edlie	Complex and car park	7:00	12:00	[Signature]	1:00	6:00	[Signature]	10 hrs
	Alex Kanikeni		8:00	12:00	[Signature]	1:00	10:00	[Signature]	13 hrs
	Graeham Fox		8:00	12:00	[Signature]	1:00	10:00	[Signature]	13 hrs
	Pamela Ranken		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
	Elvina Dava		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
	DARREN WAT		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
	Bernard Mani		9:00	12:00	[Signature]	1:00	3:00	[Signature]	5 hrs
	Malvin Ahuna		9:00	12:00	[Signature]	1:00	8:00	[Signature]	10 hrs
<b>TOTAL HOURS</b>									<b>89 hrs</b>

TEAM LEADER: Graeham Fox VENUE/VILLAGE WORKFORCE OFFICER: Alana Araitawa  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: 01/12/2023 DATE: 01/12/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/Panatina VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1440

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
30/11/23	Andy Tabari	Ma kaiti transfer	7:00	12:00	[Signature]	1:00	4:00	[Signature]	7 hrs
	DARREN WAG	to [unclear]	7:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Alex Karikemi	Clean along line of class	7:00	12:00	[Signature]	1:00	8:00	[Signature]	12 hrs
	Pamela Raukeni	rooms next to office	8:00	12:00	[Signature]	1:00	8:00	[Signature]	11 hrs
	Graham H.	Complex - Clean main	8:00	12:00	[Signature]	1:00	8:00	[Signature]	11 hrs
	Reenie Gray	Parking lot of complex	8:00	12:00	[Signature]	1:00	8:00	[Signature]	11 hrs
	Elvina [unclear]	Remove rubbish and	8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Malvin Aihana	Clean inside flower beds	9:00	12:00	[Signature]	1:00	8:00	[Signature]	9 hrs
	Roselyn Eddie		9:00	12:00	[Signature]	1:00	6:00	[Signature]	8 hrs
TOTAL HOURS									90 hrs

8 hrs  
 ✓  
 ✓  
 ✓  
 ✓  
 ✓  
 ✓  
 ✓  
 ✓  
 ✓  
 10  
 ✓  
 92 hrs

TEAM LEADER: Andy Tabari VENUE/VILLAGE WORKFORCE OFFICER: Alana Araitau  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: 30/11/2023 DATE: 30/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: panatina SINU VILLAGE: panatina SINU  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1488.

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
29/11/23	Andy Tabak	ICE Bath, Pavilion	9:55	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	7 hrs ✓
	Roselyn Eddie	transfer ice to freezers &	7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	11 hrs ✓
	Pamela Raukeni	Ice boxes	8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10 hrs ✓
	Alex Kani Kani	Maintain ice bath	8:00	12:00	<i>[Signature]</i>	1:00	10:00	<i>[Signature]</i>	13 hrs ✓
	George gary	activities, refilling and	8:00	12:00	<i>[Signature]</i>	1:00	10:00	<i>[Signature]</i>	13 hrs ✓
	Malvin Anum	charging baths	8:00	12:00	<i>[Signature]</i>	1:00	10:00	<i>[Signature]</i>	13 hrs ✓
	Graham Fox	Clean Pavilion	7:00	12:00	<i>[Signature]</i>	1:00	10:00	<i>[Signature]</i>	14 hrs ✓
	Bernard Mani		9:00	12:00	<i>[Signature]</i>	1:00	10:00	<i>[Signature]</i>	12 hrs ✓
TOTAL HOURS									<u>98 hrs</u> 98 hrs //

TEAM LEADER: *[Signature]* VENUE/VILLAGE WORKFORCE OFFICER: Alana Aratawa  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 29/11/2023 DATE: 29/11/23

Community Group Name: Ahetaha Water Conservation Association  
 Team Leader: Andy Tabae  
 Address: Canabill  
 Phone: 7810069

INVOICE

Invoice # AWCA 007  
 Date: 05/12/2023  
 Registration # 50287

**BILL TO:**

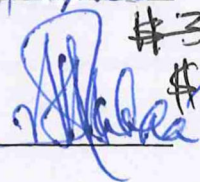
Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
07/12/23	Removed installed temporary fencing	57 hrs	\$16-00	\$912-00
08/12/23	Removed fence carrying stuffs to one location for collections.	40 hrs	\$16-00	\$640
09/12/23	Bring fence back to the Container	24 <del>28</del> hrs	\$16-00	\$133
11/12/23	Clean office	50 hrs	\$16-00	\$800
12/12/23	Carry Ice freezer and tables	30 hrs	\$16-00	\$480
Thank you for your business!		204	Total	\$2,965

Make cheque payable to:

Bank: BSP  
 Account Name: Ahetaha Water Conservation Ass.  
 Account Number: 2000709457

Team Leader  
 Signature:



~~\$3262~~  
 \$2,965



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: AHETAHA WATER CONSERVATION ASSOCIATION Rate per hour: \$ 16.00  
 VENUE: SINU / PANATINA VILLAGE: PANATINA Total weekly Pay: \$432  
 SERVICES: LOGISTICS REGISTRATION NO: 50287 \$912

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
07/12/23	George gary	Removed installed fencing	8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9 hrs
	Malvin Aibuna		8:00	12:00	<i>[Signature]</i>	"	6:00	<i>[Signature]</i>	9 hrs
	Alerel Kanikon		8:00	12:00	<i>[Signature]</i>	"	6:00	<i>[Signature]</i>	9 hrs
	Elvina Dave		9:00	12:00	<i>[Signature]</i>	"	6:00	<i>[Signature]</i>	8 hrs
	Pamela Ranken		9:00	12:00	<i>[Signature]</i>	"	6:00	<i>[Signature]</i>	8 hrs
	Bernard Mam		9:00	12:00	<i>[Signature]</i>	"	6:00	<i>[Signature]</i>	8 hrs
	Andy Tahae		11:00	12:00	<i>[Signature]</i>	"	6:00	<i>[Signature]</i>	6 hrs
<b>TOTAL HOURS</b>									57 hrs

TEAM LEADER: Grant Ham VENUE/VILLAGE WORKFORCE OFFICER: Alana Arutawa  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 07/12/23 DATE: 07/12/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association.  
 VENUE: SINU/PANATINA VILLAGE: PANATINA  
 SERVICES: Logistic REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 640

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
8/12/23	Alex Karikori	Remove fence	8:00	12:00	<i>[Signature]</i>	1:00	<del>7:00</del>	<i>[Signature]</i>	<del>9hrs</del> 10 hrs
	Grayham Hou	Installed during	8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	9hrs 10 hrs
	Elvina Dea	PG, Carrying items	8:00	12:00	<i>[Signature]</i>	1:00	8:00	<i>[Signature]</i>	7hrs 8 hrs
	Andy Tabia	from dumpsites to	10:00	12:00	<i>[Signature]</i>	1:00	4:00	<i>[Signature]</i>	5hrs
	George Garry	one location G2.	8:00	12:00	<i>[Signature]</i>	1:00	<del>7</del>	<i>[Signature]</i>	10hrs
TOTAL HOURS									<del>40hrs</del> 43 hrs

TEAM LEADER: Andy Tabia VENUE/VILLAGE WORKFORCE OFFICER: Alana Arutawa  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 08/12/2023 DATE: 08/12/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahuetaha Water Conservation Association  
 VENUE: SINU / PANATINA VILLAGE: panatina  
 SERVICES: Logistic REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
09/12/23	George gary	Bring fence back to the Container	8:00	12:00			2:00		7hr
	DARREN MAE		8:00				2:00		7hr
	Alex Kenikari		8:00				2:00		7hr
	Grayham hoo		8:00				2:00		7hr
TOTAL HOURS									28hr 24 hrs

6  
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G

TEAM LEADER: Grayham hoo VENUE/VILLAGE WORKFORCE OFFICER: \_\_\_\_\_  
 SIGNATURE: SIGNATURE: \_\_\_\_\_  
 DATE: 09/12/2023 DATE: 09/12/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU Panatina VILLAGE: SINU Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$800

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
11/12/23	Roselyn Eddie		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs ✓
	Darren Maetora		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs ✓
	Aleza Kavikeri		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs ✓
	George Garry		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs ✓
	Graham hore		7:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	10 hrs ✓
TOTAL HOURS									50 hrs ✓

TEAM LEADER: <u>Graham hore</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aartawa</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>11/12/23</u>	DATE: <u>11/12/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha water Conservation Association Rate per hour: \$ 16.00  
 VENUE: # Sime / Panatina VILLAGE: Panatina Total weekly Pay: \$480  
 SERVICES: Logistics REGISTRATION NO: 50287

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
12/12/23	Alex Kwikiri	Cleaning up in office	7:00	12:00		1:00	6:00		10hrs ✓
	George gungy		7:00	12:00		1:00	6:00		10hrs ✓
	DARREN MAGEE		7:00	12:00		1:00	6:00		10hrs ✓
TOTAL HOURS									30hrs ✓

TEAM LEADER: Grayham bar VENUE/VILLAGE WORKFORCE OFFICER: Alana Aratawa  
 SIGNATURE: SIGNATURE:   
 DATE: 12/12/23 DATE: 12/12/23

INVOICE

Community Group Name: Ahetaha Water Conservation Ass. Invoice # \_\_\_\_\_  
 Team Leader: Jimmy Maniai Date: \_\_\_\_\_  
 Address: Canahill Registration # \_\_\_\_\_  
 Phone: 7314934

**BILL TO:**  
 Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
29/11/23	Logistic	117 hrs	\$16	\$1,872
30/11/23	Logistic	<del>80:8</del> hrs	\$16	<del>\$1,372.8</del> \$1384 -
1/12/23	Logistic	72:5 hrs	\$16	<del>\$1,156.8</del> \$1160 -
2/12/23	Logistic	62:5 hrs	\$16	\$1000
3/12/23	Logistic	51:50 hrs	\$16	<del>\$820.8</del> \$824 -
4/12/23	Logistic	99:00 hrs	\$16	\$1584
5/12/23	Logistic	<del>67:00</del> hrs	\$16	<del>\$1072</del> \$944 -
		59 hrs		
Thank you for your business!			Total	<del>\$8,878.4</del> \$8784 -

Make cheque payable to:

Bank: BSP  
 Account Name: Ahetaha Water Conservation Association  
 Account Number: 2000709457

Team Leader Signature: [Signature] \$8,768



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Group  
 VENUE: SINU KUKUM Campus VILLAGE: SINU KUKUM  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
29/11/23	Jimmy Mania	Logistic	7:00		<i>[Signature]</i>	7:00		<i>[Signature]</i>	12:00 15
29/11/23	DOMS Pisi		8:00		<i>[Signature]</i>	7:00		<i>[Signature]</i>	11:00
29/11/23	Cina Kemera		8:00		<i>[Signature]</i>	7:00		<i>[Signature]</i>	11:00
29/11/23	Junior Tahapa	Logistic	8:00		<i>[Signature]</i>	7:00		<i>[Signature]</i>	11:00
29/11/23	Mark Man		8:00		<i>[Signature]</i>	7:00		<i>[Signature]</i>	16:00
29/11/23	Jeremy Alauania	Logistic	8:00		<i>[Signature]</i>	11:00		<i>[Signature]</i>	15:00
29/11/23	Titus Houake		8:00		<i>[Signature]</i>	11:00		<i>[Signature]</i>	15:00
29/11/23	tegan Atarea	logistic	8:00		<i>[Signature]</i>	11:00		<i>[Signature]</i>	15:00
29/11/23	Junior Kaurimae	Logistic	8:00		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9:00
TOTAL HOURS									117:00 hrs 117 hrs

TEAM LEADER: <u>Jimmy Mania</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Vernice Ohi</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>29/11/23</u>	DATE: <u>29/11/23</u>





COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Group  
 VENUE: SINU KUKUM Campus VILLAGE: SINU KUKUM  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
1/12/23	Jimmy Mania	Logistic	7:00		[Signature]	4:00		[Signature]	9:00 ✓
1/12/23	Junior Tahopa	Logistic	7:00		[Signature]	4:00		[Signature]	9:00 ✓
1/12/23	DORIS PisiAU		8:00		[Signature]	3:30		[Signature]	4:30 6.5 ✓
1/12/23	Cina Kenieroa	Logistic	8:00		[Signature]	4:00		[Signature]	8:00 ✓
1/12/23	Titus Hou'aha		8:00		[Signature]	4:00		[Signature]	8:00 ✓
1/12/23	Mark Mani		8:00		[Signature]	4:00		[Signature]	8:00 ✓
1/12/23	Max Huitarau	logistic	8:00		[Signature]	4:00		[Signature]	8:00 ✓
1/12/23	Logan Atorea		8:00		[Signature]	4:00		[Signature]	8:00 ✓
1/12/23	Jeremy Nuanania	Logistic	8:00		[Signature]	4:00		[Signature]	8:00 ✓
TOTAL HOURS									72:30 hrs 72.5

TEAM LEADER: Jimmy Mania SIGNATURE: [Signature] DATE: 1/12/23  
 VENUE/VILLAGE WORKFORCE OFFICER: Veronica Ofu SIGNATURE: [Signature] DATE: 1/12/23





PROJECT GROUP NAME: The Lake Logistic Group

DATE: \_\_\_\_\_

PROJECT NO: \_\_\_\_\_

Page No: \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

DATE	NAME	PROJECT	TIME IN	TIME OUT	STARTING	STOPPING	TIME	TIME
4/12/23	Jason Kamsing	Logistic	7:00	9:00			2:00	8:00
4/12/23	Jimmy	Logistic	7:00	9:00			2:00	1:00
4/12/23	Johan Aho	Logistic	7:00	9:00			2:00	10:00
4/12/23	Frits Houder	Logistic	7:00	9:00			2:00	10:00
4/12/23	Imvor Tohepa	Logistic	7:00	9:00			2:00	10:00
4/12/23	Don P. Slay	Logistic	7:00	9:00			2:00	11:00
4/12/23	Anna Keri era	Logistic	7:00	9:00			2:00	9:00
4/12/23	Mark Khan	Logistic	7:00	9:00			2:00	10:00
4/12/23	Max Huisman	Logistic	7:00	9:00			2:00	9:00
4/12/23	Drewy Alvania	Logistic	7:00	9:00			2:00	11:00

DATE: 4/12/23

PROJECT NO: \_\_\_\_\_

PROJECT NAME: Logistic

PROJECT LEADER: Jimmy Larina

99:00 hrs  
99:5 hrs  
9:5



RS/11/23

INVOICE

Community Group Name: Ahetaha  
Team Leader: Jimmy M  
Address: Tuvarehu  
Phone: \_\_\_\_\_

Invoice # AWCAJ002  
Date: 5/11/2023  
Registration # 50274

**BILL TO:**  
Games Organizing Committee (GOC)  
Workforce Centre, Sport City  
P.O Box 2443  
Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
9/11/23	Logistic	106:30hrs	\$16	\$1700.8
10/11/23	Logistic	110 hrs	\$16	\$1760
11/11/23	Logistic	98:71hrs	\$16	\$1579.36
12/11/23	Logistic	55:00 hrs	\$16	\$880
13/11/23	Logistic	116:02 hrs	\$16	\$1856.32
14/11/23	Logistic	82:72hrs	\$16	\$1323.52
8/11/23	Logistic	100:51	\$16	\$1608.16
Thank you for your business!			Total	\$10,707.36

Make cheque payable to:

Bank: BSP  
Account Name: Ahetaha Water Conservation Association  
Account Number: 2000709457

Team Leader Signature: 



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahehahs

Rate per hour: \$ 16.00  
Total weekly Pay: \_\_\_\_\_

VENUE: \_\_\_\_\_

VILLAGE: KUKUM SIN

SERVICES: Logistic

REGISTRATION NO: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
9/11/23	Jimmy M	Logistic	4:30				7:00		11
"	Junior. R	"	8:00				5:00		9
"	Max. H	"	5:00				4:30		8:30
"	Max. H	Logistic	8:00				5:00		9
9/11/23	Loann. A	"	8:00				8:00		12
"	Moh. F	"	8:00				8:00		12
"	JUNIOR. T	Logistic	8:00				5:00		12
9/11/23	Titus. H	"	8:00				8:00		12
"	Chris. A	"					8:00		12
"	Mark.	"	8:00				5:00		9
TOTAL HOURS									106:3 hrs

TEAM LEADER: <u>Jimmy Maniai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>SINU KUKUM</u>
SIGNATURE:	SIGNATURE:
DATE: <u>9/11/23</u>	DATE: <u>9/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha  
 VENUE: Kukum VILLAGE: SINU KUKUM  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
10/11/23	Jimmy Maniai	Logistic	8:30		[Signature]	7:00		[Signature]	11
10/11/23	Junior Rankem	Logistic	8:30		[Signature]	7:00		[Signature]	11
10/11/23	Titus Houahe		8:30		[Signature]	7:00		[Signature]	11
10/11/23	Junior Tahopa	logistic	8:30		[Signature]	7:00		[Signature]	11
10/11/23	Max Huitarau	logistic	8:30		[Signature]	7:00		[Signature]	11
10/11/23	Frank MOLA	Logistic	8:30		[Signature]	7:00		[Signature]	11
10/11/23	Logan Aitua	Logistic	8:30		[Signature]	7:00		[Signature]	11
10/11/23	Zorika Hatamane	Logistic	8:30		[Signature]	7:00		[Signature]	11
10/11/23	Rayna Pisiua	Logistic	8:30		[Signature]	7:00		[Signature]	11
10/11/23	Chris. A	logistic	8:30		[Signature]	7:00		[Signature]	11
TOTAL HOURS									110 hrs

TEAM LEADER: Jimmy Maniai  
 SIGNATURE: [Signature]  
 DATE: \_\_\_\_\_

VENUE/VILLAGE WORKFORCE OFFICER: SINU KUKUM  
 SIGNATURE: [Signature]  
 DATE: 10/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha  
 VENUE: Kukum Campus VILLAGE: SINU KUKUM  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
11/11/23	Jimmy Maniai	Logistic	8:00				6:47		10:47
11/11/23	Junior Paulsen	Logistic	8:00				6:52		10:52
11/11/23	Max Huitaram		8:00				6:00		10:00
11/11/23	Titus Hou'abe		8:00				6:30		10:30
11/11/23	Mark Mani		8:00				6:30		10:30
11/11/23	Lojan Aitorea		8:00				6:30		10:30
11/11/23	Junior Tahora		8:00				6:30		10:30
11/11/23	Max Hou'abe		8:00				6:00		6:00
11/11/23	Frank Mola		8:00				6:00		10:00
11/11/23	Chris : Ahe		8:00				6:52		10:52
TOTAL HOURS									98:72 hrs

TEAM LEADER: <u>Jimmy Maniai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>SINU KUKUM</u>
SIGNATURE:	SIGNATURE:
DATE: <u>11/11/23</u>	DATE: <u>11/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha  
 VENUE: Kukum Campus VILLAGE: \_\_\_\_\_  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT	
12/11/23	Jimmy Mania	Logistic	8		[Signature]	6:59		11
12/11/23	Junior. Tahoja	Logistic	8:00		[Signature]	6:59		11
12/11/23	Junior. Kausimo	Logistic	8:00		[Signature]	6:59		11
12/11/23	Jeremy. Nuania	Logistic	8:00		[Signature]	6:59		11
12/11/23	Titus Hovaha	Logistic	8:00		[Signature]	6:59		11
TOTAL HOURS								55 hrs

TEAM LEADER: Jimmy Mania VENUE/VILLAGE WORKFORCE OFFICER: SINU KUKUM  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: 12.11.23 DATE: 12.11.23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahituba Community Group  
 VENUE: SINU KUKU VILLAGE: SINU KUKU  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
13/11/23	Junior. Raekani	Logistic	7:36				7:00		11:00
13/11/23	Junior. Tahopa	Logistic	7:36				8:51		12:01
13/11/23	Jimmy Maniai	Logistic	7:36				7:00		11:00
13/11/23	Junior. Kausi	Logistic	7:36				7:00		11:00
13/11/23	Jeremy. Nauania	Logistic	7:36				7:00		11:00
13/11/23	Frank MOLA	Logistic	7:36				8:37		12:37
13/11/23	Logan Aitovea	Logistic	7:36				8:37		12:37
13/11/23	Mark Mani	Logistic	8:00				8:40		12:40
13/11/23	Chris. A	Logistic	8:00				8:37		12:37
13/11/23	Max Huteran	Logistic	8:00				6:00		10:00
TOTAL HOURS									116:02 hrs

TEAM LEADER: Jimmy Maniai VENUE/VILLAGE WORKFORCE OFFICER: SINU KUKU

SIGNATURE: SIGNATURE:

DATE: 13/11/23 DATE: 13/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME:

Ahetalm Logistic

Rate per hour: \$ 16.00  
Total weekly Pay: \_\_\_\_\_

VENUE:

Logistic

VILLAGE:

Kukum

SERVICES:

REGISTRATION NO: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
14/11/23	Jimmy Maniai	Logistic	8:00	12:00	[Signature]	12:46	5:00	[Signature]	8:46
14/11/23	Zorika Matamane	Logistic	8:00	12:15	[Signature]	12:49	5:00	[Signature]	8:49
14/11/23	Davina Deva	Logistic	8:00	12:15	[Signature]	12:49	5:00	[Signature]	8:49
14/11/23	Junior Rawkon	Logistic	8:00	12:15	[Signature]	12:59	5:00	[Signature]	8:59
14/11/23	Logan Aitaven	Logistic	8:00	12:15	[Signature]	12:59	5:00	[Signature]	8:59
14/11/23	Logan Chris A	Logistic	8:00	12:15	[Signature]	1:00	5:00	[Signature]	8:00
14/11/23	Junior Tohapi	Logistic	8:00	12:00	[Signature]	12:46	5:00	[Signature]	8:00
14/11/23	Junior Kausi moe	Logistic	8:00	12:00	[Signature]	1:00	5:00	[Signature]	8:00
14/11/23	Jeremy Navania	Logistic	8:00	12:00	[Signature]	12:46	5:00	[Signature]	8:00
14/11/23	max Huitarua	Logistic	8:00	12:20	[Signature]	12:59	5:00	[Signature]	8:00
TOTAL HOURS									82.72 hrs

TEAM LEADER: <u>Jimmy Maniai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Jean Eric Manepora</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>14/11/23</u>	DATE: <u>6/12/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Rate per hour: \$ 16.00  
 VENUE: Kukum Campus VILLAGE: SINU KUKUM Total weekly Pay: \_\_\_\_\_  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
8/11/23	Jimmy Maniai	Logistic	8:00				6:30		10:30
8/11/23	Logan Aitavea	Logistic	8:00				6:30		10:30
8/11/23	Junior Rauteri	Logistic	8:00				5:47		9:47
8/11/23	Jumav. Tahopen	Logistic	8:00				5:47		9:47
8/11/23	Frank Mola	Logistic	8:00				6:30		10:30
	Mark Mani	Logistic	8:00				6:30		10:30
8/11/23	Cristopher ABe	Logistic	8:00				5:47		9:47
	Titus Houahe		8:00				6:30		10:30
8/11/23	Max Hufferum	Logistic	8:00				6:30		10:30
	Max Houahe		8:00				6:30		10:30
TOTAL HOURS									160:51 hrs

TEAM LEADER: Jimmy Maniai VENUE/VILLAGE WORKFORCE OFFICER: SINU KUKUM  
 SIGNATURE: SIGNATURE:   
 DATE: 8/11/2023 DATE: 8/11/23

**INVOICE**

Community Group Name: Ahetaha Water Conservation Ass Invoice # \_\_\_\_\_  
 Team Leader: Jimmy Maniai Date: \_\_\_\_\_  
 Address: Canahill Registration # \_\_\_\_\_  
 Phone: 7314934


**BILL TO:**  
 Games Organizing Committee (GOC)  
 Old SeaKing Building  
 P.O Box 2443  
 Honiara

DESCRIPTIONS OF SERVICES	Qty (Hours)	Amount (SBD)
6/12/23 - Logistic	96:00	\$1,536
7/12/23 - Logistic	98:00	\$1,568
8/12/23 - Logistic	88:00	\$1,408
9/12/23 - Logistic	48:00	\$772.32
10/12/23 - Logistic	45:00	\$720
Thank you for your business!		Total \$6,004.32

**TERMS OF PAYMENT: NET 3 DAYS FROM DATE OF INVOICE**

Make cheque payable to:

Bank: Ahetaha W BSP  
 Account Name: Ahetaha Water Conservation Association  
 Account Number: 2000709457

Team Leader  
 Signature: 



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Matawale Womens Association A HETAHA

Rate per hour: \$ 16.00  
Total weekly Pay: \_\_\_\_\_

VENUE: Aquatic Center

VILLAGE: Kulcom Use

SERVICES: General Cleaning Logistic

REGISTRATION NO: \_\_\_\_\_

06/12/23

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
15/09/2023	JIMMY MANIAI <small>Junior Chair</small>	Logistic	8:00	<del>6:00</del>		1:00	6:00		5 Hrs 10:00
11	JASON KAUSIMAE <small>Junior Chair</small>	Logistic	8:00	<del>6:00</del>		1:00	6:00		5 Hrs 10:00
11	TITUS HOUAHE <small>Junior Chair</small>	Logistic	8:00	<del>6:00</del>		1:00	6:00		5 Hrs 10:00
11	MAX HOUAHE <small>Max Dika</small>	↓	8:00	<del>6:00</del>		1:00	6:00		5 Hrs 10:00
11	JUNIOR TAHOPA <small>Secretary Wane</small>		8:00	<del>6:00</del>		1:00	6:00		5 Hrs 10:00
11	LOGAN ATOREA <small>Chairman Titu</small>		8:00	<del>6:00</del>		1:00	6:00		5 Hrs 10:00
11	JEREMY NAUANIA <small>Member</small>		8:00	<del>6:00</del>		1:00	6:00		5 Hrs 10:00
11	DORIS FISIAU <small>Moses</small>		8:00	<del>6:00</del>		1:00	6:00		5 Hrs 10:00
11	MAX HUITARAU <small>Nelly Terry</small>		8:00	<del>6:00</del>		1:00	4:00		5 Hrs 8:00
11	Junior Kausi		8:00				4:00		8:00
TOTAL HOURS									45 Hrs 96.00 hrs

TEAM LEADER: <u>Jimmy Maniai</u> <small>Charles Stennett Kereau</small>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Jerry Bobongi</u> <u>Veronica Oh</u>
SIGNATURE:	SIGNATURE:
DATE: <u>06/12/23</u> <small>15/09/2023</small>	DATE: <u>6/12/23</u> <small>15/09/2023</small>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Matavale Womens Association **AHETAHA**  
 VENUE: Aquatic Center  
 SERVICES: General Cleaning **Logistic**  
 VILLAGE: Kukem SING  
 REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

07/12/23

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
15/09/2023	Jimmy Mani	Logistics	7:00			1:00	5:00		5 Hrs 10:00
	Jerry Titus Houahe	Logistics	7:00			1:00	5:00		5 Hrs 10:00
	Jimmy Nanania	Logistic	7:00			1:00	5:00		5 Hrs 10:00
	Kemkeniroa	Logistics	7:00			1:00	5:00		5 Hrs 10:00
	Doris Pisial	Logistics	7:00			1:00	5:00		5 Hrs 10:00
	Max Huru Houahe	Logistics	7:00			1:00	5:00		5 Hrs 10:00
	Logan Aitava	Logistics	7:00			1:00	5:00		5 Hrs 10:00
	Jason Kausimae	Logistics	7:00			1:00	5:00		5 Hrs 10:00
	Melly Terry Max Huitary	Logistics	8:00			1:00	5:00		5 Hrs 9:00
	Mark Mani	Logistic	8:00				5:00		1:00
<b>TOTAL HOURS</b>									45 Hrs 98:00

TEAM LEADER: <u>Jimmy Mani</u> <small>Charles Stennett Refeau</small>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Jerry Bobongi</u> <u>Veronica</u>
SIGNATURE:	SIGNATURE:
DATE: <u>07/12/23</u> 15/09/2023	DATE: <u>15/09/2023</u> <u>7/12/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Group  
 VENUE: Kukum Campus  
 SERVICES: Logistic

VILLAGE: SINU Kukum

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

REGISTRATION NO: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
8/12/23	Jimmy Mania	Logistic	8:00		[Signature]	5:00		[Signature]	9:00
	Jeremy Navania		8:00		[Signature]	5:00		[Signature]	9:00
	Maze Huitafu		8:00		[Signature]	5:00		[Signature]	9:00
	Eina Kenicaru		8:00		[Signature]	5:00		[Signature]	9:00
	Doris Pisiau		8:00		[Signature]	5:00		[Signature]	9:00
	Titos Houahe		8:00		[Signature]	5:00		[Signature]	9:00
	Logan Aitorea		8:00		[Signature]	5:00		[Signature]	9:00
	Max Houahe		8:00		[Signature]	5:00		[Signature]	9:00
	Jason:kausimae		8:00		[Signature]	3:00		[Signature]	7:00
	<del>Mark man</del> Junior Takopa		<del>8:00</del> 8:00		[Signature]	<del>1:00</del> 1:00	5:00		[Signature]
TOTAL HOURS								88:00	hrs

TEAM LEADER: Jimmy Maniai      VENUE/VILLAGE WORKFORCE OFFICER: Veronica Ohu

SIGNATURE: [Signature]      SIGNATURE: [Signature]

DATE: 8/12/23      DATE: 8/12/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic group  
 VENUE: Sinu kukum Campus VILLAGE: Sinu kukum  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
9/12/23	Jimmy Mania	Logistic	7:00				2:00		7:00
9/12/23	Titus Havahe	Logistic	7:am				2:00		7:00
9/12/23	Junior Tahopa	Logistic	7:am				2:00		7:00
9/12/23	Mark Mani	Logistic	7:am				2:PM		7:00
9/12/23	Max Hou		7:am				2pm		7:00
9/12/23	Jeremy Napania	Logistic	7:am				2:PM		7:00
9/12/23	Logan Aitorea		8:27				2pm		6:27
TOTAL HOURS									48:27 hrs

TEAM LEADER: <u>Jimmy Mania</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Veronica Oh</u>
SIGNATURE:	SIGNATURE:
DATE: <u>9/12/23</u>	DATE: <u>9/12/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Group  
 VENUE: SINA KUKUM CAMPUS  
 SERVICES: Logistic  
 VILLAGE: \_\_\_\_\_  
 REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00

Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
11/12/23	Jimmy Maniai	Logistic	8:00		[Signature]		5:00	[Signature]	9:00
11/12/23	Junior Tohopa	Logistic	8:00		[Signature]		5:00	[Signature]	9:00
11/12/23	Jeremy Naumani	Logistic	8:00		[Signature]		5:00	[Signature]	9:00
11/12/23	Max Huitkawa	Logistic	8:00		[Signature]		5:00	[Signature]	9:00
11/12/23	Mark Mani	Logistic	8:00		[Signature]		5:00	[Signature]	9:00
TOTAL HOURS									45.00 hrs

TEAM LEADER: Jimmy Maniai  
 SIGNATURE: [Signature]  
 DATE: 11/12/23  
 VENUE/VILLAGE WORKFORCE OFFICER: Veronica [Signature]  
 SIGNATURE: [Signature]  
 DATE: 11/12/23



**NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT**

C5

**CONTRACT PAYMENT AND COMPLIANCE CHECKLIST  
(For payment of contracts over \$100,000)**

This checklist is to be submitted along with contracts payments for works, goods and services

Required documents Prepared by Committee/Department	FI Ref	Committee	Procurement	Finance
Purchase Requisition (PR) for the entire value of the contract	P7 35	✓		
Draft Contract ( <b>not yet signed by Supplier</b> )	P7 10.1			
Tender Award by ITB/GTB	P7 10.1	✓		
PR signed by requisition officer		✓		
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)				
Progress Report of works/Photos etc				
Completion report if goods/services and works have been completed		✓		
Other reports if any ( goods and services)				
Payment certificate from Engineer matching amount in Requisition				
Invoice from Contractor matching amount in requisition		✓		
<b>Compliance checks required and done by Procurement</b>				
Contract form approved and Signed by Chairman/EDs	P7 27.2	✓		
PR has been signed by authorized person (and not approving payment to themselves)	P7 44	✓		
Check amount on PR matches the signed contract		✓		
Account code used is correct	P7 38.5(e)			
Name on PR matches signed contract	P7 38.5(e)	✓		
Check price and rates are reasonable	P7 43.2(b)	✓		
<b>Data entry checks for PV and Cheque payments done by Finance Department</b>				
Amount entered in AX matches Requisition				✓
Account code in AX matches Requisition				✓
Vendor name in AX matches Requisition				✓
Item code and Units entered (e.g. box, each) correctly				✓
Description has enough detail				✓
Check dates on future instalments entered correctly				
Budget OK				✓

Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.

Department Compliance performed by:

Signed: [Signature]

Name and Position: Ayesha Ngum

Date: 22/12/23

Procurement section Compliance performed by:

Signed: [Signature]

Name and Position: Jeff Mobb B

Date: 22/12/2023

Finance Department Compliance performed by:

Signed: [Signature]

Name and Position: Lorelyn T (ALP)

Date: 27/12/23



### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to Other Bank Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 18/12/2023 15:07  
**Transaction Number:** AHM03657

#### Transaction Details:

ANZ to Other Bank Transfer

From Account: 5691140  
 Transfer Amount in Local Currency: SBD 8,041.60  
 Transfer From Amount: SBD 8,041.60  
 Indicative :  
 My Reference: Logistic-SKukum

#### Payment Details

Account Name: Ahetaha Water Conservation Ass  
 Account Number: 2000709457  
 Bank Name: Bank of South Pacific  
 Reference To Payee : Pay for 22-28/11



Pay Date : 18/12/2023

#### Comments:

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 18/12/2023 15:07 Pauline Tovua  
 Authorisation Required for : ANZ to Other Bank Transfer (2A)  
 18/12/2023 17:09 Christian Nieng  
 Authorised -ANZ to Other Bank Transfer  
 Comments : verified  
 19/12/2023 12:43 Debbie Ofaeri Sifoni  
 Authorised -ANZ to Other Bank Transfer  
 19/12/2023 12:43 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*

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## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

## Held for Authorisation Transaction Number AHM03657

### Transaction Details

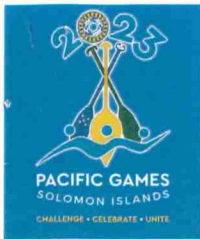
ANZ to Other Bank Transfer
From Account: 5691140
Transfer Amount in Local Currency: SBD 8,041.60
Transfer From Amount: SBD 8,041.60
Indicative :
My Reference: Logistic-SKukum
Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

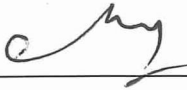
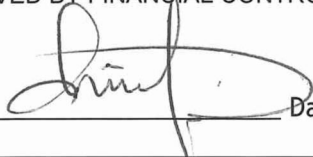
*Meng*

18112123





# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Ahetaha Water Conservation Association	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u></u> Date <u>15/12/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed <u></u> Date <u>15/12/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Community work on 22nd - 28th November 2023 - SINU Kukum Logistics.	\$8,041.60

Cheque No: IB for \$8,041.60 Date 15/12/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 15/12/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC 2568/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
		Raise payment to SUNDRY PERSONS (communities) as per works per summary Sheet	SUNDRY PERSONS		<del>\$126,672-80</del> 8,041.60
<b>TOTALS</b>					<del>126,672-80</del>

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$8,041.60  
~~\$126,672-80~~

Requisition Officer (Name): Agnes Napiin Date: 12/12/23  
Sign: [Signature]

Account Code: 6-2717 \$8,041.60

Account Name: Other Local Other Cost.

Funds available on this account: \_\_\_\_\_

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): Debbie Reneve Sign: [Signature]

Post: FE

Department: NHA

**Authority is granted for expenditure not exceeding:**

SBD\$ 126,672-w

Signed: [Signature]

Name: [Signature]

Note: Authority for expenditure must be given by accounting officer or his/her deligated

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: [Signature] Signature

Name: Peter [Signature] Date: 13/12/23

Position: PAW



MINUTE

Ref: GOC – /23

To: EXECUTIVE DIRECTOR, NHA

From: Finance & Procurement, GOC

Date: 11/12/2023

**RE: PROCUREMENT FOR COMMUNITY GROUP – CLEANING AND LOGISTICS FOR THE PACIFIC GAMES 2023**

Approval is sought to raise payment to various contracted community groups.

See attached is the total Invoice of **SBD\$126,672.80** for your perusal.

No.	Community Name	Details	Cost
1	Hiva Raku Community Association	community work on Nov 23rd, 24th, 25th, 26th 27th 28th (SINU Kukum) cleaning TL Simon	6,720.00
2	H & E Enterprise	community work on Nov 20th - 25th, 27th 28th (SINU Kukum) cleaning TL Elizabeth	9,136.00
3	H & E Enterprise	community work on Nov 20th - 28th (SINU Kukum) cleaning TL Hanna	15,060.00
4	Rill Environmental Solutions	community work on Nov 22nd - 28th (SINU Kukum) logistic TL Martin	13,123.20
5	Waneafoa Farmers Associations	community work on Nov 18th - 28th (SINU Kukum) cleaning TL Evalyn	13,824.00
6	Waneafoa Farmers Associations	community work on Nov 14th -17th (SINU Kukum) cleaning TL Evalyn	5,120.00 *
7	Vuini Family Association	community work on Nov 22nd - 28th (SINU Kukum) cleaning TL Philip	7,824.00
8	Ahetaha Water Conservation Association	community work on Nov 22nd - 28th (SINU Kukum) logistics TL Jimmy	8,041.60
9	Panatina Ridge Association	community work on Nov 28th - (KGVI) cleaning TLGwendalyn	7,840.00
10	Viakalina Eni Association	community work on Nov 16th - 26th - (Kukum Campus) cleaning TL Florence	14,048.00
11	Central Baegu Farmer Association	community work on Nov 25th, 27th, 28th, 29th, Dec 1st, 2nd, 3rd - (Kukum Campus) cleaning TL Gabriel	9,440.00
12	Earth Constructions	community work on Nov 22nd - 28th, (DC Park) cleaning TL Margaret	10,240.00



13	St Nicholas Association	Kindy	community work on Nov 28th - 30, Dec 1st - 3rd (National Stadium) cleaning TL Salome	6,256.00
			<b>Total</b>	<b>\$ 126,672.80</b>

Therefore, kindly request for approval of budget and endorsement to make the payment soon as possible.

Georgina Kikiolo

Procurement Coordinator (GOC)

**Endorsed by:**

Agnes Ngumi Finance Team Games Organizing Committee		
Signature:	Date: 11/12/2023	

**Approval:**

Mr Peter Stewart Chief Executive Officer Games Organising Committee		
Signature:	Date: 11/12/23	



NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT

C5

CONTRACT PAYMENT AND COMPLIANCE CHECKLIST  
(For payment of contracts over \$100,000)

This checklist is to be submitted along with contracts payments for works, goods and services

Purchase Requisition (PR) for the entire value of the contract	P7 35			
Draft Contract (not yet signed by Supplier)	P7 10.1			
Tender Award by ITB/GTB	P7 10.1			
PR signed by requisition officer		✓		✓
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)				
Progress Report of works/Photos etc		✓		
Completion report if goods/services and works have been completed		✓		✓
Other reports if any ( goods and services)				
Payment certificate from Engineer matching amount in Requisition				
Invoice from Contractor matching amount in requisition		✓		✓
Contract form approved and Signed by Chairman/EDs	P7 27.2	✓	✓	✓
PR has been signed by authorized person (and not approving payment to themselves)	P7 44	✓	✓	✓
Check amount on PR matches the signed contract			✓	✓
Account code used is correct	P7 38.5(e)	✓	✓	✓
Name on PR matches signed contract	P7 38.5(e)	✓	✓	✓
Check price and rates are reasonable	P7 43.2(b)	✓	✓	✓
Amount entered in AX matches Requisition				✓
Account code in AX matches Requisition				✓
Vendor name in AX matches Requisition				✓
Item code and Units entered (e.g. box, each) correctly				✓
Description has enough detail				✓
Check dates on future instalments entered correctly				✓
Budget OK				✓

Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.

Department Compliance performed by:

Signed: [Signature]  
Name and Position: Amel Akbar  
Date: 12/12/23

Procurement section Compliance performed by:

Signed: [Signature]  
Name and Position: Tamara B.  
Date: 11/12/23

Finance Department Compliance performed by:

Signed: [Signature]  
Name and Position: N. Vafar (F/O)  
Date: 14/12/23

**INVOICE**

Community Group Name: Ahetaha Water Conservation Ass. Invoice # 4  
 Team Leader: Jimmy Maniai Date: \_\_\_\_\_  
 Address: Canahill Registration # \_\_\_\_\_  
 Phone: 7314934

**BILL TO:**  
 Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)	
22/11/23	Logistic	<del>67.8</del> 67.40	\$ 16	<del>\$1078.4</del>	\$ 1084.8
23/11/23	Logistic	<del>50.8</del> 50.5	\$ 16	<del>\$ 808</del>	\$ 812.8
24/11/23	Logistic	<del>89.5</del> 91.00	\$ 16	<del>\$1432</del>	\$ 1432 -
25/11/23	Logistic	<del>72.00</del> 71.5	\$ 16	<del>\$ 1,152</del>	\$ 1142 -
26/11/23	Logistic	<del>74.00</del> 75	\$ 16	<del>\$ 1,184</del>	\$ 1200 -
27/11/23	Logistic	<del>79.00</del> 78.5	\$ 16	<del>\$ 1,264</del>	\$ 1256 -
28/11/23	Logistic	<del>72.20</del> 69.5	\$ 16	<del>\$ 1,155.2</del>	\$ 1112 -
Thank you for your business!		502.6 Total		<del>\$ 8087.6</del>	\$ 8041.6

Make cheque payable to:

Bank: BSP Team Leader Signature: [Signature]  
 Account Name: Ahetaha Water Conservation Association  
 Account Number: 2000709457



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Team  
 VENUE: SINU KUKUM Campus VILLAGE: SIN KUKUM  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: 5 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
22/11/23	Jimmy Maniai	Logistic	8:00			5:00		9	✓
22/11/23	Junior Lakopa	Logistic	8:00			4:40		8:40	8.6
22/11/23	JMS Hov'aho		8:00			4:40		8:40	8.6
22/11/23	Franz Mola	/	8:00			4:30		8:30	8.5
22/11/23	Logan Atorea	logistic	8:00			4:30		8:30	8.5
22/11/23	Jeremy Naurania	Logistic	8:30			4:30		8:30	8.5
22/11/23	Junior Kausimar	logistic	8:30			4:40		8:40	8.1
22/11/23	Max Hyitarai	logistic	8-			4:30		8:30	8.5
<b>TOTAL HOURS</b>									67:40 hrs 67.8 hrs

TEAM LEADER: <u>Jimmy Maniai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>22.11.23</u>
SIGNATURE:	SIGNATURE:
DATE: <u>22/11/23</u>	DATE: <u>22/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic team

Rate per hour: 5 16.00  
Total weekly Pay: \_\_\_\_\_

VENUE: Kukun SINU

VILLAGE: SINU Kukun

SERVICES: Logistic

REGISTRATION NO: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
23/11/23	Jimmy Maniai	Logistic	8:00		[Signature]	5:00		[Signature]	9
23/11/23	Pawini Dea	Logistic	8:00		[Signature]	5:00		[Signature]	9
23/11/23	Joseph Aitorea	Logistic	8:00		[Signature]	5:00		[Signature]	9
23/11/23	Jamini Kamionel	Logistic	8:00		[Signature]	2pm		[Signature]	6
23/11/23	Jeremy Manuia	Logistic	8:00		[Signature]	5:00		[Signature]	9
23/11/23	Max Huitaray	Logistic	8-		[Signature]	4:50		[Signature]	8:50
23/11/23									
<b>TOTAL HOURS</b>									<u>50.8</u> hrs

9  
9  
9  
6  
9  
8.8  
50.8

TEAM LEADER: <u>Jimmy Maniai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>SINU Kukun</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>23/11/23</u>	DATE: <u>23/11/14</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Team  
 VENUE: Sinu Kukum VILLAGE: Kukum Sinu  
 SERVICES: \_\_\_\_\_ REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
24/11/23	Jimmy Manai	Logistic	7:30		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9.5 hrs
24/11/23	Junior Tahopa	Logistic	7:30		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9.5 hrs
24/11/23	Junior Elimo	logistic	7:30		<i>[Signature]</i>	4:00		<i>[Signature]</i>	8.5 hrs
24/11/23	Mark Adani		8:00		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9
24/11/23	Frank Mela	//	8:00		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9
24/11/23	Hogan Aitape		8:00		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9
24/11/23	9/9/2: #		8:00		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9
24/11/23	Junior Kausimar	Logistics	8:am		<i>[Signature]</i>	4:00		<i>[Signature]</i>	8
24/11/23	Jeremy Nauatia	Logistics	8:00		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9
24/11/23	Titus Houata		8:00		<i>[Signature]</i>	5:00		<i>[Signature]</i>	9
<b>TOTAL HOURS</b>									<del>91.00</del> hrs 89.5 hrs

TEAM LEADER: <u>Jimmy Maniai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>SINU KUKUM</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>24/11/23</u>	DATE: <u>24/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Group  
 VENUE: Kukun SINU  
 SERVICES: \_\_\_\_\_  
 VILLAGE: \_\_\_\_\_  
 REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
25/11/23	Jimmy Mania	Logistic	8:00		[Signature]		4:00	[Signature]	8
25/11/23	Junior Tahapa	Logistic	8:00		[Signature]		4:00	[Signature]	8
25/11/23	ITUS Houah		8:00		[Signature]		4:00	[Signature]	8
25/11/23	Jeremy Auani	Logistic	8:00		[Signature]		4:00	[Signature]	8
25/11/23	Junior Kaiti mae	Logistic	8:00		[Signature]		3:30	[Signature]	7.5 hrs
25/11/23	Max Huitanga		8:40		[Signature]		4:00	[Signature]	8
25/11/23	Franks Mola	Logistic	8:40		[Signature]		4:00	[Signature]	8
25/11/23	Lojan A. Torea	Logistic	8:40		[Signature]		4:00	[Signature]	8
25/11/23	Mark Mami		9:00		[Signature]		4:00	[Signature]	8
TOTAL HOURS									<del>72</del> 71.5 hrs

TEAM LEADER: Jimmy Mania  
 SIGNATURE: [Signature]  
 DATE: 25/11/23  
 VENUE/VILLAGE WORKFORCE OFFICER: SINU KUKUN  
 SIGNATURE: [Signature]  
 DATE: 25/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Group  
 VENUE: SINA KUKUM Campus VILLAGE: Kukum village  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
26/11/23	Jimmy Mania	Logistic	8:00		<i>[Signature]</i>	7:09	<i>[Signature]</i>	11:00	11.1 hrs ✓
26/11/23	Junior Tahora	logistic	8:00		<i>[Signature]</i>	7:00	<i>[Signature]</i>	11:00	11 hrs ✓
26/11/23	ELVINA		7:30		<i>[Signature]</i>	7:09	<i>[Signature]</i>	11:00	11.6 hrs ✓
26/11/23	tejan Aitaca	logistic	8:00		<i>[Signature]</i>	7:09	<i>[Signature]</i>	11:00	11.1 hrs ✓
26/11/23	Junior Kausinaka	Logistic	8:00		<i>[Signature]</i>	4:50	<i>[Signature]</i>	8	8
	Titos Houaha		8:00		<i>[Signature]</i>	7:09	<i>[Signature]</i>	11:00	11.1 hrs ✓
	Jeremy Nemonia	Logistic	8:00		<i>[Signature]</i>	7:09	<i>[Signature]</i>	11:00	11.1 hrs ✓
TOTAL HOURS									<del>74.00</del> 75 hrs

TEAM LEADER: Jimmy Mania VENUE/VILLAGE WORKFORCE OFFICER: SINA KUKUM  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 26/11/23 DATE: 26/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Team  
 VENUE: SINU KUKUM Campu VILLAGE: SINU KUKUM  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
27/11/23	Jimmy Maniai	Logistic	7:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	10
27/11/23	Junior Tahopy	Logistic	7:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	10
27/11/23	Junior Kaunimaru	Logistic	7:00		<i>[Signature]</i>		3:00	<i>[Signature]</i>	8
27/11/23	David P	Logistic	7:00		<i>[Signature]</i>		3:00	<i>[Signature]</i>	8
27/11/23	Jeremy Nannin	Logistic	7:00		<i>[Signature]</i>		2:00	<i>[Signature]</i>	7
27/11/23	Titus H		8:30		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
27/11/23	Max Huitaruy	logistic	8-		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
27/11/23	Logan A	logistic	8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
	Mark M		8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
TOTAL HOURS									79.00 hrs 78.5 hrs

TEAM LEADER: Jimmy Maniai VENUE/VILLAGE WORKFORCE OFFICER: Veronica O'R  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 27/11/23 DATE: 27/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic Group  
 VENUE: SINU Kukum Camp VILLAGE: SINU Kukum  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
28/11/23	Jimmy Mania	Logistic	7:00			5:00			10
28/11/23	Max Huitarai	logistic	8-			5:00			9
28/11/23	Junior Tahopa	Logistic	7:00			5:00			10
28/11/23	DOVIS DIS	Logistic	7:30			5:00			9:30
28/11/23	Mark Mani		8:30			2:00			5.5
28/11/23	Logan Aitaea		8:30			5:00			9:30
28/11/23	Tifus Houahe		8:30			5:00			9:30
28/11/23	Jeremy Naumania		8:30			5:00			9:30
<b>TOTAL HOURS</b>									<del>72.2 hrs</del> 69.5 hrs

10 hrs  
 9 hrs  
 10 hrs  
 9.5 hrs  
 5.5 hrs  
 8.5 hrs  
 8.5 hrs  
 8.5 hrs

TEAM LEADER: <u>Jimmy Mania</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Veronica O'm</u>
SIGNATURE:	SIGNATURE:
DATE: <u>28/11/23</u>	DATE: <u>28/11/23</u>



# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

Supplier Name: AIHETAHA WATER CONSERVATION ASSOCIATION - cleaning. ICE Bath 2

- |                      |                                     |                  |       |                  |       |
|----------------------|-------------------------------------|------------------|-------|------------------|-------|
| 1) Requisition       | <input type="checkbox"/>            | Sign by FC       | _____ | Sign by ED       | _____ |
| 2) Payment Voucher   | <input checked="" type="checkbox"/> | Sign by FC       | _____ | Sign by ED       | _____ |
| 3) LPO               | <input type="checkbox"/>            | Sign by FC       | _____ | Sign by ED       | _____ |
| 4) IB Authorisations | <input checked="" type="checkbox"/> | Authorised by FC | _____ | Authorised by ED | _____ |

Comments:



### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to Other Bank Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 02/12/2023 11:37  
**Transaction Number:** AHJ94939

**Transaction Details:**

ANZ to Other Bank Transfer

From Account: 5691140  
 Transfer Amount in Local Currency: SBD 8,272.00  
 Transfer From Amount: SBD 8,272.00  
 Indicative :  
 My Reference: Cleaning

Payment Details

Account Name: Ahetaha Water Conservation Ass  
 Account Number: 2000709457  
 Bank Name: Bank of South Pacific  
 Reference To Payee : Pay for 22-28/11

Pay Date : 02/12/2023



**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 02/12/2023 11:37 Pauline Tovua  
 Authorisation Required for : ANZ to Other Bank Transfer (2A)  
 04/12/2023 10:39 Christian Nieng  
 Authorised -ANZ to Other Bank Transfer  
 Comments : verified  
 04/12/2023 12:02 Debbie Ofaeri Sifoni  
 Authorised -ANZ to Other Bank Transfer  
 04/12/2023 12:02 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*

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## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

## Held for Authorisation Transaction Number AHJ94939

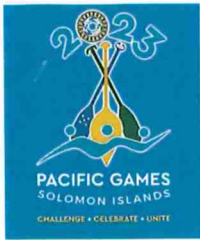
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### Transaction Details



ANZ to Other Bank Transfer
From Account: 5691140
Transfer Amount in Local Currency: SBD 8,272.00
Transfer From Amount: SBD 8,272.00
Indicative :
My Reference: Cleaning
Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER


Payment: Voucher No:	
NAME: Ahetaha Water Conservation Association	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u></u> Date <u>4/12/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed <u></u> Date <u>3/12/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Community work on 22nd, 23rd, 24th, 25th, 27th & 28th November 2023.	\$8,272.00

Cheque No: IB for \$8,272.00 Date 2/12/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 2/12/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-2240/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to Various Community Group for Cleaning and Logistic for the Pacific Games 2023.	SUNDRY PERSONS - Community		\$119,164.80
					\$119,164.80
					TOTALS
Approval is requested to incur expenditure on the above			Account Code: <u>6-2217</u>		
Estimated Cost (SBD): <u>\$119,164.80</u>			Account Name: <u>Other local Other Cost</u>		
Requisition Officer (Name): <u>Imogen Vida</u>			Funds available on this account: _____		
Supervisors Certification (Accountable Officers):			Authority is granted for expenditure not exceeding:		
Certifying Officer (Name): <u>Debbie Renee</u>			SBD\$ <u>119,164.80</u>		
Post: <u>FC</u>			Signed: <u>[Signature]</u>		
Department: <u>NHA</u>			Name: <u>CM19</u>		
			Note: Authority for expenditure must be given by accounting officer or his/her delegated		
Threshold Checklist			Compliance Check by: _____ Signature _____		
Payment requires one quote (10,000 below)			Name: <u>[Signature]</u> Date: <u>3/12/2023</u>		
Payment requires three quotes (\$10,000.00 above)			Position: <u>Comptroller</u>		
Is it a ITB Contract Payment					
Is it a GTB Contract Payment					
Payment is a Bid Waiver					

Copy 1 White      NHA Finance  
 Copy 2 Pink      Compliance Department  
 Copy 3 Yellow    Requesting Department



**NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT**

C5

**CONTRACT PAYMENT AND COMPLIANCE CHECKLIST  
(For payment of contracts over \$100,000)**

This checklist is to be submitted along with contracts payments for works, goods and services

Purchase Requisition (PR) for the entire value of the contract	P7 35	/		
Draft Contract (not yet signed by Supplier)	P7 10.1			
Tender Award by ITB/GTB	P7 10.1			
PR signed by requisition officer		/		
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)				
Progress Report of works/Photos etc				
Completion report if goods/services and works have been completed		/		
Other reports if any ( goods and services)				
Payment certificate from Engineer matching amount in Requisition				
Invoice from Contractor matching amount in requisition				
Contract form approved and Signed by Chairman/EDs	P7 27.2	/	/	
PR has been signed by authorized person (and not approving payment to themselves)	P7 44	/	/	
Check amount on PR matches the signed contract			/	
Account code used is correct	P7 38.5(e)	/	/	
Name on PR matches signed contract	P7 38.5(e)	/	/	
Check price and rates are reasonable	P7 43.2(b)	/	/	
Amount entered in AX matches Requisition				/
Account code in AX matches Requisition				/
Vendor name in AX matches Requisition				/
Item code and Units entered (e.g. box, each) correctly				/
Description has enough detail				/
Check dates on future instalments entered correctly				/
Budget OK		/		/

Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.

Department Compliance performed by:

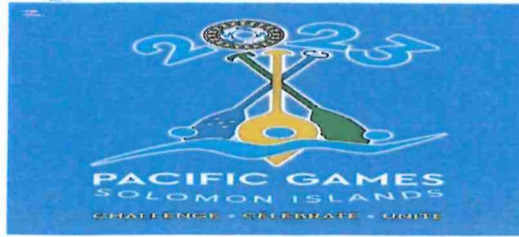
Signed: [Signature]  
Name and Position: Agnes. N. Ngumi  
Date: 24/11/23

Procurement section Compliance performed by:

Signed: [Signature]  
Name and Position: Jeff moko  
Date: 2/12/2023

Finance Department Compliance performed by:

Signed: [Signature]  
Name and Position: Lovelyn-T  
Date: 2/12/23



MINUTE

Ref: GOC - /23

To: EXECUTIVE DIRECTOR, NHA

From: Finance & Procurement, GOC

Date: 30/11/2023

**RE: PROCUREMENT FOR COMMUNITY GROUP - CLEANING AND LOGISTICS FOR THE PACIFIC GAMES 2023**

Approval is sought to raise payment to various contracted community groups.

See attached is the total Invoice of **SBD\$119,164.80** for your perusal.

No.	Community Name	Details	Cost
1	Belaha Women's Association	community work on Nov 14th - 26th	16,640.00
2	Fighter 1 Community Women's Trust Board	community work on Nov 18th, 20th - 26th	10,240.00
3	Damobo Association	community work on Nov 19th - 26th	10,240.00
4	Mapa Farmers Development Association	community work on Nov 19th- 26th	10,240.00
5	Aenaalinga Land Resource Conservation	community work on Nov 22nd - 28th	9,600.00
6	Ahetaha Water Conservation Association	community work on Nov 22nd, 23rd, 24th, 25th, 27th, 28th	8,272.00
7	Talue Tribal Land Trust Board	community work on Nov 22nd - 28th	9,120.00
8	Green Valley Zone 1 Association	community work on Nov 21st - 28th	11,808.00
9	Sewa Soka Nuts	community work on Nov 22nd - 28th	10,800.00
10	Wind Valley Ridege Association	community work on Nov 16th to 21st	7,856.00
11	Wind Valley Ridege Association	community work on Nov 14th 15th	2,720.00
12	Wind Valley Ridege Association	community work on Nov 22nd to 28th	11,628.80
		<b>Total</b>	<b>\$ 119,164.80</b>

Therefore, kindly request for approval of budget and endorsement to make the payment soon as possible.



Georgina Kikiolo

Procurement Coordinator (GOC)

**Endorsed by:**

<b>Samuel Basoe</b> Finance Team <b>Games Organizing Committee</b>		
<b>Signature:</b> 	<b>Date:</b> 30/11/23	

**Approval:**

<b>Mr Peter Stewart</b> Chief Executive Officer <b>Games Organising Committee</b>		
<b>Signature:</b> 	<b>Date:</b> 30/11/23	

Community Ahetaha Water Conservation  
 Group Name: Association  
 Team Leader: Andy Tabaa  
 Address: Canahill  
 Phone: 7810069

**INVOICE**

Invoice # AWCA 005  
 Date: 28/11/2023  
 Registration # 50287

**BILL TO:**

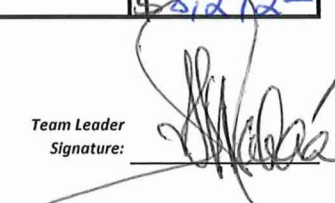
Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
22/11/23	Cult grass, when it is needed at West end.	✓ 80 hrs	\$16-00	\$1,280-
23/11/23	Ice bath, clean up Pavilion	✓ 95 hrs	\$16-00	\$1,520-
24/11/23	Ice bath, refill water, drain out water from tubes	✓ 82 hrs	\$16-00	\$1,312-
25/11/23	Ice bath, Pavilion	✓ 90 hrs	\$16-00	\$1,440-
27/11/23	Clean up around Pavilion	✓ 81 hrs	\$16-00	\$1,296-
28/11/23	Ice bath, Pavilion	✓ 89 hrs	\$16-00	\$1,424-
Thank you for your business!			<b>Total</b>	<b>\$8,272-</b>

Make cheque payable to:

Bank: Bank South Pacific (BSP)  
 Account Name: Ahetaha Water Conservation Ass.  
 Account Number: 2000709457

Team Leader  
 Signature:





COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: Panatina SINU VILLAGE: Panatina SINU  
 SERVICES: Logistics REGISTRATION NO: 5087

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1,280

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
22/11/23	Andy Talani	Cult grass, when	9:00	12:00	[Signature]	1:00	5:00	[Signature]	7hrs
	Roselyn Eddie	It is needed at	7:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs
	Maluin Anumani	West end.	8:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Alex Kamikani		9:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Pamela Raukani		8:00	2:00	[Signature]	1:00	5:00	[Signature]	8hrs
	DARREN MAETORO		8:00	12:00	[Signature]	1:00	4:00	[Signature]	6hrs
	Elvina Devis		9:00	12:00	[Signature]	1:00	5:53	[Signature]	7hrs
	Bernward		9:15	12:00	[Signature]	1:00	7:00	[Signature]	7hrs
	George gummy		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Graham Hira		9:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
TOTAL HOURS									80hrs ✓

TEAM LEADER: Andy Talani VENUE/VILLAGE WORKFORCE OFFICER: Alana Araitawa  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: 22/11/2023 DATE: 22/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINO/Panatina VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1,520

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
23/11/23	Andy Tabak	ICE BATCH/Panlison	7:00	12:00	[Signature]	1:00	6:00	[Signature]	10hrs
	Roselyn Eddie	Clean, refill water.	7:00	12:00	[Signature]	1:00	6:00	[Signature]	10hrs
	Elvina Dasa	-	7:00	12:00	[Signature]	1:00	6:00	[Signature]	12hrs
	Grayham Hau	-	7:00	12:00	[Signature]	1:00	7:00	[Signature]	11hrs
	Alex Karikem	-	8:00	12:00	[Signature]	1:00	7:00	[Signature]	10hrs
	George Samu	-	8:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Makin Amuru	-	9:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Damela Lauteri	-	8:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Bernard Samu	-	9:30	12:00	[Signature]	1:00	6:00	[Signature]	8hrs
	DAREN MORTON	-	10:30	12:00	[Signature]	1:00	6:00	[Signature]	7hrs
<b>TOTAL HOURS</b>									95hrs

TEAM LEADER: <u>Andy Tabak</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratara</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>23/11/2023</u>	DATE: <u>23/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: AIETAHU WATER CONSERVATION ASSOCIATION

VENUE: SINU/PANATINA

VILLAGE: PANATINA

SERVICES: LOGISTICS

REGISTRATION NO: #50287

Rate per hour: \$ 16.00  
Total weekly Pay: \$1,312

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
24/11/23	Andy Taboa	ICE Bath, refill	7:30	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Alex Korikea	Center, drain/out water	6:00	12:00	[Signature]	1:00	4:00	[Signature]	9 hrs
	George-Gimney	Sam bath tube, Clean	6:00	12:00	[Signature]	1:00	3:37	[Signature]	8 hrs
	Roslyn Eddie	Pavilion.	7:00	12:00	[Signature]	1:00	7:00	[Signature]	5 hrs
	Elvina. Aera		7:00	12:00	[Signature]	1:00	7:00	[Signature]	5 hrs
	Graigham. It		7:00	12:00	[Signature]	1:00	4:00	[Signature]	8 hrs
	Molvin Kinnon		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Pamela Raukeni		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	DARREN MAREORA		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Bernard Mani		9:00	12:00	[Signature]	1:00	5:00	[Signature]	6 hrs
TOTAL HOURS									82 hrs

TEAM LEADER: <u>Andy Taboa</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratawa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>24/11/2023</u>	DATE: <u>24/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/ Panatina VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1440

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
25/11/23	Andy Tabai	ICE Bath, refill	8:30	12:00	[Signature]	1:00	5:00	[Signature]	8hrs
	Roslyn Eddie	water, clean out	7:00	12:00	[Signature]	1:00	7:00	[Signature]	11hrs
	Grayham Hou	water ready for	7:00	12:00	[Signature]	1:00	7:00	[Signature]	11hrs
	Alex Karikeri	ICE bath.	7:00	12:00	[Signature]	1:00	7:00	[Signature]	11hrs
	George Garry		7:00	12:00	[Signature]	1:00	7:00	[Signature]	11hrs
	Pamela Raukerei		7:00	12:00	[Signature]	1:00	7:00	[Signature]	11hrs
	DARREN MAHERA		9:00	12:00	[Signature]	1:00	4:00	[Signature]	8hrs
	Elvina. pere		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10hrs
	Bernard		10:00	12:00	[Signature]	1:00	7:00	[Signature]	8hrs
TOTAL HOURS									90hrs

TEAM LEADER: Andy Tabai VENUE/VILLAGE WORKFORCE OFFICER: Alana Araitawa  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: 25/11/2023 DATE: 25/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Anetaha Water Conservation Association  
 VENUE: SINU/Panatina VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1,296

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
27/11/23	Andy Tabai	Clean up around	8:00	12:00	[Signature]	1:00	1:00	[Signature]	5
	Panata Panatina Pavilion		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9
	George garry		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9
	Malvin Aihuna		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10
	Alese Karikosi		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10
	Grayham Hou		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10
	DARREN MASMO		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9
	Elvina Dava		9:00	12:00	[Signature]	1:00	6:00	[Signature]	9
	Bernard Muni		9:00	12:00	[Signature]	1:00	7:00	[Signature]	10
<b>TOTAL HOURS</b>									81 hrs

TEAM LEADER: <u>Andy Tabai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aritewa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>27/11/2023</u>	DATE: <u>27/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: AHEATAHA WATER CONSERVATION ASS.  
 VENUE: SINU/PANATINA VILLAGE: PANATINA  
 SERVICES: LOGISTICS REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1424

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
28/11/23	ANDY TABAA	ICE BATH, refill	10:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	3hrs
	George gony	freezes, drain out	8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10hrs
	Pamela Raukani	water, and refill	8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10hrs
	Graham Ho	water into tubes	9:00	12:00	<i>[Signature]</i>	1:00	8:00	<i>[Signature]</i>	9hrs
	DARREN MAE		8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10hrs
	Malwin Aina		8:00	12:00	<i>[Signature]</i>	1:00	8:00	<i>[Signature]</i>	9hrs
	Fluina Teva		8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10hrs
	Roselyn Eddie		9:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10hrs
	Alex Karika		10:00	12:00	<i>[Signature]</i>	1:00	8:00	<i>[Signature]</i>	9hrs
	Bernard		10:00	12	<i>[Signature]</i>	1:00	8:00	<i>[Signature]</i>	9hrs
TOTAL HOURS									89hrs

TEAM LEADER: <u>Andy Tabaa</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Araitawa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>28/11/2023</u>	DATE: <u>28/11/23</u>



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-2240/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER-USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to Various Community Group for Cleaning and Logistic for the Pacific Games 2023.	SUNDRY PERSONALS - Community		\$119,164.80  \$119,164.80
			TOTALS		

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$119,164.80 Date: 30/11/2023

Requisition Officer (Name): Imogen Vida Sign: [Signature]

Account Code: 6-2717

Account Name: Other local other cost

Funds available on this account: \_\_\_\_\_

Supervisor Certification (Accountable Officers):

Certifying Officer (Name): Debra Renee Sign: [Signature]

Post: FE

Department: NHA

Authority is granted for expenditure not exceeding:

SBD\$ 119,164.80

Signed: [Signature]

Name: [Signature]

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Threshold Checklist

Payment requires one quote (10,000 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Compliance Check by: \_\_\_\_\_ Signature: [Signature]

Name: [Signature] Date: 3/12/2023

Position: Comptroller

Copy 1 White NHA Finance  
 Copy 2 Pink Compliance Department  
 Copy 3 Yellow Requesting Department



# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

Supplier Name: AHE TAWA WATER CONSERVATION

- |                      |                                     |                  |       |                  |       |
|----------------------|-------------------------------------|------------------|-------|------------------|-------|
| 1) Requisition       | <input type="checkbox"/>            | Sign by FC       | _____ | Sign by ED       | _____ |
| 2) Payment Voucher   | <input checked="" type="checkbox"/> | Sign by FC       | _____ | Sign by ED       | _____ |
| 3) LPO               | <input type="checkbox"/>            | Sign by FC       | _____ | Sign by ED       | _____ |
| 4) IB Authorisations | <input checked="" type="checkbox"/> | Authorised by FC | _____ | Authorised by ED | _____ |

### Comments:

Ev - Photocopy copy a copy to camera  
Ev -



**Transaction or Request Lodgement Receipt**

**Transaction or Request Description:** ANZ to Other Bank Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 02/12/2023 11:33  
**Transaction Number:** AHJ94901

**Transaction Details:**

ANZ to Other Bank Transfer

From Account: 5691140  
Transfer Amount in Local Currency: SBD 9,424.00  
Transfer From Amount: SBD 9,424.00  
Indicative :  
My Reference: Community Work

**Payment Details**

Account Name: Ahetaha Water Conservation Ass  
Account Number: 2000709457  
Bank Name: Bank of South Pacific  
Reference To Payee : Inv#AWCA004

Pay Date : 02/12/2023



**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
02/12/2023 11:33 Mema Hite  
Authorisation Required for : ANZ to Other Bank Transfer (2A)  
04/12/2023 10:42 Christian Nieng  
Authorised -ANZ to Other Bank Transfer  
Comments : verified  
04/12/2023 11:52 Debbie Ofaeri Sifoni  
Authorised -ANZ to Other Bank Transfer  
04/12/2023 11:52 Debbie Ofaeri Sifoni  
Transaction Processed  
\*\*\*\*\*

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## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

## Held for Authorisation Transaction Number AHJ94901

### Transaction Details

ANZ to Other Bank Transfer
From Account: 5691140
Transfer Amount in Local Currency: SBD 9,424.00
Transfer From Amount: SBD 9,424.00
Indicative :
My Reference: Community Work
Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Ahetaha Water Conservation Association	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u><i>[Signature]</i></u> Date <u>30/11/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed <u><i>[Signature]</i></u> Date <u>30/11/23</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Payment for community group services work at Panatina SINU 15/11/23 to 21/11/23 Inv#AWCA-004	\$9,424.00

Cheque No: IB for \$9,424.00 ✓ Date 29/11/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by *[Signature]* Date 29/11/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC 2080/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to Various Community Group for cleaning and Logistics for the Pacific Games 2023	<del>SUNDRY PERSONALS</del> Ahetaha Water Conservation Association		<del>\$109,937.60</del> 9,424.00  9,424.00 <i>used</i> <del>\$109,937.60</del>
			TOTALS		
Approval is requested to incur expenditure on the above Estimated Cost (SBD): <u>9,424.00 <i>used</i></u> Requisition Officer (Name): <u>Imogen Vida</u>			Account Code: <u>6-0717</u> Account Name: <u>Other Local Other Costs</u> Funds available on this account: _____		
Supervisors Certification (Accountable Officers): Certifying Officer (Name): <u>Jimmy Homing</u> Sign: <u>[Signature]</u> Post: <u>Securhal (CA)</u> Department: <u>GOC Acctg</u>			Authority is granted for expenditure not exceeding: SBD\$ <u>109,937.60</u> Signed: <u>[Signature]</u> Name: <u>[Signature]</u> Note: Authority for expenditure must be given by accounting officer or his/her deligated		
<b>Threshold Checklist</b> Payment requires one quote (10,000 below) <input type="checkbox"/> Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/> Is it a ITB Contract Payment <input type="checkbox"/> Is it a GTB Contract Payment <input type="checkbox"/> Payment is a Bid Waiver <input type="checkbox"/>			Compliance Check by: _____ Signature _____ Name: <u>Jeff. Moko</u> Date: <u>28/11/2023</u> Position: <u>Compliance</u>		



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GC 2080/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to Various Community Group for Cleaning and Logistics for the Pacific Games 2023	SUNDRY PERSONS J.H. Moku 1/2/23		\$109,937-60  2  \$109,937-60
			<b>TOTALS</b>		
<b>Approval is requested to incur expenditure on the above</b> Estimated Cost (SBD): <u>\$109,937-60</u> Date: <u>24/11/2023</u> Requisition Officer (Name): <u>Imogen Vika</u> Sign: <u>[Signature]</u>			Account Code: <u>6-2712</u> Account Name: <u>Other local other Govt</u> Funds available on this account: _____		
<b>Supervisors Certification (Accountable Officers):</b> Certifying Officer (Name): <u>Jimmy Hominu</u> Sign: <u>[Signature]</u> Post: <u>Securial (CA)</u> Department: <u>GC Acct</u>			<b>Authority is granted for expenditure not exceeding:</b> SBD\$ <u>109,937-60</u> Signed: <u>[Signature]</u> Name: <u>[Signature]</u> Note: Authority for expenditure must be given by accounting officer or his/her deligated Compliance Check by: _____      Signature: _____ Name: <u>J.H. Moku</u> Date: <u>29/11/2023</u> Position: <u>Comptroller</u>		
<b>Threshold Checklist</b> Payment requires one quote (10,000 below) <input type="checkbox"/> Payment requires three quotes (\$10,000.00 above) <input type="checkbox"/> Is it a ITB Contract Payment <input type="checkbox"/> Is it a GTB Contract Payment <input type="checkbox"/> Payment is a Bid Waiver <input type="checkbox"/>					

Copy 1 White      NHA Finance  
 Copy 2 Pink      Compliance Department  
 Copy 3 Yellow      Requesting Department



**NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT**

C5


**CONTRACT PAYMENT AND COMPLIANCE CHECKLIST  
(For payment of contracts over \$100,000)**

This checklist is to be submitted along with contracts payments for works, goods and services


Requirement	Code	Completed	Reviewed	Notes
Purchase Requisition (PR) for the entire value of the contract	P7 35	/		
Draft Contract (not yet signed by Supplier)	P7 10.1			
Tender Award by ITB/GTB	P7 10.1			
PR signed by requisition officer		/		
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)				
Progress Report of works/Photos etc				
Completion report if goods/services and works have been completed		/		
Other reports if any ( goods and services)				
Payment certificate from Engineer matching amount in Requisition				
Invoice from Contractor matching amount in requisition				
Contract form approved and Signed by Chairman/EDs	P7 27.2	/	/	
PR has been signed by authorized person (and not approving payment to themselves)	P7 44	/	/	
Check amount on PR matches the signed contract				
Account code used is correct	P7 38.5(e)	/	/	
Name on PR matches signed contract	P7 38.5(e)	/	/	
Check price and rates are reasonable	P7 43.2(b)	/	/	
Amount entered in AX matches Requisition				
Account code in AX matches Requisition				
Vendor name in AX matches Requisition				
Item code and Units entered (e.g. box, each) correctly				
Description has enough detail				
Check dates on future instalments entered correctly				
Budget OK		/	/	

Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.


Department Compliance performed by:

Signed:   
Name and Position: Agnes N. Ngunjiri  
Date: 24/11/23

Procurement section Compliance performed by:

Signed:   
Name and Position: Jeff Metch Co  
Date: 28/11/2023

Finance Department Compliance performed by:

Signed:   
Name and Position: P. Talabee  
Date: 29/11/23



MINUTE

Ref: GOC - /23

To: EXECUTIVE DIRECTOR, NHA \_\_\_\_\_

From: Finance & Procurement, GOC \_\_\_\_\_

*[Signature]*

Date: 24/11/2023

**RE: PROCUREMENT FOR COMMUNITY GROUP – CLEANING AND LOGISTICS FOR THE PACIFIC GAMES 2023**

Approval is sought to raise payment to various contracted community groups.

See attached is the total Invoice of **SBD\$109,937.60**, and timesheets for your perusal.

No.	Community Name	Details	Cost
1	St Nicholas Kindy Association	community work on Nov 14th, 15th, 16th, 17th, 18th, 19th	9,257.60
2	Foirobo Tribe Biodiversity Association	community work on Nov 15th, 16th, 17th, 18th, 20th, 21st	6,400.00
3	St Barnabas Cathedral Mothers Union	community work on Nov 11th - 15th, 17th - 20th	11,896.00
4	Paleohau Community Association	community work on Nov 14th, 16th, 17th, 19th, 20th, 21st	9,440.00
5	Ahetaha Water Conservation	community work on Nov 15th - 18th, 20th, 21st	9,424.00
6	Koa Honiara Community	community work on Nov 21st	3,840.00
7	St Nicholas Crecent Association	community work on Nov 3rd, 6th	2,400.00
8	Holy Cross Parish	community work on Nov 10th, 13th, 14th	4,112.00
9	Aenaálinga Land Resource Conservation	community work on Nov 15th, 16th, 17th, 19th, 20th, 21st	10,224.00
10	Wind Valley Ridge Association	community work on Nov 16th, 17th, 18th, 19th, 20th, 21st	10,576.00
11	Rant Constructions	community work on Nov 15th - 21st	10,560.00
12	Talue Tribal Land	community work on Nov 15th - 21st	10,720.00
13	Suúpa'ura Arata Conservation	community work on Nov 16th - 20th	5,968.00
14	Iritoóna Catering Group	community work on Nov 14th - 17th	5,120.00
		<b>Total</b>	<b>\$ 109,937.60</b>



Therefore, kindly request for approval of budget and endorsement to make the payment soon as possible.

Georgina Kikiolo

Procurement Coordinator (GOC)

**Endorsed by:**

<b>Imogen Vida Finance Team Games Organizing Committee</b>		
<b>Signature:</b>	<b>Date:</b> 24/11/2023	

**Approval:**

<b>Mr Peter Stewart Chief Executive Officer Games Organising Committee</b>		
<b>Signature:</b>	<b>Date:</b> 24/11/23	CEO to sign

INVOICE

Community Ahetaha Water Conservation  
 Group Name: Association  
 Team Leader: Andy Tabaa  
 Address: Canahill  
 Phone: 7810069

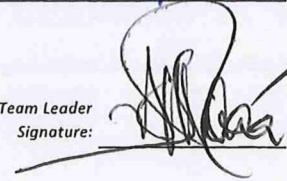
Invoice # AWCA 004  
 Date: 21/11/2023  
 Registration # 50287

**BILL TO:**  
 Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
15/11/23	Fencing P2-08 - P2-10 Putting up flag decorations	<del>106</del> 119	\$16.00	<del>\$1,696-</del> 1904
16/11/23	Cleaning inside Pavilion	94	\$16.00	\$1,504-
17/11/23	Ice-bath - Pavilion	104	\$16.00	\$1,664-
18/11/23	Ice-bath, refill water, and drainout water	83	\$16.00	\$1,328-
20/11/23	Ice-bath - Pavilion	99	\$16.00	\$1,584-
21/11/23	Cuttgrass, West end, clean up around P2-06	<del>92</del> 90	\$16.00	<del>\$1,472-</del> 1440-
Thank you for your business!			Total	<del>\$9,248</del> \$9424

Make cheque payable to:

Bank: Bank south Pacific  
 Account Name: Ahetaha Water Conservation Ass.  
 Account Number: 2000709457

Team Leader  
 Signature: 



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: Penatina SINU VILLAGE: Penatina SINU  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1472

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
21/11/23	Andy Tabak		10:00	12:00	[Signature]	1:00	6:00	[Signature]	7hrs
	Roselyn Eddie		7:00	12:00	[Signature]	1:00	6:00	[Signature]	10hrs
	Alex Kanika		7:00	12:00	[Signature]	1:00	6:00	[Signature]	10hrs
	Graham Ofu		7:00	12:00	[Signature]	1:00	6:00	[Signature]	10hrs
	George gung		7:00	12:00	[Signature]	1:00	6:00	[Signature]	10hrs
	Elvina Para		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Pamela Rankai		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Bernard		8:15	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	Makinihuna		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
	DARREN MATEU		8:00	12:00	[Signature]	1:00	4:00	[Signature]	7hrs
TOTAL HOURS									92hrs

7hr  
90hrs

TEAM LEADER: <u>Andy Tabak</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratava</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>21/11/2023</u>	DATE: <u>21/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahulaha Water Conservation Association  
 VENUE: Panatina SINU VILLAGE: Panatina SINU  
 SERVICES: Logistic REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

#1,584-

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
20/11/23	Andy Tabak	ICTE BATH	8:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Roselyn Eddie		8:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Malvin Aihunua		8:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	DARREN MAETE		8:00	12:00	[Signature]	1:00	6:00	[Signature]	11 hrs
	Pamela Raukeni		8:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Grayham Hou		8:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Alex Komikeri		8:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	George Gray		8:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Bernard		9:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	<b>TOTAL HOURS</b>								

TEAM LEADER: <u>Andy Tabak</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratawa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>20/11/2023</u>	DATE: <u>20/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: AHEFAHA CONSERVATION ASSOCIATION  
 VENUE: SINU VILLAGE: PANATINA  
 SERVICES: LOGISTICS REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1328.00

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
18/11/23	DARREN Meeero	ICE BATH	7:00	12:00	<i>[Signature]</i>	1:00	2:00	<i>[Signature]</i>	11 hrs
	ANDY TABAA	refill bath clean	7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	11 hrs
	Pamela Raukeni	Pavilion, drain out	7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	11 hrs
	Makini Aihuna	water.	8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10 hrs
	Alex Kori Keri		8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10 hrs
	George garity		8:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	10 hrs
	Elving D		9:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	8 hrs
	Greyhem Ho		6:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	6 hrs
TOTAL HOURS									83 hrs /

TEAM LEADER: Andy Tabaa VENUE/VILLAGE WORKFORCE OFFICER: Alana Aratawa  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 18/11/2023 DATE: 18/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/Panatina VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1,664

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
17/11/23	Andy Tabaa	Ice bath	8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Roselyn Eddie		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Grayham Ho		8:00	12:00	[Signature]	1:00	8:00	[Signature]	11 hrs
	George Garry		8:00	12:00	[Signature]	1:00	8:00	[Signature]	11 hrs
	Pamela Rankani		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Alex Kanikani		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Bernard Surupesi		8:00	12:00	[Signature]	1:00	8:00	[Signature]	11 hrs
	Malvin Aihuna		8:00	12:00	[Signature]	1:00	8:00	[Signature]	11 hrs
	DARREN MUGITIRO		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Elvina Deva		9:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
<b>TOTAL HOURS</b>									104 hrs

TEAM LEADER: <u>Andy Tabaa</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratava</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>17/11/2023</u>	DATE: <u>17/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/Panatina VILLAGE: SINU/Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1504

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
16/11/23	Andy Tabia	Cleaning inside	7:00	12:00	[Signature]	1:30	6:30	[Signature]	10 hrs
	Roselyn Eddie	Pavilion, Collecting	7:00	12:00	[Signature]	1:00	6:00	[Signature]	10 hrs
	DARREN MAEKO	rubbish around	7:00	12:00	[Signature]	1:00	6:00	[Signature]	10 hrs
	Pamela Raukeni	P2-8, P2-9	8:00	2:00	[Signature]	1:00	6:00	[Signature]	9 hrs
	Bernard Sunupasi		8:00	12:00	[Signature]	1:00	8:00	[Signature]	11 hrs
	Malvin Aihuna		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Graham Hou		8:00	12:00	[Signature]	1:00	4:00	[Signature]	7 hrs
	Alex Karikani		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
	George Crosby		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
	Elvina Das		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
TOTAL HOURS									74 hrs

TEAM LEADER: <u>Andy Tabia</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratema</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>16/11/2023</u>	DATE: <u>16/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahalaha Water Conservation Association  
 VENUE: SINU/Paratira VILLAGE: SINU/Paratira  
 SERVICES: Logistic REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1,696.

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
15/11/23	Andy Tabaa	Fencing P2-88-10	8:00	12:00	[Signature]	1:00	7:00	[Signature]	10
	Roselyn Eddie	Putting up flag	7:00	12:00	[Signature]	1:00	7:00	[Signature]	11
	Grayham Ho	decorations	7:00	12:00	[Signature]	1:00	10:00	[Signature]	14
	Bernard Sungei		7:00	12:00	[Signature]	1:00	10:00	[Signature]	14
	Molvin Aihuan		7:00	12:00	[Signature]	1:00	10:00	[Signature]	14
	Pamela Rankari		7:00	12:00	[Signature]	1:00	10:00	[Signature]	14
	DARRON MUEGRO		7:00	12:00	[Signature]	1:00	4:00	[Signature]	8
	Pinia Hurutarau		7:00	12:00	[Signature]	1:00	2:00	[Signature]	6
	Alex Komika		7:00	12:00	[Signature]	1:00	10:00	[Signature]	14
	George gary		7:00	12:00	[Signature]	1:00	10:00	[Signature]	14
TOTAL HOURS									106 hrs

119 hrs #

TEAM LEADER: <u>Andy Tabaa</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratawa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>15/11/2023</u>	DATE: <u>15/11/23</u>



# 2023 PACIFIC GAMES OFFICE

## Approval /Signature Required

Supplier Name: AHETAHA WATER CONSERVATION

1) Requisition  Sign by ED NHA \_\_\_\_\_

2) Payment Voucher  Sign by FC \_\_\_\_\_ Sign by ED \_\_\_\_\_

3) LPO  Sign by FC \_\_\_\_\_ Sign by ED \_\_\_\_\_

30/11/23 4) IB Authorisation  Authorised by FC ✓ Authorised by ED ✓

Comments:

Ecl Please authorize original RQ



### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** ANZ to Other Bank Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 30/11/2023 19:17  
**Transaction Number:** AHJ65894

**Transaction Details:**

ANZ to Other Bank Transfer

From Account: 5691140  
 Transfer Amount in Local Currency: SBD 8,880.00  
 Transfer From Amount: SBD 8,880.00  
 Indicative :  
 My Reference: Cleaning SVC

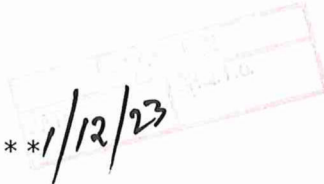
Payment Details

Account Name: Ahetaha Water Conservation Ass  
 Account Number: 2000709457  
 Bank Name: Bank of South Pacific  
 Reference To Payee : Inv#AWCA003

Pay Date : 30/11/2023

**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 30/11/2023 19:17 Mema Hite  
 Authorisation Required for : ANZ to Other Bank Transfer (2A)  
 01/12/2023 10:29 Christian Nieng  
 Authorised -ANZ to Other Bank Transfer  
 Comments : Verified  
 01/12/2023 15:45 Debbie Ofaeri Sifoni  
 Authorised -ANZ to Other Bank Transfer  
 01/12/2023 15:45 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*



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## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

### Held for Authorisation

### Transaction Number AHJ65894

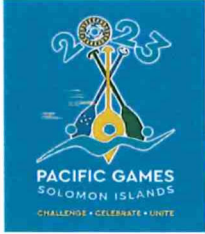
---

## Transaction Details


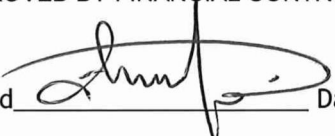
ANZ to Other Bank Transfer
From Account: 5691140
Transfer Amount in Local Currency: SBD 8,880.00
Transfer From Amount: SBD 8,880.00
Indicative :
My Reference: Cleaning SVC
Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Ahetaha Water Conservation Association	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u></u> Date <u>30/11/23</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed <u></u> Date _____

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Payment for Logistics Cleaning and Removal of Curtains from 8th to 14th Nov 2023 Invoice#AWCA003	\$8,880.00

Cheque No: IB \_\_\_\_\_ for \$8,880.00 ✓ Date 30/11/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by  Date 30/11/23



NAT

# PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION	COST
1		Raise payment to <del>participating</del> Community Group for Logistics for the Pacific Games 2023 as per attached invoices	<del>\$64,048.00</del>
SUNDAY TUKSON'S <del>Ahetaha Water Conservation</del> Ahetaha Water Conservation			20,000
TOTALS			20,000

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): ~~\$64,048.00~~ \$8,880 -

Requisition Officer (Name): Imogen Vida Date: 27/11/2023

Sign: *[Signature]*

Supervisors Certification (Accountable Officer)

Certifying Officer (Name): *[Signature]* Sign: *[Signature]*

Post: FC

Department: NHA

ACCOUNT NUMBER: *[Handwritten]*

Funds available on this account: *[Handwritten]*

Authority is granted for expenditure not exceeding: SBDS 64,048.00

Signed: *[Signature]*

Name: *[Handwritten]*

Note: Authority for expenditure must be given to Compliance Check by: *[Signature]* Date: 27/11/23

Name: *[Handwritten]*

Position: *[Handwritten]*

Threshold Checklist

Payment requires one quote (10,000 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Copy 1 White NHA Finance  
 Copy 2 Pink Compliance Department  
 Copy 3 Yellow Requesting Department

4-4000-01-08  
 drawing/wesper



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-2113/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to Various Community Group for Logistics for the Pacific Games 2023 as per attached invoices	<del>CUNDRY PERSONS</del> <del>Ahetaha Water Conservation</del> ↓ Ahetaha Water Conservation		<del>\$64,048-00</del> \$8,880- \$64,048-00
			TOTALS		

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): ~~\$64,048-00~~ \$8,880-      Date: 27/11/2023

Requisition Officer (Name): Imogen Vida      Sign: [Signature]

Account Code: 6-2717

Account Name: Other Local Other Cost

Funds available on this account: \_\_\_\_\_

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): Delvine. Kereve      Sign: [Signature]

Post: FC

Department: NHA

Authority is granted for expenditure not exceeding:  
SBD\$ 64,048-00

Signed: [Signature]

Name: \_\_\_\_\_

Note: Authority for expenditure must be given by accounting officer or his/her delegated



Compliance Check by: [Signature]      Signature: \_\_\_\_\_

Name: Phimone Pen      Date: 28/11/23

Position: \_\_\_\_\_

**Threshold Checklist**

Payment requires one quote (10,000 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB Contract Payment	<input type="checkbox"/>
Payment is a Bid Waiver	<input type="checkbox"/>

Copy 1 White      NHA Finance  
Copy 2 Pink      Compliance Department  
Copy 3 Yellow      Requesting Department

*4-4000-01-08  
drawing/waster*



MINUTE

Ref: GOC – /22

To: EXECUTIVE DIRECTOR, NHA \_\_\_\_\_

From: Finance & Procurment, GOC \_\_\_\_\_ Date: 26/11/2023

**RE: PROCUREMENT FOR LOGISTICS GROUP AND COMMUNITY GROUP LOGISTICS FOR PACIFIC GAMES 2023.**

Approval is sought to raise payment as referred above.

Raise payment for the sum of **SBD 64,048.00**, payable upon execution as defined in the attached.

See attached is the invoice, timesheet , for your perusal. Contracts are filed for reference.

Therefore, kindly request for approval of budget and endorsement to make payment soon as possible.

Community Name	Details	Cost
① AHETAHA WATER CONSERVATION	Community - Logistics group work dated on 2 <sup>ND</sup> , 3, 6 <sup>TH</sup> , 8 <sup>TH</sup> , 9 <sup>TH</sup> , 10 <sup>TH</sup> , 11 <sup>TH</sup> , 12 <sup>TH</sup> , 13 <sup>TH</sup> , 14 <sup>TH</sup> , Nov 2023.	\$8,880.00
② BURNS CREEK COMMUNITY	Community work dated on 6 <sup>TH</sup> , 7 <sup>TH</sup> , 8 <sup>TH</sup> , 9 <sup>TH</sup> , 12 <sup>TH</sup> , 13 <sup>TH</sup> , 14 <sup>TH</sup> , Nov 2023.	\$10,240.00
③ HUITARAU FOOTPRINT	Community work dated on 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> , 12 <sup>th</sup> , 14 <sup>th</sup> , Nov 2023.	\$8,608.00
④ AENNAALINGA LAND	Community work dated on 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , Nov 2023.	\$8,480.00
<del>⑤ FGW NETWORK TASK</del>	<del>Community work dated on the , 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, Nov 2023</del>	<del>\$8,800.00</del>
⑥ OTE TRIBE BIODIVERSITY CONSERVATION	Community work dated on the , 7 <sup>TH</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , NOV 2023	\$10,160.00
<del>⑦ ALPHA LOGISTICS</del>	<del>Community work dated on the , 16<sup>TH</sup>, 17<sup>TH</sup>, 18<sup>TH</sup>, 19<sup>TH</sup>, 20<sup>TH</sup>, 21<sup>st</sup>, 22<sup>nd</sup>, Nov 2023</del>	<del>\$8,888.00</del>
		\$ 64,048.00

*Benson*

*[Signature]*

*10952*



Prepared By: Agnes Ngumi

Procurement /Finance(GOC)

**Endorsed by:**

Georgina Kikiolo Finance Team Games Organizing Committee		
Signature:	Date: 26/11/23	

**Approval:**

Mr Peter Stewart Chief Executive Officer Games Organising Committee		
Signature:	Date: 27/11/23	



NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT

C5

CONTRACT PAYMENT AND COMPLIANCE CHECKLIST  
(For payment of contracts over \$100,000)

This checklist is to be submitted along with contracts payments for works, goods and services

Required documents Prepared by Committee/Department	FI Ref	Committee	Procurement	Finance
Purchase Requisition (PR) for the entire value of the contract	P7 35			/
<del>Draft Contract (not yet signed by Supplier)</del>	P7 10.1			/
Tender Award by ITB/GTB	P7 10.1			/
PR signed by requisition officer				/
Vendor Information Form (for new vendor)				
ICT Checklist attached (if for ICT equipment)	<i>Time Sheet attached</i>			/
Progress Report of works/Photos etc				
Completion report if goods/services and works have been completed				
Other reports if any ( goods and services)				
Payment certificate from Engineer matching amount in Requisition				
Invoice from Contractor matching amount in requisition				/
<b>Compliance checks required and done by Procurement</b>				
Contract form approved and Signed by Chairman/EDs	P7 27.2			/
PR has been signed by authorized person (and not approving payment to themselves)	P7 44			/
Check amount on PR matches the signed contract				/
Account code used is correct	P7 38.5(e)			/
Name on PR matches signed contract	P7 38.5(e)			//
Check price and rates are reasonable	P7 43.2(b)			//
<b>Data entry checks for PV and Cheque payments done by Finance Department</b>				
Amount entered in AX matches Requisition				//
Account code in AX matches Requisition				//
Vendor name in AX matches Requisition				/
Item code and Units entered (e.g. box, each) correctly				
Description has enough detail				/
Check dates on future instalments entered correctly				
Budget OK				/

Note: If any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.

Department Compliance performed by:

Signed: \_\_\_\_\_  
Name and Position: Aques. N. Ngani  
Date: 27/11/2023

Procurement section Compliance performed by:

Signed: \_\_\_\_\_  
Name and Position: Jeff Mobbis Co  
Date: 29/11/2023

Finance Department Compliance performed by:

Signed: \_\_\_\_\_  
Name and Position: George / Finance officer  
Date: 30/11/23

**INVOICE**

Community Ahetaha Water  
 Group Name: Conservation Association  
 Team Leader: Andy Tabaa  
 Address: Canabill  
 Phone: 7810069

Invoice # AWCA 803  
 Date: 14/11/2023  
 Registration # 50287


**BILL TO:**

Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
8/11/23	Fencing Installing	<del>70</del> 90 hrs	\$16.00	<del>\$1,120-</del> \$1,440-
9/11/23	Cleaning rooms, hanging Curtains rods	<del>102</del> 90 hrs	\$16.80	<del>\$1,632-</del> \$1,440-
10/11/23	Hanging Curtains	<del>42</del> 100 hrs	\$16.00	<del>672-</del> \$1,600-
11/11/23	Hanging Curtains & Putting Mattresses	<del>77</del> 84 hrs	\$16.00	<del>\$1,232-</del> \$1,344-
12/11/23	Putting bed covers/sheets	<del>84</del> 72 hrs	\$16.00	<del>1,344-</del> \$1,152-
13/11/23	Cleaning inside Pavilion Carrying Ice to Dormitories	<del>90</del> 101 hrs	\$16.00	<del>1,440-</del> \$1,616-
14/11/23	Brushing/Carrying boxes	<del>80</del> 80 hrs	\$16.00	<del>1,280-</del> \$1,280-
Thank you for your business!		90	Total	<del>\$9,392</del> \$8,880-

Make cheque payable to:

Bank: BSP  
 Account Name: Ahetaha Water Conservation Association  
 Account Number: 2000709457

Team Leader  
 Signature: 





COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINCI/Panatina VILLAGE: SINCI/Panatina  
 SERVICES: Logistic REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1,632.00

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
13/11/23	Roselyn Eddie		7:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Pamela Rauikoni		7:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
	Darren Maitero		7:00	12:00	[Signature]	1:00	6:00	[Signature]	10 hrs
	Grayham Hoy		7:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Alex Rauikoni		7:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	George Gerry		7:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Malvin Rinnun		7:00	12:00	[Signature]	1:00	7:00	[Signature]	11 hrs
	Elvina D		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
	Dina H		8:00	12:00	[Signature]	1:00	3:00	[Signature]	6 hrs
	Bernard Surupasi		8:00	12:00	[Signature]	1:00	7:00	[Signature]	10 hrs
TOTAL HOURS			8 hrs			6 hrs			102 hrs

TEAM LEADER: <u>Grayham Hoy</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratea</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>13/11/2023</u>	DATE: <u>13/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU Panatina VILLAGE: SINU Panatina  
 SERVICES: Logistics REGISTRATION NO: 50787

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 672.

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
12/11/23	Roselyn Eddie	putting bed sheet	1:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	6hrs
	Malvin Aihoni		1:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	6hrs
	Elvina Dava		1:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	6hrs
	Virnia Huritara		1:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	6hrs
	Bernard Sumpasi		1:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	6hrs
	Lincon								
	George garry		6:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	6hrs
	Alex Karikem		1:00		<i>[Signature]</i>		7:00	<i>[Signature]</i>	6hrs
<b>TOTAL HOURS</b>									<b>42hrs</b>

TEAM LEADER: Roselyn Eddie VENUE/VILLAGE WORKFORCE OFFICER: Alana Aratana  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 12/11/23 DATE: 12/11/23

*[Large handwritten signature]*



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/Paratira Campus VILLAGE: SINU/Paratira  
 SERVICES: Logistic REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1344

DATE	NAMES	SPECIFIC TASKS	AM			PM			Official Use Only
			TIME IN	TIME OUT	SIGNATURES	TIME IN	TIME OUT	SIGNATURES	TOTAL HOURS
11/11/23	Roselyn Fohie		7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	12 hrs
	Malvin Aihunui	Hanging Curtains	7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	12 hrs
	Alex Karikeri	and Installing of	7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	12 hrs
	Grayham Ho	Matress	7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	12 hrs
	George Garry		7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	12 hrs
	Pamela Raukani		7:00	12:00	<i>[Signature]</i>	1:00	7:00	<i>[Signature]</i>	12 hrs
	Bernard Surupasi		9:00	12:00	Surupasi	1:00	7:00	Surupasi	12 hrs
	<del>Sandy Ho</del>								
<b>TOTAL HOURS</b>									<u>84 hrs</u>

77 ✓

TEAM LEADER: <u>Grayham Ho</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratenu</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>11/11/2023</u>	DATE: <u>11/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/Paratina VILLAGE: SINU/Paratina  
 SERVICES: Logistic REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 11600

5 5.5

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
10/11/23									10hrs
	Roselyn Eddie		7:00	12:00	[Signature]	1:00	6:30	[Signature]	<del>10hrs</del>
	Graeham Ho	Hanginy Certaine	7:00	12:00	[Signature]	1:00	6:30	[Signature]	<del>10hrs</del>
	Alana Karikeri		7:00	12:00	[Signature]	1:00	6:30	[Signature]	<del>10hrs</del>
	George Garry		7:00	12:00	[Signature]	1:00	6:30	[Signature]	<del>10hrs</del>
	Malvin Achiru		7:00	12:00	[Signature]	1:00	6:30	[Signature]	<del>10hrs</del>
	Senty Oley		7:00	12:00	[Signature]	1:00	6:30	[Signature]	<del>10hrs</del>
	Pamela Raukari		7:00	12:00	[Signature]	1:00	6:30	[Signature]	<del>10hrs</del>
	Virginia Hurokara		7:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs
	Bernard		7:00	12:00	[Signature]	1:00	6:30	[Signature]	<del>10hrs</del>
TOTAL HOURS			5hrs			5hrs			100hrs

10.5  
 ↓  
 78.5  
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 10.5  
 8x

TEAM LEADER: <u>Graeham Ho</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Araitawa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>10/11/2023</u>	DATE: <u>10/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/panatina VILLAGE: SINU/panatina  
 SERVICES: Logistic REGISTRATION NO: 50287  
 Rate per hour: \$ 16.00  
 Total weekly Pay: 1440

DATE	NAMES	SPECIFIC TASKS	4		SIGNATURES	5		SIGNATURES	TOTAL HOURS
			AM	PM		AM	PM		
			TIME IN	TIME OUT		TIME IN	TIME OUT		
9/10/23	Pamela Rautu	Cleaning rooms	8:00	12:00	[Signature]	1:00	6:00	[Signature]	9hrs
9/11/23	Malvina Aihuni	Hangina Curtains	8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
9/11/23	Grayham Hay	roads & Curtains	8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
9/11/23	George Garry	P2 - 6/17	8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
9/11/23	Alex Kamikani		8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
9/11/23	Roselyn Takavani		8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
9/11/23	Bernard Surupasi		8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
9/11/23	Andy Tabua		8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
9/11/23	Darren Maeta		8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
9/11/23	Vinia Hunkeu		8:00	12:00	[Signature]	"	6:00	[Signature]	9hrs
TOTAL HOURS			4hrs			5hrs			90hrs

TEAM LEADER: Andy Tabua VILLAGE/VILLAGE WORKFORCE OFFICER: Alana Aratewa  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: 09/11/2023 DATE: 09/11/2023



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaba Water Conservation Association  
 VENUE: SINU/Panatina VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: 1440

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
8/11/23	Andy Tabai	Fencing installing	8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	Roselyn Takarua		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	Graham Hou		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	George Garry		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	Malvin Ahunu		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	Pamela Raukeni		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	Alex Kanteri		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	Darren Maefao		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	Vinia Hunipara		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
8/11/23	Bernad Sunepesi		8:00	12:00	[Signature]	1:00	6:00	[Signature]	9 hrs
TOTAL HOURS			4 hrs			5 hrs			90 hrs

TEAM LEADER: <u>Andy Tabai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Araitawa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>8/11/2023</u>	DATE: <u>08/11/23</u>

**COMMUNITY GROUP SERVICE CONTRACT**



**AHETAHA WATER CONSERVATION  
COMMUNITY GROUP SERVICE CONTRACT**

***AGREEMENT FOR THE PERFORMANCE OF LOGISTICS  
WORKS FOR THE GAMES ORGANISING COMMITTEE***

## COMMUNITY GROUP SERVICE CONTRACT

### Parties

#### *LOGISTICS SERVICE AGREEMENT BETWEEN*

Games Organising Committee (GOC), Sea King Building, HCC, Honiara, Solomon Islands  
("Client")

*AND*

*AHETAHA WATER CONSERVATION ASSOCIATION of Tuvaruhu, Central Honiara*  
("Service Provider")

---

#### **Background**

- A. The Client is a Committee established by the National Government of Solomon Islands under the *Pacific Games 2023 Act 2017* of Solomon Islands.
- B. The Committee will oversee the administration and management of the 2023 Pacific Games scheduled to be hosted in the City of Honiara in November, 2023.
- C. The Service Provider is a locally incorporated *Charitable Trust* established under the relevant laws of Solomon Islands, and runs its operations under the name **AHETAHA WATER CONSERVATION ASSOCIATION** in Honiara.
- D. In this Agreement, the Client and the Service Provider agree that the Service Provider will render certain allocated services for the Client, and the Client shall pay the Service Provider for that services.
- E. The Service Provider is not an employee of the Client. Nothing contains in this Agreement, either in express terms or implied terms give effect to that regard.

# COMMUNITY GROUP SERVICE CONTRACT

## 1. Definitions

"*Client*" means the Games Organising Committee.

"*Client's designate*" means the employee of the Client who is responsible to supervise and monitor the execution or performance of the logistics works by the Community Group.

"*Group Leader*" means the person who is in charge of the Community Group. That person is responsible, besides participating in the logistics works, to liaise or working closely with the Client or Client's designate.

"*Group Member*" means the member of the Community Group.

"*Service Provider*" means the Community Group that is contracted under the terms and conditions of this Agreement to perform the logistics services.

## 2. PURPOSE

2.1. The purpose of this Agreement is to outline the terms and conditions under which the Service Provider shall provide the services prior and during the events of the 2023 Pacific Games.

2.2. The services rendered shall include the obligations provided in *Annex A*.

2.3. Event Schedule:

2.3.1. The Service Provider and the Client shall agree upon a specific schedule for each of the services provided in *Annex A*.

2.3.2. The schedule shall include the specific services to be rendered by the Service Provider, the dates, times, and the locations whereby the service(s) is to be performed.

2.4. Responsibilities of Parties:

2.4.1. It is agreed by the Parties that the Client or the Client's designate shall provide health and safety training lessons whereby the Service Provider shall be properly trained on how to perform the services prior to the commencement of that services. The topics to be conducted during the training shall include any but not limited to the following:

## COMMUNITY GROUP SERVICE CONTRACT

- 2.4.1.1. how to perform the services;
  - 2.4.1.2. what is expected of the Service Provider;
  - 2.4.1.3. what the Service Provider shall perform and what not to be performed;
  - 2.4.1.4. proper training on health and safety; and
  - 2.4.1.5. the roles of the Group Leader
- 2.4.2. The Client or the Client's designate agree to the following:
- 2.4.2.1. Provide necessary information and guidelines to the Service Provider for the successful delivery of the services.
  - 2.4.2.2. Acknowledge and promote the Service Provider's participation and contribution to the 2023 Pacific Games during the term of this Agreement.
  - 2.4.2.3. Facilitate a feedback mechanism to address any concerns or issues that may arise during the course of performance of the services.
  - 2.4.2.4. Provide and make available to the Service Provider proper Personal Protection Equipment ("PPEs") to making sure the Service Provider's health and safety are taken care of and well protected from hazardous materials and other possible harm or danger which the Service Provider might be exposed to. The PPEs shall include:
    - 2.4.2.4.1. Proper gumboots, proper working vests and long pants/overalls, proper eye protection glasses, proper helmets, proper hand gloves and facemasks.
  - 2.4.2.5. The Service Provider shall not perform the services unless the provisions of sub-clause 1.4 are fully complied with by the Client or the Client's designate.
- 2.5. Number of work shifts:
- 2.5.1. There shall be two work shifts (if any) for logistics which the Service Provider shall be assigned to perform prior and/or during the events of the 2023 Pacific Games.
  - 2.5.2. The Service Provider's Group Leader shall assist the Client by selecting the required number of individuals from the Group to perform specific logistics services. The Group Leader must document and closely monitor the work performance of such individual members in each work shift.

## COMMUNITY GROUP SERVICE CONTRACT

### 3. DURATION OF AGREEMENT

- 3.1. This Agreement shall commence on *October 6, 2023* and expires on a date no later than *December 31, 2023*.
- 3.2. Irrespective of the provisions of the preceding sub-clause, this Agreement may be terminated by the Client prior to the expiry date if the Service Provider fail to adhere or comply with the agreed terms and conditions.
- 3.3. Notwithstanding the provisions of Sub-Clause 3.2, where the Service Provider fails to comply with the terms and conditions of this Agreement,

### 4. NON-GUARANTEED CLAUSE

- 4.1. This Agreement is non-guaranteed, and that the payment for the services in Annex 1 shall be paid on the basis of hours under which the services are performed.
- 4.2. Subject to the provisions of the preceding sub-clause, there shall be no fixed sum of money payable to the Service Provider. The payment is determined by the number of working hours, and shall be paid according to working hours.

### 5. PAYMENT

- 5.1. All the payments shall be made in Solomon Islands currency (“SBD”), and shall be paid by the Client to the Service Provider’s bank account.
- 5.2. All the payments, including any deduction prescribed by law, shall be made in accordance with the following payment structure:
  - 5.2.1. Each individual member of the Service Provider shall be paid **SBD16** per hour.
- 5.3. The Group Leader shall select the required number of individuals to perform the services from the Group.
- 5.4. It shall be the responsibility of the Service Provider’s Group Leader to prepare and submit to the Client or the Client’s designate proper invoice on every Wednesday of each calendar week.
- 5.5. The Client, upon receipt of invoice, shall promptly process the payment and pay to the Service Provider’s bank account on a weekly basis.
- 5.6. The Client reserves the rights to withhold payment in any of the following circumstances:
  - 5.6.1. where the Service Provider fail to produce proper invoice of the rendered services to the Client;

## **COMMUNITY GROUP SERVICE CONTRACT**

5.6.2. the Service Provider fails to adhere or comply with the agreed requirements as provided under the terms and conditions of this Agreement; or

5.6.3. Persistent occurrences of an event of Force Majeure which prevents either party from performing their obligations provided in this Agreement.

### **6. CONFIDENTIALITY**

6.1. The Service Provider agrees to maintain the confidentiality of any information or data that it may have received from the Client in connection with the performance of the services under this Agreement.

### **7. INSURANCE**

7.1. The Service Provider shall maintain comprehensive workers liability insurance, covering its employees, contractors, subcontractors, partners and agents for the performance of the services.

### **8. INDEMNIFICATION**

8.1. The Client and the Service Provider agree to indemnify and hold each other harmless from any claims, damages, liabilities, or expenses arising out of the services provided under this Agreement, except in the case of gross negligence or wilful misconduct.

### **9. TERMINATION**

9.1. Either party may terminate this agreement upon written notice to the other party if:

9.1.1. The other party, during the course of performance of this Agreement, breaches any material term and/or condition of this Agreement, and fail to rectify such breach within 24 hours of receiving the written notice;

9.1.2. The Service Provider is no longer required by the Client, in which case the Client must provide written notice of termination to the Service Provider at least 2 days prior to the termination date.

9.1.3. The Service Provider violates the Code of Conduct provided by the Client.

9.2. Either party shall not be relieved of any outstanding obligations which are yet to be fulfilled, and that such obligations must be performed even after the expiry date of this Agreement.

## **COMMUNITY GROUP SERVICE CONTRACT**

### **10. DISPUTE RESOLUTION AND GOVERNING LAW**

10.1. Unless the parties agreed otherwise to an alternative dispute resolution without resorting in the court of law, any dispute arising between the parties in relation to this Agreement shall be submitted to the court of competent jurisdiction in Solomon Islands.

10.2. This Agreement is subjected to the national laws of Solomon Islands.

### **11. AMENDMENT AND EFFECT**

11.1. This Agreement may be amended by the parties where the circumstances require.

11.2. The party who wishes to amend this Agreement must notify the other party within 24 hours, and inform that party of the intention to amend this Agreement. That other party must agree to the proposal before this Agreement is amended.

11.3. Any amendment to this Agreement shall take effect immediately upon being amended.

### **12. ENTIRE AGREEMENT**


12.1. The Parties acknowledge and agree that this Agreement represents the entire agreement between the parties.

**COMMUNITY GROUP SERVICE CONTRACT**

*The Parties have read, understood and agreed to the terms and conditions provided in this Agreement in its entirety and hereby execute the same.*

Signed by **Jack Smith** in the presence )

of: )

  
..... )

witness )

Name of Witness (please print):


~~Rocklive Poloso~~ (Finance Manager, GOC)

*Angellina Fakou's  
Games Services Manager*

*Andy Tabaa*

Signed by ~~Dick Tautona~~ in the presence )

of: )

  
..... )

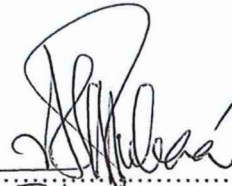
witness )

Name of Witness (please print):

**Gremaly Jonah** (Logistics Supervisor)



**Jack Smith** (Senior Operations Manager,  
Games Organising Committee/GOC)



~~Andy Tabaa~~  
**Dick Tautona** (AHETAHA WATER  
CONSERVATION ASSOCIATION, Logistics  
Team Leader)

**COMMUNITY GROUP SERVICE CONTRACT**

**SCHEDULE A: SCOPE OF WORKS**

TYPES OF SERVICES	SCOPE OF WORKS
1. LOGISTICS	<p>Set-up and tear-down of equipment and furniture:</p> <ul style="list-style-type: none"><li data-bbox="703 488 1343 674">i. Logistics will be responsible for setting up and taking down chairs, tables, stages, and other equipment needed for the <b>Pacific Games (SOL2023)</b> Venues and Villages.</li><li data-bbox="703 741 1343 824">ii. Logistics shall be required to work inside and outside and use tools as directed by SOL2023.</li></ul>





**Transaction or Request Lodgement Receipt**

**Transaction or Request Description:** ANZ to Other Bank Transfer  
**Transaction or Request Status:** Posted  
**Date / Time:** 21/11/2023 13:50  
**Transaction Number:** AHI35055

**Transaction Details:**

ANZ to Other Bank Transfer

From Account: 5691140  
 Transfer Amount in Local Currency: SBD 4,000.00  
 Transfer From Amount: SBD 4,000.00  
 Indicative :  
 My Reference: Cleaning Works

**Payment Details**

Account Name: Ahetaha Water Conservation Ass  
 Account Number: 2000709457  
 Bank Name: Bank of South Pacific  
 Reference To Payee : Inv#AWCA001



Pay Date : 21/11/2023

**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 21/11/2023 13:50 Gregory Sale  
 Authorisation Required for : ANZ to Other Bank Transfer (2A)  
 22/11/2023 09:33 Christian Nieng  
 Authorised -ANZ to Other Bank Transfer  
 Comments : Verified  
 22/11/2023 10:49 Debbie Ofaeri Sifoni  
 Authorised -ANZ to Other Bank Transfer  
 22/11/2023 10:49 Debbie Ofaeri Sifoni  
 Transaction Processed  
 \*\*\*\*\*

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## Your Reference

\* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

**Held for Authorisation**  
**Transaction Number AHI35055**

---

## Transaction Details

ANZ to Other Bank Transfer

From Account: 5691140

Transfer Amount in Local Currency: SBD 4,000.00

Transfer From Amount: SBD 4,000.00

Indicative :

My Reference: Cleaning Works

Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





# PAYMENT VOUCHER

Payment: Voucher No:	<i>AD</i>
NAME: Ahetaha Water Conservation Association	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u><i>[Signature]</i></u> Date <u>20/11/23</u>
IF DIRECT CREDITS ISSUED:	<i>AD</i> APPROVED BY FINANCIAL CONTROLLER
BANK REF #: _____	Signed <u><i>[Signature]</i></u> Date <u>20/11/23</u>
Signed _____	

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Being for Community Cleaning Workforce Group Pacific Games 2023.	\$4,000.00

Cheque No: IB TRANS for \$4,000.00 Date 20/11/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by *[Signature]* Date 20/11/23



NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT

C5

CONTRACT PAYMENT AND COMPLIANCE CHECKLIST  
(For payments of contracts over \$100,000)

This checklist is to be submitted along with contract payments for works, goods and services

Item	Reference	Completed	Not Completed	Not Applicable
Purchase Requisition (PR) for the entire value of the contract	PT 55			
Draft Contract (signed by Supplier)	PT 10...	/		/
Tender award by NHA	PT 10...			/
PR signed by requisitioning officer		/		
Vendor information form (for new vendor)				
ICT Data sheet/attachment (for ICT equipment)				
Progress photos etc				
Contract for goods/services and work to be done attached				
Other contract for goods and services		/		/
Payment certificate from Engineer matching amount of requisition		/		/
Invoice and payment matching amount in requisition				
Contract signed by vendor and Signed by Contract MDA	PT 27.2	/	/	/
PR not yet signed by authorized person (and not yet provided to themselves)	PT 44	/	/	/
Check list on PR changes are signed contract			/	/
Approved by Head of Contract	PT 58.5(a)	/	/	/
Name of contractor signed contract	PT 58.5(a)	/	/	/
Check list and review reasonable	PT 48.2(b)		/	/
Approved by Head of Contract				
Approved by Head of Contract Requisition				/
Approved by Head of Contract Requisition				/
Approved by Head of Contract Requisition				/
Item or material to be ordered (e.g. box, each) contract				/
Description of work to be done				/
Check list on future payments entered contract				/



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-1968/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to Various Community group for cleaning for Pacific Games 2023 as per attached invoices	SUNDRY PERSONS		\$217,998-24 2 \$217,998-24
			TOTALS		
Approval is requested to incur expenditure on the above			Account Code: <u>6-2-717</u>		
Estimated Cost (SBD): <u>\$217,998-24</u>		Date: <u>14/11/2023</u>	Account Name: <u>Other Local Other Costs.</u>		
Requisition Officer (Name): <u>Imogen Vida</u>		Sign: <u>[Signature]</u>	Funds available on this account: _____		
Supervisors Certification (Accountable Officers):			Authority is granted for expenditure not exceeding:		
Certifying Officer (Name): <u>Jimmy Horinae</u>		Sign: <u>[Signature]</u>	SBD\$ <u>217,998.24</u>		
Post: <u>Seconded CSA</u>			Signed: <u>[Signature]</u>		
Department: <u>GOC Kets.</u>			Name: <u>[Signature]</u>		
Threshold Checklist			Note: Authority for expenditure must be given by accounting officer or his/her delegated		
Payment requires one quote (10,000 below)			Compliance Check by: <u>[Signature]</u> Signature		
Payment requires three quotes (\$10,000.00 above)			Name: <u>[Signature]</u> Date: _____		
Is it a ITB Contract Payment			Position: <u>PCM</u>		
Is it a GTB Contract Payment					
Payment is a Bid Waiver					

Copy 1 White      NHA Finance  
 Copy 2 Pink      Compliance Department  
 Copy 3 Yellow    Requesting Department



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-1968/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to Various Community group for cleaning for Pacific Games 2023 as per attached invoices 11/23	SUNDRY PERSONS DHumane		\$217,998-24  2 \$217,998-24
				<b>TOTALS</b>	
Approval is requested to incur expenditure on the above					
Estimated Cost (SBD): <u>\$217,998-24</u>			Date: <u>14/11/2023</u>		
Requisition Officer (Name): <u>Imogen Vida</u>			Sign: <u>[Signature]</u>		
			Account Code: <u>6-2717</u>		
			Account Name: <u>Other Local Other Costs</u>		
			Funds available on this account: _____		
Supervisors Certification (Accountable Officers):			Authority is granted for expenditure not exceeding:		
Certifying Officer (Name): <u>Jimmy Hommae</u>			SBD\$ <u>217,998.24</u>		
Post: <u>Seconded CSA</u>			Signed: <u>[Signature]</u>		
Department: <u>GOC Accts.</u>			Name: <u>[Signature]</u>		
			Note: Authority for expenditure must be given by accounting officer or his/her delegated		
Threshold Checklist			Compliance Check by: <u>[Signature]</u> Signature		
Payment requires one quote (10,000 below)			Name: <u>DHumane</u> Date: _____		
Payment requires three quotes (\$10,000.00 above)			Position: <u>[Signature]</u>		
Is it a ITB Contract Payment					
Is it a GTB Contract Payment					
Payment is a Bid Waiver					

Copy 1 White NHA Finance  
 Copy 2 Pink Compliance Department  
 Copy 3 Yellow Requesting Department



MINUTE

Ref: GOC – /23

To: EXECUTIVE DIRECTOR, NHA \_\_\_\_\_

From: Finance & Procurement, GOC \_\_\_\_\_

Date: 14/11/2023

**RE: PROCUREMENT FOR COMMUNITY GROUPS CLEANING FOR PACIFIC GAMES 2023.**

Approval is sought to raise payment as referred above.

Raise payment for the various costs on various communities , payable upon execution as defined in the attached invoices

See attached is the invoices, timesheet , for your perusal.

	Community Name	Details	Cost
①	MINADA WD	Community work dated on 2 <sup>nd</sup> ,3 <sup>rd</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup> Nov 2023. Community work dated on 30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> Nov 2023.	\$ 11,984.00
②	SOLOMON ISLANDS SCOUTS ASSOCIATION	Community work dated on 4 <sup>th</sup> , 6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$2,504.00
③	MBOKONAVERA 4 YOUTHS	Community work dated on 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> , 2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$13,248.00
④	AUKI AGE CARE	Community work dated on 27 <sup>th</sup> ,28 <sup>th</sup> , ,29 <sup>th</sup> , 30 <sup>th</sup> & 31 <sup>th</sup> Oct 2023 & 1 <sup>st</sup> , 2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,5 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$14,168.00
⑤	AENA'ALINGA LAND RESOURCES	Community work dated on 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> , 2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,5 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$9,376.00
⑥	Limakolu Development Association	Community work dated on 29 <sup>th</sup> Oct 2023 & 2 <sup>nd</sup> & 3 <sup>rd</sup> 2023.	\$4,640.00
⑦	FTB CLEAN WORK	Community work dated on 30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$11,486.24
⑧	GREEN VALLEY ZONE 1 ASSOCIATION	Community work dated on 4 <sup>th</sup> ,5 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$5,120.00
⑨	AHETAHA WATER CONSERVATION ASSOCIATION	Community work dated on 30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> Nov 2023.	\$4,000.00
⑩	NIA ORGANIC FARMERS ASSOCIATION	Community work dated on 30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> , 5 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$13,360.00
⑪	FIGHTER 1 COMMUNITY WOMEN'S TRUST BOARD	Community work dated on 27 <sup>th</sup> ,28 <sup>th</sup> ,29 <sup>th</sup> ,30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> ,2 <sup>nd</sup> & 3 <sup>rd</sup> Nov 2023.	\$10,240.00
⑫	PRAISE LIFE MINISTRIES	Community work dated on 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$6,816.00
⑬	HUITARAU FOOTPRINT ASSOCIATION	Community work dated on 26 <sup>th</sup> ,27 <sup>th</sup> ,28 <sup>th</sup> , 30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,5 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$13,848.00



14	LAUVATALE MANULAVA ASSOCIATION	Community work dated on 18 <sup>th</sup> ,19 <sup>th</sup> ,26 <sup>th</sup> ,27 <sup>th</sup> ,28 <sup>th</sup> ,30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$14,848.00
15	NIUDE ASSOCIATION	Community work dated on 17 <sup>th</sup> ,18 <sup>th</sup> ,19 <sup>th</sup> ,20 <sup>th</sup> ,21 <sup>st</sup> ,23 <sup>th</sup> , 24 <sup>th</sup> ,25 <sup>th</sup> ,26 <sup>th</sup> ,27 <sup>th</sup> ,28 <sup>th</sup> ,29 <sup>th</sup> ,30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,5 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$ 32,344.00
16	PANUNU FAMILY FARM	Community work dated on 18 <sup>th</sup> ,19 <sup>th</sup> ,20 <sup>th</sup> ,23 <sup>th</sup> ,24 <sup>th</sup> ,25 <sup>th</sup> ,26 <sup>th</sup> ,27 <sup>th</sup> ,30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> ,4 <sup>th</sup> ,5 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$23,008.00
17	PALEOHAU COMMUNITY ASSOCIATION	Community work dated on 17 <sup>th</sup> ,18 <sup>th</sup> ,19 <sup>th</sup> ,20 <sup>th</sup> ,21 <sup>th</sup> ,23 <sup>th</sup> ,24 <sup>th</sup> ,25 <sup>th</sup> ,26 <sup>th</sup> ,27 <sup>th</sup> ,30 <sup>th</sup> & 31 <sup>st</sup> Oct 2023 & 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> , 4 <sup>th</sup> ,6 <sup>th</sup> & 7 <sup>th</sup> Nov 2023.	\$ 27,008.00
<b>TOTALS</b>			<b>\$ 27,998.00</b>

Therefore, kindly request for approval of budget and endorsement to make payment soon as possible.

Agnes Ngumi

Procurement coordinator (GOC)

**Endorsed by:**

<b>Imogen Vida</b> Finance Team Games Organizing Committee		
<b>Signature:</b>	<b>Date:</b> 14/11/2023	

**Approval:**

<b>Mr Peter Stewart</b> Chief Executive Officer Games Organising Committee		
<b>Signature:</b>	<b>Date:</b> 15/11/23	

**INVOICE**

Community Group Name: Ahetaha Water Conservation Ass.  
 Team Leader: Andy Tabaci  
 Address: Cornhill/Honiarua  
 Phone: 7810069

Invoice # AWCA 001  
 Date: 01/11/23  
 Registration # 50287

**BILL TO:**

Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
30/10/23	Cutting Grass around Charmieres	80	\$16.00	\$1,280-
31/10/23	Weeding, Cutting Grass, Brushing along the fence	80	\$16.00	\$1,280-
01/11/23	Brushing continue Installing beds in the charmieres	90	\$16.00	\$1,440-
Thank you for your business!			Total	\$4,000

Make cheque payable to:

Bank: Bank South Pacific (BSP)  
 Account Name: Ahetaha Water Conservation Association  
 Account Number: 2000709457

Team Leader  
 Signature:







COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Aneityan Water Conservation Association  
 VENUE: Sing/Ranathu Campus  
 SERVICES: Logistics  
 REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1440

DATE	NAMES	SPECIFIC TASKS	AM		PM		TOTAL HOURS
			TIME IN	TIME OUT	TIME IN	TIME OUT	
11/10/23	Andy Takai	Brushing Grass.	8:00	12:00	1:00	6:00	9 hrs
11/10/23	Darren Metten	Loading Boxes / Chns	8:00	12:00	1:00	6:00	9 hrs
11/10/23	Alex Kankani	to Dormitories.	8:00	12:00	1:00	6:00	9 hrs
11/10/23	George Garry	Installing beds	8:00	12:00	1:00	6:00	9 hrs
11/10/23	Ronald Surupasi		8:00	12:00	1:00	6:00	9 hrs
11/10/23	Graham Hen		8:00	12:00	1:00	6:00	9 hrs
11/10/23	Havin Ahunu		8:00	12:00	1:00	6:00	9 hrs
11/10/23	Roslyn Takamau		8:00	12:00	1:00	6:00	9 hrs
11/10/23	Vivie Amatawan		8:00	12:00	1:00	6:00	9 hrs
11/10/23	Flavin Deva		8:00	12:00	1:00	6:00	9 hrs

TEAM LEADER: <u>Andy Takai</u> SIGNATURE: <u>[Signature]</u> DATE: <u>01/11/23</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Aratava</u> SIGNATURE: <u>[Signature]</u> DATE: <u>01/11/23</u>
--	---



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: AHETAHA WATER CONSERVATION ASSOCIATION  
 VENUE: PARATINA (SINU)  
 SERVICES: LOGISTIC

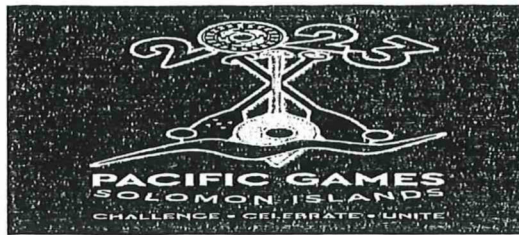
Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1,280

VILLAGE: \_\_\_\_\_  
 REGISTRATION NO: #50287

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
30/10/23	Andy Tabara	Cutting grass/cleaning fence	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	Alex Kari	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	Darlen Maetaro	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	Elving Deva	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	Davinia	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	Graham Hen	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	Malvin Ainunk	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	Bernard	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	Roselyn Takaramu	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
30/10/23	George Kari	" "	8am	1:30	<i>[Signature]</i>	2:30	5:00	<i>[Signature]</i>	8 hrs
TOTAL HOURS			5 hrs						80 hrs

TEAM LEADER: Andy Tabara VENUE/VILLAGE WORKFORCE OFFICER: Alana Araitawa  
 SIGNATURE: *[Signature]* SIGNATURE: *[Signature]*  
 DATE: 30/10/2023 DATE: 30/10/2023

Batch X Cross-Check



MINUTE

Ref: GOC - /23

To: EXECUTIVE DIRECTOR, NHA

From: Finance & Procurement, GOC

Date: 14/11/2023

**RE: PROCUREMENT FOR COMMUNITY GROUP - CLEANING AND LOGISTICS FOR THE PACIFIC GAMES 2023**

Approval is sought to raise payment to various contracted community groups.

See attached is the total Invoice of SBD\$52,100.00, and timesheets for your perusal.

No.	Community Name	Details	Cost
1	Rill Environmental Solutions	Community work on Oct 23rd to 27th, 31st, Nov 1st & 7th (3 groups)	10,408.00
2	Salesian of Don Bosco (Don Bosco Technical Institute)	Community work on Oct 27th, 28th, 30th, 31st & Nov 1st, 2nd, 3rd & 4th (2 groups)	12,302.40
3	Dalco Enterprise	Community work on Oct 27th, 31st	2,592.00
4	Ahetaha Water Conservation Association	Community work on Nov 2nd, 3rd, 4th, 6th & 7th	18,797.60
5	Tina One Community	Community work on Oct 29th & Nov 1st, 4th, 6th, 8th	8,000.00
<b>Total</b>			<b>\$ 52,100.00</b>

Complete ✓

Therefore, kindly request for approval of budget and endorsement to make the payment soon as possible.

Georgina Kikiolo

Procurement Coordinator (GOC)

**Endorsed by:**

Samson Basoe Finance Team Games Organizing Committee		
Signature:	Date: 14/11/23	

**Approval:**

Mr Peter Stewart Chief Executive Officer Games Organising Committee		
Signature:	Date: 14/11/23	



### Transaction or Request Lodgement Receipt

**Transaction or Request Description:** Payroll Request  
**Transaction or Request Status:** Held for Authorisation  
**Date / Time:** 16/11/2023 11:49  
**Transaction Number:** AHH70431

**Transaction Details:**

Payroll Payment

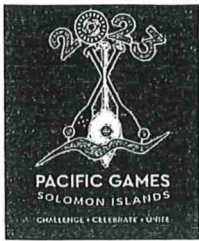
From Account: 5691140  
 Available Balance: SBD 60,068,963.69  
 Selected Employee Count: 5  
 Total Payroll Amount: SBD 52,100.00

**Comments:**

\*\*\*\*\* Authorisation Details \*\*\*\*\*  
 16/11/2023 11:49 Mema Hite  
 Authorisation Required for : Payroll Payment Request (2A)  
 \*\*\*\*\*

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# PAYMENT VOUCHER

Payment: Voucher No: _____	
NAME: ANZ Bank	APPROVED BY EXECUTIVE DIRECTOR
Address: _____	Signed <u><i>[Signature]</i></u> Date <u>15/11/23</u>
IF DIRECT CREDITS ISSUED:	APPROVED BY FINANCIAL CONTROLLER
BANK REF #: _____	Signed <u><i>[Signature]</i></u> Date <u>15/11/23</u>
Signed _____	_____

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2717	Other Local Other Costs	Payments for Community Groups Community Cleaning Services work on Venues and Villages Oct-Nov 23	\$10,408.00
6-2717	Other Local Other Costs		\$12,302.40
6-2717	Other Local Other Costs		\$18,797.60
6-2717	Other Local Other Costs		\$8,000.00
6-2717	Other Local Other Costs		\$2,592.00

Cheque No: IB for \$52,100.00 Date 15/11/2023

Signature of claimant \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Payment Voucher Prepared by *[Signature]* Date 15/11/23



# NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: GOC-1965/23

DEPARTMENT: \_\_\_\_\_

## PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to COMMUNITY GROUP for Cleaning and Logistics for the Pacific Games 2023 for Various Community as per attached invoices.	Sundry persons of COMMUNITY GROUP		\$52,100-00  2 \$52,100-00
			TOTALS		

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$52,100-00      Date: 14/11/2023

Requisition Officer (Name): Imogen Vida      Sign: [Signature]

Account Code: 6-2717

Account Name: Other Local Other Costs

Funds available on this account: \_\_\_\_\_

**Supervisors Certification (Accountable Officers):**

Certifying Officer (Name): Jimmy Honimae      Sign: [Signature]

Post: Seconded (SEA)

Department: GOC Accts.

**Authority is granted for expenditure not exceeding:**

SBD\$ 52,100-00

Signed: [Signature]

Name: [Signature]

Note: Authority for expenditure must be given by accounting officer or his/her deligated

**Threshold Checklist**

Payment requires one quote (10,000 below)

Payment requires three quotes (\$10,000.00 above)

Is it a ITB Contract Payment

Is it a GTB Contract Payment

Payment is a Bid Walver

Compliance Check by: [Signature]      Signature

Name: P Heniane      Date: 14/11/23

Position: PCM



NATIONAL HOSTING AUTHORITY  
SOLOMON ISLANDS GOVERNMENT

C5


CONTRACT PAYMENT AND COMPLIANCE CHECKLIST  
(For payment of contracts over \$100,000)

This checklist is to be submitted along with contracts payments for works, goods and services


Item	Reference	Yes	No	Comments
Purchase Requisition (PR) for the entire value of the contract	PT 35			
Draft Contract (if applicable signed by Supplier)	PT 10.1	/		
Tender Award by TO/PTB	PT 10.1			
PR signed by requisition officer		/		
Vendor information form (for new vendor)				
ICT Checklist attaches (if for ICT equipment)				
Progress reports of works (Photos etc)				
Contract report of goods/services and works to be completed				
Other reports if any (goods and services)		/		
Payment certificate from Engineer matching amount in requisition		/		
Invoice from Contractor matching amount in requisition				
Contract signed, approved and Signed by Contracting VOs	PT 27.2	/		
PR not to be signed by authorized person (and not to be foring payment to themselves)	PT 44	/		
Check amount on PR matches the signed contract				
Amount to be used is correct	PT 38.8(a)	/		
Name of contractor signed contract	PT 38.8(a)	/		
Check fine and rates are reasonable	PT 48.2(b)			
Contract signed by authorized person				
Amount entered in Purchases Requisition				
Amount entered in Accounts Requisition				
Vendor name in Accounts Requisition				
Item description and Units entered (e.g. box each) correct				
Description was entered in detail				
Check date of all future payments entered correct				
Supplier				

Note: if any of the above is not able to be certified please include an explanation of why. This will speed up the compliance process.


Department Compliance performed by:

Signed:   
Name and Position: Agnes Ngumi  
Date: 13-11-23

Procurement section Compliance performed by:

Signed:   
Name and Position: P. Hermame  
Date: 14/11/23

Finance Department Compliance performed by:

Signed:   
Name and Position: Gregory S  
Date: 14/11/23

**INVOICE**

Community Ahetaha Water Conservation  
 Group Name: Association  
 Team Leader: Andy Tabua  
 Address: Canahill  
 Phone: 7810069

Invoice # AWCA 002  
 Date: 7/11/2023  
 Registration # 50287

**BILL TO:**

Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
2/11/23	Assemblage beds	80hrs	\$16-00	\$1,280.
3/11/23	Cleaning rubbish/grass Cutting grass	90hrs	\$16-00	\$1,440-
4/11/23	Grass Cutting, collecting grass in bags	<del>7</del> 7 hrs	\$16-00	\$752-
6/11/23	Assemblage beds	90hrs	\$16-00	\$1,440
7/11/23	Assemblage of beds	<del>90</del> 80 hrs	\$16-00	<del>\$1,440</del> 1280-
Thank you for your business!		387	Total	<del>\$6,352</del> \$6352 *

\$6192-

Make cheque payable to:

Bank: BSP  
 Account Name: Ahetaha Water Conservation Association  
 Account Number: 2000709457

Team Leader  
 Signature: 



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/paratina Campus VILLAGE: SINU/PANATINA  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: €1280

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
02/11/23	Andy	Bed Setup	<del>8:00</del>	<del>12:17</del>	<del>[Signature]</del>	<del>1:00</del>	<del>5:00</del>	<del>[Signature]</del>	8hrs
	Roselyn Eddie		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
	Vinia Huritovu		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
	George Gari		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
	Darren Maotoa		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
	Alise Kari		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
	Graham Hau		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
	Malven Aikunu		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
	Bernard Surupasi		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
	<del>Eva Deva</del> Eva Deva		8:00	12:17	[Signature]	1:00	5:00	[Signature]	8hrs
TOTAL HOURS									80hrs ✓

TEAM LEADER: \_\_\_\_\_ SIGNATURE: [Signature] DATE: 02/11/2023

VENUE/VILLAGE WORKFORCE OFFICER: Alana Araitawa SIGNATURE: [Signature] DATE: 02/11/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/Panatina VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1,440

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
3/11/23	Andy Tabua	Cleaning rubbish/grass	8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	Alex Kankani	Cutting grass	8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	Graham Hou	Weeding around	8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	Darren Muetoro	dormitories along the	8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	Malvin Ahuna	footpath.	8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	Bernard Sunupasi		8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	George Garry		8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	Roselyn Takramu		8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	Vinia Hunutara		8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
3/11/23	Elvina Deva		8:00	12:00	<i>[Signature]</i>	1:00	6:00	<i>[Signature]</i>	9hrs
<b>TOTAL HOURS</b>									<b>90hrs</b>

TEAM LEADER: <u>Andy Tabua</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Araitawa</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>03/11/2023</u>	DATE: <u>03/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: AHETANA WATER CONSERVATION ASSOCIATION (AWCA)

VENUE: \_\_\_\_\_

VILLAGE: Panatia

SERVICES: Logistic

REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 864 \$ 752

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
04/11/23	Roselyn Eddie	Grass brushing	7:00	1:00	[Signature]	2:00	3:00	[Signature]	7hrs
	Malvinainwan	Collecting grass	7:00	1:00	[Signature]	2:00	3:00	[Signature]	7hrs
	Alex Kari	Raking	7:00	1:00	[Signature]		1:00	[Signature]	6hrs
	George Gari		7:00	1:00	[Signature]		1:00	[Signature]	6hrs
	Damela Kaukeri	Collecting grass	7:00	1:00	[Signature]	2:00	3:00	[Signature]	7hrs
	Grayham Hou		7:00	1:00	[Signature]		1:00	[Signature]	6hrs
	Viria Hurutara		7:00	1:00	[Signature]		1:00	[Signature]	6hrs
	Darlen Naetaro		7:00	1:00	[Signature]		1:00	[Signature]	6hrs
<b>TOTAL HOURS</b>									<b>47hrs</b>

TEAM LEADER: <u>[Signature] Grayham Hou</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Avatawa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>04/11/23</u>	DATE: <u>04/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: SINU/Panatina VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$1,440

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
6/11/23	Andy Tabai	Assemblage beds	7:00	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	Alex Kankeni		7:00	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	Graham Hsu		7:00	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	George Garry		7:00	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	Malvin Ahuna		7:00	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	Roselyn Takamua		7:00	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	Pamela Raukeni		7:00	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	Darren Huetaro		7:00	12:00	<i>[Signature]</i>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	<b>Vinia Horuka</b>		<b>9:00</b>	12:00	<b>vinia</b>	1:00	5:00	<i>[Signature]</i>	9hrs
6/11/23	Bernard Surupasi		9:00	12:00	Surupasi	1:00	5:00	Surupasi	9hrs
TOTAL HOURS									90hrs

TEAM LEADER: <u>Andy Tabai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Araita</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>06/11/2023</u>	DATE: <u>06/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Water Conservation Association  
 VENUE: Panatina SINU VILLAGE: Panatina  
 SERVICES: Logistics REGISTRATION NO: 50287

Rate per hour: \$ 16.00  
 Total weekly Pay: \$ 1440

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
	Andy Taba'a		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 8hrs
	Darren Macfar		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 8hrs
	Alex Karikeni		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 11
	Bernard Surupasi		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 11
	Malvin Aihunk		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 11
	Graham Hou		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 11
	George Garry		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 11
	Roselyn Takarama		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 11
	Vinia Hurutavau		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 11
	Pamela Raukeni		8:00	12:00	[Signature]	1:00	5:00	[Signature]	9hrs 11
TOTAL HOURS									90hrs 80hrs

TEAM LEADER: <u>Andy Taba'a</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>Alana Araitawa</u>
SIGNATURE: <u>[Signature]</u>	SIGNATURE: <u>[Signature]</u>
DATE: <u>7/11/2023</u>	DATE: <u>07/11/23</u>

**INVOICE**

Community Group Name: Ahetaha  
 Team Leader: Jimmy Maniai  
 Address: Canahill  
 Phone: 7314934

Invoice # AWCAJ001

Date: 8/11/23

Registration # 50274

**BILL TO:**

Games Organizing Committee (GOC)  
 Workforce Centre, Sport City  
 P.O Box 2443  
 Honiara

DATE	DESCRIPTIONS OF SERVICES	HOURS	UNIT PRICE	TOTAL AMOUNT(\$)
30/10/2023	Logistic	<del>03:53</del>	\$16	<del>\$ 1,336.48</del> 1352
31/10/2023	Logistic	<del>84.5</del> 121	\$16	<del>\$ 1,936.00</del>
1/11/2023	Logistic	106:2	\$16	\$ 1,699.2
2/11/2023	Logistic	<del>101:52</del> 103.8	\$16	<del>\$ 1,624.32</del> 1660.80
3/11/2023	Logistic	<del>95:45</del> 97.65	\$16	<del>\$ 1,527.2</del> 1562.40
04/11/2023	Logistic	<del>89:30</del> 89.5	\$16	<del>\$ 1,428.8</del> 1432
6/11/2023	Logistic	<del>104:78</del>	\$16	<del>\$ 1,666.88</del> 1675.20
7/11/2023	Logistic	<del>79:3</del> 80.85	\$16	<del>\$ 1,268.8</del> 1288 -
Thank you for your business!			Total	<del>\$ 12,487.68</del> \$ 12,605.60

Make cheque payable to:

Bank: BSP BANK  
 Account Name: Ahetaha Water Conservation Association  
 Account Number: 2000709457

Team Leader Signature: 

Monday 30/10/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha

VENUE: Kukum

SERVICES: Logistic

VILLAGE: SINU KUKUM

REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
30/10/23	Jimmy Maniai	Logistic	8		[Signature]	4:35	4:35	[Signature]	8:35
11	Davina Deva	Logistic	8		[Signature]	4:30	4:30	[Signature]	8:34
11	Zorika Hataman	Logistic	8		[Signature]	4:37	4:37	[Signature]	8:37
11	Titus	Logistic	8		[Signature]	4	4	[Signature]	8
11	Logan Aitwea	Logistic	8		[Signature]	4:30	4:30	[Signature]	8:30
11	Franks Moka	Logistic	8		[Signature]	4:30	4:30	[Signature]	8:30
11	Mark Mani	Logistic	8		[Signature]	4:30	4:30	[Signature]	8:30
	Junior Raukeni	Logistic	8		[Signature]	4:30	4:30	[Signature]	8:30
	Junior Tshopa	Logistic	8		[Signature]	4:30	4:30	[Signature]	8:30
	Rayna Pisiao	Logistic	8		[Signature]	4:36	4:36	[Signature]	8:36
TOTAL HOURS									83:53

8.5  
8.5  
8.5  
8  
8.5  
8.5  
8.5  
8.5  
8.5  
8.5  
8.5  
8.5  
84.5 hrs

TEAM LEADER: Jimmy Maniai

SIGNATURE: [Signature]

DATE: 30/10/2023

VENUE/VILLAGE WORKFORCE OFFICER: Kukum SINU

SIGNATURE: [Signature]

DATE: 30/10/23

Tuesday 31/10/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Titaha Community Group  
 VENUE: \_\_\_\_\_ VILLAGE: SINU KUKUM  
 SERVICES: Logistics REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
31/10/23	Titus Houave	Logistics	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Junior Paukeni	"	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Logan Aitrea	"	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Zorika Hatanone	"	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Junior Tahopa	"	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Rayna Pisiwo	"	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Max Houave	"	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Davina Deva	"	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Frank MOLA	"	7:30		[Signature]		7:40	[Signature]	12:10
31/10/23	Mark Mami	"	7:30		[Signature]		7:40	[Signature]	12:10
TOTAL HOURS									121 hrs

TEAM LEADER: Junior : Paukeni VENUE/VILLAGE WORKFORCE OFFICER: SINU KUKUM  
 SIGNATURE: [Signature] SIGNATURE: [Signature]  
 DATE: Date 31/10/2023 DATE: 31/10/23

Wednesday 1/14/23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha  
 VENUE: Koalcom Campus VILLAGE: \_\_\_\_\_  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
1/01/23	Junior Raalcem	Logistic	8:00				7:00		11
1/11/23	Titus Houahe	"	8:00				7:00		11
1/11/23	Logan Aitrea	"	8:00				7:00		11
1/11/23	Max Houahe	Logistic	8:00				5:10		9:10
2/11/23	Junior Tahopa	"	8:00				7:00		11
1/11/23	Christopher	"	8:00				7:00		11
1/11/23	MARK MANI	Logistic	8:00				7:00		11
1/11/23	Davina Deua	"	8:00				5:10		9:10
1/11/23	Frank Mola	Logistic	8:00				7:00		11
1/11/23	Rayna Pisiac	"	8:00				7:00		11
TOTAL HOURS									106 hrs

TEAM LEADER: Junior Raalcem  
 SIGNATURE:   
 DATE: 1/01/2023

VENUE/VILLAGE WORKFORCE OFFICER: SINU KoCom  
 SIGNATURE:   
 DATE: 1/11/23

Thursday 2.11.23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha

Rate per hour: \$ 16.00  
Total weekly Pay: \_\_\_\_\_

VENUE: \_\_\_\_\_

VILLAGE: SINU KUKUM

SERVICES: Logistic

REGISTRATION NO: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
2/11/23	Jimmy Maniai	Logistic	8				6:36		10:36
2/11/23	Junior Rautava	Logistic	8				6:36		10:36
2/11/23	Logan Aitorea	Logistic	8				6:36		10:36
2/11/23	Jamison Tukapa	Logistic	8:00				6:36		10:36
2/11/23	Rayna Pisiua	Logistic	8				5:28		9:28
2/11/23	Mark Mani	Logistic	8:00				5:36		9:36
2/11/23	Max Huitarau	Logistic	8				8:36		10:36
2/11/23	Frank MOLA	Logistic	8				6:36		10:36
2/11/23	Titus Houahc	Logistic	8:00				6:36		10:36
2/11/23	max Houahc	Logistic	8:00				6:36		10:36
TOTAL HOURS									101:52 hrs

10.6  
10.6  
10.6  
10.6  
9.4  
9.6  
10.6  
10.6  
10.6  
10.6  
10.6  
103.8 hrs

TEAM LEADER: <u>Jimmy Maniai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>SINU KUKUM</u>
SIGNATURE:	SIGNATURE:
DATE: <u>2/11/2023</u>	DATE: <u>2/11/23</u>

Friday 2.11.23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha Logistic  
 VENUE: Kukum VILLAGE: SINU Kukum  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only	
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS	
3/11/23	Max Huitarary	Logistic	8:00		<i>Max</i>		5:48	<i>Max</i>	9:48	9.7
3/11/23	Frank Mola	"	8:00		<i>Frank</i>		6:30	<i>Frank</i>	10:30	10.5
3/11/23	Junior: Paulkemi	"	8:00		<i>Junior</i>		6:30	<i>Junior</i>	10:30	10.5
3/11/23	Titus Houaha	"	8:00		<i>Titus</i>		6:30	<i>Titus</i>	10:30	10.5
3/11/23	Rayna ipisica	"	8:00		<i>Rayna</i>		6:30	<i>Rayna</i>	10:30	10.5
3/11/23	Davina Deva	"	8:00		<i>Davina</i>		5:45	<i>Davina</i>	9:45	9.75
3/11/23	Junior: Tahopa	"	8:00		<i>Junior</i>		6:30	<i>Junior</i>	10:30	10.5
3/11/23	Max Houaha	"	8:00		<i>Max</i>		12:42	<i>Max</i>	4:42	4.7
3/11/23	Logan Aitorea	"	8:00		<i>Logan</i>		6:30	<i>Logan</i>	10:30	10.5
3/11/23	Mark Mani	"	8:00		<i>Mark</i>		6:30	<i>Mark</i>	10:30	10.5
TOTAL HOURS									95:45 hrs	97.65 hrs

TEAM LEADER: <u>Junior: Paulkemi</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>SINU / KUKUM</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>3/11/2023</u>	DATE: <u>3/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetaha  
 VENUE: SINU KUKUM VILLAGE: \_\_\_\_\_  
 SERVICES: Logistic REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
4/11/23	Jimmy Maniai	Logistic	8:00				6:00		10
4/11/23	Titos Houiahe	Logistic	8:00				6:00		10
4/11/23	Junior Raukeni	Logistic	8:00				6:00		10
4/11/23	Togan Aitavea	Logistic	8:00				6:00		10
4/11/22	Kayna Pisiaa	Logistic	8:00				5:30		9:30
4/11/23	Junior Tahopu	Logistic	8:00				6:00		10
4/11/23	Frank Mola	Logistic	8:00				6:00		10
4/11/23	Max Huitarau	Logistic	8:00				6:00		10
4/11/23	Mark Mani	Logistic	9:00				6:00		10
<b>TOTAL HOURS</b>									89:30 hrs 89.5 hrs

TEAM LEADER: Jimmy Maniai VENU/VILLAGE WORKFORCE OFFICER: SINU KUKUM  
 SIGNATURE: SIGNATURE:   
 DATE: 04/11/2023 DATE: 4.11.23



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Abetaha  
 VENUE: Kukun Campus  
 SERVICES: Logistic

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

VILLAGE: \_\_\_\_\_  
 REGISTRATION NO.: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only
			TIME IN	TIME OUT		TIME IN	TIME OUT		TOTAL HOURS
6/1/23	Juniori Rautani	Logistic	8:00		<i>[Signature]</i>		6:00	<i>[Signature]</i>	10
6/1/23	tejan Aitara	Logistic	8:00		<i>[Signature]</i>		6:00	<i>[Signature]</i>	10
6/1/23	Juniori Tohopa	Logistic	8:00		<i>[Signature]</i>		7:22	<i>[Signature]</i>	11:22
6/1/23	Frank Mola		8:00		<i>[Signature]</i>		7:22	<i>[Signature]</i>	11:22
6/1/23	Titos Hourahe	Logistic	8:00		<i>[Signature]</i>		6:00	<i>[Signature]</i>	10
6/1/23	Mark Mani	Logistic	8:00		<i>[Signature]</i>		6:00	<i>[Signature]</i>	10
6/1/23	Max Hourahe	Logistic	8:00		<i>[Signature]</i>		7:22	<i>[Signature]</i>	11:22
6/1/23	Max Huitaram	Logistic	8:00		<i>[Signature]</i>		6:00	<i>[Signature]</i>	10
6/1/23	Davina Deva	Logistic	8:00		<i>[Signature]</i>		5:30	<i>[Signature]</i>	9:30
6/1/23	Zorika Hatemane	Logistic	8:00		<i>[Signature]</i>		7:22	<i>[Signature]</i>	11:22
TOTAL HOURS									104:48 hrs

11.3  
 11.3  
 11.3  
 11.3  
 9.5  
 11.3  
 104.7 hrs

TEAM LEADER: <u>Jimmy Maniai</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>SINU Kukun</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>6/11/2023</u>	DATE: <u>6/11/23</u>



COMMUNITY GROUPS - DAILY TIMESHEETS

COMMUNITY GROUP NAME: Ahetzha Logistic group  
 VENUE: kukum Campas VILLAGE: \_\_\_\_\_  
 SERVICES: \_\_\_\_\_ REGISTRATION NO: \_\_\_\_\_

Rate per hour: \$ 16.00  
 Total weekly Pay: \_\_\_\_\_

DATE	NAMES	SPECIFIC TASKS	AM		SIGNATURES	PM		SIGNATURES	Official Use Only TOTAL HOURS
			TIME IN	TIME OUT		TIME IN	TIME OUT		
7/11/23	Frank MOLA	Logistic	8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
7/11/23	Titus Hou'aha	"	8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
7/11/23	Logan Aitovea	"	8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
7/11/23	Rayna Pisiua	"	8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
7/11/23	Davina Devo	"	8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
7/11/23	Max Huiturau	"	8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
7/11/23	Max Hou'aha	"	8:00		<i>[Signature]</i>		5:00	<i>[Signature]</i>	9
7/11/23	Junior Paulkeni	"	8:15		<i>[Signature]</i>		5:00	<i>[Signature]</i>	8:15
7/11/23	Mark Mami	"	8:15		<i>[Signature]</i>		5:00	<i>[Signature]</i>	8:15
<b>TOTAL HOURS</b>									79.3 hrs

8.75  
 8.75  
 80.5 hrs

TEAM LEADER: <u>Junior Paulkeni</u>	VENUE/VILLAGE WORKFORCE OFFICER: <u>SINU Kulcum</u>
SIGNATURE: <i>[Signature]</i>	SIGNATURE: <i>[Signature]</i>
DATE: <u>7/11/23</u>	DATE: <u>7/11/23</u>

