
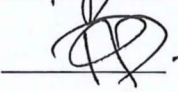




2023 PACIFIC GAMES OFFICE

Approval /Signature Required

Supplier Name: SI RED CROSS SOCIETY AUKI BRANCH.

- | | | | | | |
|----------------------|-------------------------------------|------------------|---|------------------|-------|
| 1) Requisition | <input checked="" type="checkbox"/> | Sign by FC |  | Sign by ED | _____ |
| 2) Payment Voucher | <input checked="" type="checkbox"/> | Sign by FC |  | Sign by ED | _____ |
| 3) LPO | <input type="checkbox"/> | Sign by FC | _____ | Sign by ED | _____ |
| 4) IB Authorisations | <input checked="" type="checkbox"/> | Authorised by FC | _____ | Authorised by ED | _____ |

Comments:

21/7/23

Your Reference

* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

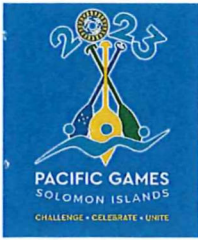
Held for Authorisation Transaction Number AGR82459

Transaction Details



ANZ to Other Bank Transfer
From Account: 5691140
Transfer Amount in Local Currency: SBD 6,300.00
Transfer From Amount: SBD 6,300.00
Indicative :
My Reference: Transport-Malait
Payment Details

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.





PAYMENT VOUCHER

Payment: Voucher No:	
NAME: SIRC Society Auki Branch	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed  Date 20/7/23
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	APPROVED BY FINANCIAL CONTROLLER Signed  Date 20/07/2023

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2402	Hire Plant & Vehicles	2 Days Vehicle Hiring costs for the Ambassador's Tour for North/East Malaita Province.	\$6,300.00

Cheque No: IB TRANS for \$6,300.00 Date 20/07/2023

Signature of claimant _____

PRINT NAME: _____

Payment Voucher Prepared by  Date 20/7/23



NATIONAL HOSTING AUTHORITY

PURCHASE REQUISITION

REQUISITION NUMBER:

GOL-0837/23

Contract/Supplier Payment Number:

Contract/Supplier Name:

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	SUPPLIER	PURCHASING OFFICER USE ONLY		
				ORDER NO.	COST	
1		Raise payment to SOLOMON ISLANDS RED CROSS SOCIETY AUKI BRANCH for invoice # 009. This Request being for 1 x hiring of SIRCS vehicle for drop off on 24th of July & pick up on 24th of July 2023.	SIRCS MALAITA BRANCH	m	\$ 6,300-00	
					Total:	\$ 6,300-00

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$ 6,300-00

Date: 20/07/23

Requisition Officer (Name): IAN DEAPO

Sign: [Signature]

Certifying Officer (Name): [Signature]

Supervisors Certification (Accountable Officer):

Sign: [Signature]

Position: [Signature]

Department/Committee: NHA

Account Code No: 6-2402

Account Name: Vehicle Hire

Funds available on this account:



Authority is granted for expenditure not exceeding:

SBDs 6,300-00

Signed: [Signature]

Name: [Signature]

ED SIGNATURE REQUIRED

Note: Authority for expenditure must be given by accounting officer or his/her deligated.

Threshold and contract/Supplier payments Checklist

Payment requires one quote (\$10,000.00 below)	<input type="checkbox"/>
Payment requires three quotes (\$10,000.00 above)	<input type="checkbox"/>
Is it a ITB Contract Payment	<input type="checkbox"/>
Is it a GTB contract payment	<input type="checkbox"/>
Payment is a Bid waiver	<input type="checkbox"/>

Compliance Check by:

Signature

Name: [Signature]

Date: 20/07/23

Position: [Signature]

White Copy -NHA FINANCE

Pink Copy - Compliance Unit/Department

Blue Copy - Requisition Department

Gr



MINUTE

Ref: GOC – 0837/23

To: CHIEF EXECUTIVE OFFICER, GOC _____

From: FINANCE & PROCUR, GOC _____

Date: 20/07/23

RE: PURCHASE DOCUMENT TO PROCESS FOR 2 X DAYS VEHICLE HIRING COSTS FOR THIS UPCOMING AMBASSADOR'S TOUR FOR NORTH/EAST MALAITA PROVINCE.

Minute approval is sought to raise payment as referred above.

The sum of **sbd 6,300.00** defined in the attached invoice & the ambassador's tour budget cost. This represents the needs as being agreed upon by GOC marketing management team that this payment been requested for vehicle hiring costs regarding this coming ambassador's tour for North/East Malaita Province commencing on the 24th of July 2023.

See attached for invoice no. 009 & the budget costs for your attention.


Therefore, kindly facilitate for endorsement and approval of the work budget for payment processing.

Thank You.

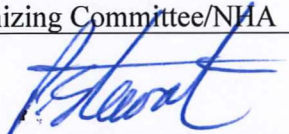
Prepared by: Ian Irapo

Finance (GOC)

Endorsed by:

Mr. Rocklive Poloso Finance Manager Games Organizing Committee/NHA		FU SIGNATURE REQUIRED
Signature: 	Date: <u>20/07/23</u>	

Approval by:

Mr. Peter Stewart Chief Executive Officer Games Organizing Committee/NHA		CEO SIGNATURE REQUIRED
Signature: 	Date: <u>20/7/23</u>	

Ambassador Tour				North East Malaita	
TOTAL COST OF THE TRIP		\$	49,731.00	\$	49,731.00
ITEMS	DESCRIPTION	UNIT COST	QTY	AMOUNT IN NOTES	
Flight	Ticket			\$	-
Seafare (Auki Express)	Ticket (Return) Auki/Honiara	\$ 560.00	3	\$	1,710.00 Invoice - Auki Express
Boat Hire	60 Hp	\$ 1,500.00	5	\$	7,500.00 Invoice - Julie Dge - BSP 4000510588 (Boat Owner)
Truck Hire	Hilux	\$ 3,000.00	2	\$	6,300.00 Invoice - Redcross Malaita
Fuel	80 gallons	\$ 100.00	80	\$	8,000.00 Invoice - Julie Dge - BSP 4000510588 (Boat Owner)
Accommodation	Rooms	\$ 1,500.00	7	\$	10,500.00 Cash
Program/Day	Food / Water	\$ 500.00	8	\$	4,000.00 Cash
Perdium	Ambassador -	\$ 500.00	8	\$	4,000.00 Timothy Inifiri - BSP A/C 2000587010
Perdium	Cordinator	\$ 200.00	8	\$	1,600.00 Cash
Perdium	Photographer	\$ 200.00	8	\$	1,600.00 Cash
Contingency	Emergency Allocation	\$ 4,850.00	1	\$	4,521.00 Cash
TOTAL COST				\$	49,731.00

Total Cash Imprest for this tour: \$

22,221.00

Ambassador Program - North East Malaita Province (24th - 31st July 2023)			
Dates	Locations	Sleepover	Region
Monday 24th July	Travel to Auki		
Monday 24th July	Travel to Foia	Foia	North-East
Tuesday 25th July	Gounatolo CHS/Garota School	Saua	North-East
Wednesday 26th	Lilisia CHS/Fourau School	Ngongosila	East Malaita
Thursday 27th	Kwai Sch/Foumamanu Sch	Ngongosila	East Malaita
Friday 28th	Waneagu CHS/Dgou CHS	Kwai	East Kwaio
Saturday 29th	Return to Auki	Auki	
Sunday 30th	Rest		
Monday 31st	Return to Hon		



SIRC Society Auki Branch
 Fundraising Department
 P.O Box 187
 Auki, Malaita Province.



Tax Invoice

Bill To:

Games Organising Committee (GOC)

Seaking Building

Honiara, Solomon Island

Invoice No: 009

Date: 19/07/2023

Page: 1

Date	Description	Amount	
19/07/2023	The hiring of SIRCS Malaita Branch Vehicle for drop off on the 24 th of July and pick up on the 29 th of July at Head Road Northern Region of Malaita Province per day @3000 x 2way	6000	6000
	Drop off of the team at the Auki Wharf on the 31 st of July @ 300	300	300
Shipping Date:		GST:	
COMMENT	CODE	RATE	GST
Fundraising Fee	N-T	0%	0.00
		SALE AMOUNT	
		Total Amount	
		Amount Applied	
		Balance Due: \$6,300-00	

Bank transfer details

Account Name: SIRC Society Auki Branch

Account No: 0000001992

Bank Name: Bank of South Pacific

Elizabeth. Oge
 Branch Coordinator
 Auki Branch

Ian Irapo

From: Laurel Tasa
Sent: Wednesday, 19 July 2023 2:54 pm
To: Ian Irapo; Constance Amasia; Jacqueline Maeli
Cc: Pauline Tovua
Subject: FW: North-East Malaita Ambassador Tour
Attachments: NorthEast Malaita Ambassador Tour.xlsx

Hi Ian,

This is Approved.

Please arrange for the necessary Imprest to the Team. Constance please confirm with Ian if you or Jacqueline are Imprest holders on this Tour?

Kindly
LaurelT

From: Constance Amasia <CAmasia@sol2023.com.sb>
Sent: Wednesday, 19 July 2023 3:49 PM
To: Laurel Tasa <LTasa@sol2023.com.sb>
Subject: North-East Malaita Ambassador Tour

Hi Laurel,

Find attached copy of the budget and schedule for the North-East Malaita tour.

Cheers,



Constance Amasia
Community Engagement Support Coordinator
Games Organising Committee - GOC
Sea King Building, Honiara

☎ 677 7473374
✉ CAmasia@sol2023.com.sb

PACIFIC GAMES
SOLOMON ISLANDS
CHALLENGE CELEBRATE UNITE