



2023 PACIFIC GAMES OFFICE

Approval /Signature Required

Supplier Name: Guadalcanal Electrics Limited (GEL) Payment Approval
for Supplementary Electrical Materials

- | | | | |
|-----------------------------|-------------------------------------|----------------------|-------------------------------------|
| 1) Minute | <input checked="" type="checkbox"/> | Sign by ED | _____ |
| 2) Requisition | <input checked="" type="checkbox"/> | Compliance Officer | _____ Sign by ED _____ |
| 3) Payment Voucher | <input checked="" type="checkbox"/> | Sign by FC <i>PP</i> | <i>[Signature]</i> Sign by ED _____ |
| 4) LPO | <input type="checkbox"/> | Sign by FC | _____ Sign by ED _____ |
| 1/3/24 5) IB Authorisations | <input checked="" type="checkbox"/> | Sign by FC | _____ Sign by ED _____ |

Comments:



Transaction or Request Lodgement Receipt

Transaction or Request Description: ANZ to Other Bank Transfer
Transaction or Request Status: Posted
Date / Time: 01/03/2024 13:46
Transaction Number: AHW00467

Transaction Details:

ANZ to Other Bank Transfer

From Account: 5691140
 Transfer Amount in Local Currency: SBD 39,842.50
 Transfer From Amount: SBD 39,842.50
 Indicative :
 My Reference: Matrials-PClinic

Payment Details

Account Name: Guadalcanal Electrics Ltd
 Account Number: 1599020102
 Bank Name: Bank of South Pacific
 Reference To Payee : In#167082&167077

Pay Date : 01/03/2024

Comments:

***** Authorisation Details *****
 01/03/2024 13:46 Gregory Sale
 Authorisation Required for : ANZ to Other Bank Transfer (2A)
 01/03/2024 17:23 Christian Nieng
 Authorised -ANZ to Other Bank Transfer
 Comments : Verified
 04/03/2024 11:38 Debbie Ofaeri Sifoni
 Authorised -ANZ to Other Bank Transfer
 04/03/2024 11:38 Debbie Ofaeri Sifoni
 Transaction Processed



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Your Reference

* Important Information displayed on ANZ Internet Banking screen is not shown on this printout

Held for Authorisation Transaction Number AHW00467

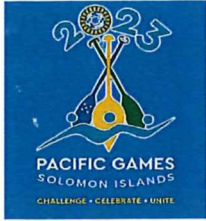
Transaction Details

ANZ to Other Bank Transfer	▲
From Account: 5691140	
Transfer Amount in Local Currency: SBD 39,842.50	
Transfer From Amount: SBD 39,842.50	
Indicative :	
My Reference: Matrials-PClinic	
Payment Details	▼

You can view the status and details of your transactions and requests for the last 12 months via ANZ Internet Banking.

My

11 31 24



PAYMENT VOUCHER

Payment: Voucher No:	
NAME: Guadalcanal Electrics Ltd	APPROVED BY EXECUTIVE DIRECTOR
Address:	Signed <u>[Signature]</u> Date <u>29/2/24</u>
IF DIRECT CREDITS ISSUED: BANK REF #: _____ Signed _____	PT APPROVED BY FINANCIAL CONTROLLER Signed <u>[Signature]</u> Date <u>29/02/24</u>

NHA CODE	GL NAME	FULL DETAILS OF CLAIM	AMOUNT
6-2501	Maintain-Non Residential	Payment for provision of supplementary electrical material for medical clinic at Burns Creek.	\$39,842.50

Cheque No: IB for \$39,842.50 Date 28/02/2024

Signature of claimant _____

PRINT NAME: _____

Payment Voucher Prepared by [Signature] Date 29/2/24



NATIONAL HOSTING AUTHORITY

REQUISITION NUMBER: PMU - 1342 / 24

DEPARTMENT: PMU

PURCHASE REQUISITION

QUANTITY	UNIT	DESCRIPTION (Full and clear details of payment)	PURCHASING OFFICER USE ONLY		
			SUPPLIER	ORDER NO.	COST
1	LS	Provision of supplementary electrical materials for Medical Clinic at Bunscreek	Guadalcanal Electronics Limited	Inv # 167082 & Inv # 167077	\$ 39,842.50 ↓
TOTALS					\$ 39,842.50

Approval is requested to incur expenditure on the above

Estimated Cost (SBD): \$ 39,842.50 Date: 27/02/2024

Requisition Officer (Name): SOLEANA G Sign: [Signature]

Account Code: G-2501

Account Name: Maintain - Non Residential Buildg.

Funds available on this account: _____

Supervisors Certification (Accountable Officers):

Certifying Officer (Name): LEROY BIRD Sign: [Signature]

Post: ED PMU

Department: PMU

Authority is granted for expenditure not exceeding:

SBD\$ 39,842.50

Signed: [Signature]

Name: [Signature]

Threshold Checklist

Payment requires one quote (10,000 below)

Payment requires three quotes (\$10,000.00 above)

Is it a ITB Contract Payment

Is it a GTB Contract Payment

Payment is a Bid Waiver

Note: Authority for expenditure must be given by accounting officer or his/her deligated

Compliance Check by: [Signature] Signature

Name: Turner, B Date: 28/02/24

Position: PCO

- Copy 1 White NHA Finance
- Copy 2 Pink Compliance Department
- Copy 3 Yellow Requesting Department



NATIONAL HOSTING AUTHORITY
SOLOMON ISLANDS GOVERNMENT

C4

COMPLIANCE CHECKLIST – ADVANCE
PURCHASES

(Up to \$100,000 SBD)

PMO

Required documents:	FI Ref	Department/ Committee	Procurement	Finance
Purchase Requisition (PR) & Payment Voucher (PV)	P7 35	/		
Pro-forma Invoice	P7 99	/		
Three Written Quotes and Bid Analysis (if above \$10,000 and these goods/services are not waived in FI's -Domestic Travel, Hotel Accom, Freight, Market and Perishable Goods)	P7 9, P7 10 & P7 13	N/A		
One written Quote if it is less than \$10,000.00		N/A		
Bid Waiver (if not following prescribed procurement method in the FI's)	P7 10.3 & 10.4, P7 7.1 (f)	/		
Vendor Information Form (for new vendor)		N/A		
ICT Checklist attached (if for ICT equipment)		N/A		
Compliance checks required:(Procurement)				
Check supplier doesn't accept LPO's			/	
Check no other supplier will supply same goods using an LPO			/	
PR has been signed by authorized person (and not approving payment to themselves)	P7 44		/	
Check amount on PR matches Pro-forma Invoice			/	
Account code used is correct	P7 38.5(e)		/	
Vendor name on PR matches Pro-forma Invoice	P7 38.5(e)			
Check calculations on Pro-forma Invoice are correct	P7 43.2(c)		/	
Check Bid Waiver is for a Valid Reason			/	
Check selection of supplier is justified on Bid Analysis			NA	
Check Expenditure is acceptable and proper use of SIG money	P7 43.2(a)		/	
Check second and third quotes are from genuine suppliers			NA	
Check price and rates are reasonable	P7 43.2(b)		/	
Data information for preparation of PV/Cheque by Finance department				
Amount in Requisition matches PV				/
Account code in Requisition matches PV				/
Vendor name in Requisition matches PV				/
Item code and Units entered (eg box, each) correctly				/
Description has enough detail				/
Budget OK				/

NATIONAL HOSTING AUTHORITY XVII 2023 PACIFIC GAMES

MEMORANDUM

To: Executive Director, NHA
Thru: Leeroy Bird, Executive Director, PMU
From: Cora Sita Makini, PMU
Ref: CSM - 230224
Date: Friday 23rd February 2024

my 27/02/24
Bird, 27/02/24

SUBJECT: REQUEST FOR BID WAIVER APPROVAL AND PAYMENT FOR THE PURCHASE OF SUPPLEMENTARY ELECTRICAL MATERIALS FROM GUADALCANAL ELECTRICS LIMITED (GEL) FOR THE PG2023 HEALTH CENTRE

Dear Executive Director,

In accordance with the **PCAM 2013 – SECTION 2.7: BID WAIVER**, I hereby request approval for the subject in the aforementioned.

As per project requirements, NHA has engaged a Labour-based Contractor to conduct construction for this Project, whereby supplementary materials are also being provided by NHA (apart from the fabricated materials for the actual semi – permanent building which was already received by the Contractor).

PMU will engage Guadalcanal Electrics Limited (GEL) for supplementary electrical materials given that those provided by PT Audie (Indonesia) do not comply with the Solomon Islands standard as well as not being the correct specifications. This was validated by PMU Electrical Engineer.

Please find attached the Bid Waiver Form, RFQ, order forms, quotations and report validating noncompliance.

Therefore, we kindly seek your approval for payment of these materials.

Supplier: Guadalcanal Electrical Limited (GEL)
Total cost for this supply: SBD \$39,842.50

Sincerely,



Cora Sita Makini
Project Manager, PMU



C/-P.O. Box 2443
Honiara
Solomon Islands



Phone:
677 7308800

Facebook page:
[Sol2023 XVII Pacific Games](#)



**NATIONAL HOSTING AUTHORITY
Solomon Islands Government
Bid / Quotation Waiver**

In some instances, it is recognised it may not be possible to observe the requirements of competitive quotations or tendering as is stipulated in the FIs, and in which case a **Bid Waiver Form** must be completed. This is prepared by the Division / Section making the purchase, and must be approved by the authority that would approve a purchase of that value (e.g. GTB for Bid Waivers on purchases over \$500,000). The waiver will only be granted in circumstances where observing the normal requirements would result in detriment to the people or assets of the Solomon Islands, or where no benefit would be obtained by observing the requirements. Example where are waiver would be granted include but would be limited to the below;

- In a declared emergency (e.g. SI at War, Emergency, Natural Disaster)
- There is a genuine market limitation on the number of suppliers
- Equipment is specialized or technical in nature

Description of Product / Service

Provision of supplementary electrical materials for PG2023 Health Centre from Guadalcanal Electrical Ltd (GEL)

REASON FOR REQUEST (Please Tick)

Genuine Limitation	Market	Natural Disaster	SI at War
Public Emergency		Technical or Specialized Equipment	Other: Urgent ✓

Please summarise the reason for the request (you may attach further support if necessary)

Guadalcanal Electrical Ltd (GEL) was selected for the provision of supplementary electrical materials for the PG2023 Health Centre (Medical Clinic Project) on the basis that the supplier provides materials of standard quality and that most items listed are readily available (approximately 87%).

Additionally, these materials are required given that those supplied by PT Audie (Indonesia) do not comply with SI standards and that some of the materials are not suitable for required use.

Requested by: Division / Section	Signed: <i>[Signature]</i>	Date: 27/02/24
<i>Pmu</i>	Post: <i>EP Pmu</i>	
Approved by: Accounting Officer	Signed: <i>[Signature]</i>	Date: 27/02/24
<i>eNemy</i>		



**NATIONAL HOSTING AUTHORITY
Solomon Islands Government**

ANNEX 4

REQUEST FOR QUOTATIONS – GOODS/SERVICES

12th December 2023

To All Bidders,

1. The National Hosting Authority has budget financing and intends to apply part of the proceeds of this financing to procure Goods/Services per the enclosed specifications, and now invites sealed bids for this purpose.
2. Your quotation, citing the above reference number, should reach the undersigned within 5 days from the date of this letter.
3. The goods shall be procured using the Simple Procurement Procedures specified in the Solomon Islands Government Procurement and Contract Administration Manual.
4. The Technical Specifications and Delivery Schedule are provided in the attached Schedule of Requirements.
5. This request for quotation has been addressed to three Suppliers of these goods/services.
6. The goods/services supplied under this contract shall conform to the standards provided in the attached Technical Specifications.
7. The Supplier is required to supply any equipment listed in the Technical Specifications together with the detailed operations and maintenance manuals, for each appropriate unit.
8. The Supplier shall warrant that any equipment supplied under the contract is new and unused.
9. Prices should be quoted for delivery to the National Hosting Authority, P.O.Box 2443, Honiara, Solomon Islands.
10. The validity for the quotation shall be thirty (30) days from the date of submitting the quotation.
11. One (1) original and one (1) copy of the quotation shall be submitted in a sealed envelope and addressed to the Project Management Unit, National Hosting Authority, Honiara, Solomon Islands.
12. Please indicate delivery schedule and after sales service (if relevant) available to National Hosting Authority, Honiara.
13. Submission of a quotation is confirmation of the tenderer's compliance with, and acceptance of, the terms and conditions including the payment terms of this Request for Quotation.
14. The Purchase Order will be awarded on the basis of price, delivery dates, and quality offered against the Schedule of Requirements Technical Specifications.
15. The successful Supplier shall be notified in writing and furnished with a Local Purchase Order (LPO) and have an effective contract with the National Hosting Authority on receipt of the duly signed Local Purchase Order. The terms and conditions of this Request for Quotation shall form part of the contract.
16. The Purchaser may terminate the contract if the Supplier fails to deliver any or all of the goods/services within the period specified, or within any extension thereof granted in writing by the Project Management Unit, National Hosting Authority.

17. The Supplier shall not assign, in whole or in part, its obligation to perform under this contract, except with the written consent of the Project Management Unit.
18. Prices charged by the Supplier for the goods/services shall not vary from prices quoted. Prices shall therefore be fixed.
19. The Supplier's request for payment shall be made in writing, accompanied by an invoice and an LPO confirming delivery of the goods/services. All payments shall be made promptly and in no case later than twenty (20) days after delivery and acceptance of the goods. Payments will only be made by cheque or direct transfer into the Supplier's business bank account.
20. Please acknowledge the receipt of this letter and indicate your firm's interest in submitting quotations.



Cora Sita Makini
Project Manager
Project Management Unit
Games Facilities Committee

Schedule of Requirements

No.	Item Name	Specification	Unit	Quantity
1	TPS	1.5mm @ 100m roll	Roll	6
2	TPS	2.5mm @ 100m roll	Roll	8
3	Cable ties	Medium	Pkt	6
4	Conduit	25mm @ 4m/l	Length	4
5	Saddle	25mm	Item	10



P.O. BOX 2443 Sea King Restaurant Building, Honiara, Solomon Islands PH

PMU - MATERIAL ORDER FORM

SUPPLIER:	Guadalcanal Electrics Limited	Date:	12/12/2023
ORDER FOR	PG2023 Health Centre, Burnsreek	Order No.	3
NHA/PMU Rep Issuing Orders	Cora Sita Makini		

Order Items Details

ITEM NO.	mm ITEM DESCRIPTION	UNIT	QUANTITIES
1	TPS 1.5 (@100m roll) (1.5mm)	Roll	6
2	TPS 2.5 (@100m roll) (2.5mm)	Roll	8
3	Cable ties (medium)	Pkt	6
4	Conduit 25mm @ 4m/l	Item (length)	4
5	Saddle 25mm	Item (quantity)	10
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Officer Issuing Order:	Signature	Date:	12/12/2023
Cora Sita Makini			

PROFORMA INVOICE

Bill From

Bill To

Name: Guadalcanal Electrics Limited (GEL)
Address: P.O.BOX 152
City: Honiara, Somolomon Islands
Location: Quan Gee Building ,Prince Philip HighWay-Ranadi
Tel: (+677) 30813/30897
Fax: 30212
E-mail: sales.ranadi@gmail.com.sb

Name: GFC
Address: P. O. Box 2443, Honiara
Phone: N/A
E-mail : N/A

Invoice # : 167082
Invoice Date & Time: 12/12/2023 16:07
Sales Person : Theresah Longavotu
Mobile Phone : 7456402

Item #	Description of items	Qty	Price (\$)	Total (\$)
1	Roll 1.5mm (100M) T/Ecc	6	\$ 1,800.00	\$ 10,800.00
2	Roll 2.5mm (100M) T/Ecc	8	\$ 2,100.00	\$ 16,800.00
3	Pkt Cable ties (M)	6	\$ 110.00	\$ 660.00
4	length 25mm Conduit	4	\$ 50.00	\$ 200.00
5	Pcs 25mm Saddle	10	\$ 5.00	\$ 50.00
Subtotal				\$ 28,510.00
<i>Proforma</i>				\$ 10.00
Total				\$ 28,520.00

All Orders will only be processed upon full payment .Thank you for your understanding from the sales department

Signature : GFC

Date: 12/12/2023



**NATIONAL HOSTING AUTHORITY
Solomon Islands Government**

ANNEX 4

REQUEST FOR QUOTATIONS – GOODS/SERVICES

6th December 2023

To All Bidders,

1. The National Hosting Authority has budget financing and intends to apply part of the proceeds of this financing to procure Goods/Services per the enclosed specifications, and now invites sealed bids for this purpose.
2. Your quotation, citing the above reference number, should reach the undersigned within 5 days from the date of this letter.
3. The goods shall be procured using the Simple Procurement Procedures specified in the Solomon Islands Government Procurement and Contract Administration Manual.
4. The Technical Specifications and Delivery Schedule are provided in the attached Schedule of Requirements.
5. This request for quotation has been addressed to three Suppliers of these goods/services.
6. The goods/services supplied under this contract shall conform to the standards provided in the attached Technical Specifications.
7. The Supplier is required to supply any equipment listed in the Technical Specifications together with the detailed operations and maintenance manuals, for each appropriate unit.
8. The Supplier shall warrant that any equipment supplied under the contract is new and unused.
9. Prices should be quoted for delivery to the National Hosting Authority, P.O.Box 2443, Honiara, Solomon Islands.
10. The validity for the quotation shall be thirty (30) days from the date of submitting the quotation.
11. One (1) original and one (1) copy of the quotation shall be submitted in a sealed envelope and addressed to the Project Management Unit, National Hosting Authority, Honiara, Solomon Islands.
12. Please indicate delivery schedule and after sales service (if relevant) available to National Hosting Authority, Honiara.
13. Submission of a quotation is confirmation of the tenderer's compliance with, and acceptance of, the terms and conditions including the payment terms of this Request for Quotation.
14. The Purchase Order will be awarded on the basis of price, delivery dates, and quality offered against the Schedule of Requirements Technical Specifications.
15. The successful Supplier shall be notified in writing and furnished with a Local Purchase Order (LPO) and have an effective contract with the National Hosting Authority on receipt of the duly signed Local Purchase Order. The terms and conditions of this Request for Quotation shall form part of the contract.
16. The Purchaser may terminate the contract if the Supplier fails to deliver any or all of the goods/services within the period specified, or within any extension thereof granted in writing by the Project Management Unit, National Hosting Authority.

17. The Supplier shall not assign, in whole or in part, its obligation to perform under this contract, except with the written consent of the Project Management Unit.
18. Prices charged by the Supplier for the goods/services shall not vary from prices quoted. Prices shall therefore be fixed.
19. The Supplier's request for payment shall be made in writing, accompanied by an invoice and an LPO confirming delivery of the goods/services. All payments shall be made promptly and in no case later than twenty (20) days after delivery and acceptance of the goods. Payments will only be made by cheque or direct transfer into the Supplier's business bank account.
20. Please acknowledge the receipt of this letter and indicate your firm's interest in submitting quotations.



Cora Sita Makini
Project Manager
Project Management Unit
Games Facilities Committee

Schedule of Requirements

No.	Item Name	Specification	Unit	Quantity
1	Mounting block		Item	68
2	Single GPO	15 Amp	Item	11
3	Single GPO	10 Amp	Item	25
4	Double GPO	10 Amp	Item	6
5	Single switch	10 Amp	Item	18
6	2 Gang switch	10 Amp	Item	4
7	3 Gang switch	10 Amp	Item	3
8	4 Gang switch	10 Amp	Item	1



P. O. BOX 2443 Sea King Restaurant Building, Honiara, Solomon Islands 0 111

PMU - MATERIAL ODER FORM

SUPPLIER:	Guadalcanal Electrics Limited	Date:	6/12/2023
ORDER FOR	PG2023 Health Centre, Burnscreek	Order No.	2
NHA/PMU Rep Issuing Orders	Cora Sita Makini		

Order Items Details			
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITIES
1	Mounting block	Item	68
2	15A GPO	Item	11
3	10A double GPO	Item	6
4	10A single GPO	Item	25
5	Single switch	Item	18
6	2 gang switch	Item	4
7	3 gang switch	Item	3
8	4 gang switch	Item	1
9	Tumbuckle	Item	10
10	Catenary wire	Roll	1
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Officer Issuing Order:	Signature	Date:	6/12/2023
Cora Sita Makini			

PROFORMA INVOICE

Bill From

Name: Guadalcanal Electrics Limited (GEL)
Address: P.O.BOX 152
City: Honiara, Somolomon Islands
Location: Quan Gee Building ,Prince Philip Highway-Ranadi
Tel: (+677) 30813/(+677)30897
Fax: 30212
E-mail: sales.ranadi@gmail.com.sb

Bill To

Name: GFC 2023
Address:
Phone:
E-mail :

Invoice # : 167077
Invoice Date & Time: 6/12/2023 15:03
Sales Person : Mary Dotho
Mobile Phone : 7777978

Item #	Description of items	Qty	Price (\$)	Total (\$)
1	Mounting Block	68	\$ 50.00	\$ 3,400.00
2	15 Amp Single GPO	11	\$ 180.00	\$ 1,980.00
3	10 Amp Single GPO	25	\$ 96.50	\$ 2,412.50
4	10 Amp Double GPO	6	\$ 144.00	\$ 864.00
5	10 Amp Single Switch	18	\$ 68.00	\$ 1,224.00
6	10 Amp 2 Gang Switch	4	\$ 135.00	\$ 540.00
7	10 Amp 3 Gang Switch	3	\$ 204.00	\$ 612.00
8	10 Amp 4 Gang Switch	1	\$ 280.00	\$ 280.00

Subtotal	\$ 11,312.50
Proforma Inv	\$ 10.00
Total	\$ 11,322.50

All Orders will only be processed upon full payment .Thank you for your understanding from the sales department

Signature : GFC 2023

Date: 06/12/2023