






2023 PACIFIC GAMES OFFICE

Approval /Signature Required

Supplier Name: MELINDA FILIA (BUS HIRING)

- | | | | | | |
|----------------------|-------------------------------------|------------------|---|------------------|-------|
| 1) Requisition | <input checked="" type="checkbox"/> | Sign by FC |  | Sign by ED | _____ |
| 2) Payment Voucher | <input checked="" type="checkbox"/> | Sign by FC |  | Sign by ED | _____ |
| 3) LPO | <input type="checkbox"/> | Sign by FC | _____ | Sign by ED | _____ |
| 4) IB Authorisations | <input checked="" type="checkbox"/> | Authorised by FC |  | Authorised by ED | _____ |

24/8/23

Comments:



Transaction or Request Lodgement Receipt

Transaction or Request Description: ANZ to Other Bank Transfer
Transaction or Request Status: Posted
Date / Time: 24/08/2023 12:00
Transaction Number: AGW02044

Transaction Details:

ANZ to Other Bank Transfer

From Account: 5691140
 Transfer Amount in Local Currency: SBD 1,400.00
 Transfer From Amount: SBD 1,400.00
 Indicative :
 My Reference: Transport Hire

Payment Details

Account Name: Melinda Filia
 Account Number: 2001309745
 Bank Name: Bank of South Pacific
 Reference To Payee : INV#12301-GOC

Pay Date : 24/08/2023

Comments:

***** Authorisation Details *****
 24/08/2023 12:00 Pauline Tovua
 Authorisation Required for : ANZ to Other Bank Transfer (2A)
 24/08/2023 13:34 Christian Nieng
 Authorised -ANZ to Other Bank Transfer
 Comments : verified
 24/08/2023 14:09 Debbie Ofaeri Sifoni
 Authorised -ANZ to Other Bank Transfer
 24/08/2023 14:09 Debbie Ofaeri Sifoni
 Transaction Processed

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Your Reference

* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

Held for Authorisation Transaction Number AGW02044

Transaction Details


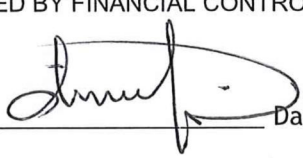
ANZ to Other Bank Transfer
From Account: 5691140
Transfer Amount in Local Currency: SBD 1,400.00
Transfer From Amount: SBD 1,400.00
Indicative :
My Reference: Transport Hire
Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Melinda Filia	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed  Date <u>23/08/23</u>
IF DIRECT CREDITS ISSUED:	APPROVED BY FINANCIAL CONTROLLER
BANK REF #: _____	Signed  Date <u>22/08/23</u>
Signed _____	

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2402	Hire Plant & Vehicles	Being for 1 x Days bus hiring for GOC operation Teams tour to sports venue & Games Village.	\$1,400.00

Cheque No: IB TRANS for \$1,400.00 Date 22/08/2023

Signature of claimant _____

PRINT NAME: _____

Payment Voucher Prepared by  Date 22/08/23



NATIONAL HOSTING AUTHORITY

PURCHASE REQUISITION

REQUISITION NUMBER: GOC-1010/23
Contract/Supplier Payment Number:
Contract/Supplier Name:

Table with columns: QUANTITY, UNIT, DESCRIPTION, SUPPLIER, ORDER NO., COST. Row 1: 1, Raise payment to Melinda Filia for invoice # 12301. This request being for 1x day bus hiring following GOC ops team day four to sports venue & villages. MELINDA FILIA, \$1,400-00.

Approval is requested to incur expenditure on the above
Estimated Cost (SBD): \$1,400-00
Date: 15/08/23
Requisition Officer (Name): JAN [Signature]

Account Code No: 6-2462
Account Name: Hire vehicle/plant.
Funds available on this account:

Supervisors Certification (Accountable Officer):
Certifying Officer (Name): [Signature]
Position: NHA/902
Department/Committee:

Authority is granted for expenditure not exceeding:
SBD\$ 1,400-00
Signed: [Signature]
Name: [Signature]
Note: Authority for expenditure must be given by accounting officer or his/her deligated.

Threshold and contract/Supplier payments Checklist
Payment requires one quote (\$10,000.00 below)
Payment requires three quotes (\$10,000.00 above)
Is it a ITB Contract Payment
Is it a GTB contract payment
Payment is a Bid waiver

Compliance Check by: [Signature]
Name: [Signature]
Position: pcc NHA
Date: 18/08/23

White Copy - NHA FINANCE
Pink Copy - Compliance Unit/Department
Blue Copy - Requisition Department



NATIONAL HOSTING AUTHORITY

PURCHASE REQUISITION

REQUISITION NUMBER: GOC-1010/23

Contract/Supplier Payment Number: _____

Contract/Supplier Name: _____

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1		Raise payment to Melinda Filia for invoice # 12301. This request being for 1x day bus hiring following GOC ops team day four to sports venue & villages.	MELINDA FILIA 23/08/23		\$1,400-00
Total:					\$1,400-00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD):

\$ 1,400-00

Date:

15/08/23

Requisition Officer (Name):

TAN TAN

Sign: _____

Account Code No:

6-2462

Account Name:

8/23 hire vehicle/plant.

Funds available on this account: _____

Supervisors Certification (Accountable Officer):

Certifying Officer (Name):

R Poloso

Sign: _____

Position: _____

Department/Committee:

NHA/92

Authority is granted for expenditure not exceeding:

SBD\$

1,400-00

Signed: _____

Name: _____

Note: Authority for expenditure must be given by accounting officer or his/her delegated.

Threshold and contract/Supplier payments Checklist

- Payment requires one quote (\$10,000.00 below)
- Payment requires three quotes (\$10,000.00 above)
- Is it a ITB Contract Payment
- Is it a GTB contract payment
- Payment is a Bid waiver

Compliance Check by:

Name:

pa

Signature

Danby vithmas

Date:

18/08/23

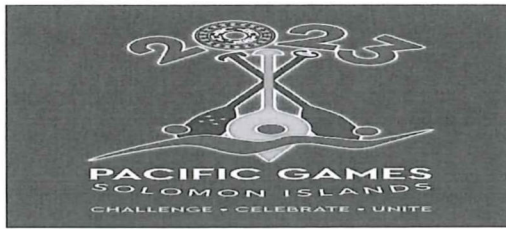
Position:

NHA

White Copy - NHA FINANCE

Blue Copy - Compliance Unit/Department

Green Copy - Requisition Department



MINUTE

Ref: GOC – 1010/23

To: CHIEF EXECUTIVE OFFICER, GOC _____

From: FINANCE & PROCUR, GOC _____

Date: 17/08/23

RE: PURCHASE DOCUMENT TO PROCESS FOR 1 X DAY BUS HIRING COSTS FOLLOWING GOC OPERATION TEAM RECENT TOUR AT ALL SPORTS VENUE AND VILLAGES.

Minute approval is sought to raise payment as referred above.

The sum of **sbd 1,400.00** defined in the attached invoice. This represent the needs as being agreed upon by GOC administration management team that this payment is for hiring costs regarding this recent GOC operation team site visits on all games venues and villages.


See attached for invoice no. 12301 for your attention.

Therefore, kindly facilitate for endorsement and approval of the work budget for payment processing.

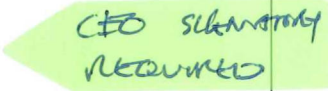
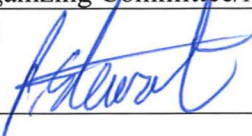
Thank You.
Prepared by: Ian Irapo,

Finance (GOC/NHA)

Endorsed by:

Mr. Wickly Wemu Finance Team Games Organizing Committee/NHA		
Signature: 	Date: 17/08/23	

Approval by:

Mr. Peter Stewart Chief Executive Officer Games Organizing Committee/NHA		
Signature: 	Date: 16/8/23	



Sol2023 Pacific Games
Games Organising Committee (GOC)
Sea King Building, Honiara
PO Pox 2443

P: 42100
E: info@sol2023.com.sb

To: NHA

Date: 15/08/2023

From: GOC

Bus Hire

Operation team of GOC have organize one day tour to sport Venue and village, they use a 15-seater bus for the whole day. The bus cost \$1400 per day for the allocated task.

Hope this justified the reasons of payment

Attach the invoice of payment.

Admin Supervisor
Games Organizing Committee



